

Seasonal Park Maintenance Worker

FLSA Status:

Created: June 2, 2023

Safety Sensitive: Yes

Last Revised: Current

DEFINITION: Under direct supervision of the Pershing County Recreation Advisory Board Chairman and/or the Commissioner assigned to the Recreation Advisory Board. Performs unskilled and semi-skilled work in the care and maintenance of McDougal Sports Complex landscaped and recreation areas; performs semi-skilled maintenance and repair to park facility. Work assignment will vary depending upon season.

DISTINGUISHING CHARACTERISTICS: This class is the entry level position. Incumbents learn and perform a variety of duties in the care and maintenance of plants, shrubs, and lawns, and clean and maintain park landscaped areas. Responsibilities also include the routine maintenance of facilities (i.e. bathrooms and equipment associated with work usage).

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).*

1. Mows, trims, edges, fertilizes, playing fields, and other landscaped areas.
2. Weeds, prunes, mulches, fertilizes, and sprays trees, plants, and shrubbery; prepares soil for planting; seeds and re-sods lawn areas; plants trees, seedlings, and shrubs.
3. Installation, repairs, and maintenance of irrigation systems.
4. Adjustments, repairs, and replacement of timing mechanisms.
5. Corrects or reports safety hazards.
6. Cleans and maintains park grounds, athletic fields, grooms and prepares ball fields and other park facilities for public use.
7. Prepares playing fields for scheduled play.
8. Maintains and performs repair work on a variety of park and recreation facilities and equipment.
9. Operates and maintains a variety of hand and power landscaping tools and equipment, including hand and power mowers, tractors, spreaders, edger, blowers, hedge trimmers, weed eaters, chainsaws, rakes, shovels, hoes, brooms, and other tools.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge, Skills, and Abilities: (KSAs are the attributes required to perform a job; generally demonstrated through qualifying experience, education, or training.)

Knowledge of:

- The use and minor maintenance of commonly used hand and power landscaping tools and equipment;
- Safe work methods and safety regulations pertaining to the work;
- Basic techniques for maintaining landscaped areas; and
- Basic painting, plumbing, concrete, and carpentry methods, tools, and techniques.

Skill to:

- Safely use and maintain hand and power tools related to the work; and
- Prepare basic records and reports of work performed.

Ability to:

- Make accurate arithmetic calculations;
- Understand and follow oral and written directions;

- Work without close supervision in standard work situations; and
- Contribute effectively to the accomplishment of team or work unit goals, objectives, and activities.

Required Certifications and Licenses:

Current Nevada Driver's License.
Pesticide Applicator Certification a plus

Experience and Training:

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities. A typical way to gain the required knowledge, skills, and abilities is:

An education level enough to have gained the knowledge, skills, and abilities required to perform basic maintenance functions. Incumbents must be able to read and write, make basic measurements, and effectively follow written and oral instructions.

Physical and Mental Requirements:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength and mobility to work in a typical park maintenance setting, including operating hand and power tools. Stamina to perform sustained physical labor, including standing, walking, climbing, and working in confined or awkward spaces. Strength to lift and maneuver materials and equipment weighing up to 100 pounds with proper equipment. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, clients, and customers. Regular and consistent punctuality and attendance. The ability to interact professionally, communicate effectively, and exchange information accurately with all internal and external customers.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and applicants are encouraged to discuss potential accommodations with the employer.

Working Conditions:

Work is performed under the following conditions:

Most work is performed outside with exposure to extreme weather conditions including heat, rain, snow, cold, and wind. Frequent exposure to noise, dust, fumes, and odors. Potential exposure to dangerous chemicals, cleaning solvents, paints, and unpleasant materials. Occasional work in confined areas. Work may need to be performed alone and may be done in isolated geographic areas.

Employee's Acknowledgment: I acknowledge that I have read the above job description and have received a copy for my records.

Employee's Signature

Date Signed