

OCTOBER 2, 2019

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. McDougal made a motion to approve the minutes from the July 17, 2019 regular meeting, noting a spelling correction and that they were submitted after more than 45 days. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Heidi Lusby-Angvick informed the Board that a local Grange is being established, the Lone Mountain Grange. Mrs. Lusby-Angvick spoke about the purpose of the Grange, stating that it will be complimentary to 4-H, not a competitor.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that for the month of September he had 20 new tickets opened and 17 resolved. There's been a lot of work happening behind the scenes. Mrs. Donaldson's office is getting ready to start some training with Devnet. Mr. Abbott stated that once the treasurers are squared away, he is sure the discussion regarding the permitting module will move forward.

ROAD DEPARTMENT & LANDFILL – Dan Hill was present.

Mr. Hill reported that the crew in Imlay got the School District's house in Imlay ready for demolition and then the entire crew took it down. The project took two days. The crew has also been blading in various areas of the county, including Imlay and Grass Valley. They did some patching on Coal Canyon. The crew helped the Community Health Nurse's office with the drive-through flu pod. They helped Mr. Handka hang the new sign at the Airport.

The big project they have been working on is the bridge on Rogers Road. They will have the major work done today, but it won't be reopened for a while. The wood they got was completely wet and Mr. Hill would like it to dry out.

Mr. Hill also spoke about the damaged backstop at the Grass Valley Transfer Station. No one has admitted to causing the damage, but we have turned a claim into the insurance company. If the claim is denied the cost of the repairs will have to come out of the Landfill Fund.

Mrs. Shank stated that at the Grass Valley Advisory Board meeting residents asked if a separate area could be designated at the transfer site for pallets. They also discussed the possibility of increasing the fine for out-of-county garbage.

Mr. Hill also informed the Board that he had to rent an excavator for the demolition project in Imlay. The Road Department has approximately \$6,000 in expenses for the project. Mrs. Shank stated that this project was done in exchange for the ball field property. She feels the expense should come out of the Capital Project Fund. She will discuss it further with Mrs. Childs.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that with the recent cold snap, he had to shut down the various water systems and the bathroom at the ball fields. The users of the ball fields are not happy.

With the help of Mr. Hill, the sign at the Airport was hung. The crew has been dealing with some drainage issues at the Jail. They will also start shutting down and winterizing the swamp coolers.

Mrs. Shank thanked Mr. Handka for the work they have been doing at the cemeteries.

Law Library Remodel, Approval of remodel plans and approval to purchase a container for book storage: Mr. Handka prepared a sketch of the Law Library remodel proposal. Mr. McDougal stated that he would like to meet with Mr. Handka as he has a few ideas to improve the design.

Mr. Shields stated that his preference would be to leave the break room where it is and the Law Library would be next to the two conference rooms. Mrs. Shank stated that the employees have the right to have a break room that is private, not a thoroughfare into the building.

Mr. Shields stated that the original plan was to use money in Fund 10, but he doesn't think those court fees can be used to improve the employee break room. Mrs. Childs also questioned how this would be paid for.

Regarding the books, Mrs. Shank assumed the ones currently in storage could be disposed of. Mr. Shields would like to go through the ones that are in the building before they are moved.

Mr. Handka stated that he has found a water tight container for about \$3500.

PERSHING CO. FIRE AND AMUBLANCE DEPARTMENTS –

LOVELOCK: Chief Wilcox was present.

Chief Wilcox reported that they had 6 firefighters attend the EMS (Emergency Medical Services) convention in Elko. They all received Continuing Education Units for the classes they attended. There is a "train-the-trainer" EMS class coming up as well. Chief Wilcox stated that the ambulance has been busy.

Chief Wilcox stated that he and Rusty Kiel, Lovelock Meadows Water District Manager, will be meeting with some people in Reno tomorrow to discuss the possibility of a distillery coming to Lovelock.

Chief Wilcox reported that the Department has one new member that already has their EMT (Emergency Medical Technician) license. They have interviews scheduled with two other prospective members. One of those is an EMT as well. They also lost a member last month.

Mr. Heidemann has been working on grants. He applied for an AFG (Assistance to Firefighters Grant) grant for \$8,800 for Firefighter I and Firefighter II training. Mr. Heidemann thanked Mrs. Donaldson for her help getting the grant logins, etc. set up and approved. Mr. Heidemann attended the Chiefs meeting in Imlay last Saturday. Mr. Heidemann stated that by accepting this grant award we need to be accountable and train people to those levels. Mr. Heidemann also applied for a grant to purchase a rescue truck.

Mr. Heidemann stated that they have also identified a safety issue in one of the new water tenders regarding its ability to pump and roll. Mr. Heidemann stated that you wouldn't want someone on top of the tender during a fire. We can submit a grant application to POOL/PACT for funding to purchase a remote operation.

Chief Wilcox stated that at the Chiefs meeting they discussed SCBAs (self-contained breathing apparatus). They agreed on a brand (MSAG1) for them all to get. Winnemucca and Fernley just switched to this brand and Imlay already has a few, so mutual aid can be used as the justification to switch. It was also noted that we can piggy back on a Clark County bid.

Mr. Heidemann also spoke about the State Emergency Response Commission. They have not met in several months, which is holding up funding. They did have an emergency funding committee meeting last Monday to specifically approve the funding for Fire Shows West. We did receive funding

approval for 8 members to attend. Chief Wilcox stated that Lovelock will be sending six and Rye Patch is sending two.

RYE PATCH FIRE: Staci Bristow was present.

Ms. Bristow stated that they finally got the brush truck from the BLM. The truck holds 900 gallons of water. It was delivered with all the equipment still on it.

Ms. Bristow will also be working with POOL/PACT regarding the remote control for the water tender.

They have had a slow fire season. Ms. Bristow has been working with Mr. Heidemann to get everyone in the department their F Endorsements.

Mr. Rackley is working on expansion plans for the Rye Patch Firehouse.

COMMUNITY CENTER – Dixie McKay was present.

Mrs. McKay just returned from vacation. She thanked Mrs. Lusby-Angvick and Joshua McKinney for taking care of the Center while she was on vacation.

Mrs. McKay reported that the Community Center's net income for September was \$392.00, with approximately 886 visitors and 35 meetings. Large events held at the Center included Coeur Rochester, Chukars Unlimited, the Scrapbooking Club and the Flu Pod. After the Chukar's event, there was a misunderstanding regarding a picture the Chukars use as a trophy. All the wildlife pictures will be hung on the wall of the old Director's office, so they don't have to be removed before large events. The Chukar's trophy picture will be on the bottom row so there is easy access.

The accordion doors were repaired. Mrs. McKay was told that they would last for several more years if they are treated gently. She has asked Won-Door Company for a quote for new accordion doors.

Mrs. McKay also reported that the clients and visitors are appreciative of having a vacuum cleaner assessible. In two weeks, the doors will be re-keyed and the inside door locks will be replaced. Vijay Ratti donated 24 restaurant towels to the Center. The Chukars donated \$52 to purchase additional steak knives.

Mrs. McKay spoke with Sheldon Bach about the speaker issue. He is supposed to come to the Center on Tuesday to look at the speakers.

PROCLAMATIONS AND AWARDS: DIXIE MCKAY, 15 YEARS OF SERVICE – The Board presented Mrs. McKay with a Certificate and a pin for her 15 years of Service to Pershing County.

UNCLASSIFIED DEPARTMENTS, CONT.D:

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that they will be having a kick-off meeting for the Brownfield Grant. She gave the Board a draft MOA between Western Nevada Development District, Pershing County and the City of Lovelock to review. Mrs. Lusby-Angvick will be attending the Brownfield Grant Conference in December in Los Angeles. The conference is covered by the grant funds and travel arrangements are being made by WNDD.

Mrs. Lusby-Angvick also stated that she continues to work with WNDD and attends all their meetings. Commissioner McDougal and Councilwoman Pat Rowe are also active with WNDD. She met with Denise Castle, CEO of JOIN, Inc. JOIN receives a lot of their funding from Nevada Works. Mrs. Lusby-Angvick learned a lot about the program that she didn't know and would like to speak with Mr. McDougal about some things. Ms. Castle has also agreed to help us with the Workforce Development portion of the Strategic Plan.

Approval of out of state travel for Heidi Lusby-Angvick to attend the 2019 Brownfield Conference in Los Angeles, California December 9-13, 2019: Mrs. Shank made a motion to approve the out of state travel for Heidi Lusby-Angvick to attend the 2019 Brownfield Conference in Los Angeles, California December 9-13, 2019. Motion seconded by Mr. McDougal and passed.

PUBLIC DEFENDER – Steve Cochran was present.

Mr. Cochran gave the Board his monthly case report. Mr. Cochran stated that he attended the CIC (Community Improvement Council) Conference last week. Mr. Cochran also spoke about the legislative change regarding jury trials for domestic batteries. He was concerned about where these trials would be held. Mr. Cochran stated that there may be some budgeting concerns, but he is excited about the possibility of more trial experience. Mr. Cochran also stated that he would be revising the format for his monthly case report.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that she held interviews for the vacancy in her office, with the help of Mrs. Childs and Mrs. Wesner, last Wednesday. Sarah Renfroe was hired and was able to start on Monday. The office is in the middle of training with Devnet and will be going live on the tax collection system at the end of the month. They are also trying to work in training with Tyler to finish the financial implementation.

Roll adjustments: The following roll adjustments were presented to the Board:

APN #007-232-04	Lang	Removal of Landfill & TV Assessments
APN #007-241-84	Rablin	Amendment due to business closure
19 parcels for Pavilion Homes and Robert Kennerson		Reduction in Assessed Value

Mrs. Shank made a motion to approve the corrections to the roll as presented. Motion seconded by Mr. McDougal and passed.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini stated that she and her staff have been ill.

PLANNING AND BUILDING DEPARTMENT; IMLAY WATER; PERSHING COUNTY ELECTRIC UTILITY: James Evans was present.

The Board received the monthly fees collected and permits issued report. Mr. Evans reported that he just returned from being gone for a week and is catching up. There is a Planning Commission meeting tonight and they will discuss approval of a Special Use Permit for the winery. Mr. Evans took the Electrical Inspection Exam while he was in Las Vegas and passed.

Mrs. Shank asked about the four greenhouses listed in Grass Valley. Mr. Evans stated that they are growing hemp. There was some discussion regarding the number of billboards that have been put up. The Board would like to look at addressing the number of billboards allowed in Pershing County.

APPROVAL TO PROCEED WITH REQUEST FOR PROPOSALS TO UPDATE THE PERSHING COUNTY MASTER PLAN, DEVELOPMENT CODE, AND INCORPORATE THE COUNTY'S WATER RESOURCE PLAN AS NEEDED – Mr. McDougal stated that due to Legislative changes, our Water Resource Plan is already out of date. He also stated that once the Water Resource Plan is updated, he doesn't feel that it would be that difficult to incorporate it into the Master Plan.

Mrs. Shank stated that besides the Water Resource Plan, an update to the entire Development Code needs to be looked at.

ELECTED DEPARTMENTS, CONT.D:

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the Month End Fund Balance Report. Things are business as usual. There are a few issues they are working out with Tyler.

JERRY ALLEN, SHERIFF – Sheriff Allen stated that the Department was involved in a couple search and rescue missions this week. They also investigated a vehicle accident where three individuals left the scene. A community member also found a decedent in the hills. The Department will secure the vehicle when they are able. Sheriff Allen stated that the Department also helped with the Community Health Nurse’s Flu Pod. The High School Homecoming is this week. They will be doing the bomb fire tonight and the parade is on Friday.

Sheriff Allen stated that he is concerned about the new legislation regarding jury trials. Every jury trial requires a minimum of three deputies, which greatly hinders his department that is already short-staffed. Sheriff Allen stated that the services for Deputy Simms were held yesterday.

Sheriff Allen also attended the Grass Valley Advisory Board meeting.

Approval to house/rent Imlay residence to PCSO Deputy Nicholson; Approval of Rental Agreement: Sheriff Allen is not sure where in this process Deputy Nicholson is. There are some repairs to the house that need to be made and Sheriff Allen instructed him to speak with Mr. Handka.

Mr. Rackley asked about the monthly rental amount and questioned why we were charging anything at all. Sheriff Allen stated that per the Employee Contract, the deputy gets a resident stipend that covers housing.

Mrs. Shank made a motion to approve the rental agreement for Deputy Nicholson to live in the Imlay residence. Motion seconded by Mr. McDougal and passed.

Change in cell phone use rules/policy: Sheriff Allen stated that he re-read the policy and doesn’t feel it needs to be changed.

BLM Grant/Contract/Funding: Sheriff Allen reported that the BLM (Bureau of Land Management) has offered to pay for the SART (Sexual Assault Response Team) nurse in the amount of \$40,000 and for the CAD to CAD interface in the amount of \$16,000 at the Burning Man event. Sheriff Allen has passed the invoices for those things on to the BLM to pay.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER; APPROVAL OF APPRAISAL FOR APN #001-133-17 AND #001-133-18; APPROVAL FOR PURCHASE OF PROPERTY: Mr. Shields stated that he spoke with one of the real estate agents and the property should close tomorrow. Mrs. Wesner stated that we have not received the appraisal report yet.

LOVELOCK REVITALIZATION ASSOCIATION: REQUESTING ACCESS INTO THE COURTHOUSE DURING THE LOVELOCK GHOST WALK/HAY RIDES ON OCTOBER 18, 19, 25, 26, AND 31, 2019 – Mr. Rackley stated that he has already volunteered to be at the Courthouse for two of the dates. Mrs. Shank had some concerns about the security of the building during the walk. The next meeting is only three days before the first event. Mr. McDougal didn’t have a problem approving the request contingent on some guidelines being met.

Mr. McDougal made a motion to approve the request by the Lovelock Revitalization Association for access into the Courthouse during the Lovelock Ghost Walk/Hay Rides on October 18, 19, 25, 26 and 31, 2019. Motion seconded by Mrs. Shank and passed.

DERBY FIELD AIRPORT: Mr. Rackley stated that the sign went up. He will be meeting with the newspaper on Friday to report about all the improvements that have been made.

BOARD APPOINTMENTS/RESIGNATIONS: CEMETERY BOARD– A letter of resignation was received from Cheryl Haas.

Mrs. Shank made a motion to accept the resignation of Cheryl Haas from the Cemetery Board. Motion seconded by Mr. McDougal and passed.

LIBRARY BOARD – Mrs. Donaldson stated that she doesn't believe there are any vacancies on the Library Board. Mrs. Shank stated that there is a member that isn't attending. The person will have to resign, or the Library Board needs to declare the seat vacant.

RESOLUTION AMENDING THE CAPITAL IMPROVEMENT AND PUBLIC SAFETY PROJECT PLAN TO PROVIDE CHANGES TO THE FUNDING, PRIORITY AND ORDER OF CAPITAL IMPROVEMENT PROJECTS: Mr. Rackley stated that the Option Tax Fund and priorities were discussed at the Fire Chiefs meeting. Mr. Shields gave an overview of the Public Safety Option Tax. The initial Resolution was passed on June 4, 2008. Mr. Shields stated that the original Resolution included a new law enforcement facility as a priority. There was discussion regarding putting it back on the list to help with the debt service. Mr. Shields suggested changing the utilization of this fund away from depreciable items and focus more on infrastructure.

Mr. Rackley stated that #1 in the current Resolution, Construction of the Grass Valley Fire House, can come off the list as it has been completed. Item #2, Sheriff's office patrol vehicle, Mr. Rackley questioned whether \$60,000 was sufficient. Mr. Rackley stated that they had also discussed removing the wording "patrol vehicle" to allow the Sheriff's office to purchase other vehicles that may be needed. Item #3, purchase of an ambulance, there was discussion that the Ambulance Fund has a sufficient balance, and this could possibly be removed. Mrs. Shank stated that if any funding is needed from the Option Tax Fund, the ambulance needs to stay on the list. Item #4, Fire Protection Vehicles, the three that are being financed need to stay. 4b lists two rescue/utility vehicles at an estimated cost of \$150,000. Mr. Rackley stated that at the Chiefs meeting it was noted that all four departments need command vehicles. He is estimating \$45,000 each. Mr. McDougal asked if all four had to be purchased at the same time. The Board felt it could be spread out over two fiscal years.

Mrs. Shank asked about including the Rye Patch Fire House expansion. \$100,000 is currently budgeted for the project out of the Capital Improvement Fund.

Mr. Rackley stated that Item C, equipment and replacement of water tank for Imlay Volunteer Fire, has been completed and can be removed.

The Board would like to see items prioritized as follows:

1. Rye Patch Fire Department Expansion not to exceed \$100,000
2. One vehicle for the Sheriff's Office – no change
3. Fire protection vehicles for Lovelock, Imlay, Grass Valley, and Rye Patch
 - a. Three Pumper Tender Units – no change
 - b. Four command vehicles over two fiscal years with a total estimated cost of \$180,000
4. One Ambulance – no change
5. Law Enforcement Center

Mr. Shields will draft a Resolution for the next meeting.

APPROVAL TO INITIATE THE PROCESS OF INCREASING THE DIESEL FUEL TAX FOR PERSHING COUNTY ACCORDING TO SB48: Mr. Shields stated that there are two ways to increase the Diesel Fuel Tax, a 2/3 vote by the County Commission or the Board can put a question on the next General Election ballot. This item will be put on the next agenda for further discussion.

APPROVAL OF RESPONSE LETTER TO NDOT'S LETTER DATED AUGUST 5, 2019 REGARDING DENIAL OF REQUEST TO INCREASE SPEED LIMIT ON FRONTAGE ROAD (FRPE01) WESTFALL ROAD TO TOULON, PERSHING COUNTY: Mr. McDougal will help draft a response.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REPRESENTATIVE: Mrs. Wesner stated that the updates to the Personnel Rules are almost done. She should have them to the Board for the next meeting. Mr. Shields finalized the bid specs for the new playground equipment, so Mrs. Wesner will work on getting them sent today.

ITEMS FOR FUTURE AGENDAS: The Board did not have anything additional to add at this time.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. McDougal stated that all his meetings are coming up in the next two weeks. He did attend the Central Nevada Regional Water Authority meeting last Wednesday morning, but has nothing new to report. Mr. McDougal did tour the Marlette Lake Water System.

Mrs. Shank attended a tour of Coeur Rochester. The Flu pod held on Thursday and 450 shots were given. An individual came to the Frontier Community Coalition meeting and spoke about the 2020 Census. Mr. Rackley, Mrs. Shank, and Mr. Abbott attended a tour of the Switch facility. Mrs. Shank also reported that she attended the NACO (Nevada Association of County Officials) conference.

Mr. Rackley also attended NACO. Mr. Rackley will be going to Toulon Peak tomorrow as they will be doing some work to the electrical system in order to hook up the generator. Southwest Gas will also be up there to look at their equipment. There is currently a Suburban Propane tank up there. In speaking with Elko County, they were paying \$1 per year for the tank rental. When Mr. Rackley contacted Suburban Propane and was told the yearly rental would be \$499. He expressed to them that wasn't acceptable and called Granite Propane to see if they could provide service. They said they would do it for \$100 per year. In the meantime, Suburban Propane also reduced their fee to \$100 per year. Mr. Rackley has already told Granite Propane to place their tank. Mr. Rackley also reported that the Recycling Center took delivery of three metal bins from Penny Belanger.

PUBLIC INPUT: Mrs. Shank mentioned that October 1st was Commissioner Rackley's and Mrs. Wesner's birthdays.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers, except for a voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. McDougal and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

Mrs. Shank made a motion to approve a voucher for Vendor #681, Larry Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

The meeting recessed at 11:56 a.m. and reconvened at 1:30 p.m.

WORKSHOP: FIRE INSPECTION WORKSHOP TO DISCUSS THE VARIOUS OPTIONS AND COME UP WITH A SOLID PLAN FOR FIRE INSPECTIONS AND AMBULANCE AND FIRE SERVICES – Chief Rodney Wilcox, Marti Nolan, Patty Bianchi Wilcox, Glen Rose and Michael Heidemann were present.

Chief Wilcox spoke about the Ambulance Service. They have a very small group volunteering and answering calls. Chief Wilcox stated that they would like to look at other options for the Ambulance Service. Patty stated that they discussed paying an hourly rate, but County employees wouldn't qualify, which are a large portion of their department. Another option would be a separate tax rate, or contracting with an agency. There are currently 21 members on the Lovelock Department, but only 4 are available during the day. Mrs. Shank will email Sean Burke and see if HGH would be interested in entering into a contract to provide ambulance services. Mrs. Wilcox will put out informal feelers to ambulance departments regarding a contract as well.

Fire Inspections were also discussed. Mr. McDougal stated that we shouldn't be doing inspections that the State Fire Marshal is required to do. Mr. Shields agreed, stating that the County isn't going to do inspections for free, this would be double taxing Nevadans. The Board would like to get a list of local businesses from the Sheriff's office to determine how many would require an inspection. Once that number is determined, a fee will be discussed.

As there was nothing further to come before the Board, the meeting adjourned at 3:05 p.m.

Approved 11/20/19: _____/s/
Larry Rackley, Chairman

Attest: _____/s/
Lacey Donaldson, Clerk