

APRIL 21, 2021

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Carol Shank, Commissioner; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT. Commissioner Shayla Hudson was present via Zoom.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the minutes from the March 3rd and March 17th, 2021 meetings as submitted, noting that the March 3rd minutes are just past the 45 days. Motion seconded by Mrs. Hudson and passed.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a burden. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill has been spraying pre-emergent all over the county. He did have to back track and water everywhere he sprayed as we haven't received any rain and it must get wet within two weeks. The new employee, Jacob, attended MSHA (Mine Safety and Health Administration) training and flagging classes. He is studying for his CDL. They bladed as far east as we go. They hauled a backhoe out and fixed an issue the Saval Ranch brought to their attention. Next, they headed over Golconda to the Vesco Ranch. They are currently headed up Kennedy. Mr. Reese is also blading out at Limbo. They have been hopping around depending on the amount of moisture. Hopefully they get a storm soon. Mr. Hill also reported that they fixed the guardrail on North Meridian and hope to fix the one near Mrs. Shank's soon.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that Grass Valley remains a problem. They keep dumping the wrong items in the burn area. Someone dumped a load of gravel right in the middle, where everyone backs in, so they cleaned that up yesterday. The Grass Valley Fire Department will burn tomorrow, weather permitting, and the Road Department will burn Unionville when they can.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they built the pad for the Museum and will get it poured as weather permits. All the water systems are up and running and the outside bathrooms have been opened. The porta-potties will be put back at the ballfields. Mr. Handka stated that he had 8 sprinklers broken in the Courthouse Park. He also reported that they built some walls inside the connex at the ballfields so there are three separate compartments. The NDF (Nevada Division of Forestry) crew came out and all the cemeteries have been cleaned up. They will also be going to the Unionville Park to do some clean up. Mr. Handka also reported that the door into the squad room at the Sheriff's Office was replaced, as well as the downstairs door at the Annex Building. Mr. Handka stated that both outhouses in the Unionville park have blown over. He asked if they should be stood back up or if they should be cleaned up and hauled away. The Board said it was fine to clean them up.

Mr. Handka needs to replace his computer and has the funding available in his budget. Mr. Abbott stated a new one would cost approximately \$1,500 in order to support better visual for the security system. Also, safety glass is needed at the Sheriff's Office where the deputies meet with the public. He has a quote in the amount of \$7,000 and it will take 3 weeks for delivery. Mrs. Shank asked where the funding would come from. Mr. Handka thought this would qualify as a CARES expense. Mrs. Shank stated that there is no CARES money left. It may qualify under the next round of funding, but that would be after July 1. Mr. Handka also reported that until further notice, the bathrooms in the Park will be open on the weekends. Mr. Rackley asked if Mr. Handka had received any employment applications. Mr. Handka stated that he has not. Mr. Handka has been communicating with the pool repair people and is waiting on them to schedule the repairs.

SENIOR CENTER – Crystal Dahilig was present.

Ms. Dahilig reported that Christy Boyd is leaving in August and Jackie Chandler has applied at the Prison. Mr. Rackley was hoping that Mrs. Chandler would take Christy's position. Ms. Dahilig stated that she isn't interested. She would like the new hire to train with Christy for a month. Ms. Dahilig would like to hire another bus driver as well. She also reported that the current driver was in a vehicle accident.

Salary Resolution, A. Pimental: The Salary Resolution would change Ms. Pimental's classification from unclassified to classified as an Administrative Clerk I, Range 23, Step 1.

Mrs. Shank made a motion to approve the Salary Resolution for Alejandra Pimental, changing her classification to classified. Motion seconded by Mrs. Hudson and passed.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –

LOVELOCK FIRE/AMBULANCE: Chief Rodney Wilcox was present.

Chief Wilcox reported that they've had 21 ambulance calls and 2 fire calls since the last meeting. They are still at 21 firemen and have 4 Advanced EMTs and 15 EMTs. Mrs. Nolan has been working diligently with the State to get everyone licensed. The additional two members are currently working towards becoming EMTs, so are just ambulance drivers. The members continue working on their CEUs (Continuing Education Units). Chief Wilcox asked the Board to seriously consider purchasing a new ambulance next Fiscal Year. Chief Wilcox also reported that they had a wildfire refresher course last night with the BLM (Bureau of Land Management). All Physicals are up to date. They will be testing for Firefighter I at the end of June. The washer and dryer that was purchased with CARES funding is installed and being used. Chief Wilcox has been working with Mike Heidemann on Fire Inspections.

Chief Wilcox also attended the Fire and Emergency Services Sub-Committee meeting. Chief Wilcox is obtaining some information for the next meeting. Mr. Shields stated that it was more of an introductory meeting. A chair was selected, and future meetings were scheduled. Several people were given homework to obtain additional information. Mr. Shields will be giving a presentation on 318 Districts and Kent Maher, the City's attorney, will give a presentation on Fire Districts. The next meeting will be next Thursday. Mr. Shields wanted to emphasize that this committee isn't making a recommendation on whether this should occur, that has already been determined. They will give a recommendation on the best way to move forward in providing emergency services.

It was also noted that there will be a Chiefs' meeting next Friday in Winnemucca.

Mrs. Childs stated that before a new Ambulance is ordered, it must come back before the Commission for approval. Revenue has not been what was expected.

MIKE HEIDEMANN, UPDATE ON GRANT WRITING: Mr. Heidemann stated that he and Chief Wilcox have been doing Fire Inspections. They still need to go to North County – Imlay, Unionville, etc, but he is very happy with the reception they have been getting. Mr. Heidemann also attended the Sub-Committee meeting. He is putting together information on types and numbers of calls.

Mr. Heidemann filled out a grant application for POOL/PACT to obtain the remote device for the Imlay Fire Department; he just needs the Chair's signature to submit. He also will be submitting the grant reimbursement request on the Firefighter I training books.

GRASS VALLEY FIRE: Sean Burke spoke via Zoom.

Mr. Burke stated that call volume has been relatively light, and they have had no fire calls. Mr. Burke is working on collecting the call volume information for Mr. Heidemann. The Grass Valley Department will be attending BLM refresher training tonight in Winnemucca. Tomorrow evening they hope to burn the burn pit at the transfer site. There is a Chiefs' meeting next Friday in Winnemucca and a meeting with the BLM the following Saturday.

LEPC – Mr. Burke stated that the next COVID vaccination pod is this Saturday for 2nd doses and will be from 10:00 a.m. through 1:00 p.m. The mobile vaccine unit came and administered 115 doses of the Pfizer vaccine at the Senior Center parking lot. They will be back to administer second doses on May 7th. Mr. Burke also reported that both the SERC (State Emergency Response Commission) Opti grant and EMPG (Emergency Management Planning Grant) grant have been submitted for next fiscal year. The United We Stand grant is due the 26th. Mr. Burke continues to do ongoing grant maintenance. There was a LEPC meeting last week and they did a tabletop for an active shooter exercise. Mr. Burke stated that State reps sat in and were very impressed.

SAFETY/ CHN/ CEMETERY – Cheryl Haas was present.

Ms. Haas is working on replacing half of the County's AEDs (Automated External Defibrillators). She is working with the company to see if she can get a refund for returning the old ones. Ms. Haas has also been doing new hire safety training. In July she will start the yearly training classes for all employees.

Ms. Haas reported that Mr. Handka has done a good job on both cemeteries. Dan Hill cleared both the north and east fence at one of the cemeteries. Plots continue to be purchased. The Cemetery Board has been refurbishing and replacing crosses as needed. They have had some vandalism to some of the plots at Lone Mountain. Ms. Haas has reported it to the Sheriff. The Cemetery Board will be meeting tonight to further discuss the damage.

Regarding the Health Nurse's office, after this Saturday's event, the next pod will be a flu pod in September. They have given approximately 700 doses in the clinic, but calls are starting to decline. She also stated that there is going to come a time when doses have to be wasted. A vial holds 10 doses, so they have been scheduling in groups of 10. Mr. Rackley asked if she was seeing much of the 16-18 age group. Ms. Haas stated that she is not.

HOLLY GATZKE, NORTHERN DIRECTOR, UNR COOPERATIVE EXTENSION:
OPTION REGARDING COOPERATIVE EXTENSION VEHICLE ORDERED IN 2020-21;
DISCUSSION WHETHER TO REQUEST APPROVAL FROM UNR EXTENSION FOR PURCHASE FROM UNR COOPERATIVE EXTENSION SET ASIDE TAX FUNDS OR PURCHASE FROM PERSHING COUNTY'S BUILDING FUND AND ASSIGN VEHICLE TO A COUNTY DEPARTMENT, VEHICLE COST OF \$28,970.00 – Ms. Gatzke spoke about the statute that applies to Cooperative Extension and how these type of expenditures are approved and purchased. A revenue account set up to save money to purchase new vehicles. The county is billed \$0.14 per mile on the current vehicle. That money is then used to off-set the cost when the vehicle is traded in for a new one. Pershing County currently has approximately \$14,000 in their vehicle account. Ms. Gatzke stated that she has spoken with Dr. Lyles and he has approved purchasing a vehicle. She also stated that Cooperative Extension and Pershing County should operate as a partnership. This expenditure should

have been discussed before the truck was ordered. It was noted that Mr. Foster has already cancelled the order.

