

JULY 7, 2021

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Shayla Hudson and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: Mrs. Hudson made a motion to approve the minutes from the June 2, 2021 regular meeting and the June 8, 2021 special meeting as submitted. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: There was no public comment.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that he took a week off and in that time the crew finished the Mag Chloride project. Jake VanDiest let them get water from the Dutchman Acres Subdivision, which they appreciate. The crew is also working on a water line project in Imlay. They are replacing the pipe that runs to the park, which froze and broke last winter. Mr. Hill has been spraying weeds in the Lovelock valley. He also sprayed some yellow star thistle by Humboldt House that the Department of Ag found last summer. Mr. Hill also reported that they are getting ready to start patching, but with the heat, they will only do it in the mornings. There was a flash flood in Dixie Valley that washed out part of the road, so they fixed that and a few other blow outs. The periodic flushing of the system at the Industrial Park was done. They also patched Tungsten Road and will be mowing weeds in Grass Valley. Some gravel was put down by the deputy's house in Imlay and they cleaned up the transfer stations again.

Mrs. Hudson stated that when she attended the Grass Valley Advisory Board meeting, they stated that Desert Disposal did clean up the transfer station as well, but it is out of control. They discussed the idea of getting Humboldt County to share in the costs. They also stated that the Road Department is doing a good job.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that Jacob Pritchard has been helping at the Landfill because of the vacancy. Mr. Hill offered the Head Landfill Operator position to Mr. McDaniel.

Salary Resolution, S. McDaniel: Mr. Hill would like the increase to be retroactive to June 21st.

Mrs. Shank made a motion to approve the Salary Resolution for Steven McDaniel, moving him to Head Landfill Operator, Range 32, Step 1 effective June 21, 2021. Motion seconded by Mrs. Hudson and passed.

Mr. Hill stated that he has received five applications for the Landfill opening and will be conducting interviews soon.

Mrs. Shank stated that things are running well at the Recycling Center. There is a young man from Juvenile Probation that is working on Fridays. Mrs. Shank also reported that the State is working on a program for smaller recycling centers so they can coordinate their shipments with each other.

SENIOR CENTER / VOLUNTEER COORDINATOR – Mr. Rackley stated that Ms. Dahilig is working in the kitchen today. The assistant cook is now gone. They have received three applicants, but

none look promising. Mr. Rackley also reported that they are serving 24-30 Congregate meals and 24 Homebound meals a day.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported they have been fixing sprinklers and taking care of weeds. Mr. Handka went to Unionville and checked out the park and cemetery there. He held interviews last week for the open maintenance position. There were two really good applicants and he hasn't made a decision yet. Mr. Handka also reported that the kids seem to have settled down in the park. He also informed the Board that he is aware that the hot weather is burning the grass at the softball fields, but he is watering as much as he can and there is no shade out there.

GRASS VALLEY FIRE – Mr. Rackley reported that the burn ban is still in place. They have 2 new members bringing them to a total of 17, with 18 the limit. Mr. Burke is still concerned about replacing the brush truck.

LEPC – Mr. Rackley reported that the SERC (State Emergency Response Commission) and the United We Stand grants have been awarded.

RYE PATCH FIRE – Mr. Rackley reported that Rye Patch is at full-staff. The upgrades to the electrical is still ongoing. The department is still working on their EMT (Emergency Medical Tech) training.

