

**JUNE 19, 2019**

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Megan Ortega, Deputy Clerk.

**APPROVAL OF MINUTES:** Mr. McDougal made a motion to approve the minutes from the May 1, 2019 regular meeting noting that they are past the 45 day deadline. Motion seconded by Mrs. Shank and passed.

**PUBLIC INPUT:** There was no public input at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

**UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Dan Hill was present.

Mr. Hill reported that they have been patching various roads in Grass Valley and Imlay. They also did some patching on Tungsten. They are preparing for the Chip Seal in Upper Valley. The crew helped with some clean-up at the Riffle Range. Mag Chloride will be sprayed tomorrow and Friday. As time permits, they have also been spraying weeds.

Mr. McDougal stated that over a year ago he spoke with Mark Hall of the BLM in regards to their willingness to pay for some road maintenance on a back road to the Black Rock Desert. Mr. McDougal realizes Mr. Hill's department doesn't have a lot of time, but it might be pertinent to sit down with a map and come up with a plan to take to the BLM. Mr. Hill stated that the two options are Ragged Top and Porter Springs, but he wouldn't recommend people going either way. Not wanting to turn down Federal funding if it is available, road signs were discussed to help dissuade traffic or point people in the right direction, etc.

**LANDFILL & RECYCLING** – Dan Hill was present.

Mr. Hill stated that they have had some issues at the transfer stations due to the nice weather and people cleaning up their yards; however, Hoss has been keeping up with the clean-up. Mr. Hill also reported that Mr. Nielsen has gotten rid of most of the used oil that gets disposed of at the Landfill.

**PERSHING COUNTY EMERGENCY OPERATIONS MANAGER/LEPC** – Mr. Rackley stated that Search and Rescue is out looking for someone right now.

**ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER** – Mrs. Donaldson stated that the Delinquent Tax Sale closed yesterday. They started with 270 parcels; 39 were removed prior to the auction and 180 parcels sold bringing in over a million dollars. Once the final reports are received from the auction company, Mrs. Donaldson will provide more details.

*Approval of corrections/changes to the Tax Roll:* A Roll adjustment for APN #001-261-05, Golden Gate / S.E.T. Retail of NV was presented. It was noted that the fuel dispensers were billed on both the personal property side and the Real Roll. This correction results in a \$8,402.58 refund.

Mrs. Shank made a motion to approve the Tax Roll adjustment for APN #001-261-05 as presented. Motion seconded by Mr. McDougal and passed.

As the Board of County Commissioners may meet in a closed labor session pursuant to NRS 288.220 to meet with the County's labor representative regarding labor negotiations, the meeting recessed 8:45 a.m. and reconvened at 9:00 a.m.

**POOL RENEWAL PROPOSAL PRESENTATION: ACCEPTANCE OF RENEWAL PROPOSAL FROM NEVADA PUBLIC AGENCY INSURANCE POOL (POOL) AND APPROVAL FOR PAYMENT FROM FISCAL YEAR 2019-2020 FUNDS – Kent Mowry, A & H Insurance and Wayne Carlson, POOL/PACT were present.**

Mr. Mowry went over the renewal. The total cost for this year's premium is \$190,547.86, which is a slight increase (8.7%) over last year's premium.

Mr. Carlson spoke about the programs and services available to POOL/PACT members.

Mrs. Shank made a motion to accept the Renewal Proposal from the Nevada Public Agency Insurance POOL as presented with payment from Fiscal Year 2019-2020 funds. Motion seconded by Mr. McDougal and passed.

#### **UNCLASSIFIED DEPARTMENTS, CONT.D**

**BUILDINGS AND GROUNDS – John Handka was present.**

Mr. Handka reported that since the last meeting the carpeting and flooring has been completed throughout the Community Center. The Imlay roof was done on Monday and Tuesday this week. The new windows will be installed in the Administration Building this weekend. He has already informed the Department Heads and asked them to move things away from the windows.

The crew has been busy working on normal maintenance of the sprinklers and spraying weeds. Mr. Handka has been trying to facilitate the different events in the park. For the movie nights in the park, Mr. Handka is concerned about having to shut all the lights off. He will be meeting with Ms. Lerner to discuss further. Mr. Handka also reported that the Summer Lunch Program is doing a great job cleaning up every day. He also stated that the antenna blew down at the Airport, which took the runway lights out. Everything has been fixed.

