

MAY 5, 2021

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Shayla Hudson and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: Mrs. Hudson made a motion to approve the minutes from the April 7, 2021 regular meeting as submitted. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Dan Hill spoke as a private citizen, regarding Agenda Item #5E. He is opposed to the cemeteries being closed after business hours and on the weekends. He stated that, for lots of people, the only time they can take care of their grave sites is after work or on weekends.

Mark Sharp, who owns 10 acres at Cosgrave, stated that he has been told he can't live on the property since it is zoned Commercial. Every proposal he makes is turned down by the Planning office or the Planning Commission. Mr. Shields stated that the County Commission has received Mr. Sharp's comments, but the Open Meeting Law does not permit them to discuss anything brought up during Public Comment. He also stated that Mr. Sharp's issues need to be brought before the Planning Commission first.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Hudson and passed.

WEST COAST SALMON PRESENTATION: RALPH RUNGE, PROJECT MANAGER FOR WEST COAST SALMON NEVADA, TO UPDATE THE BOARD OF COMMISSIONERS ON THE PROGRESS WITH THEIR ATLANTIC SALMON FARM FACILITY – Mr. Runge gave a presentation about his company and their project in Nevada. Why Nevada? Mr. Runge stated that they chose Nevada due to the access to the West Coast Market, a suitable climate, and suitable geology. Once in production, they will produce 140,000,000 meals of salmon each year. They are currently in the protest period for the Change of Use Application with the Division of Water Resources. The initial design phase is more than 50% complete. They plan to complete design and permitting in Quarter 4 of 2021. Early site planning is expected in Quarter 4 as well. They hope to start staffing in Quarter 2 of 2022. The first salmon eggs are expected in late 2022, with the first harvest in late 2024. The facility will have between 75-100 employees. Mr. Runge stated that he is working with Mrs. Lusby-Angvick regarding the economic impact, but Pershing County will see millions of dollars in property tax and sales tax revenue.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill stated that he has been doing a lot of weed spraying. They cleared the weeds at Big Meadow Cemetery a few months ago and Mr. Hill recently sprayed pre-emergent. They are spraying in Grass Valley as well and did the yearly weed cleanup. Mr. Hill also cleaned up the Grass Valley Firehouse and sprayed pre-emergent there as well. Mr. Hill and Mr. Shields met with Chuck Hendrix about Coyote Creek Road. They plan on starting that project on Monday. The Road Department's new hire is working out well. He is currently working at the Landfill. He is studying

and preparing to get his CDL (Commercial Driver's License) permit. Today he is mowing weeds on Coal Canyon today. Mr. Hill also reported that Gerry and Robert finished blading in Grass Valley and have moved to Callaghan and then to Kyle Hot Springs. They will be helping with the Coyote Creek project on Monday. Mr. Hill stated that the various burn pits have all been burned. Galen bladed to Limbo until he ran out of moisture and is now doing Ragged Top. Mr. Hill stated that they were unable to hit all the roads they normally do throughout the winter due to weather and being short-staffed, but they did the best they could.

LANDFILL – Dan Hill was present.

Mr. Hill reported that Mr. Nielsen is getting ready to burn their burn pit. He also found a section of fence that is down. Mr. Hill is getting a quote to repair the entire fence around the Landfill. The Road Department cleaned up both Imlay and Unionville and burned the burn piles.

SENIOR CENTER – Mr. Rackley reported that Ms. Dahilig is working in the kitchen today.

Update on the number of congregate/homebound meals being served: Mr. Rackley stated that they are serving about 30 congregate meals a day.

Request to change budget sheets to reflect the change from one part-time bus driver position back to two paid volunteer positions: Mrs. Childs stated that she spoke to Ms. Dahilig and she would like to go back to the way it was a couple years ago. Mrs. Childs stated that this would actually be a budget savings.

Mrs. Hudson made a motion to approve changing the budget sheets for the Senior Center to reflect the change from one part-time bus driver position back to two paid volunteer positions. Motion seconded by Mrs. Shank and passed.

Mr. Rackley also spoke about issues with the printer that he has had at the Center. He will look into purchasing a new one.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the crew replaced toilets at the Museum and poured the pad for the mine building. They have also been pulling weeds and trying to get the lawns back in shape. Mr. Handka met with Staci Bristow about the repairs needed at the Rye Patch Fire Department. They have also been spraying weeds at the cemeteries. They lost 3 trees at Lone Mountain Cemetery, so Mr. Handka suggested taking them all out. The drip systems at both cemeteries have leaks. Cameras are being installed at the ball fields. Regarding the Swimming Pool, Mr. Handka has not heard anything from Terafirma, so he's not sure where they are at with making the repairs. Mrs. Hudson stated that they have a Rec Board meeting tomorrow. She will follow-up with Mrs. Wilcox, the Rec Board secretary. Mr. Handka also spoke about the Mancebo memorial tree, stating that they will be putting it

somewhere near the rock plaque. Mr. Handka appreciates everyone's patience. He also thanked Mrs. Lusby-Angvick and Mrs. Hudson for their help with the Community Center.

SAFETY/ CHN/ CEMETERY – Cheryl Haas was present via Zoom.

Establishing cemetery access from 8-5, Monday-Friday for all County cemeteries; installing "man" gates for access during off-hours and weekends; eliminating all future plot fencing; posting appropriate signage: Ms. Haas stated that vandalism within Big Meadow and Lone Mountain Cemeteries continues. The Cemetery Board met and discussed possible solutions. Ms. Haas contacted some other cemeteries, and some have limited hours, restricted access, and security lights and cameras. The Board heard from Mr. Hill during public comment and agreed that restricted access is not feasible. Ms. Haas asked what we do about the vandalized plots, does the County fix them? Ms. Haas agreed that it should be opened 7 days a week, but not 24 hours a day. The Cemetery Board has discussed taking responsibility for opening and closing gates. Mrs. Hudson suggested closing at sunset. Carl Clinger suggested protecting the property with game cameras. The

Board discussed summer and winter hours. Mr. Rackley suggested “dusk till dawn”. Mr. Shields suggested set hours, like 8-8 in the summer and 9-5 in the winter.

Mrs. Shank made a motion to set the hours at the cemeteries to 8:00 a.m. – 8:00 p.m. in the summer and 9:00 a.m. – 5:00 p.m. in the winter. Motion seconded by Mrs. Hudson and passed.

Ms. Haas spoke about the fencing around plots. There hasn’t been much installed lately, but it is not addressed in the Policies and Procedures. It is also difficult for the grave digger to open and close plots when there is fencing. It was noted that it is up to the owners to take it down and put it back up if necessary.

Mrs. Shank made a motion to eliminate all future plot fencing at the cemeteries. Motion seconded by Mrs. Hudson. Mr. Rackley opposed. Motion carried.

FIRE DEPARTMENTS – Mr. Rackley stated that Chief’s meeting on Friday in Winnemucca was very productive. Mrs. Childs also stated that Mr. Burke requested five years of revenue and expense data from the fire departments and ambulance service. Mr. Rackley has been looking into the billing issues.

COMMUNITY CENTER – Mrs. Hudson stated that she hasn’t been able to access the Community Center’s email yet, but Mrs. Lusby-Angvick does have access, so it is working out. They are holding it together. Mrs. Wesner has received one application and another call from someone interested. The Board agreed to set interviews for 1:00 p.m. on May 19th.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has been working on the upgrades to the network at the Library. Two public computers and the staff computers are now on fiber. John Josephs from J4 Systems has been here helping install wireless access points at the Library and Admin Building. Hardware is now in place. Later this month he will have FCC here finishing out the wiring in the Courthouse.

Mrs. Hudson stated that at the PCEDA meeting she learned that the City has hooked up to SkyFiber. Mr. Abbott stated that he does have a proposal from them, as well as two other providers, that he will be presenting to the Board. He would also like to have a department head meeting to discuss the phone system replacement.

PUBLIC DEFENDER – Mr. Cochran submitted a written update.

Mrs. Childs also stated that she received a call from the Indigent Defense Committee, and they want an annual report that will have to come from the Public Defender’s office and 11th Judicial. It was due May 1st. Mrs. Shank will follow-up with Mr. Cochran.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson did not have an update.

Approval of corrections/changes to the Tax Roll: Corrections were made to two mobile homes that should have been in exempt status.

Mrs. Shank made a motion to approve the Tax Roll corrections as presented. Motion seconded by Mrs. Hudson and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the month end reports.

Set meeting date to approve the Resolution setting the Pershing County 2021-2022 Tax Rate and Budgetary Transfers for FY20-21: Mrs. Childs explained that the Department of Taxation sets the Tax Rates on June 25th, so we need to hold our meeting after that date. The Board agreed on June 28th at 8:30 a.m.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that his office will be participating in the Vocational Rehab program this summer. They will have a worker in the office who will be a Junior or Senior in High School and they will be doing administrative tasks, such as answering phones, scanning files, etc.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: James Evans was present.

Mr. Evans gave the Board the end of month reports. There will be a Planning Commission meeting tonight to consider a parcel map.

STATUS OF THE MASTER PLAN/DEVELOPMENT CODE REVISIONS BEING PREPARED BY STANTEC ENGINEERING AND SETTING PUBLIC MEETING DATES – Mr. Evans stated that once the contract is signed, work should start around May 11th. Mr. Evans felt we needed to wait to see what the process will look like before setting future meeting dates. He also stated he would like these meetings held during the day.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Rackley did not have anything to report. Mrs. Shank asked about the occupiers of the Windmill building. Mr. Shields stated that they are still there. He spoke with Ms. Turrillas on Monday evening and she is supposed to come by today. Ms. Turrillas was offended that they were being referred to as squatters in the newspaper. Mr. Adams, the potential buyer, is a landlord himself and has been in this position before. There is not a lot of available housing right now. Mr. Shields thanked the Board for their compassion, and he will continue to work with them and make sure no tax dollars are subsidizing their housing. Currently, Ms. Turrillas is taking care of the utilities. Mr. Shields will file the necessary paperwork with the court to make sure they are removed in a timely manner if they don't elect to voluntarily leave. Mrs. Shank stated that they were given until April 15th, it is now May. Mr. Shields asked for clarification on the direction the Board would like him to take. Mrs. Shank and Mrs. Hudson would like to see them out. Mrs. Hudson stated they have been given long enough. If we don't give them a hard date, they will continue to take advantage. Mrs. Shank agrees.

BOARD APPOINTMENTS/RESIGNATIONS: MUSEUM BOARD RESIGNATION – A letter of resignation was received from Jana Laird.

Mrs. Shank made a motion to accept the letter from Jana Laird resigning from the Museum Board. Motion seconded by Mrs. Hudson and passed.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE, SHEILA PEREZ – Ms. Perez was acknowledged for 10 years of service to the Pershing County Sheriff's Office.

DERBY FIELD AIRPORT: UPDATE; FAA GRANT STATUS REPORT – Mr. Rackley spoke about the revision to the grant, which did not change any of the funding amounts. Yesterday he met with the Aviation Division of NDOT for their annual inspection and will receive a copy of the report.

FIRST READING OF AN ORDINANCE AMENDING CHAPTER 15.04 IN THE PERSHING COUNTY CODE AND ADOPTING THE 2018 INTERNATIONAL BUILDING CODE (IBC); 2018 INTERNATIONAL RESIDENTIAL CODE (IRC), TO INCLUDE THE 2018 UNIFORM PLUMBING CODE (UPC), UNIFORM MECHANICAL CODE (UMC),

INTERNATIONAL ENERGY CONSERVATION CODE (ICC), 2017 NATIONAL ELECTRICAL CODE (NEC); FROST DEPTH WILL BE CALLED OUT IN THE 2018 NORTHERN NEVADA AMENDMENTS; THE 2018 IBC AND 2018 IRC INVOLVE MODIFYING THE FRSOT DEPTH TO 36” AT ELEVATIONS OF 5,000 FEET AND ABOVE AND 24” BELOW 5000 FEET WITH SOIL SURVEY: Mr. Evans spoke about the 2018 Building Code. Several surrounding counties have already adopted it. Mr. Evans feels it is important to adopt the most current code. Mr. Evans also stated that West Coast Salmon would stay with old code as that was in effect when they started their project. Mr. Runge of West Coast Salmon stated that they have already looked at using the updated code.

Bill No. 348 was introduced by Mrs. Hudson and read by title as follows:

AN ORDINANCE AMENDING CHAPTER 15.04 OF THE PERSHING COUNTY CODE BY ADOPTING THE 2018 INTERNATIONAL BUILDING CODE (IBC); THE INTERNATIONAL RESIDENTIAL CODE (IRC); THE 2018 UNIFORM PLUMBING CODE (UPC); THE 2018 UNIFORM MECHANICAL CODE (UMC); THE 2017 CONSERVATION CODE, ALONG WITH THE 2018 NORTHERN NEVADA AMENDMENTS TO SUCH CODES.

CARES FUNDING: UPDATE/APPROVAL OF EXPENDITURES; UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19 – Mrs. Shank stated that they still don’t have any more information on the new funding. Once more information is available, the Board needs to discuss and prioritize projects.

SELECTION OF A VOTING ALTERNATE TO PARTICIPATE ON THE INTERGOVERNMENTAL EXECUTIVE COMMITTEE (FALLON NAVAL AIR STATION EXPANSION): Mrs. Hudson made a motion to appoint Mrs. Shank as the voting alternate to participate on the Intergovernmental Executive Committee for the Fallon Naval Air Station Expansion. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 10:24 a.m. for a Litigation meeting and reconvened at 10:46 a.m.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that during the Regional Transportation Commission meetings, an issue arose regarding sidewalks on Western Avenue. Mr. Shields did some research and the City of Lovelock has right-of-way, but it is maintained by NDOT (Nevada Department of Transportation). NDOT is responsible, but are not required to fix the sidewalks.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: Mrs. Wesner stated that she helped with the NDEP (Nevada Division of Environmental Protection) Emissions Report for the Landfill. She is still working on bill draft requests.

ITEMS FOR FUTURE AGENDAS: It was noted that the Indigent Defense Plan needs to be put on the next agenda for approval.

CORRESPONDENCE: There was no additional correspondence.

BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Hudson asked about the Ordinance reducing the number of members on the PCEDA (Pershing County Economic

Development Authority) Board. She also stated that they do not want to hold meetings over the summer.

Mr. Rackley spent 5 hours or so at Toulon working with Channel 5. They were not able to get a better signal.

PUBLIC INPUT: There was no public input at this time.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Hudson and passed. Mr. Rackley abstained from voting on a Voucher for himself.

As there was nothing further to come before the Board, the meeting adjourned at 11:05 a.m.

Approved 6/16/21: _____
Larry Rackley, Chairman

Attest: _____
Lacey Donaldson, Clerk