

DECEMBER 4, 2019

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the minutes from the October 16, 2019 regular meeting as submitted, noting that they are just past 45 days. Motion seconded by Mr. McDougal and passed.

PUBLIC INPUT: Carolyn Hultgren reminded the Board that this Saturday is the 41st Annual Friends of the Library Christmas Craft Fair from 10 a.m. till 3 p.m. at the Community Center.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT –Gerry Monroe was present.

Mr. Monroe stated that they've been dealing with the weather. The crew had still been working on graveling towards Gold Banks when the weather came in. Mr. Monroe stated that they just hauled the trucks back in. They also had to put some cones up on the bridge at the end of Westfall, as a truck cut the corner too sharp and broke the railing. It has been repaired, but they'll leave the cones for now. They also put up a speed limit sign on 4 Corners. Mr. Monroe was also notified about a blow out on the Imlay cut-off road, they will get to it as soon as they can. The crew hauled sand to Imlay and cleaned up the burn pile. The crew did snow removal on November 27th in Lovelock, Imlay and Grass Valley. There are currently graders up Dago Pass and Ragged Top.

IMLAY FIRE DEPARTMENT – Chief Gerry Monroe was present.

Chief Monroe reported that he finally got in contact with the repairman for the ventilation fan. It won't run off the generator, so he is going to try to downgrade it. He will either swing by and pick it up or we will take it into Reno. Chief Monroe stated that he is also having problems with his Verizon jet-pack. He will speak with Mr. Abbott.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that the seniors will be attending a show at the Eldorado on December 12th. The preschoolers will also be coming to play bingo that day and then will return on the 17th to sing Christmas carols. The Christmas Tree Raffle is on December 19th and the Christmas Party will be on the 20th. Breakfast this month will be on December 27th.

Mrs. McKinney also reported that they served 100 meals for the Thanksgiving Feast. They will have a booth at this Saturday's Craft Fair and a cookie decorating booth the following weekend at the Depot.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that the crew has been busy putting up Christmas lights and the tree. Mr. Handka stated that they have added some more lights on all the buildings this year. Today they will be helping the City put up lights as well.

Mr. Handka spoke about the bathroom remodel at the Imlay house. They will be replacing the bathroom floor on the 16th and 17th. The subfloor will be fixed, and additional bracing will be added for the tub and toilet.

Mr. McDougal stated that PCEDA asked Mrs. McKay to speak with Mr. Handka about the thermocoupler for the stove. Mr. Handka stated that this item is out of his purview, the stove company needs to be called. Mr. Handka also stated that it is probably time to replace the entire unit.

RYE PATCH FIRE DEPARTMENT – *Approval to proceed with purchase of 20355 Old Victory Highway for expansion of fire department building:* Mr. Shields reviewed the CC&Rs (Covenants, Conditions, and Restrictions) for the Humboldt River Ranch and didn't see anything that would restrict the expansion. He had Mrs. Machado go out and measure the distance of the power poles. He would like to request an opinion from NV Energy regarding whether they think it is safe to expand in that direction. Mr. Shields will also speak with Humboldt River Ranches' attorneys regarding removing the property from the Association boundaries. This item will be put back on the agenda when more information has been obtained.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he is working through help tickets in both systems currently and is working on implementing the new system. He has been busy with the phishing campaign that hit us prior to Thanksgiving. None of the County's data was compromised, but one individual did have a private account accessed because they used the computer's password storage. Mr. Abbott also reported that he has been receiving information from the Department Heads regarding the Windows 365 upgrade.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick will be attending the Brownfield Conference in LA next week. She has applied through the EPA to have the lots impacted by the fire assessed. She is still waiting for the property owners to respond. The PCEDA Board is also working with Justin Abbott to update their website. Mrs. Lusby-Angvick stated that she, Commissioner McDougal, and Councilwoman Pat Rowe attended the Western Nevada Development District meeting and dinner in Fernley on Monday. While there, they toured the Sherwin Williams and Polaris facilities.

Mrs. Shank stated that a joint meeting with the City needs to be scheduled to discuss the Brownfield Grant, Broadband and NNRDA (Northeastern Nevada Rural Development Authority). Mrs. Lusby-Angvick will work with Mrs. Wesner to get it scheduled.

COOPERATIVE EXTENSION – Steve Foster was present.

Mr. Foster reported that he has been working on the 4R Nutrient Management Regional Certification Exam Committee most of the year. He has also been providing webinars to local producers, which are shared on the web when possible. In October, Mr. Foster attended the Soil Help Workshop in Orovada. He would like to hold one here in the near future if he can obtain all the information. On October 24th he was invited to speak about hemp production at the Tribal Summit in Reno. Mr. Foster was also appointed by Dr. Lyles to be the leader of the Extension Agricultural Team. Mr. Foster also reported that he just attended the Alfalfa Forage Symposium in Reno. Mr. Foster gave the Board new procedures for budget submittal to the University. He has already spoken to Mrs. Childs about it.

PUBLIC DEFENDER – Steve Cochran was present.

Mr. Cochran gave the Board his monthly report. This is a slow time for his office, mainly due to weather.

LOCAL EMERGENCY PLANNING (LEPC) – Charlie Sparke was present.