Mr. McDougal spoke about a letter from the Alumni Association complaining that the new chairs did not have all the plastic removed when they started set-up for their event. Mr. Handka spoke about the time constraints they had that weekend. The new flooring had just finished being installed and the chairs had just been delivered. Mr. McDougal stated that he was a bit irritated by the lack of understanding as we are providing a public service for a very low cost.

**SENIOR CENTER – Jordan McKinney was present.**

*Request to remove bus from inventory:* Mrs. McKinney stated that this bus is being replaced with the new one we just received. It was also noted that the County has spent a significant amount of money making repairs to this bus.

Mrs. Shank made a motion to approve the removal of the bus from the Senior Center's Inventory. Motion seconded by Mr. McDougal and passed.

*Approval to purchase wrap for bus:* Mrs. McKinney would like to have the bus wrapped with Pershing County's logo. She is also going to have "In loving memory of Zelma Cerini" included. The total cost is \$2,576.00.

Mrs. Shank made a motion to approve the purchase and installation of a wrap for the new Senior Center bus as presented, contingent on approval of the Senior Center Advisory Board, to be paid for with Gift Fund money. Motion seconded by Mr. McDougal and passed.

**PERSHING COUNTY FIRE/AMBULANCE –**

**AMBULANCE/LOVELOCK DEPT:** Marti Nolan was present.

Mrs. Nolan stated that Chief Wilcox is at a conference. Mrs. Nolan also stated that the Department is losing another two members. Mrs. Shank asked about the ambulance billing. Mrs. Nolan

has been working with Sharp Medical Billing every day. They are requesting more back-up than REMSA did.

Mr. Rackley stated that they had a good Chief's meeting in Grass Valley on June 8<sup>th</sup>. Mrs. Nolan stated they have hazmat training in July. After this training, they will have at least 8 Firefighter Is.

**REQUEST FOR APPROVAL OF CREDIT CARD FOR MARTI NOLAN, EMS COORDINATOR, IN THE AMOUNT OF \$1,000.00** – Mrs. Donaldson stated that she spoke to Chief Wilcox prior to him leaving town. He would like the credit limit increased to \$2,500 so that they have enough to cover conference registrations and travel when necessary. It was noted that an item will have to be put on the next agenda to raise the limit.

Mr. McDougal made a motion to approve the County Credit Card for Marti Nolan in the amount of \$1,000.00. Motion seconded by Mrs. Shank and passed.

**IT DEPARTMENT** – Justin Abbott was present.

Mr. Abbott reported that he has been working with Devnet and Tyler on the go-live schedules for the Recorder, Assessor and Clerk-Treasurer's offices.

Mr. Abbott also stated that at yesterday's Department Head meeting, Sheriff Allen suggested looking into a POOL/PACT Risk Management Grant for our network upgrades.

#### **ELECTED DEPARTMENTS, CONT.D:**

**JERRY ALLEN, SHERIFF** – Sheriff Allen reported that his new hire started on Monday and he is CAT III Certified. The YRO (Youth Resource Officer) Grant was audited last week. Sheriff Allen has not received any information about the next grant cycle. He is hoping to hear in the next 30 days. Mrs. Shank asked if the YRO funds have been requested from the School District. Sheriff Allen has sent a letter to the School District requesting their portion of funding. Mr. McDougal asked about the Search and Rescue efforts being conducted this morning. Sheriff Allen stated that there is no risk of life so no aircraft has been requested. The area has bad cell phone reception, but they were able to get the coordinates. The people are in an RV and have food and water.

Sheriff Allen also stated that the Jail was inspected this morning. He stated that they had 24 inmates last week, which was hard to manage; however, minimal damage occurred. Sheriff Allen also stated that he has received an invitation from Sheriff Hickox in Churchill County to tour their new facility.

**LAUREEN BASSO-CERINI, ASSESSOR** – *Assessor Technology List of Expenditures per NRS 250.085*: Mrs. Shank made a motion to approve the Assessor's Technology List of Expenditures per NRS 250.085 as presented. Motion seconded by Mr. McDougal and passed.

*Assessor Technology Fund, Approval to purchase five desktop scanners for employee work stations due to Devnet conversion process*: Ms. Basso-Cerini stated that she would also like to purchase one for Mr. Evans in Planning and Building. Mr. Shields did not see an issue approving six even though the agenda says five.

Mrs. Shank made a motion to purchase six desktop scanners for employee work stations due to the Devnet conversion process. Motion seconded by Mr. McDougal and passed.

*Approval to remove Fixed Asset Number CA0858, Sony digital camera (non-operable)*: Mrs. Shank made a motion to approve the removal of Fixed Asset Number CA0858, Sony digital camera, from the Assessor's Inventory and dispose of it as necessary. Motion seconded by Mr. McDougal and passed.

