

MAY 2, 2018

The meeting was called to order at 7:00 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

The Board met to tour property within the City of Lovelock, APN #001-175-01, 1380 Amherst Avenue, as a possible site to construct the future Law Enforcement Center. The following members of the public were also present: Dave Cerini, Bob Walker, Mike Kerlin, John Heizer, and Mayor Mike Giles.

The meeting recessed at 7:30 a.m. and reconvened at the Courthouse at 8:30 a.m.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the regular meeting minutes of March 21, 2018 as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Shields reviewed the agenda and did not see anything.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill stated that they got a little rain, so they bladed the road to the Indian Caves in preparation for the upcoming school field trips. They also bladed Fencemaker. They have also been spraying weeds. They patched Muddy Road. Mr. Hill also reported that there is a huge tumble weed mess on Youngberg that they have started to clean up. It is on both sides of the road and will have to be hauled off. Mr. McDougal stated that the Board received an email from a resident thanking the Road Department for cleaning up the weeds.

Mr. Hill also stated that they are preparing to start chip sealing for Coeur Rochester. They spent a lot of time up there last year patching the road so it is in pretty good shape.

The bids for the chip seal oil were opened yesterday and the award will be on the next agenda. The bids looked really good.

LANDFILL AND RECYCLING – Dan Hill was present.

Mr. Hill stated that they had the opportunity to test drive three different loaders for the Landfill. It will be interesting to see what the bids come in at. Mr. Hill also stated that the crew has been busy dealing with windblown garbage.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that the birdhouse raffle and auction will be on Friday during lunch. The Easter Party was held the Thursday before Easter and was a huge hit. There will be a Candidate's Luncheon on May 15th. Candidates will be given 3 minutes to speak and then it will be opened up for

questions. There will be an AARP Driver Safety Class on June 20th. Breakfast this month is on May 25th. Mrs. McKinney stated that Mrs. Boyd will be going on vacation for 2 ½ weeks, so she will be cooking. She also reported that they served 111 for lunch the other day.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that since the last meeting they cleaned up the pool and fixed any leaks that were in the ceiling of the building. Mr. Handka stated that he had Commissioner McDougal come over and look at a few things. Mr. Handka is trying to determine a cost to replace all the copper lines.

There was an issue at the McDougal Ball Fields with the septic system. It appears that bottles and cans were put down the clean-outs. Mr. Handka has been working on installing the new credit card system at the Airport. The system has been down since Monday at 6:00 a.m. and should be back up by Friday at 4:49 p.m.

Mr. Handka also reported that he installed a non-solar LED light on the gazebo in the park. The crew has also been spraying weeds and replacing lights as needed.

Information regarding propane vs electric cost for new SRE (Snow Removal Equipment)

Building at Derby Field Airport: Mr. Handka did some research in regards to propane vs electric costs for the new SRE Building at the Airport. Mr. Handka feels that propane is only an option if nothing else is available. Mr. McDougal asked if we knew how often the heat would actually be used in the building. Mr. Rackley stated that it would not be used very often. The building will not have any water pipes to worry about.

Mr. Rackley also gave the Board information on the costs. He stated that the decision has already been made to go with the propane option and the plan has been approved by the FAA. Mr. Handka objected as those plans were approved without his input as the Airport Manager.

Mr. McDougal spoke about the vandalism to the Ball Fields septic system and other County facilities. The Recreation Board will be discussing the options for putting in a new restroom facility at its meeting tomorrow. He also stated that at some point the swimming pool facility will need to be replaced.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that the Museum Board met Saturday morning and also had a clean-up day. The Cave Days is scheduled for May 15-17. They will be having docent training tomorrow. National Trail Day is June 2nd and they will be having a ribbon cutting for the new kiosk. There is also a new interpretive panel in the Rochester Room. Mrs. Lusby-Angvick also reported that NNIS internet will be installed on Monday. She also stated that the hot air balloon recycled artwork that is currently at the Recycling Center will be moved to the Museum.

In regards to the Community Center, it has been really busy. There are lots of events scheduled for June.

Mrs. Lusby-Angvick attended the Rural Roundup in Tonopah in April. She received a lot of information regarding social media, customer service and historic preservation. She also attended the Highway 95 meeting on April 16th and met the new Governor's Office of Economic Development Director. At the April 23rd WNDD (Western Nevada Development District) meeting it was announced that Ron Radill is retiring. They will be accepting applications June 15th – July 15th. The successful candidate will be expected to start August 15th in time for the Nevada Economic Development Conference. The Steering Committee held a workshop on April 5th. The turn-out was good. The summary report is on the County's website under Economic Development. PCEDA will meet on May 7th. Mrs. Lusby-Angvick is still working with the Small Business Development Council. A Government Procurement Specialist is coming to the Community Center on May 8th. On May 19th there will be social media training as well.

COOPERATIVE EXTENSION – Steve Foster was present.

Mr. Foster thanked those who attended the local livestock show and sale. Mrs. Dohl is at the NJLS (Nevada Junior Livestock Show) show in Reno this week.

Mr. Foster reported that the Outcome Grazing Study that was planned for Imlay was cancelled by the rancher. He did Pesticide Training on April 6th in Lovelock and April 12th in Kings River. Mr. Foster was appointed to the IR-4 (Interregional Research Project #4) Committee, which helps identify the correct pesticides for specialty crops. This week he will be attending the Cooperative Extension All-Faculty meeting in Ely. This will be their first meeting with the new Director, Dr. Lyles. He also attended the Humboldt Water Shed Weed Management Association meeting. He is still looking for someone to take his seat on this board.

He is still working on the soy bean test plot. He will be going out today to scout for weeds and get the spray program started. He would like to plant within the next two weeks. Mr. Foster also reported that the Youth Range Camp will be June 17-22. The Western SARE (Sustainable Agriculture Research and Education) meeting will be in Washington July 9-11. He submitted the Western SARE Professional Development Program Grant and it was sent back for changes, which Mr. Foster has made.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that for the month of April he had 16 new tickets opened and 18 resolved. The average response time was two hours and the average resolution time was thirty-four hours. He is continuing to support Tyler and Devnet as they work toward conversion of our current programs. Mr. Abbott is also working with Revize to resolve some post-launch items on our website. He is also working on his draft IT Plan. They are making progress on the Broadband front. A meeting is being scheduled by GOED (Governor's Office of Economic Development) with business influencers and Mrs. Lusby-Angvick will send out the information as she receives it. Mr. Abbott is also working on recycling the old computer equipment.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that last Wednesday they went live with the new VOTEC Election Management System. They are able to input new Voter Registrations, but that is about where their knowledge ends. Mrs. Donaldson and Mrs. Craspy did participate in some online training, but it hasn't been very helpful.

Approval of corrections/changes to the Tax Roll: There were no corrections or changes submitted.

Acknowledgment of Delinquent Tax Notice Affidavit: Mrs. Donaldson reported that 773 letters were mailed to delinquent tax payers, with 50 being returned and re-mailed and 39 being undeliverable.

Mrs. Shank made a motion to acknowledge the Delinquent Tax Notice Affidavit as submitted by the Treasurer. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the monthly fund balances. They will be going live with Eagle Recording on June 20th. Once that is done they will move forward with the financial package in October. They will start with the Chart of Accounts and then move on to General Ledger, Payroll and Fixed Assets. All of the financials will go live at the same time.

Approval for Law Enforcement Body and Vehicle camera server and installation costs to be paid out of the Building Fund as a Capital Improvement Project FY18, not to exceed \$27,000.00: Mrs. Childs explained that this funding will be taken from the Emergency Contingency.

Mrs. Shank made a motion to approve the Law Enforcement Body and Vehicle camera server and installation costs to be paid out of the Building Fund Emergency Contingency as a Capital

Improvement Project for FY18, not to exceed \$27,000.00. Motion seconded by Mr. Rackley and passed.

Office Depot, Request to supply office supplies and equipment at a competitive rate: Mrs. Childs stated that she spoke with a representative from Office Depot and they can supply our office supplies and equipment at a competitive rate. They provided a price analysis. Mrs. Childs is asking that the departments have the authority to use Office Depot and Its My Community Store as they see fit.