Approval of modification to the contract for Pershing County Director of Emergency Management: Mr. Sparke reported that right before Thanksgiving a letter was received from the person who completed the audit on the EMPG grant (Emergency Management and Planning Grant). She has an

issue with the date Mr. Sparke was paid. Mr. Shields would like to speak with the individual to find out what the problem is as the things they want added to the contract are already in there.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that she didn't have anything to report. She does have a couple roll adjustments, but she doesn't want to bring them before the Board until she can make the corrections in Devnet. She has spoken to Ms. Basso-Cerini, who has informed the taxpayers. They are still working through conversion issues. Mrs. Donaldson stated that these corrections are just minor adjustments.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the monthly fund balance report.

BRYCE SHIELDS, DISTRICT ATTORNEY – *Approval of contract with Thompson & Reuters for West Law Research Services in the amount of \$1,682.38 per month for the District Attorney, 11th Judicial District Court and Public Defender's office:* Mrs. Shank made a motion to approve the contract with Thompson & Reuters for West Law Research Services in the amount of \$1,682.38 per month for the District Attorney, 11th Judicial District Court and Public Defenders. Motion seconded by Mr. McDougal and passed.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Shields stated that nothing we have tried has panned out. Mr. Rackley has been speaking with the Mayor of Lovelock about the property on Amhurst. Mr. McDougal was concerned that if we can't add on to the current facility, it eliminates the necessity of that building and increases our costs. Mr. McDougal also asked if we could build just a new jail facility and keep the offices, dispatch, etc. in its current location. Sheriff Allen stated he felt that would create more hardships for his department. Mrs. Shank stated that the Board also has the option to utilize Imminent Domain.

JERRY ALLEN, SHERIFF: Sheriff Allen reported that he currently has 16 inmates in custody. The Department will be providing traffic control for the Parade of Lights and a parade for the Catholic Church this Saturday. Sheriff Allen stated that he has extended a conditional offer of employment to a candidate and is waiting to hear back from them. Sheriff Allen has also completed the After Action Report for the 2019 Burning Man Event and the Board should have it by the end of the day.

PROCLAMATIONS AND AWARDS: The Board did not have any Proclamations or Awards to consider.

DERBY FIELD AIRPORT: No report was given.

BOARD APPOINTMENTS: Mrs. Shank stated that Janice Rutherford had previously submitted a letter of interest for the Library Board. At the time there wasn't an opening, but the Library Board has since declared a seat vacant. The position has been advertised.

Mrs. Shank made a motion to appoint Janice Rutherford to the Library Board. Motion seconded by Mr. McDougal and passed.

The meeting recessed at 9:50 a.m. for a Litigation Meeting and reconvened at

PLANNING AND BUILDING DEPARTMENT AND IMLAY WATER: James Evans was present.

Mr. Evans gave the Board his monthly fees collected and permits issued report. The Board asked Mr. Evans about the solar project listed. Mr. Evans stated that this is their first phase. They will be pouring pads for the inverter sheds and putting in field anchors for the panels. Mr. Shields stated that a road agreement is needed.

DISCUSSION REGARDING IMLAY WATER SYSTEM FEE SCHEDULE – The Board was given the Item Price List for the Imlay Water System. Mr. McDougal asked what a new service hook-up fee cost. Mr. Evans stated that it depends on the size of the line. Mr. McDougal stated that we need to look at current capacity and if it can be expanded, in preparation for growth. Mr. Evans was instructed to speak with Mrs. Lusby-Angvick about grant funding. Mrs. Wesner stated that the deadline for submitting proposals for CDBG (Community Development Block Grant) this year has passed. She suggested speaking with Farr West Engineering as well. They may have knowledge regarding other funding sources.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that he just received a call from Allan Freemyer regarding the Pershing Lands Bill. It has been reintroduced. Congressman Amodei would like to include our bill as a package with four other counties and the Naval Expansion. Mr. Freemyer would like a letter of support on the latest rendition of the Bill. Mr. Shields will review the current bill and if there are no significant changes, he will draft a letter. The Board did not have a problem with that.

Mr. Freemyer also gave Mr. Shields an update on the Naval Expansion, saying that Congressman Amodei will be meeting with Churchill County. Amodei is onboard with a plan to move the north border of Bombing Range 20 south of the pole line road, which would be outside of Pershing County. He would like a letter in support of this as well. The Board asked Mr. Shields to draft that letter as well.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner reported that she has received the Deed for the property in Imlay and will get it recorded.

ITEMS FOR FUTURE AGENDAS: The Board did not have anything additional to add at this time.

CORRESPONDENCE: There was no additional correspondence.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. McDougal attended the WNDD December meeting, dinner and tour. Mr. McDougal stated that the discussion about TRI (Tahoe Reno Industrial) Center II was interesting. Mr. McDougal has a Central Nevada Water Authority meeting next week in Fallon.

Mrs. Shank stated that Cemetery Board has a meeting tomorrow. Mrs. Shank stated that there is a NACO (Nevada Association of County Officials) workshop this Friday regarding legislative changes. Mr. Rackley stated that there is a Volunteer Advisory Board Meeting next Tuesday.

PUBLIC INPUT: There was no public comment at this time.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers, with the exception of a voucher for Commissioner Rackley. Motion seconded by Mr. McDougal and passed.

Mrs. Shank made a motion to approve the voucher submitted for Commissioner Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

It was noted that the Public Hearing for the proposed fuel tax increase will be tomorrow evening at 6:00 p.m. in the Commission Chambers. Mr. McDougal asked Mr. Shields if he had a bullet point showing how the tax dollars would be spent, etc. He will prepare something. Mr. Shields is also preparing a Business Impact Statement to be sent to the local fuel stations, etc.

As there was nothing further to come before the Board, the meeting adjourned at 10:29 a.m.

Approved 1/8/20: _____ /s/
Carol Shank, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk