

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, May 1, 2024
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with directions on the last page of the agenda.

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes-: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair; Approval to advertise/hire Road Worker I/II vacant position-**Discussion and for Possible Action.**
 - B. Landfill Matters: Discussion regarding matters relating to the Landfill/Transfer sites.
 - C. Recycling Center: Update on matters relating to the Recycling Center.
 - D. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served; Approval to advertise/hire Cook I/II and Relief Cook vacant positions -**Discussion and for Possible Action.**
 - E. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects; Linda Whyte, Lovelock Frontier Days Committee: Request to use Courthouse Park for annual Lovelock Frontier Days, August 1-4, 2024, and request reimbursement for damaged 1-10 x 20 and 1-12 x 10- gazebos last year by falling limb during windstorm-**Discussion and for Possible Action.**
 - F. Library: Department update/report.
 - G. Pershing Co. Fire/Ambulance:
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 6. MOU for all Fire Departments-**Discussion and for Possible Action.**
 - H. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups, and cleaning of facility.
 - I. Cooperative Extension/4-H Program: Department update/report.
 - J. IT Department: Department update/report; Acceptance of State and Local Cybersecurity Grant Program Sub-Award in the amount of \$28,580.00 to be used for the County-Wide Multi-Factor Authentication Project and authorization for IT Manager to digitally sign grant acceptance on behalf of Pershing County-**Discussion and for Possible Action.**
 - K. Economic Development: Department update/report.; Brownfields grant project update and status; status of economic development projects being built in Pershing County.
 - L. Public Defender: Department update/report.
 - M. Code Enforcement: Update on matters relating to Code Enforcement.

5. **9:00 a.m.** Bid Award: Pershing County Water Tender (Grass Valley Fire Department)-**Discussion and for Possible Action.**
6. **ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Lacey Donaldson, Clerk-Treasurer: Department update/report.
 - B. Melanie Hamilton, Auditor-Recorder: Department update/report.
 - C. Laureen Basso-Cerini, Assessor: Department update/report.
 - D. Bryce Shields, District Attorney: Department update/report.
 - E. Judge Karen Stephens, Justice Court: Department update/report.
 - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office; Discussion regarding Unified Alerting System for the Fire Departments and for Dispatch to utilize one system instead of two-**Discussion and for Possible Action.**
7. Derby Field Airport: Update on matters relating to Derby Field Airport; Report on Race 5 Event at the airport; Approval to purchase new dishwasher for Caretaker residence not to exceed \$600.00 -**Discussion and for Possible Action.**
8. Board Appointments/Resignations: Airport Advisory Board; Senior Center Advisory Board (Resignation); Library Board of Trustees (Resignation) – **Discussion and for Possible Action.**
9. Museum Advisory Board: Request that the Museum be considered as a recipient of the 20' x 40" tent that the county is reassigning or giving away-**Discussion and for Possible Action**; Requesting permission to be part of an episode of Fox Nation Streaming show about the Lovelock Cave and Red Headed Giants, filming in June for an episode in August 2024-**Discussion and for Possible Action**; Permission to have Paranormal Investigations that are done at the museum by Paranormal groups posted to Facebook and You Tube in the future-**Discussion and for Possible Action.**
10. **Proclamations/Awards:** Pool/ Pact Human Resources Award-**Discussion and for Possible Action.**
11. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
 - A. Department written update/report.
 - B. Submittal of Monthly Building Permits/fees collected.
 - C. Submittal of Monthly Business License applications and fees collected.
 - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
12. Amanda Burrows: Request to freeze or put a "hold" on any changes to the LATCF expenditure spreadsheet until after the 2024 Primary Election on June 11, 2024.-**Discussion and for Possible Action.**
13. **10:30 a.m.** List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00; -**Discussion and for Possible Action**; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Local Assistance and Tribal Consistency Fund (LATCF) in the amount of \$4,044,600.00-**Discussion and for Possible Action.**
14. Melissa Sloan, WIC (Women, Infants and Children) Director: Approval to advertise/hire for WIC Director and Part-time WIC Clerk positions -**Discussion and for Possible Action.**
15. Litigation Meeting.
16. Report from Legal Counsel.
17. Report from Administrative Assistant/HR Rep.-County Commissioner's Office-Commission meeting date change due to Juneteenth holiday on Wednesday, June 19, 2024, a regular Commission meeting date-**Discussion and for Possible Action.**
18. Items for future agendas-**Discussion and for Possible Action.**
19. Correspondence.
20. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center,

Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority, Central Nevada Health District.)

- 21. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
- 22. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**

Recess meeting until 1:30 p.m.

21. 1:30 p.m. Approval to go into a Closed Personnel session pursuant to NRS 241.030 (1) and NRS 241.020 (c) (4) **Discussion and for possible action.**

- 23. Closed Personnel Session under NRS 241.030(1): Discussion to consider the character, alleged misconduct, professional competence or physical or mental health of John Handka, Buildings & Grounds Supervisor, pursuant to NRS 241.020 (c) (4).
- 24. Adjourn Closed Session.
- 25. **Discussion and possible action** regarding administrative action up to and including termination of John Handka, Pershing County Buildings and Grounds Supervisor.
- 26. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action will be taken. Public commentary will generally be limited to 5 minutes per person.)

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

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| Lovelock City Hall | Lower Level-Round Room | Imlay Post Office |
| Lovelock Post Office | Pershing County Library | Courthouse Entrance |
| Pershing County Administration Building | pershingcountynv.gov | http://notice.nv.gov |

MEETING DATE: Wednesday, May 1, 2024

DATE POSTED: April 25, 2024

POSTED

BY: *Karen Wesner*

Karen Wesner, Pershing County Commissioners Office

INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

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