

## FEBRUARY 19, 2020

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Larry Rackley, Commissioner; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk. Commissioner McDougal was absent.

**APPROVAL OF MINUTES:** Mr. Rackley made a motion to approve the regular meeting minutes of January 8, 2020 as submitted. Motion seconded by Mrs. Shank and passed.

**PUBLIC INPUT:** Mr. Rackley stated that the Ghost Walk held Saturday night for the balloonist went very well, with at least 50 people in attendance.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mr. Shields did not see anything of consequence.

Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

### UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that the crew attended a traffic control class two weeks ago. Mr. Casias finished blading up Spaulding and is currently working at Dunn Glenn, but it is too dry. They helped Pershing County Water Conservation District with a culvert project in Lower Valley. Mr. Monroe is working up Imlay Summit. They really need some rain. Mr. Hill also reported that he, Mr. Monroe and Mr. Machado attended a Constructing and Inspecting Asphalt Projects class in Reno. Mr. Hill also reported that some of the crew is burning tumble weeds in Jersey Valley. Mr. Hill has been busy working on his budget and the RTC (Regional Transportation Commission) budget.

*Approval of easement for fiber optic line in favor of Open Mountain Energy, Star Peak Geothermal, within the utility easement on Tungsten Road, near Mill City, Pershing County, Nevada:* Mr. Shields stated that this agenda item is more for discussion than anything. Brad Peters with Open Mountain Energy was present. Mr. Peters explained that their power plant needs communication with NV Energy so that power can be cut off if necessary. There are issues with using NV Energy's easement. They would have to cross BLM (Bureau of Land Management) land and any dirt work would trigger an Environmental Assessment. They would also have to replace power lines. They are trying to find the least intrusive installation option. Mr. Peters stated that they plan to start construction the first week of March and are anticipating delivering power to the grid by January 2021.

Mr. Shields has been working with Mr. Peters on the documentation. Mr. Shields does have some concern regarding running fiber optic cable over the bridge in case there is future maintenance that is necessary. Mr. Hill thought maybe we should have an engineer look at it.

Carolyn Hultgren asked if the traffic would increase at Exit 129. Mr. Peters stated that they are planning on having delivery trucks, etc. use Exit 128, Humboldt House. He thought lightweight traffic, including employees, could use Exit 129. Mr. Hill stated that he would be opposed to any of their traffic using Exit 129 unless Open Mountain Energy wants to improve that road.

Mr. Rackley made a motion to approve Mr. Shields moving forward on an agreement with Open Mountain Energy, Star Peak Geothermal to place fiber optic line in our utility easement on Tungsten Road, near Mill City. Motion seconded by Mrs. Shank and passed.

Mrs. Lusby-Angvick, Economic Development Director, asked about Open Mountain Energy's anticipated staffing numbers. Mr. Peters stated that it would be a minimal operation with 1 or 2 employees. Mrs. Lusby-Angvick also asked about the amount of contract employees/construction workers that would be on site during construction. Mr. Peters stated that there are 10 people on site currently. Mr. Peters anticipates about 20 workers per month.

**LANDFILL/RECYCLING** – Dan Hill was present.

Mr. Hill reported that they have been dealing with windblown garbage. They are planning a blast to deepen the pit and Mr. Hill is working on getting it scheduled.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that the Law Library remodel is in progress. He is hoping to be done by the second week of March. There are some difficulties working on an older building and trying to add newer amenities. They have done a lot of sound proofing with insulation.

The crew also did a lot of work in preparation for the Lover's Aloft event last weekend. They are working out at the Lone Mountain Cemetery today.

Mr. Rackley asked what the plan for the door into the Assessor's office is. Mr. Handka stated that he has the closer on order, but found out that it is the wrong one. It will be fixed as soon as the correct part is delivered next week.

**PERSHING COUNTY FIRE/AMBULANCE** –

**AMBULANCE:** Chief Wilcox was present.

Chief Wilcox stated that the department has been busy. There are six firefighters participating in a Train-the-Trainer class that Sean Burke is instructing. Marti Nolan is still working on the re-certifications and on developing some new protocols. Chief Burke also taught a class on Cardiac Emergencies last night.

**LOVELOCK FIRE:** Chief Wilcox reported that there are currently 23 members. They just completed an Awareness class and will be scheduling an Ops class. The EMT (Emergency Medical Technician) class will start in March. Classes offered in March will include a presentation by Southwest Gas and a Wildland Refresher class. They are finishing up the exterior firefighter training. They will also have a "room search" training.

**FIRE INSPECTION MOU, COST AND BUDGET:** Chief Wilcox stated that they met yesterday and discussed fire inspections. Mr. Shields spoke about the Public Duty Doctrine, how it is codified in Nevada and how it pertains to fire inspections. Mr. Shields stated that when the State Fire Marshal spoke to the Board a few months ago, there was a misunderstanding, or he misspoke regarding liability. Under NRS 41.033 there is no liability to a political subdivision of the State of Nevada, its agents or employees for failure to conduct a fire inspection. It is probably a good idea that the County develop a plan for the sake of public safety. In speaking yesterday, they can coordinate through the Business License Department. A form can be developed and if a fire inspection is needed, Mr. Evans can schedule it through the fire department.

In regard to an MOU, Mr. Shields has done some extensive research and doesn't feel an MOU is necessary. Pershing County and the City of Lovelock already have a Cooperative Agreement that includes the Lovelock Fire Department.

Chief Wilcox also informed the Board that the Annual Fireman's Ball is April 4<sup>th</sup>.

**GRASS VALLEY FIRE:** Chief Sean Burke was present.

Chief Burke reported that on Monday they hosted the American Legion at the firehouse for a flag burning ceremony. He has been working with Mike Heidemann on some grant opportunities. Tomorrow Chief Burke will be meeting with the company that does GIS for the County. The street numbering in Grass Valley has no rhyme or reason, which can be a problem when responding to a call. They have been operating off a map provided by the propane service company. Chief Bure is also still working with the BLM (Bureau of Land Management) and NDF (Nevada Division of Forestry) on the fuel reduction program. There will be a Chief's meeting in Grass Valley on March 14<sup>th</sup>.

**GRASS VALLEY ADVISORY BOARD:** Sean Burke and Paul Schlehr were present.

Mr. Schlehr spoke about the Grange using the Community Center. He also spoke about the flag burning ceremony. They were able to dispose of 83 flags.

The next Advisory Board meeting is February 24<sup>th</sup>. Christine Scilacci from Farm Services will be speaking about soil conservation. On April 25<sup>th</sup> there will be a Health Fair sponsored by PGH at the Community Center.

Mr. Rackley asked if they had been contacted by DVI (Domestic Violence Intervention). Mr. Burke spoke with Deputy Rogers and they will provide a private space when necessary.

Mr. Schlehr spoke about the sound system that hasn't been working. He is working on getting it fixed.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

**SAFETY/CHN/CEMETERY** – Cheryl Haas was present.

Ms. Haas reported that POOL/PACT's e-learning safety training has transitioned to Absorb as of February 4<sup>th</sup>. We haven't started using it yet. They are working on adding classes for weather exposure and defensive driving.

The Health Department is working with the Middle School in preparation for next year's 7<sup>th</sup> grade students' vaccination requirements. Ms. Haas will be attending a Rural Health Preparedness Conference tomorrow at the hospital. Ms. Haas also spoke about the Coronavirus. There have been cases reported in California, Washington and Oregon.

The Cemetery Board met on February 12<sup>th</sup>. They are still working on signage to post the cemetery policies and procedures. They also discussed maintenance. Buildings and Grounds has done a good job. As long as they keep up with the weeds they will be in good shape. Justin Carruth, a local Boy Scout, came in and gave a presentation for his Eagle Scout project. He would like to do some clean-up and maintenance at Lone Mountain. The Cemetery Board approved him working along the east fence.

*Approval of Cemetery GPS mapping for cost of approximately \$10,000.00:* Mrs. Shank stated that the software was approved previously, and they would like to add the GPS mapping. She is requesting an amount not to exceed \$10,000.00 for the mapping module. Mr. Rackley asked where the funding would come from. Mrs. Shank spoke with Mrs. Childs and there is sufficient funding allocated in the software replacement line item in the Building Fund.

Mr. Rackley made a motion to approve the GPS mapping module from Spatial Generations in an amount not to exceed \$10,000 to be paid for out of the Building Fund. Motion seconded by Mrs. Shank and passed.

**IT DEPARTMENT** – Justin Abbott was present.

Mr. Abbott gave the Board a report showing total tickets submitted by department since November. Mr. Abbott also reported that he was given authorization from High School Principal Reynolds to use the computer lab at the school for the Windows 365 training.

**ECONOMIC DEVELOPMENT** – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that she met with Lt. Governor Kate Marshall and discussed issues faced in the rurals. She also went to the Winnemucca Futures Program on January 30<sup>th</sup>, which is a yearly economic recap. They are planning to include Pershing and Lander Counties in next year's event.

**BROWNFIELDS GRANT PROJECT:** Mrs. Lusby-Angvick stated that there are nine properties on the list to be assessed. She has a call with the EPA (Environmental Protection Agency) today.

**ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER** – Mrs. Donaldson stated that she didn't have much to report. She attended a Tyler training last Friday in Carson for Bank Reconciliation. The office

hasn't made much headway, so the teacher of the training asked to review our data. She will be calling on Friday to work with Rachel. Mrs. Donaldson will also be attending an Election meeting in Douglas County next Monday and Tuesday.

*Approval of corrections/changes to the Tax Roll:*

Mrs. Donaldson reported that one roll adjustment has been processed by Devnet. The Real Roll correction is for APN #010-463-06, Justin and Veronica Bloom. The assessed value is being adjusted to remove a mobile home that burned down in October 2017. The adjustment does result in a \$1,552.58 refund, however, that amount will be applied to the new mobile home account.

Mr. Rackley made a motion to approve the roll adjustment for APN #010-463-06, Justin and Veronica Bloom, as presented. Motion seconded by Mrs. Shank and passed.

Mr. Shields asked for an update about the Devnet conversion. Mrs. Donaldson stated that Pershing County's project manager is coming to town every Wednesday to work with both her office and the Assessor's office. Mrs. Donaldson stated that they are still working through some things, but she doesn't really have any complaints. They are in daily communication with someone from Devnet. The Clerk-Treasurer's office isn't up against any deadlines presently that Mrs. Donaldson would be concerned about. She will keep Mr. Shields abreast of the progress.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs reported that she attended the Tyler training both Thursday and Friday last week. She is very concerned about the budget process this year as all the data will have to be hand entered. She informed the Board that she would probably not be attending the regular Commission meetings unless the Board had something specific for her, as she will have to do a lot of the data entry herself.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: APPROVAL TO REQUEST AN APPRAISAL OF PARCEL #001-131-07 LOCATED AT 925 CORNELL AVENUE; PARCEL #001-131-02, 950 DARTMOUTH AVENUE; PARCEL #001-162-01, #001-162-02, AND #001-162-05 LOCATED AT EAST BROADWAY/9<sup>TH</sup> STREET, LOVELOCK, NEVADA –** Mr. Rackley stated that he would like approval to move forward with appraisals on three separate properties (five parcels). Mr. Rackley also stated that he spoke with the owner of the Broadway property and he felt that the appraisal would probably come in lower than he is willing to sell it for. Mrs. Shank asked if Mr. Rackley knew what price the owner was looking for. Mr. Rackley stated that the realtor indicated over \$300,000.

Mr. Rackley made a motion to approve proceeding with appraisals of the five parcels as specified. Motion seconded by Mrs. Shank and passed.

**PROCLAMATIONS AND AWARDS:** There were no Proclamations or Awards considered.

**BOARD APPOINTMENTS/RESIGNATIONS: LOVELOCK VALLEY WEED DISTRICT; DECLARATION OF VACANCY ON THE WILDLIFE ADVISORY BOARD –** A letter was received from Anthony Moura asking to be reappointed to the Weed Board. It was noted that the Wildlife Advisory Board would like Gary Coleman's seat declared vacant due to his lack of attendance.

Mr. Rackley made a motion to reappoint Anthony Moura to the Lovelock Valley Weed District and to declare a vacancy on the Wildlife Advisory Board. Motion seconded by Mrs. Shank and passed.

**DERBY FIELD AIRPORT:** No report was given.

**APPROVAL TO WRITE LETTER TO NEVADA DEPARTMENT OF TAXATION REQUESTING A WAIVER FOR GUARANTEED STATUS PURSUANT TO NRS 377.057, REGARDING THE SUPPLEMENTAL CITY-COUNTY RELIEF TAX:** Mr. Rackley made a

motion to write a letter to the Nevada Department of Taxation requesting a renewal of Pershing County's waiver for guaranteed status pursuant to NRS 377.057 regarding the supplemental City-County Relief Tax. Motion seconded by Mrs. Shank and passed.

**APPROVAL OF COM PACT WITH NEVADA DEPARTMENT OF MOTOR VEHICLE DIVISION FOR THE COLLECTION AND DISTRIBUTION OF TAXES ON DIESEL FUEL FOR PERSHING COUNTY:** Mr. Shields reported that he received a communication from DMV stating that the contract is stuck in their legal department. Ideally, everything would be ready by March 1<sup>st</sup>. They also asked if the Board would be willing to hold a special meeting to approve the Com Pact as soon as it is ready.

Mr. Shields also informed the Board that White Pine County has also enacted the Diesel Fuel Tax.

**REPORT FROM LEGAL COUNSEL:** No report was given.

**REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP:** No report was given.

**ITEMS FOR FUTURE AGENDAS AND ITEMS FOR DISCUSSION AT THE JOINT CITY/COUNTY MEETING ON FEBRUARY 27, 2020:** Mr. Rackley stated that the Board had previously discussed billboards and he would like an item on the next agenda to discuss further. Mrs. Shank would like an agenda item to discuss the need for a County Manager.

The Board did not have anything additional to add to the Joint Meeting agenda. Mr. Shields asked if they could add an agenda item to discuss increasing the amount the City contributes towards the Fire Department.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mr. Rackley stated that the Recycling meeting was cancelled. There was a TV Board meeting last week. Tolsa left several pallets of cardboard at the Recycling Center. Mr. Rackley is going to see if we can ship it without bailing it. They also left several plastic bottles that will be bailed with other plastic, which we don't have a market for.

Mrs. Shank stated that she has a Library Board meeting on Monday. She has a NACO (Nevada Association of County Officials) meeting this Friday. Mrs. Shank stated that she was appointed the Vice-Chair of the NACO Legislative Committee.

The meeting recessed at 9:47 a.m. and reconvened at 10:00 a.m.

**GARRETT KALT, NV 2020 CENSUS:** NEVADA 2020 CENSUS – COUNTING PERSHING COUNTY; NEVADA 2020 CENSUS PROCLAMATION; NEVADA 2020 CENSUS COMPLETE COUNT COMMITTEE MINI-GRANTS; NEVADA COMPLETE COUNT COMMITTEE PARTNERSHIP SUPPORT GRANT PROGRAM – Mr. Kalt gave a presentation on the 2020 Census Complete Count Grant Program. Governor Sisolak, Lt. Governor Marshall, and the Complete Count Committee are providing \$2,000 grants to support the outreach efforts of governmental agencies, local governments, or local government agencies to better reach “Hard to County” populations.

Mr. Rackley made a motion to adopt a Proclamation responding to the 2020 Census as a matter of civic responsibility. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 10:27 a.m. and reconvened at 10:30 a.m.

**LEE BOSCH, DUCKS UNLIMITED: APPROVAL TO INSTALL/MAINTAIN 30-40 DUCK BOXES IN PERSHING COUNTY** – Mr. Bosch introduced himself. He is very passionate about duck hunting and conservation. Nesting wood duck boxes are being built by the Lowry High School wood shop with material donated by Reno Lumber. They currently have 35 boxes built. Mr. Bosch stated that they are requesting help getting the word out to landowners that might accept the boxes being placed on their property. They would need access probably twice a year for maintenance. The State Ducks Unlimited Conference will be in Winnemucca the beginning of May. They would like to transport everyone to Lovelock to install the boxes and then have lunch at Rye Patch. The boxes will sit on a 5-6 foot pole above ground. Initially, the cleaning of the boxes will be done by the Nevada Outdoor School. If project outgrows beyond the Nevada Outdoor School’s capacity, the local Boy Scouts will help.

Mrs. Shank asked how close they need to be to the River. Mr. Bosch stated that he isn’t an expert in this regard, but out of the flood plain.

Mrs. Shank asked Carl Clinger, Big Meadow Conservation District, if he had any suggestions for getting Ducks Unlimited the information requested. Mr. Clinger will speak with Mr. Bosch.

Mr. Rackley made a motion to support Ducks Unlimited in their project to install and maintain 30-40 duck boxes in Pershing County. Motion seconded by Mrs. Shank and passed.

**PUBLIC INPUT:** There was no public input at this time.

**APPROVAL OF VOUCHERS:** Mr. Rackley made a motion to approve the vouchers, with the exception of a voucher for Carol Shank. Motion seconded by Mrs. Shank and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:05 a.m.

Approved 3/18/20: \_\_\_\_\_ /s/  
Carol Shank, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk