

## MARCH 20, 2019

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** Mr. McDougal made a motion to approve the February 20, 2019 regular meeting minutes with the noted correction. Motion seconded by Mrs. Shank and passed.

**PUBLIC INPUT:** Carolyn Hultgren stated that she thought the Centennial Celebration on Monday was very nice.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Dan Hill was present.

Mr. Hill reported that they've been busy the last two weeks. While it was too wet to blade, the crew helped out at the Landfill. They have been busy fixing wash-outs as well. They cleared weeds off the side of some of the roads in Grass Valley and will go back and put sterilant down.

**LANDFILL / RECYCLING** – Dan Hill was present.

Mr. Hill stated that he didn't have an update. Mr. McDougal mentioned that with spring coming, the transfer sites will fill up. Mr. Hill stated that they will keep on top of it.

**BUILDINGS AND GROUNDS** – Mr. Handka is on vacation.

*Quotes for Imlay Community Center re-roof not to exceed \$30,000:* The Board had a quote from Alpine Roofing Company in the amount \$28,800.00. The Board was concerned that Mr. Handka wasn't getting quotes from the surrounding communities. The Board would like to hold off on this.

*Update on Imlay Community Center signage:* Mrs. Shank stated that the new sign has been installed, but the old sign hasn't been removed yet. Mr. Hill stated that he will take care of it.

**PERSHING COUNTY FIRE/AMBULANCE** –

**FIRE INSPECTIONS/GRANTS:** Mike Heidemann was present.

Mr. Heidemann reported that the grants he submitted are in the peer review process. He also stated that he finished writing the continuing education credit (CEU) programs for EMS (Emergency Medical Services). He will be holding an instructors training course as well, so that they have more qualified members who can teach the CEUs. He is working with Truckee Meadows Community College on a dual credit fire science program and hopes that the Pershing County School District can be their pilot program.

Mrs. Shank asked about the billing. Mr. Heidemann stated that he has hit a road block as he is not getting the information necessary to bill. A one page form was created and Chief Wilcox is working with their IT to get it put on a tablet so it is easier for the members to fill-out.

**SAFETY** – Mrs. Shank stated that Cheryl Haas has been set up in an office at the Annex Building.

PERSHING CO. EMERGENCY OPERATIONS MANGER – *LEPC Update*: Charlie Sparke was present.

Mr. Sparke spoke about the employee/contractor issue and stated that he has been working with Mr. Shields. He also spoke about the inventory asset threshold being increased to \$3,000. He stated that the Federal Government's threshold is \$1,000 so they still have to account for those items.

**REVIEW AND AWARD BID FOR THE RURAL SOLID WASTE COLLECTION**

**SYSTEM:** Two bids were received and opened on Tuesday, March 20, 2019 as follows:

Desert Disposal	\$400 per load for each of the three areas
Hoss Disposal	\$235 per load for Imlay; \$245 per load for Unionville; \$216 per load for Grass Valley

Mr. McDougal made a motion to award the bid to Hoss Disposal for \$400 per load for each of the three transfer sites. Motion seconded by Mrs. Shank and passed.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

COMMUNITY CENTER – Dixie McKay was present.

Mrs. McKay gave an update. The net revenues for the month of March were \$910.00. 26 events/meetings were held at the Center. Mrs. McKay has been working on inventorying everything in the kitchen and updating files in the Director's office. She is creating a list of items that need to be repaired or replaced and will do so as the budget allows.

*Request for Community Center credit card with \$1,000.00 limit:* Mr. McDougal made a motion to approve issuing a County credit card to Dixie McKay with a \$1,000.00 limit to be used for the Community Center. Motion seconded by Mrs. Shank and passed.

*Approval to replace the speakers:* Two quotes were received as follows:

FCC Communications	\$2,777.48
Full Compass Systems, LTD	\$770.49 (installation only)

Mr. McDougal made a motion to approve the quote from Full Compass Systems, LTD in the amount of \$770.49 for the installation contingent on them being locally licensed. Motion seconded by Mrs. Shank and passed.

*Discussion/Approval for replacement of carpet/flooring:* Mr. Handka will be asked to provide some quotes to replace the flooring at the next meeting.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that a computer has been installed and networked for the use of the Safety Coordinator. He is working on getting a cell phone for the Safety office as well.

Mr. Abbott reported that the Sophos Anti-Virus contract will be expiring. He would recommend changing to Webroot at a cost of \$5,636.90. Mr. McDougal directed Mr. Abbott to move forward and an agenda item will be on the next agenda for formal approval.

**PROCLAMATIONS AND AWARDS: YEARS OF SERVICE CERTIFICATES** – The Board presented five year Certificates and pins to Stacy Bristow, Lynn Christofferson, and Valiree Phillips.

**ELECTED DEPARTMENTS:**

RENE CHILDS, RECORDER-AUDITOR – *Approval of letter to Department of Taxation regarding Corrective Action Plan for Financial Report Material Weakness, Annual Audit Report FY2017-2018:* Mrs. Shank made a motion to approve sending the letter to the Department of Taxation

regarding the County's Corrective Action Plan for Financial Report Material Weakness, Annual Audit Report FY2017-2018 as presented. Motion seconded by Mr. McDougal and passed.

LAUREEN BASSO-CERINI, ASSESSOR – *Request for approval to increase nightly room rate for the NAA (Nevada Assessors Association) Spring Conference in Minden, NV:* Mrs. Shank made a motion to approve the request to approve an increased nightly room rate for the NAA Spring Conference in Minden, NV. Motion seconded by Mr. McDougal and passed.

JERRY ALLEN, SHERIFF – *Request for approval for out of state travel and possible higher room rate for training March 25-26, 2019, Sacramento, CA:* Mr. McDougal made a motion to approve the request for out of state travel and a possible higher room rate for training March 25-26, 2019. Motion seconded by Mrs. Shank and passed.