Ms. Basso-Cerini stated that they started Devnet training started this week. They will be going Live July 15<sup>th</sup>.

**PLANNING AND BUILDING DEPARTMENT / IMLAY WATER:** James Evans was present.

**REQUEST TO ADVERTISE/HIRE VACANT PLANNING AND BUILDING TECHNICIAN –** Mr. McDougal made a motion to approve advertising and hiring to fill the vacant Planning and Building Technician position. Motion seconded by Mrs. Shank and passed.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER:** Mr. Rackley stated that he is still working on the property exchange. The \$300 lot line adjustment fee is still in question. Mr. Rackley spoke with Mrs. Booth, the City Clerk, and the fee is not theirs. It may be an attorney fee. Mr. Rackley also stated that the owner of the lot by the church keeps getting weed notices from the City. Mr. Rackley took care of the weeds himself.

**WENDY NELSEN, EXECUTIVE DIRECTOR, FRONTIER COMMUNITY COALITION:** LANGUAGE REGARDING ALL TOBACCO PRODUCTS, ADVERTISING, ETC. – Mrs. Nelsen was not present. She spoke under “Public Input” at the last meeting. This item will be on a future agenda if requested.

**PROCLAMATIONS AND AWARDS:** There were no proclamations or awards considered.

**GRASS VALLEY ADVISORY BOARD:** Paul Schlehr was present. Mr. Schlehr stated that the Road crew has been very active in the area. He also reported that there were cattle loose on Muddy Road this morning. The next Advisory Board meeting will be Monday, June 24<sup>th</sup>.

**DERBY FIELD AIRPORT:** Mr. Rackley reported that the building is complete. Mr. Handka alleviated the lighting issue. Trans Aero will be moving their fuel tank.

**BOARD APPOINTMENTS:** RECREATION BOARD AND PLANNING COMMISSION – Mr. McDougal made a motion to reappoint Maurice Nelsen to the Recreation Board and Cynthia Harkreader to the Planning Commission. Motion seconded by Mrs. Shank and passed.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields did not have anything to report.

**ADMINISTRATIVE ASSISTANT:** Mrs. Wesner stated that everything is going well. At the Department Head meeting yesterday there were 13 in attendance. John Bates from POOL/PACT was also present and went over the training schedule for the new year. There is Ethics training on June 24<sup>th</sup>. The aerial spraying of mosquitoes in Imlay was done and two days later Mrs. Wesner received calls that it didn't work. It was noted that the cost was \$2,700 and there wasn't enough funding available to spray again before July 1<sup>st</sup>. Mrs. Wesner will work with Mr. Frey to schedule another application.

**UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:** The Board decided that this item can be taken off future agendas.

**ITEMS FOR FUTURE AGENDAS:** Mr. Rackley gave Mrs. Wesner some information regarding the electrical on Toulon Peak.

**CORRESPONDENCE:** A letter was received from the Nevada Governor's Office of Economic Development stating that Highway 95 was awarded \$220,000. The Board also received the letter regarding the Community Center from the Pershing County Alumni Association.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mr. McDougal stated that he attended the NV Works meeting last Friday. He is still questioning what value it has to Pershing County. The services are not readily available to us since we don't have a community college.

Mrs. Shank stated that she didn't have anything to report. She did note that the Imlay Town Alliance will be having a meeting on June 22<sup>nd</sup> and have invited the Board.

Mr. Rackley stated that the BLM right-away permit on Toulon Peak has been transferred to Pershing County. Mr. Shields stated that the Elko County TV District has a lease agreement with Southwest Gas. He hasn't been able to speak with anyone at Southwest Gas in regards to the transfer of that agreement, which would be effective June 1<sup>st</sup>. Mr. Rackley stated that he would be going up Toulon Peak with a Southwest Gas Radio Technician. Mr. Rackley also reported that a truck is coming next week to collect paper products and tin/aluminum cans from the Recycling Center.

**PUBLIC INPUT:** Carolyn Hultgren brought up the Nabodoka Dispensary billboards again, asking who voted that they are the #1 dispensary. She also asked where it is located, which is in the Lovelock Paiute Colony.

**VOUCHERS:** Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

As there was nothing further to come before the Board, the meeting adjourned at 10:45 a.m.

Approved 8/7/19: \_\_\_\_\_/s/\_\_\_\_\_  
Larry Rackley, Chairman

Attest: \_\_\_\_\_/s/\_\_\_\_\_  
Lacey Donaldson, Clerk