Mr. Shields took a minute and reviewed the statute. He stated that the money isn't "county" money. The County collects the money, through property taxes, for Ag Extension.

Ms. Gatzke stated that the fund can be used, along-side trading in the current vehicle and then the County can be invoiced for the remainder owed if that is what is decided; however, the vehicle needs to be registered, titled, and insured by the State.

Mr. Foster asked if these funds could be used to increase the Admin Staff to full-time. Ms. Gatzke stated that she was caught off guard with that question and didn't have enough information to answer. It is also not on the agenda to be discussed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

LIBRARY – Kathie Brinkerhoff was present.

Ms. Brinkerhoff reported that after speaking with Dr. VanGuilder, they have unlocked the doors to the Library. They have had about 7-10 people per day. Ms. Brinkerhoff is working on 3 grants, the LSTA grant for the Summer Reading Program; a Collection Development Grant for audio books; and the CARES grant, which she is working on with Mr. Abbott to upgrade the Wi-Fi and to purchase Chrome books.

Approval to change County Commissioner supervision assignment over the Library: Ms. Brinkerhoff isn't sure why the word "supervision" is on the agenda, but she does want the Liaison to be changed. Mrs. Shank, the Library's current Commission Liaison, thought that was a good idea. She feels she has lost her effectiveness in communicating with Ms. Brinkerhoff and knows that Ms. Brinkerhoff no longer trusts her judgment. Mrs. Shank stated that she pushed rather hard regarding the re-opening of the Library. She also recognizes that the Library Board has supervision over the Librarian, and she has apologized to the Board and Ms. Brinkerhoff for over-stepping. Ms. Brinkerhoff stated that she spoke with both Mr. Shields and Mr. Rackley and Mr. Rackley has agreed to take-over as the Liaison.

Mrs. Shank made a motion to change the Commission Liaison for the Library from herself to Larry Rackley. Motion seconded by Mrs. Hudson and passed.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he is continuing with the projects from the last meeting. The County's software vendors have been doing upgrades to their systems, mostly at the Sheriff's Office. Mr. Abbott has been doing some pre-planning work on the purchase of a new phone system. We will need to make upgrades to our internet as most phone systems are VOIP (Voice-Over IP). He would like to meet with the Department Heads to determine their needs.

Discussion regarding e-mail accounts/access for non-county employees/county board members and agreement regarding rules and guidelines for use of e-mail accounts: This was discussed last meeting. Mr. Shields stated that we have no recourse if a non-employee doesn't follow our policies. Mr. Rackley stated that the Museum Board doesn't currently have an employee, so no one has access to those emails. Mr. Abbott is keeping an eye on those emails and forwarding to Barb Rackley as necessary. Mr. Shields stated that this isn't a legal matter. The Board needs to make a policy decision.

Mrs. Shank stated that we are getting to broad. This should be looked at on a case by case bases and come to the Commission for approval. The person designated to maintain the email for that entity can sign an agreement to follow our policies. Mr. Abbott will come up with a policy agreement for the next agenda.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that she continues to work with NDEP (Nevada Division of Environmental Protection) on the clean-up of Main Street. She has been given a timeframe, but if the property owners don't cooperate, it doesn't mean much. Paperwork has been submitted to Brownfield for a Phase I/II on a mine site near Oreana, which is privately owned. They are also looking into some potential re-use of that site as well. The Brownfield Team is also looking at applying for the next cycle of grant funding. Mrs. Lusby-Angvick is not sure if the administration will continue with Western Nevada Development District (WNDD) or if they will have to find a new sponsor. Mrs. Lusby-Angvick has a meeting with NV Energy on Friday. She is meeting with Jan Morrison today to discuss the new regional development authority and then they will meet with both local development authorities next Thursday. Mrs. Lusby-Angvick informed the Board that she has been nominated for Vice-President of WNDD and will find out next week if she is the successful candidate. She also submitted projects for the Comprehensive Economic Development Strategy. Mrs. Lusby-Angvick spoke with Seven Troughs on Monday and she believes they left a message with the DA's office, as they are ready to move forward with purchase negotiations. West Coast Salmon Nevada will be at the next Commission meeting.

Mr. Shields spoke with Seven Troughs about arranging a walk-through of the building. Squatters were supposed to be out by April 15th. He will follow-up and speak with the chair regarding pending negotiations.

FIRST READING OF A PROPOSED ORDINANCE AMENDING CHAPTER 2.12 OF THE PERSHING COUNTY CODE REDUCING THE NUMBER OF MEMBERS FROM NINE (9) TO SEVEN (7) AND REMOVE RESPONSIBILITIES OF THE COMMUNITY CENTER FROM THE PCEDA BOARD: Mr. Shields spoke about the suggestions Mrs. Lusby-Angvick gave the Board. One suggestion is on page 2, under Powers and Duties. Mayor Giles would like "the City of Lovelock Mayor or Council" added to item C. Mr. Shields stated that he would advise against giving authority over a County board to another entity. In the same sentence, PCEDA would like the wording "perform other duties as requested" struck. Mr. Shields stated that this is standard verbiage for Advisory Boards.

Bill Number 347 was introduced by Mrs. Shank and read by title as follows:

AN ORDINANCE AMENDING CHAPTER 2.12 OF THE PERSHING COUNTY CODE, THE PERSHING COUNTY ECONOMIC DEVELOPMENT AUTHORITY (PCEDA).

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that the office is busy training the new employee, Perri Stewart. Mrs. Stewart will go to full-time on the first Monday in May, which will make things a little easier.

Approval of corrections/changes to the Tax Roll: No corrections or changes were submitted.

Approval of Tax Sale Resolution: Mrs. Donaldson spoke about 47 parcels in Rye Patch that are on the list. She has attempted to sell them several times and will not do it again. These parcels have unpaid Electrical Assessments on them as well, which make them unfavorable. The cost of delinquent taxes and fees alone are above the Assessed Value on some of them.

Mrs. Shank made a motion to adopt Resolution 21-0403, approving the sale of County Trust Property. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs reported that she mailed the Tentative Budget on April 13th. She hasn't heard anything from Taxation yet, but there are a couple changes that need to be made that she will discuss at the budget hearing. Mrs. Childs also stated that the fees for the

copy machine at the Admin Building increased again. She has spoken to the department that is responsible for the increase.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini submitted a written update.

JERRY ALLEN, SHERIFF – Sheriff Allen reported that he currently has 9 inmates in the Jail. Specialty Health is here now going over yearly physical results and all officers have been cleared for duty.

Approval to advertise/hire Administrative Clerk I/II position: Mrs. Shank made a motion to approve the advertising and hiring to fill the vacant Administrative Clerk I/II position at the Sheriff's office. Motion seconded by Mr. Rackley and passed.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: There was no discussion.

TELEVISION BOARD: APPROVAL FOR OUT OF STATE TRAVEL AND HIGHER ROOM RATE FOR NTA ANNUAL MEETING AND CONVENTION, MAY 20 – 23, 2021 – Mrs. Shank made a motion to approve the out of state travel and higher room rate for Commissioner Rackley to attend the NTA Annual Meeting and Convention, May 20-23, 2021. Motion seconded by Mrs. Hudson and passed.

INTERSTATE INTERLOCAL CONTRACT BETWEEN THE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH, COMMUNITY HEALTH SERVICES PROGRAM AND PERSHING COUNTY (#C17780) EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2023, TOTAL CONTRACT NOT TO EXCEED \$86,072.70 – Mr. Shields reviewed the contract and didn't see any issues.

Mrs. Hudson made a motion to approve the Interstate Interlocal Contract between the Division of Public and Behavioral Health, Community Health Services Program and Pershing County effective July 1, 2021 through June 30, 2023, with the total contract not to exceed \$86,072.70. Motion seconded by Mrs. Shank and passed.

PROCLAMATIONS AND AWARDS: NEVADA WILDFIRE AWARENESS CAMPAIGN PROCLAMATION, MAY – OCTOBER 2021 – Mrs. Shank made a motion to declare the period from May – October 2021 as Nevada Wildfire Awareness Campaign. Motion seconded by Mrs. Hudson and passed.

BOARD APPOINTMENTS/RESIGNATIONS: SOLID WASTE MANAGEMENT & RECYCLING BOARD – A letter of interest was received for the Recycling Board, but it has since been withdrawn.

TV BOARD – A letter of interest was received from Sheriff Allen.

Mrs. Shank made a motion to appoint Sheriff Jerry Allen to the TV Board. Motion seconded by Mrs. Hudson and passed.

GRASS VALLEY ADVISORY BOARD: Paul Schlehr was present.