COMMUNITY CENTER – Mrs. Shank stated that there are interviews scheduled for tomorrow. Mrs. Lusby-Angvick stated that she doesn't have time to physically go to the Center, but she is doing contracts on her computer as needed. She doesn't feel she is doing as good of a job as before, but it is what it is. They have received a few complaints.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has had a lot of meetings to kick-off the phone system and internet upgrades. All the vendors will be meeting this Friday. He has received a lot of support tickets, mostly questions regarding email. Mr. Abbott will be confirming deletion of the pershingcounty.net email archive with all department as it has been 9 months since the switch. Mr. Abbott stated that he is at saturation point! There was a security incident with Kaseya, which Mr. Abbott uses to remote access the computers on the network, but so far we are unaffected.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that there will be a Job Fair on July 31st from 4-6 p.m. It is being hosted by Pershing General Hospital and Manpower. She will be asking some of the local eateries for donation of food trays. Manpower has been coming to City Hall every Wednesday and will continue for the next few weeks. They have put people to work. Mrs. Lusby-Angvick also reported that the Nevada Regional 95-80 Development Authority was approved. The Interlocal Agreement will need to be placed on the next agenda. Mrs. Lusby-Angvick continues to speak weekly with West Coast Salmon and Seven Troughs Distillery as both projects continue to move forward. West Coast Salmon has been invited to speak at the Grass Valley Advisory Board meeting later this fall. Mrs. Lusby-Angvick also spoke about the Winnemucca Futures event. They will be changing format and making it a more regional event. It will be held on October 28th at the Winnemucca Boys and Girls Club. Mrs. Lusby-Angvick also informed the Board that she was elected Vice-President of the Western Nevada Development District Executive Board.

DANNY BAX, UPDATE ON DEVELOPMENT OF COMMUNITY BROADBAND AND APPROVAL TO ISSUE REQUEST FOR PROPOSALS / INFORMATION FOR CITY OF LOVELOCK AND PERSHING COUNTY BROADBAND ENHANCEMENTS: Mr. Bax was present via Zoom.

Mr. Bax gave an update on his progress. He met with AT&T and there is a great deal of momentum to focus on Northern Nevada. An upgrade to infrastructure and facilities in government, businesses, and residences is needed. A list of all the government building locations was compiled and

submitted to AT&T. AT&T has various choices for delivering high speed internet. Once the infrastructure is built, they will look at what services and at what cost they can provide them.

Mrs. Shank made a motion to approve issuing a Request for Proposals and Information for the City of Lovelock and Pershing County Broadband Enhancements, adding any verbiage the DA feels necessary. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

LOVELOCK AMBULANCE / FIRE DEPARTMENT – Chief Rodney Wilcox was present.

Chief Wilcox reported that they have two new members. They have been responding to a lot of calls. They are still doing continuing education on the 3rd Tuesday of every month. The monitor that was purchased with COVID funding has been installed in the ambulance. Mrs. Nolan is working on the recertification of EMTs, which is due in December. Chief Wilcox has been attending the Emergency Services Committee meetings. Chief Wilcox stated that no decision has been made regarding purchasing a new ambulance. Mr. Rackley has spoken with a City Councilperson about the City using Recovery funds to purchase an ambulance, but they haven't established a priority list yet.

Chief Wilcox stated that they have also been busy on the fire side as well. They are still working toward Firefighter I certification. Chief Wilcox and Sean Luna took a 16 hour class for Fire Investigation for First Responders last weekend. They put on the Fireworks show on July 4th. They are also starting a Fundraiser this week to help purchase a battery operated Jaws of Life. Chief Wilcox spoke about an online training resource called Fire Rescue 1 Academy. He reported that all the hose testing has been completed. One member was sent to Elko for the Nevada State Fire Fighters Association meeting. The department is working on replacing outdated tires on all the units. Fire Inspections are going well. The State Fire Marshal came out and spoke to the business owner they had an issue with and will be back to follow-up in 30 days. Chief Wilcox attended two Lovelock Meadows Water District meetings to talk about hydrant testing. He also spoke to their engineer and they have a computer program that monitors pressure, etc. so they don't have to be tested every year.

PUBLIC DEFENDER – Mr. Cochran submitted his monthly report.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that she received four applications for the vacancy in her office and will schedule interviews for next week. The tax bill file was sent to the vendor for printing and mailing yesterday, so people should start seeing them by the first of next week.

Approval of corrections/changes to the Tax Roll: Mrs. Donaldson gave the Board a list of 13 Tax Roll corrections.

Mrs. Shank made a motion to approve the corrections as submitted. Motion seconded by Mrs. Hudson and passed.

Salary Resolution, B. Medeiros: Mrs. Donaldson stated that Mrs. Medeiros has the most seniority in the office and has stepped up to learn more of the Treasurer's functions since the Chief Deputy resigned.

Mrs. Shank made a motion to approve the Salary Resolution for Barrie Medeiros, moving her from an Administrative Clerk II, Range 26, Step 4 to an Administrative Specialist, Range 31, Step 1 effective July 18, 2021. Motion seconded by Mrs. Hudson and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the month end fund balances. The office is preparing for year-end and this week's payroll will be split between the two years, so it is a lot of work.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini was present.

Assessor Technology List of Expenditures per NRS 250.085: Mrs. Shank made a motion to approve the Assessor Technology List of Expenditures per NRS 250.085 as presented. Motion seconded by Mrs. Hudson and passed.

Ms. Basso-Cerini gave the Board a written response to the recent Landfill Assessment Ordinance and the inability to get the increase on the Tax Roll for the new Fiscal Year. She also stated that our contract with Devnet covers Legislative changes, not County updates. This may have to be looked at in the future.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that he has a summer intern that started last Friday. Their server was disconnected, but Mr. Abbott got it fixed on Monday. He also set up a workstation for the intern.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE – LACEY DONALDSON, 20 YEARS AND SEAN THORNHILL, 10 YEARS – Deputy Thornhill was not present. The Board presented Mrs. Donaldson with a Certificate and Pin commemorating her 20 years of service to Pershing County.

DERBY FIELD AIRPORT: APPROVAL OF GRANT #SF-424 IN THE AMOUNT OF \$9,000.00, COVID RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS FUNDING – Mrs. Shank made a motion to approve applying and accepting Grant #SF-424 in the amount of \$9,000.00, COVID Response and Relief Supplemental Appropriations Funding from the Federal Aviation Administration. Motion seconded by Mrs. Hudson and passed.

Mr. Rackley reported that he replaced a part on the gate into the Airport for a second time now.

AMENDMENTS TO THE COMMUNITY HEALTH SERVICES CONTRACT PAYMENT (\$38,036.35) IN THE AMOUNT OF \$.05 ONE YEAR TO \$36,036.40 AND \$.10 FOR BOTH YEARS, CORRECT TOTAL IS NOT TO EXCEED \$86,072.80: Mrs. Shank made a motion to approve the amendments to the Community Health Services Contract payment in the amount of \$0.05 for one year and \$0.10 for both years, to correctly reflect an amount not to exceed \$86,072.80. Motion seconded by Mrs. Hudson and passed.

ACKNOWLEDGEMENT OF EVALUATIONS AND APPROVAL OF YEARLY SALARY INCREASE FOR UNCLASSIFIED EMPLOYEES FOR FY 2021-22: J. ABBOTT, T. BANKS, E. BLONDHEIM, K. BRINKERHOFF, S. COCHRAN, J. EVANS, J. HANDKA, C. HAAS, D. HILL, H. LUSBY-ANVICK, F. MACHADO, G. MONROE, K. WESNER – Mrs. Shank made a motion to acknowledge the evaluations and approve the yearly salary increase for the Unclassified Employees for FY 2021-22 in the amount of 4%. Motion seconded by Mrs. Hudson and passed.

APPROVAL FOR A PERS (PUBLIC EMPLOYEES RETIREMENT SYSTEM) PURCHASE FOR RENE CHILDS, RECORDER-AUDITOR, AND LACEY DONALDSON, CLERK-TREASURER, WHO ARE CAPPED ON THE LONGEVITY PAY INCREASE AS OF JANUARY 2022, FOR A TOTAL NOT TO EXCEED \$4,000.00. Mrs. Hudson made a motion to approve a PERS purchase for Rene Childs and Lacey Donaldson for a total not to exceed \$4,000.00 due to Mrs. Childs and Mrs. Donaldson being capped on their Longevity Pay increases as of January 2022. Motion seconded Mrs. Shank and passed.

CARES FUNDING: Mr. Rackley asked about ordering the pipe for the Airport water project, as it will take a while for it to come in.

BOARD APPOINTMENTS: GRASS VALLEY ADVISORY BOARD, PERSHING COUNTY ECONOMIC DEVELOPMENT, CEMETERY BOARD, MUSEUM BOARD, SENIOR CENTER BOARD – Letters were received from Morgan Root expressing interest in serving on the Pershing County Economic Development Board and Tori Apperson for the Grass Valley Advisory Board. Mrs. Donaldson stated that the only open seat on the Grass Valley Board is Paul Schlehr's and he has not responded. Mr. Rackley felt Mr. Schlehr would probably like to continue on the Board. Mrs. Donaldson will reach out to him again.

Mrs. Hudson made a motion to appoint Morgan Root to the Pershing County Economic Development Authority Board. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 9:50 for a Litigation meeting and reconvened at 9:57 a.m.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she worked with Jerry Frey to do an aerial spray in Imlay, but hasn't heard any input from the residents. Mrs. Shank stated that the mosquitoes are still bad and continued fogging is important.

Mr. Whitaker called and asked what the County will do with the Unionville Park when he is no longer able to be the caretaker. Mrs. Wesner reached out to the Division of Water Resources and the Department of Forestry for more information.

Mrs. Wesner also reported that our CDBG (Community Development Block Grant) grant has been approved. She had to redo our timeline, but she hasn't received the paperwork back yet.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: James Evans was present.

Mr. Evans gave the Board his monthly reports. Mrs. Shank asked about business licenses for farming and ranching. A Business License is not required. Mrs. Wesner stated they do have to have a State license. There is not a Planning Commission meeting tonight.

Regarding Imlay Water, neither Mr. Evans nor LMWD (Lovelock Meadows Water District) know what is causing the water pressure issue. A handful of customers are experiencing either extreme pressure or no pressure. It was noted that the Board needs to move forward with having someone with more knowledge take over the system.

Mrs. Shank stated that one of the projects on the Recovery Funding list is to replace the water tank for Imlay. She asked Mr. Evans to start looking into cost, etc.

Mr. Evans informed the Board that he is actively looking for another job. Mrs. Hudson stated that in Mr. Evans' Personnel Session he was told to ask for help when needed. Mr. Evans recently asked for help in the office and received no input.

Mr. Evans also reported that Cynthia at Stantec is currently analyzing our data and working on the Master Plan Amendment.

ITEMS FOR FUTURE AGENDAS: Mrs. Wesner stated that there was information in the packet for the Eagleview contract in the Assessor's office, but it did not make it on the agenda. It will be on the next agenda.

Mrs. Hudson spoke about the Fallon Naval Expansion and asked if the Board wanted to speak to Rob Rule individually about the Pole Line Road or if they would like him to come to a meeting. Mr. Rackley would like a presentation to the entire board. Mrs. Hudson is also concerned that the tribes are supposed to be involved, but none are participating in the calls.

CORRESPONDENCE: Mrs. Shank received an email from Nevada Division of Welfare and Supportive Services about a Child Care Development Program. Mr. Rackley and Mrs. Hudson received it as well. The Board also received an email regarding Ag Extension. Mrs. Shank stated that the Board

should discuss the possibility of having the Administrative position moved back to Coop Extension and out from under the County.

BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Hudson spoke about an individual that needs some help, but did not elaborate on what is needed.

Mrs. Shank stated that the first Safety meeting in quite a while was recently held with good attendance. Mrs. Lusby-Angvick, Mayor Giles, and Mrs. Shank met with a journalist from the Wall Street Journal who is writing an article about online gambling.

Mr. Rackley is helping with the Road Department interviews on Friday. He was contacted by an individual about polishing the Mig that is at Derby Field. The individual has already started, and Mr. Rackley has ordered some more of the polish.

PUBLIC INPUT: Carmen Turrillas thanked the Board for dropping the eviction suit. They are working on getting things worked out.

The meeting recessed at 10:22 a.m. and reconvened at 10:42 a.m.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #521, BDL Electric. Motion seconded by Mrs. Hudson and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #521, BDL Electric. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 10:44 a.m.

Approved 8/18/21: _____ /s/
Larry Rackley, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk