

MAY 16, 2018

The meeting was called to order at 8:30 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the regular meeting minutes of April 4, 2018 and April 18, 2018 as submitted. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Rob Rule, Naval Air Station, Fallon spoke about the Navy's proposed expansion. Mr. Rule wanted to reiterate the Navy's willingness to work with the County and that he is always available to answer any questions.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Shields reviewed the agenda and did not see anything.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT, LANDFILL & RECYCLING– Dan Hill was present.

Mr. Hill reported that they are just about done with the prep work on Limerick Canyon Road and will chip seal five miles. The crew put down 100 pounds of cold mix. Mr. Hill also reported that they finished cleaning up the tumble weeds on Youngberg. They hauled them to the burn pit and got them burned. They put down soy bean oil on some of the valley roads. Cashman Equipment brought out a Cat loader for them to demo and the crew really liked it. Mr. Hill stated that they also bladed Grass Valley Road and Van Diest Road. They have been spaying weeds and blading some roads in the Lovelock Valley as well. The screening plant is set up and making red clay for a project. Mr. Randolph went out to the Grass Valley Transfer Site and installed some more informational signs as well.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been working on the cemeteries in preparation for Memorial Day. He also purchased all new flags for the County buildings and will put them up about a week prior to the Holiday. They have done some clean-up at the ball fields, including trimming trees. Mr. Handka did some research on the score board. It is pretty obsolete and he would recommend purchasing a new one.

McDougal Sports Complex, Discussion regarding quotes for new lighting and update on new bathroom facility: Mr. Handka did get two quotes for the lighting replacement and will present those numbers to the Recreation Board. He also thinks the Board should look at lighting up the other field as well. Mr. McDougal stated that the Rec Board is also proceeding with designing a new restroom facility and then going to bid. Hopefully, construction can start this fall.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –

LOVELOCK FIRE – Chief Wilcox was present.

Chief Wilcox reported that they are about half way through the Firefighter I and II classes. They also held an extrication class at the beginning of the month. Chief Wilcox met with Mr. Shields in

regards to Fire Inspections. Mr. Shields stated that they are working on what the fee for the inspection would be and who would collect it. The Sheriff has agreed to collect the fee along with the Business License fee. Mr. Shields stated that an Ordinance is needed to enact the fee and specify how it will be allocated.

Chief Wilcox also reported that he attended the yearly Chiefs meeting with the BLM (Bureau of Land Management) in Winnemucca last week. The BLM is preparing to have firefighters stationed at the Lovelock Firehouse soon. Chief Wilcox stated that five people will be attending the NSFA (Nevada State Firefighter's Association) Conference June 20-23, 2018. The Conference provides great training opportunities that can be applied towards Firefighter I/II certification.

Chief Wilcox stated that they have also applied for a grant through NSFA that would provide funding for new members for turnouts and physicals. Chief Wilcox attended the LEPC (Local Emergency Planning Committee) meeting. A grant application is being submitted to pay for registration fees for the Fire Show West, so hopefully a large group can attend that conference as well.

AMBULANCE – Chief Wilcox reported that they've been busy. They are working on CEUs (Continuing Education Units) for their EMS (Emergency Medical Services) training. Chief Wilcox stated that they are working with HGH (Humboldt General Hospital) to provide an Advanced EMT (Emergency Medical Technician) class.

Mrs. Shank stated that we missed applying for the SAFER (Staffing for Adequate Fire & Emergency Response) grant as not all the information was provided by the Fire Departments. Chief Wilcox stated that they are scheduling a meeting with all the fire chiefs to sit down and develop a list of the available grants, so they can be more prepared. Mr. McDougal stated that he met with Mike Heidemann a week or so ago and discussed the importance of applying for grants for the Fire and Ambulance Departments. Mr. McDougal feels that Mr. Heidemann should be allowed to write and administer those grants instead of the County's grant writer. Mrs. Shank stated that there are so many different things that can be applied for. She would like to see recommendations from the fire departments. She also stated that the departments need to be able to provide the Commission with statistics. Chief Wilcox stated that they are working on getting all that information inputted into a tracking system.