Mr. Schlehr reported that they would be resuming regular meetings this month, starting on Monday, April 26th at 7:00 p.m. Mr. Schlehr also commended the Road Department for the road maintenance they have done in Grass Valley. Mrs. Shank will attend Monday's meeting.

DERBY FIELD AIRPORT: There was no report given.

APPROVAL FOR COUNTY COMMISSION CHAIRMAN, LARRY RACKLEY, TO SIGN GRANT DOCUMENTS FOR THE WILLIAM N. PENNINGTON FOUNDATION, FUNDING THE COSTS OF THE SWIMMING POOL REPAIR IN THE AMOUNT OF \$178,000.00: Mrs. Wesner stated that she hasn't received the documents yet.

Mrs. Shank made a motion to approve Commissioner Rackley signing the grant documents for the William N. Pennington Foundation, funding the costs of the Swimming Pool repair in the amount of \$178,000.00. Motion seconded by Mr. Rackley and passed.

CARES FUNDING: UPDATE/APPROVAL OF EXPENDITURES; UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; TRANSFER OF AUTHORITY TO PERSHING COUNTY UNDER THE NEVADA ROADMAP TO RECOVERY EFFECTIVE MAY 1, 2021 AND 100% RE-OPENING MAY 1, 2021; STATE AND COUNTY GUIDELINES; RESOLUTION ANNOUNCING 100% REOPENING – Mrs. Shank stated that the original funds have been allocated or spent. They are still awaiting the guidelines on the Recovery Fund.

Mrs. Shank made a motion to adopt Resolution #21-0405 announcing 100% re-opening effective May 1, 2021. Motion seconded by Mr. Rackley and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields spoke about the Landfill Assessment. Any increase wouldn't go into effect until after July 1st and the Board needs to work with the Assessor. Mr. Shields has not spoken to Ms. Basso-Cerini. He also spoke about the Lease agreements for the Airport. They are ready to go, there just needs to be an Airport Advisory Board meeting for them to recommend that the Commission approve them. Mr. Shields stated that he spoke with Marcie Ryba yesterday in preparation of her presentation later this morning. Mr. Shields reviewed the statute for Ag Extension more thoroughly. Statute says there should be an agreement between Pershing County and the Nevada Department of Education to provide Ag Extension services. Mr. Shields has not seen any such agreement. It also says that the Director of Ag Extension should provide the County with a budget yearly. Mrs. Wesner stated that they used to come before the Board every year, but haven't recently. The tax revenue for Ag Extension was also discussed. Mr. Shields stated that, regarding the vehicle purchase, no "county" funds should be used for that expenditure, it should come out of the Ag Extension Fund. Lastly, Mr. Shields spoke about the Department Reports on the agenda. He recently received updated training on the Open Meeting Law and feels the wording should be changed, so as not to invite further discussion by the Board.

REPORT FROM ADMINISTRATIVE ASSISTANT/ HR REP: Mrs. Wesner did not have anything to report.

ITEMS FOR FUTURE AGENDAS: No other items were discussed.

CORRESPONDENCE: There was no additional correspondence.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Shank's meeting are all coming up. Mr. Rackley is working on

setting up an Airport Board meeting. The TV Board met last night, but did not have a quorum – no board members showed up, only the Board secretary and Mr. Rackley.

Mrs. Hudson thanked Mrs. Lusby-Angvick and John Handka for all their help keeping the Community Center open.

The meeting recessed at 10:54 a.m. and reconvened at 11:00 a.m.

MARCIE RYBA, DEPARTMENT OF INDIGENT DEFENSE SERVICES:
PRESENTATION/DISCUSSION ON “PLAN FOR THE PROVISION OF INDIGENT DEFENSE SERVICES”; DIRECTION FROM THE COUNTY COMMISSION ON THE CREATION OF PERSHING COUNTY’S PLAN – Ms. Ryba gave an overview of the Legislation and what is required. The Plan for the Provision of Indigent Defense Services is normally due May 1st, but with the creation of new regulations, the due date was extended to September 3, 2021.

Mrs. Shank commented that Pershing County has a great Public Defender and system already in place. Ms. Ryba agreed and stated that they also have resources available for public defenders to utilize.

PUBLIC INPUT: Dave Skelton asked about Board Appointments. Board appointments were addressed earlier in the meeting.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers, except for a voucher for Vendor #521, BSL Electric. Motion seconded by Mrs. Hudson and approved.

Mrs. Shank made a motion to approve the voucher for Vendor #521. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 11:19 a.m.

Approved 5/19/21: _____ /s/
Larry Rackley, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk