

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, June 5, 2024
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with directions on the last page of the agenda.

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes-: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business-**Discussion and for Possible Action.**
4. **8:35 a.m.** Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval of payment from fiscal year 2024-2025 funds-**Discussion and for Possible Action.**
5. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair; Approval to donate unused Road Department 1985 Peterbilt Water Truck to the Lovelock Speedway-**Discussion and for Possible Action.**
 - B. Landfill Matters: Discussion regarding matters relating to the Landfill/Transfer sites.
 - C. Recycling Center: Update on matters relating to the Recycling Center.
 - D. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served; Approval to advertise/hire Homebound Driver and Admin. Clerk I/II vacant positions-**Discussion and for Possible Action**; Approval of job description for Senior Center Bus Driver position -**Discussion and for Possible Action**; Salary Resolutions: A. Olivas; J. Drake-**Discussion and for Possible Action**; Request by County Quilters to use the Senior Center Bus to transport 10-12 quilters to the Reno Quilting Trade Show in Reno on Friday, June 14, 2024-**Discussion and for Possible Action.**
 - E. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects; Imlay Community Center: Approval of quotes/purchase for safety/exit door in the amount of \$6,100.00, to be paid from Safety Budget-**Discussion and for Possible Action.**
 - F. Library: Department update/report.
 - G. Pershing Co. Fire/Ambulance:
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 - H. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups, and cleaning of facility.
 - I. Cooperative Extension/4-H Program: Department update/report.
 - J. IT Department: Department update/report.

- K. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects being built in Pershing County; Approval to advertise/hire for part-time Admin. Clerk I/II position and combining position with the Community Center Director position with supervision from the Economic Development Director-**Discussion and for Possible action.**
 - L. Public Defender: Department update/report.
 - M. Code Enforcement: Update on matters relating to Code Enforcement.
6. ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)
- A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of amendment #3 with Dominion Voting Systems to extend the current contract through December 31, 20233 and to purchase ballot marking device printers in the amount of \$21,379.83 and annual fees of \$18,056.72 to be paid from budget and reimbursement from the State of Nevada-**Discussion and for Possible Action**; Changes to the secured/unsecured tax roll: APN: 007-221-29-Moriera; 0076-231-01-Higby; 007-471-15-Malay; 007-490-16-Knight, Hiram & Ashley; 009-032-13-Berish, Susan; 012-080-20--Solidus Resources, LLC; 007-271-23-MH 000155 (Stewart Title); 007-271-24-MH 000156 (M. Anderson)-**Discussion and for Possible Action.**
 - B. Melanie Hamilton, Auditor-Recorder: Department update/report.
 - C. Laureen Basso-Cerini, Assessor: Department update/report.
 - D. Bryce Shields, District Attorney: Department update/report; Approval of Deputy Public Guardian position and job description with funding from LATCF; Salary Resolution-P. Swindlehurst-**Discussion and for Possible Action.**
 - E. Judge Karen Stephens, Justice Court: Department update/report.
 - F. Jerry Allen, Sheriff's Dept.: Update/report on matters relating to the Pershing County Sheriff's Office; Discussion regarding Unified Alerting System for the Fire Departments and for Dispatch to utilize one system instead of two-**Discussion and for Possible Action.**
7. Derby Field Airport: Update on matters relating to Derby Field Airport; Approval to proceed with appraisal of portion of APN#007-441-01, in the amount of \$1,200.00-David Archer Appraiser-**Discussion and for Possible Action**; Approval of NV Energy Design Initiation Agreement (DIA) for project #3012270015 Derby Field Airport in the amount of \$3,000.00-**Discussion and for Possible Action.**
8. **9:30 a.m.** Approval and adoption of the Critical Needs Assessment related to the expenditure of OPIOD Litigation funds -**Discussion and for Possible Action.**
9. Renewal of Contract for Services by an Independent Contractor between Pershing County and KW Paralegal Services, LLC, with increase from \$50.00 to \$115.00 per document submitted related to the Indigent Services-**Discussion and for Possible Action.**
10. Museum Advisory Board: Request to go to bid for re-roofing of the Marzen House Museum building, Fire House building and Gazebo-**Discussion and for Possible Action**; Update on the Lovelock Cave days.
11. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
- A. Department written update/report.
 - B. Submittal of Monthly Building Permits/fees collected.
 - C. Submittal of Monthly Business License applications and fees collected.
 - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
12. **10:15 a.m.** List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00; -**Discussion and for Possible Action**; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Local Assistance and Tribal Consistency Fund (LATCF) in the amount of \$4,044,600.00-**Discussion and for Possible Action.**
13. Chuck Cummins: Request that the Pershing County Commissioner's request a formal hearing in Carson City, NV with the NDWR regarding Solidus Resources water applications-**Discussion and for Possible Action.**

14. Set date for County Surplus Auction-**Discussion and for Possible Action.**
15. **10:30 a.m.** David Church, Dollar General Store representative: Presentation and proposal regarding purchasing property owned by Pershing County, APN s 001-131-07 (925 Cornell Ave.) and 001-131-02 (950 Dartmouth Avenue), also known as the Windmill property -**Discussion and for Possible Action.**
16. Approval to proceed with appraisal of property owned by Pershing County, APN s 001-131-07 (925 Cornell Ave.) and 001-131-02 (950 Dartmouth Avenue), also known as the Windmill property -**Discussion and for Possible Action.**
17. Litigation Meeting.
18. Report from Legal Counsel.
19. Report from Administrative Assistant/HR Rep.-County Commissioner's Office; Approval of higher room rate for Commissioner Joe Crim to attend NACO Board meeting in Eureka, NV, May 24, 2024, room rate \$101.59-**Discussion and for Possible Action.**
20. Items for future agendas-**Discussion and for Possible Action.**
21. Correspondence.
22. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority, Central Nevada Health District.)
23. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
24. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**
25. **1:00 p.m.** Interview of applicants for Pershing County Buildings & Grounds Supervisor.
26. Buildings & Grounds Supervisor appointment and set salary for the position-**Discussion and for Possible Action.**

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building	pershingcountynv.gov	http://notice.nv.gov

MEETING DATE: Wednesday, June 5, 2024

DATE POSTED: May 30, 2024

POSTED

BY: Karen Wesner

Karen Wesner, Pershing County Commissioners Office

INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

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