Mr. Rackley made a motion to approve the request to allow Office Depot to supply office supplies and equipment to the County as each department sees fit. Motion seconded by Mrs. Shank and passed.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini stated that she was glad to hear that Office Depot is an option. After auditing the billing the total Landfill Assessment findings came in around \$25,000. This will be reflected in the upcoming tax year. Ms. Basso-Cerini stated that they are working on wrapping up new construction visits. The City is on the 5 year reappraisal cycle this year. Ms. Lerner took her real property appraisal test and barely missed the cut-off so she is still studying and Ms. Basso-Cerini is confident that she will pass in the fall.

ELIZABETH BLONDHEIM, REQUEST FOR APPROVAL OF SECONDARY EMPLOYMENT PER CHAPTER 2.20 OF THE PERSHING COUNTY PERSONNEL POLICIES AS PART-TIME PAID EMPLOYMENT AS THE SECRETARY/ TREASURER FOR THE BIG MEADOW CONSERVATION DISTRICT (BMCD): Mr. Shields, as Mrs. Blondheim's supervisor, stated that he does not feel this will impact her primary employment as Child Support Coordinator.

Mrs. Shank made a motion to approve secondary employment for Elizabeth Blondheim, per Chapter 2.20 of the Pershing County Personnel Policies, as the part-time paid Secretary/Treasurer for the Big Meadow Conservation District. Motion seconded by Mr. Rackley and passed.

APPROVAL OF AMENDED BUDGET FOR FY 2019 AND 2020 FOR THE CHILD SUPPORT HEARING MASTER IN THE AMOUNT OF \$22,140.00 FOR EACH FISCAL YEAR AND APPROVAL OF INTRASTATE INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES, DIVISION OF WELFARE AND SUPPORTIVE SERVICES AND THE 11TH JUDICIAL DISTRICT COURT FOR LANDER, MINERAL, AND PERSHING COUNTIES, RELATED TO THE CHILD SUPPORT HEARING MASTER'S COURT BUDGET: Frank Wilkerson, District Court Administrator was present.

Mr. Wilkerson explained that the Child Support Hearing Master is paid for by the State and this does not add any additional expense to the County's budget.

Mrs. Shank made a motion to approve the amended budget for FY2019 and FY2020 for the Child Support Hearing Master in the amount of \$22,140.00 for each year and to approve the Intrastate Interlocal Contract between Public Agencies, Division of Welfare and Supportive Services and the 11th Judicial District Court, related to the Child Support Hearing Master's Court Budget as presented. Motion seconded by Mr. Rackley and passed.

NRCS, REQUEST FOR PERMISSION TO VISIT PROPERTY OWNED BY PERSHING COUNTY TO CONDUCT THE 2018 GRAZING LAND ON-SITE FOR THE NATIONAL RESOURCES INVENTORY (NRI) RANGELAND STUDY: Mrs. Wesner stated that the request came through the Planning and Building Department.

Mrs. Shank made a motion to grant permission to NRCS to visit property owned by Pershing County to conduct the 2018 Grazing Land On-Site for the National Resources Inventory (NRI) Rangeland Study. Motion seconded by Mr. Rackley and passed.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE PINS – The Board presented Years of Service pins to Bryce Shields and Leslie Steward. Mr. Shields accepted his pin for ten years of service. Mrs. Steward was not present. She will be given a 5 year pin; however, she has 9 years of service with the County.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Rackley stated that they did go look at another potential location for the building this morning. There is still some more research to be done in regard to that property. Mr. Rackley gave the Board the revised building plan for the existing location. The estimated cost is \$9,461,496.00. Mrs. Shank noted that this does not include the equipment needed for dispatch.

Mr. McDougal spoke about the site visit of the property on Amherst Avenue this morning. Mr. McDougal stated that one individual present this morning just purchased a home across the street from this lot and voiced some legitimate concerns. Accessibility issues were noted as well.

Mr. Rackley stated that he and the Sheriff have also discussed remodeling the current building for office space, etc. and just building a new secured section that would connect. Mr. McDougal suggested that the architects be told to come up with a plan to do this. Mr. Shields suggested having an independent study done of the current building by an engineering firm.