APPROVAL TO WRITE LETTER TO BLM REGARDING THE NAVAL FALLON AIR STATION EXPANSION PROJECT: The Board was given a letter written by Mr. McDougal to the BLM in regards to the Navy's Expansion Project. The letter is requesting that the BLM review the impacts on Pershing County's public infrastructure, impacts to Pershing County's economy and the impacts on private land ownership in Pershing County and adjust the northern boundary of the withdrawal to eliminate these impacts. Mr. McDougal stated that he had been told that an Offer of Compromise had been issued from the Navy allowing Pole Line Road to be maintained and also allowing a rail bed to be put alongside the base of the mountain. However, the Navy would not guarantee that a train would not be blown up. Mr. McDougal stated that this is not acceptable. The letter reiterates that Pershing County, along with other counties and the BLM, has a vested interest in finding a working compromise with the Navy in regards to the Bravo 20 Expansion.

Robert Rule, Fallon Naval Air Station, also spoke. Mr. Rule stated that the train would be unmanned. If the only option is to have a train run across a naval range, then the Navy is asking for indemnification. Mr. Rule stated that the Navy is still open to negotiation.

Mrs. Shank made a motion to approve writing a letter to the BLM regarding the Naval Fallon Air Station Expansion Project as presented. Motion seconded by Mr. Rackley and passed.

BID REVIEW / AWARD: PERSHING COUNTY CHIP SEAL OIL BID – Bids were opened on May 1st by Mr. Hill, Mrs. Wesner and Mrs. Donaldson. Two bids were received as follows:

Sierra Nevada Construction	\$297,868.03	\$0.146 per square foot
Idaho Asphalt Supply, Inc.	\$227,477.16	\$0.111 per square foot

Mr. Rackley made a motion to award the Pershing County Chip Seal Oil Bid to Idaho Asphalt Supply in the amount of \$227,477.16 as they were the lowest, most responsive and responsible bid. Motion seconded by Mrs. Shank and passed.

PERSHING COUNTY LANDFILL WHEEL LOADER BID – Bids were opened on May 15th by Mr. Rackley, Mr. Hill, Mrs. Wesner and Mrs. Donaldson. Two bids were received as follows:

Cashman Equipment		
Total Price: \$248,500.52 + \$350 Doc. Fee=		\$248,500.52
5 year lease at 4.55% \$3,538.96 due monthly		
Guaranteed Buy-Back at end of 5-years	\$73,920.00	

Pape Machinery		
Total Price \$266,900 + \$500 Doc. Fee =		\$267,400.00
5 year lease at 4.99% \$59,179.32 due yearly		
Guaranteed Buy-Back at end of 5-years	\$186,900.00	

This item will be moved to the June 6th agenda as there were some questions in terms of the budget.

UNCLASSIFIED DEPARTMENTS, CONT.D:

COMMUNITY CENTER/ ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that there is a CDBG (Community Development Block Grant) Advisory Board meeting on May 30-31, 2018. They will review any grant applications that were received at this meeting. Mrs. Lusby-Angvick will be attending. Mrs. Wesner stated that she would like to recommend that the County appoint Mrs. Lusby-Angvick as the County's Alternate. Mrs. Wesner is the County's representative and she and Mrs. Lusby-Angvick have been alternating attendance. An item will be put on the next agenda.

Mrs. Lusby-Angvick stated that two weeks ago there were back-to-back-to-back events at the Community Center. The Sunday event did not do the clean-up that was required, which caused concern for the Monday event. They also signed the contract that they would not be serving alcohol and purchased the County's insurance, which has an alcohol exclusion. It was very apparent during clean-up that there was alcohol at the event.

Approval of language for establishing the \$1,000.00 fine for non-compliant Alcohol Free events: Mrs. Lusby-Angvick stated that she worked with Deputy DA Todd Banks on the additional language.

Mrs. Shank made a motion to approve adding additional language to the Community Center Rental Agreement establishing a \$1,000.00 fine for non-compliant alcohol free events and approved the updated cover sheet. Motion seconded by Mr. Rackley and passed.

Approval for Heidi Lusby-Angvick to attend the 2018 Nevada Economic Development Conference and Switch Tour and approval to stay at the host hotel at \$89.00 per night, August 20-21, 2018: PCEDA did recommend approval and funds will come from the Highway 95 Grant.

Mrs. Shank made a motion to approve the request for Heidi Lusby-Angvick to attend the 2018 Nevada Economic Development Conference and Switch Tour, August 20-21, 2018 and approve her

staying at the host hotel at a cost of \$89.00 per night to be paid for with Highway 95 Grant funds. Motion seconded by Mr. Rackley and passed.

Mrs. Lusby-Angvick also reported that on May 22nd OSIT (Office of Science, Innovation and Technology) will be here to discuss broadband. Mrs. Lusby-Angvick stated that the Museum is now open for the summer. They will be having a ribbon cutting for the new interpretive panels and kiosk on June 2nd at 10:00 a.m.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott gave the Board the draft Technology Plan. He would like to discuss some things in the plan with the department heads. There are two time-sensitive issues that need to be addressed. The Tyler Incode deployment has begun. The new server for the Sheriff's Office has arrived. He also reported that Justice Court is back online. Mr. Abbott also stated that he met with Sean Romyer of the Nevada Office of Cyber Defense Coordination on Monday. Mr. Romyer explained the resources that are available to us, like vendor resources and cyber safety training.

SAFETY/GRANT WRITER – *POOL/PACT Courthouse Safety Analysis for review and allocation of Building and Grant funding to implement*: Mrs. Shank stated that she had previously mentioned that POOL/PACT would come out and evaluate our buildings for security concerns and make suggestions. She met with two representatives and they walked through the Courthouse. Mrs. Shank gave the Board some printed information about Courthouse security and POOL/PACT's suggestions. Mrs. Shank also stated that the 11th Judicial had been looking into grants for a security guard or other security measures. Mr. McDougal would like to have a meeting with the department heads to discuss these things.

ELECTED DEPARTMENT:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that Early Voting starts in 10 days.

Approval of corrections/changes to the Tax Roll: There were no changes submitted.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs reported that they participated in a two hour training with Tyler Technologies yesterday. They have eight days to spot check 300,000 documents before going live with Eagle Recording on June 20th.

Removal of Inventory Item #AR0552, Ativa 270C Shredder: The shredder no longer works and is not repairable. Mrs. Childs stated that since shredders wear out so often, we are going to piggy-back on the shredding contract the Courthouse has. However, they will not be able to bring us a bin until July.

Mrs. Shank made a motion to remove the Ativa 270C Shredder from the Recorder-Auditor's inventory. Motion seconded by Mr. Rackley and passed.

Mrs. Childs also spoke about an error that was made on the tentative budget pertaining to the Ormat abatement. The publication date for the Weed District's public hearing also had to be corrected. Mrs. Childs worked with Mrs. Donaldson and the Budget notices were published in the Reno Gazette Journal as we couldn't meet the deadlines with Winnemucca Publishing.

Mrs. Childs will be speaking with the auditors about the Landfill loader lease this afternoon.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini reported that they are almost done with the new construction. They have a few left in Grass Valley and Jersey Valley that they will get next week. Once that is completed they will start the appraisal cycle in the City of Lovelock. Ms. Lerner is currently attending a mapping class. They are continuing building tables and categories in preparation for the system conversion.

Salary Resolution, Beth Reid: Mr. Rackley made a motion to approve the Salary Resolution for Beth Reid moving her from an Administrative Clerk I, Range 23, Step 2 to an Administrative Clerk II, Range 26, Step 1 effective June 8, 2018. Motion seconded by Mrs. Shank and passed.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: APPROVAL TO HIRE INDEPENDENT CONSTRUCTION FIRM TO GIVE QUOTE ON COST TO RENOVATE CURRENT JAIL TO BE UTILIZED FOR ADMINISTRATION, TRAINING AND STORAGE – Mr. Shields stated that he would prepare a letter to send to a few engineering firms requesting a bid for their services.

Mrs. Shank made a motion to approve hiring an independent construction firm to give a quote on the cost to renovate the current jail building to be utilized for administration, training and storage. Motion seconded by Mr. Rackley and passed.

Mr. Rackley stated that he hasn't moved forward with speaking with realtors in regards to the property next door and abandoning a portion of 9th Street. Mrs. Shank would like to see him move forward with this. Mr. McDougal stated that he is more concerned about money than space, so he thinks the assessment of the current facility is more important.

Mr. Rackley also mentioned that Mr. Shields has a contact in Winnemucca that has been successful in obtaining several grants for Winnemucca and Humboldt County and they may be interested in helping us as well.

PROCLAMATIONS AND AWARDS: NATIONAL SAFETY MONTH, JUNE 2018 – Mrs. Shank read the Proclamation and made a motion declaring June 2018 National Safety Month. Motion seconded by Mr. Rackley and passed.

DERBY FIELD AIRPORT: Mr. Rackley stated that there is a Pre-Bid meeting this afternoon for the SRE (Snow Removal Equipment) Building at 2:00 p.m. Mr. McDougal spoke about improving the economic utility of the airport. Mrs. Shank stated that signage is still needed.

INTRASTATE INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES, PERSHING COUNTY AND THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, AGING AND DISABILITY SERVICES DIVISION: Mr. Shields stated that this is almost identical to last year's contract.

Mrs. Shank made a motion to approve the Intrastate Interlocal Contract between Pershing County and the Department of Health and Human Services, Aging and Disability Services Division as presented. Motion seconded by Mr. Rackley and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields spoke about this afternoon's public hearing. In speaking with other counties, none of the telecommunication companies have attended any public hearings. He doesn't anticipate ours being any different.

SET DATE FOR COUNTY SURPLUS AUCTION AND RFP (REQUEST FOR PROPOSALS) FOR AUCTIONEER: Mr. Shields suggested obtaining the auctioneer first and then working with them on setting the date.

Mr. Rackley made a motion to send out RFPs for auctioneers to put on a county surplus auction. Motion seconded by Mrs. Shank and passed.

UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal stated that he received word that they were hoping the bill would be in “mark-up” by the end of last week.

REPORT FROM ADMINISTRATIVE ASSISTANT: APPROVAL TO RESCHEDULE THE JULY 4, 2018 COMMISSION MEETING TO JULY 5, 2018 DUE TO THE HOLIDAY – Mrs. Shank made a motion to approve moving the July 4, 2018 Commission meeting to July 5, 2018. Motion seconded by Mr. Rackley and passed.

ITEMS FOR FUTURE AGENDAS: Mr. Rackley spoke about the Strategic Planning meeting, stating that a joint meeting between the City and County is needed. June 19th before the regular City Council meeting was suggested. Mr. McDougal stated that he would not be here on June 19th. Mrs. Wesner will see if July 17th will work for the City.

The meeting recessed at 10:45 a.m. for a closed labor session pursuant to NRS 288.220 to meet with the County’s labor representative regarding labor negotiations. The meeting reconvened 11:03 a.m.

TRACY NEELEY AND NANETTE CHALUPA, A & H INSURANCE: PRESENTATION AND RECOMMENDATION FOR THE 2018-2019 HEALTH BENEFIT COVERAGE PLAN OPTIONS FOR PERSHING COUNTY EMPLOYEES – Mrs. Neeley explained the changes to our benefits. The employee group met and would like to stay with Hometown Health, which came back with a 3% reduction from last year’s premiums. Mrs. Neeley stated that they are also suggesting changing the dental, vision and life insurance coverage to Kansas City Life as they have better rates.

Mrs. Shank made a motion to approve the 2018-2019 Health Benefit Coverage Plan options as presented by A&H Insurance for Pershing County employees. Motion seconded by Mr. Rackley and passed.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley stated that he attended the City Council meeting last night and gave a presentation about the grant he will be receiving for the Recycling Center. The TV Board is having some issues rectifying its inventory, but Mr. Rackley is working through it. Mr. Rackley also reported that the TV Board Conference he attended in Salt Lake was very good.

Mrs. Shank stated that the Cemetery Board will be meeting tonight. The new signs have been installed and Buildings and Grounds worked really hard on both cemeteries. Mrs. Shank also stated that the Board approved appraising the lot next to the Imlay Fire house and asked for an update. Mrs. Wesner stated that she will get it scheduled.

Mr. McDougal attended the NV Works tour of Switch on Monday. He also attended the Humboldt River Water Basin Authority meeting last week, but had nothing new to report.

PUBLIC INPUT: There was no public input at this time.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #276, Carol Shank and a voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mr. McDougal made a motion to approve the voucher for Vendor #276, Carol Shank. Motion seconded by Mr. Rackley. Mrs. Shank abstained. Motion carried.

Mrs. Shank made a motion to approve the voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

The meeting recessed at 11:41 a.m. and reconvened at 1:30 p.m. Mr. Rackley did not return to the meeting.

PUBLIC HEARING: INTENT TO INCREASE PERSHING COUNTY'S 911 TELEPHONE LINE SURCHARGE – POTENTIAL IMPACT OF THE PROPOSED SURCHARGE INCREASE ON BUSINESSES IN REGION – There was no public in attendance. Mr. Shields stated that increasing the surcharge would impact businesses, so notifications were sent to approximately 40 telecommunication businesses that have remitted the surcharge to Pershing County in the past. No response was received. The next step is to introduce an Ordinance to increase the fee.

As there was nothing further to come before the Board, the meeting adjourned at 1:33 p.m.

Approved 7/18/18: _____/s/
Robert McDougal, Chairman

Attest: _____/s/
Lacey Donaldson, Clerk