Later in the morning Sheriff Allen came in. He informed the Board that he lost a potential deputy candidate to another agency.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER:** Mr. Rackley stated that he has an agreement, but was told that there is a title issue with the property we want to swap. An item will be put on the next agenda to approve the agreement and payment of closing costs.

**GRASS VALLEY ADVISORY BOARD:** Paul Schlehr was present.

Mr. Schlehr stated that the Grass Valley Town Hall will be held on Saturday, March 30<sup>th</sup>.

**DERBY FIELD AIRPORT:** Mr. Rackley stated that they will start working on the building again on Monday, March 25<sup>th</sup>. Granite Propane was setting the propane tank this morning. Mr. Rackley spoke with Trans Aero this morning about the helicopter landing and will be meeting with them tomorrow.

**BOARD APPOINTMENTS/RESIGNATIONS:** 911 ADVISORY BOARD – A letter was received from Leslie Steward asking to be reappointed to the 911 Advisory Board.

Mrs. Shank made a motion to reappoint Leslie Steward to the 911 Advisory Board with a term expiring 12/31/20. Motion seconded by Mr. McDougal and passed.

RECREATION – A letter of interest was received from Tom Donaldson.

Mrs. Shank made a motion to appoint Tom Donaldson to the Recreation Board with a term expiring 6/30/21. Motion seconded by Mr. McDougal and passed.

MUSEUM – A letter was received from Doris Bridges asking to be reappointed to the Museum Board. A letter of interest was also received from Jana Laird.

Mrs. Shank made a motion to reappoint Doris Bridges and appoint Jana Laird to the Museum Board with terms expiring January 1, 2021. Motion seconded by Mr. McDougal and passed.

CEMETERY – A letter was received from Bonnie Skoglie resigning from the Cemetery Board effective March 12, 2019.

Mrs. Shank made a motion to accept the resignation of Bonnie Skoglie from the Cemetery Board. Motion seconded by Mr. McDougal and passed.

The meeting recessed at 10:05 a.m. for Litigation and a Closed Labor Session and reconvened at 10:38 a.m.

**APPOINTMENT OF PUBLIC GUARDIAN FOR PERSHING COUNTY:** Mr. Shields stated that this appointment has to be done every 4 years.

Mrs. Shank made a motion to reappoint the District Attorney Bryce Shields to serve as the Public Guardian. Motion seconded by Mr. McDougal and passed.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields stated, in regards to the agreement discussed during the Assessor's update, that he has contacted the provider and asked for more detail regarding the technology aspect of the project.

**KRISTOFFER FISCHER, ENTERPRISE FLEET MANAGEMENT:** DISCUSSION REGARDING PROPOSAL TO PERSHING COUNTY TO PARTNER WITH ENTERPRISE FLEET MANAGEMENT FOR COUNTY VEHICLES – Mr. Fischer gave a presentation and gave the Board some handouts regarding the Fleet Management program. Mr. Fischer will be given a comprehensive list of the County's current vehicles and he will do a replacement and cost analysis to present at a future meeting.

**REPORT FROM ADMINISTRATIVE ASSISTANT:** LABOR NEGOTIATIONS, APPROVE ONE OF THE FOLLOWING: 1) TO CONTRACT WITH JORDAN WALSH TO CONTINUE REPRESENTING PERSHING COUNTY IN LABOR AND EMPLOYMENT RELATED MATTERS, AND AUTHORIZE AND DIRECT ALLISON MACKENZIE TO RELEASE THE COUNTY'S FILES TO JORDAN WALSH AS SOON AS POSSIBLE; 2) COUNTY TO REMAIN WITH ALLISON MACKENZIE, LTD; 3) COUNTY TO RECEIVE FILE AND TO SELECT A NEW ATTORNEY UNRELATED TO JORDAN WALSH OR ALLISON MACKENZIE, LTD – Mr. McDougal made a motion to pursue a contract with Jordan Walsh with Holland and Hart as presented, with Jordan Walsh being our sole contact. Motion seconded by Mrs. Shank and passed.

APPROVAL OF CONTRACT WITH VERONICA FRENKEL, PATHWAYS COUNSELING, TO PROVIDE MEDIATION NOT TO EXCEED \$4,500.00 – Mr. Rackley doesn't feel this is necessary. He thinks the two individuals could meet with the District Attorney to resolve the conflict. Mr. Shields is happy to do whatever the Board would like him to do, but feels that one party wouldn't be amenable to this. Mrs. Childs stated that she doesn't know where the funding for this would come from.

Mr. McDougal made a motion to attempt to resolve the conflict internally. Motion seconded by Mr. Rackley. Mrs. Shank opposed. Motion carried.

**UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:** The Board did not have any updates. Stacy from Congressman Amodei's office stated that they are close to getting a hearing. Carl Clinger attended a "by invitation only" meeting with Senator Rosen in regards to the Bill earlier this morning. The Board was upset that Senator Rosen had not reached out to them or come to the Commission meeting.

**ITEMS FOR FUTURE AGENDAS:** There was no discussion.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Neither Mr. McDougal, nor Mr. Rackley had anything to report. Mrs. Shank reported that the County received a donation from EP Minerals in the amount of \$1,000 for the County's Centennial. A donation of \$2,000 was also received from Coeur Rochester.

**PUBLIC INPUT:** Carolyn Hultgren spoke about the Rye Patch Town Hall.

**APPROVAL OF VOUCHERS:** Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:58 a.m.

Approved 5/01/19: \_\_\_\_\_/s/\_\_\_\_\_  
Larry Rackley, Chairman

Attest: \_\_\_\_\_/s/\_\_\_\_\_  
Lacey Donaldson, Clerk