Mr. Shields also spoke about this morning's meeting and some comments that were made. Mr. Shields stated that members of the public were challenging the propriety of spending public funds for this facility right now. The current jail is constitutionally adequate, but the prudent thing to do is to get out ahead and start planning before we have an emergency issue.

PUBLIC DEFENDER'S OFFICE: Steve Cochran was present.

Mr. Cochran stated that being two months to the end of the fiscal year he is not anticipating any exceptional cases that would require costly expenses. There was some discussion regarding the Right to Counsel Commission and public defender offices throughout the state. Mr. McDougal stated that Pershing County's Public Defender services are ahead of the curve and provide a good service to the community.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: James Evans was present.

Mr. Evans stated that it has been kind of a slow month, which has helped with training the new employee. Mr. Evans gave the Board his monthly permits issued and fees collected report. Mr. Evans stated that meters were read yesterday and the water sample was taken to Reno. It was noted that there are 98 customers on the Imlay Water System and 14 customers on the Electric Utility.

STATE OF NEVADA, DIVISION OF HUMAN RESOURCE MANAGEMENT (DHRM) IS REQUESTING SUPPORT FOR THE SUMMER YOUTH INTERNSHIP PROGRAM BEING IMPLEMENTED BY THE DEPARTMENT OF EMPLOYMENT, TRAINING, AND REHABILITATION (DETR) JUNE 25, 2018 THROUGH AUGUST 3, 2018: Mrs. Wesner stated that she spoke with Patty Weaver and there are 6 graduating seniors that she would like to place in the

program. The State pays all wages, insurance, etc. Mrs. Wesner asked several offices if they could use an intern and Buildings and Grounds, the Recorder-Auditor's office, the Assessor's office, and the Library all responded that they could. Mr. Shields reviewed the agreement and did not see any issues.

Mr. Rackley made a motion to support the Summer Youth Internship Program being implemented by the Department of Employment, Training and Rehabilitation from June 25, 2018 through August 3, 2018. Motion seconded by Mrs. Shank and passed.

APPROVAL OF ALLOCATING STATEWIDE MARIJUANA TAX PROCEEDS IN THE AMOUNT OF APPROXIMATELY \$80,000.00 TO A SPECIFIC COUNTY FUND TO BE DETERMINED BY THE BOARD WHICH MAY INCLUDE BUT IS NOT LIMITED TO THE GENERAL FUND OR BUILDING FUND: Mr. McDougal stated that we received \$88,000 for this year's Statewide Marijuana Tax Proceeds allocation. Mrs. Shank explained the distribution of these funds, stating that the Nevada Association of Counties (NACO) negotiated for a portion of the tax proceeds to be allocated to the counties evenly. She also stated that we will receive another payment for approximately the same amount in November for Fiscal Year 2019.

Mr. McDougal stated that legalized marijuana can have an impact on numerous different areas, including law enforcement and social services. He wanted to make sure that these funds are not designated for operational expenses since the funding is not guaranteed to be ongoing.

Mr. Rackley made a motion to place the Statewide Marijuana Tax Proceeds in the Building Fund as restricted revenue to be used for future projects. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 10:00 a.m. for a Litigation meeting and reconvened at 10:05 a.m.

AARON SLACK AND KEVIN HOERNER, BOULDER ZONE MINING:
PRESENTATION AND REQUEST TO COMMENCE MINING OPERATION AT STAR CREEK, HUMBOLDT MOUNTAINS, MINER'S METTLE 1, BLM CLAIM, PERSHING COUNTY – Aaron and Laura Slack were present.

Mr. Slack stated that they are currently in the process of applying for a Water Discharge Permit with the Division of Water Resources. They would like to do some exploration on the property and start mining if anything is found. Mr. McDougal asked what impact this would have on the seasonal creek flow. Mr. Slack stated that it only flows until approximately the end of May. They may need to divert the creek at some point and then would move it back during reclamation. Mr. Slack stated that he has also been in close contact with the water right holder downstream, the Star Creek Ranch.

Mr. McDougal stated that his criteria would be that they obtain all necessary permits from the Division of Water Resources and the BLM and that there are agreements in place with the water right owners in the area.

Mrs. Shank asked how long they anticipate being in operation. Mr. Slack stated that they hope to be able to mine for several years.

Mr. Shields asked if the operation would interfere with recreation in the area. Mr. Slack stated that there are some petroglyphs in the area, but most people don't go into that area. Mrs. Slack also stated that they would not be opposed to other prospectors in the area either.

It was noted that no action is necessary today. Mr. Slack will get the Board copies of any permits they are issued.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that he is happy to see that the summer internship program is being offered. Mr. Shields did some research on the NRCS request. NRCS studies range quality and conditions on privately held land on all 17 western states.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal spoke with Alan Freemyer on Friday. He feels that Senator Cortez-Masto is solidly on board and will be going to the ranking minority person of the Senate to make sure they know that it has the full support of the Nevada Delegation.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she has been working on finalizing the reformatting of the County job descriptions.

CORRESPONDENCE: Mr. McDougal spoke about the Navy's Bravo 20 Expansion plans. The BLM is against the expansion as it is currently proposed and is asking that Pershing County support their opposition.

ITEMS FOR FUTURE AGENDAS: Mr. Rackley asked if the Board wanted an agenda item specific to the Airport project. It was decided that unless there is a decision to make, it could be reported under Board Discussion. Mr. Rackley thought a separate item would be better.

Mrs. Shank stated that they need to set a date for an auction and also approve getting RFPs for an auctioneer.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley stated that the 911 Advisory Board has re-written the 5-year plan and it is being reviewed by the DA. Mr. Shields stated that the Master Plan has to be in place prior to increasing the surcharge. A Business Impact Statement will be presented at the May 16th meeting and then the Board can move forward with introducing an Ordinance to increase the fee.

Mr. Rackley also reported that he will be working with Mrs. Childs as the Solid Waste/Recycling Grant funding should be available this month. He will be leaving tomorrow to attend a TV District meeting in Salt Lake. He spoke about the current grant application for the Airport. The FAA has approved the plans with minor changes. The bids specifications have been released and will be opened on May 24th. There is a pre-bid meeting on May 16th as well.

Mrs. Shank attended the POOL/PACT Conference on April 19th & 20th. She stated that POOL/PACT has done really well with its investments and will be lowering rates. She also spoke about the additional services that they provide, including Risk Management Training grants. On April 25th she met with Michael Tartaglia of the 6th Amendment Center, who was hired by the Legislative Commission for Public Defense. They have been visiting all the counties and have not seen an Indigent Defense crisis. Mrs. Shank also attended a Hospital Board meeting and its community outreach efforts are working. On April 27th, Mrs. Shank and Mrs. Wesner went to the Unionville Cemetery to meet with the appraiser and BLM representatives. On Saturday, April 28th Mrs. Shank also attended the open house at Porter Springs. Lastly, Mrs. Shank will be meeting with representatives from POOL/PACT tomorrow to discuss security at the Courthouse.

Mr. McDougal reported that he attended the WNDD (Western Nevada Development District) meeting. He also attended the Central Nevada Regional Water Authority (CNRWA) meeting last Friday in Eureka. The ongoing study of the interaction of groundwater and river flows was discussed. The

study is scheduled to be completed in early 2020. Mr. McDougal was also appointed to CNRWA's sub-committee on water legislation.

Mr. Rackley stated that at the Nevada Airports Association meeting he was elected as one of the directors. He can attend those meetings by teleconference.

Mr. McDougal asked if the Board was only going to meet one time in July due to the July 4th Holiday. Mrs. Shank stated that they need to meet earlier to approve vouchers. The first meeting in July will be moved to July 5th.

PUBLIC INPUT: There was no public input at this time.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of vouchers for Vendor #471, Robert McDougal and Vendor #556, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #471, Robert McDougal. Motion seconded by Mr. Rackley. Mr. McDougal abstained. Motion carried.

Mrs. Shank made a motion to approve the voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

PUBLIC INPUT: There was no public input at this time.

As there was nothing further to come before the Board, the meeting adjourned at 11:06 a.m.

Approved 7/05/18: _____ /s/
Robert McDougal, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk