

DECEMBER 1, 2021

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Carol Shank, Commissioner; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT. Commissioner Hudson participated by phone.

APPROVAL OF MINUTES: There were no minutes submitted for review.

PUBLIC INPUT: David Peissner from SkyFiber was present. He spoke about the new Federal funding that is available for broadband. He stated that sometimes larger companies make promises that they don't keep. He urged the Commission to consider SkyFiber when the new RFP comes up.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Hudson made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill stated that a transmission went out in one of the blades. It is in the shop, but he doesn't have a cost estimate yet. There are blades working in various areas of the County. Mr. Hill went for a ride out by C-Punch Ranch and the road was pretty bad. They were able to get water at the ranch and the road has been bladed. The snowplows are ready when the snow comes. They cleaned up transfer sites last Friday.

Request to purchase equipment trailer from Nevada State Purchasing in the amount of \$3,000.00: Mrs. Shank made a motion to approve the purchase of an equipment trailer from Nevada State Purchasing in the amount of \$3,000.00. Motion seconded by Mrs. Hudson and passed.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that everything looks good out there. The loader is still in the shop. Mrs. Shank stated she has received several positive comments about the Landfill. Mrs. Shank also reported that two truckloads of recyclables were taken from the Recycling Center.

SENIOR CENTER – Mr. Rackley stated that Gisele is working in the kitchen today, so there was no report.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the crew has been busy putting up Christmas decorations. The Twilight Twinkles group hung additional lights from tree to tree in the park. Building inspections – one building had write-up.

Approval of cost for ten (10) 8' ADA tables for various Pershing County parks in the amount of \$12,539.70: Mrs. Shank made a motion to approve the purchase of 10 8' tables for various Pershing County parks in the amount of \$12,539.70, with funding from the Buildings and Grounds budget. Motion seconded by Mrs. Hudson and passed.

Approval of eight (8) security cameras for the Marzen House Museum in the amount of \$14,983.69: Mrs. Childs stated that the Museum does not have any money available. Mrs. Childs also

stated that there is \$20,000 in the Building Fund allocated for cameras; however, she reminded the Board that the money in this fund has been depleted.

Approval of cost for new replacement windows in the 11th Judicial District Courtroom in the amount of \$17,457.00: Mr. Handka didn't know where the funding would come from. Mr. Rackley stated that this should be looked at when we do budgets for the next fiscal year. Mrs. Hudson agreed.

Request from Pat Irwin to use McDougal Field for the 2022 Balloon Festival in February: Mr. Irwin stated that this event has no fiscal impact. February 10-13 are the official dates, but they will have balloons available for the 14th if people want to make arrangements for Valentine's Day. 25 pilots have committed to coming this year.

Mrs. Shank made a motion to approve the request by Pat Irwin to use McDougal Field for the 2022 Balloon Festival in February. Motion seconded by Mrs. Hudson and passed.

LIBRARY – Mr. Rackley stated that they attempted to have a Library Board meeting yesterday, but did not have a quorum.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

WNDD (Western Nevada Development District) – Mrs. Lusby-Angvick stated that she had emailed Mr. Rackley and Mrs. Shank about working on the County's SEDS (Social and Economical Development Strategies). The Norwegian Team with West Coast Salmon were supposed to be here on Tuesday, but with the new COVID travel restrictions, their meeting will be rescheduled.

Brownfields grant project update and status: The current grant project is moving along. Mrs. Lusby-Angvick reported that she applied for a Technical Assistance grant, which will be used for a marketing study for the Industrial Park.

Request for approval to submit a new EPA Brownfield Grant in the amount of \$500,000.00 (partnered with Lovelock, Pershing, Winnemucca, Humboldt & WNDD): Mrs. Lusby-Angvick stated that this grant will be submitted by Humboldt County.

Mrs. Shank made a motion to submit a new EPA Brownfield Grant in the amount of \$500,000.00, partnered with the City of Lovelock, the City of Winnemucca, Humboldt County and WNDD, with Humboldt County as the lead sponsor. Motion seconded by Mrs. Hudson and passed.

Request for Letter of Support for Tom Adams, Seven Troughs Distilling for business expansion into Lovelock: Mrs. Lusby-Angvick stated that she spoke with Mr. Adams last week and they keep in contact 2-3 times a month. He is currently working on a USDA loan guarantee. Mr. Shields stated that the lease agreement hasn't been signed. Mrs. Lusby-Angvick will follow up with Mr. Adams about the lease.

Mrs. Shank made a motion to write a letter of support for Tom Adams, Seven Troughs Distilling for business expansion in Lovelock. Motion seconded by Mrs. Hudson and passed.

FIRE / AMBULANCE REPORTS –

REQUEST FOR APPROVAL TO RECEIVE AMBULANCE TRANSFER PAY FOR TRIPS TO DERBY FIELD AIRPORT FOR AIR AMBULANCE PICK-UP AND DROP-OFF: Jesse Katsaris, 2nd Assistant Chief, was present.

Mr. Katsaris explained how ambulance transfers to and from Derby Field occur. If everything goes smoothly, the time it takes is the same as a Reno transfer. Only one attendant is needed. Mrs. Shank asked how many transfers to the Airport are happening. In November, they probably had 5 or 6.

Mrs. Shank made a motion to approve Transfer Pay for trips to Derby Field Airport for one Ambulance attendant for pick-up and drop-off. Motion seconded by Mrs. Hudson and passed.

Mrs. Childs asked about the effective date. Mr. Rackley stated it is effective today.

APPROVAL TO APPLY FOR FY21 ASSISTANCE TO FIREFIGHTERS GRANT THROUGH FEMA FOR THE PURCHASE OF 50 SELF-CONTAINED BREATHING APPARATUS ENSEMBLES

FOR LOVELOCK, IMLAY, GRASS VALLEY AND RYE PATCH VFD'S AT \$8,130.00 EACH FOR A TOTAL OF \$409,500.00 WITH A 5% MATCH NOT TO EXCEED \$19,450.00: Mrs. Shank made a motion to approve submittal of the application for the FY21 Assistance to Firefighters Grant. Motion seconded by Mrs. Hudson and passed.

Mike Heidemann stated that these numbers were from an expired quote, however, he has recently received an update with an 8% increase. Mr. Shields asked that he resubmit the request with the correct numbers.

Mrs. Shank rescinded her motion. This will be put back on the next agenda.

Mr. Shields asked about the SAFER Grant. Mr. Heidemann stated that a Business Plan is needed. He thinks the grant will be due by the end of March. Mr. Shields would like an item on the next agenda to appoint a committee to develop the Business Plan.

APPROVAL OF JOB DESCRIPTION FOR EMERGENCY MEDICAL SERVICES COORDINATOR POSITION: Mr. Rackley stated that the inclusion of a minimum age requirement came from POOL/PACT. Mrs. Shank felt this was discrimination. Mr. Shields spoke about discrimination. He doesn't feel the age restriction is necessary; however, if the Board decides to leave it in, he is confident that a case could be made to alleviate any discrimination concerns.

Mrs. Hudson made a motion to approve the job description for the Emergency Medical Services Coordinator Position, leaving the age requirement of 21 as is. Motion seconded by Mrs. Shank and passed.

COOPERATIVE EXTENSION / 4-H – Mr. Rackley reported that Steve Foster will not be leaving at the end of the year.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott stated that he is still working on the phone system. He will be deploying new phones in the Annex Building next and then the Sheriff's office. He thanked Mrs. Childs and her office for providing all the AT&T information. He will be holding training sessions on the new system tomorrow. He is also still working on getting everything switched over to NNIS and retiring the old firewalls.

PUBLIC DEFENDER – Mr. Cochran submitted a written report.

LEPC – *Request for approval for out of state travel for Nathan Carmichael to attend Active Shooter Training, funding source LEPC SERC, United We Stand Grant, in the amount of \$1,611.05 and approval of higher room rate in the amount of \$110.44:* Mrs. Shank made a motion to approve the out of state travel for Nathan Carmichael to attend Active Shooter Training, funded by the LEPC SERC and United We Stand grants in the amount of \$1,611.05, to include approval of the higher room rate as well. Motion seconded by Mrs. Hudson and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – *Approval of corrections/changes to the Tax Roll:* Corrections to the following accounts or parcels were presented:

BS 005714, Tolsa West

MH 002249, Dynex Financial Inc

MH 002392, Manual Rodriguez

APN #007-441-14, Julie Knight

Mrs. Shank made a motion to approve the corrections to the tax roll as presented. Motion seconded by Mrs. Hudson and passed.

Approval of increase to Rene Childs County Credit Card from \$1,000 to \$5,000 in order to assist other departments when purchasing items for grants, etc.: Mrs. Shank made a motion to approve the

request to increase Mrs. Childs' County credit card limit to \$5,000.00. Motion seconded by Mrs. Hudson and passed.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini gave Mrs. Wesner a written report. She noted that December 8th at 5:00 p.m. is the cut-off for the closing of the Assessment Roll and she will be notifying departments this may affect.

JERRY ALLEN, SHERIFF – Sheriff Allen reported that the Jail is at 54% capacity, with people checking-in to serve time. Two grants he applied for were denied, the Youth Resource Officer (YRO) grant and a grant for computers for their vehicles. He has reached out to see if there is something he could have done differently. In regard to the YRO grant, we are on year 7 of a 5 year program. Sheriff Allen stated that a new hire started in the Jail two weeks ago. Three more deputies are scheduled to come on board the end of December.

Salary Resolutions for K. Rogers, P. Christensen, S. Thornhill: Mrs. Hudson made a motion to approve the Salary Resolutions as follows:

K. Rogers, moving from a Deputy I, Range 11, Step 2 to a Deputy II, Range 13, Step 1;

P. Christensen, moving from a Deputy I, Range 11, Step 2, to a Deputy II, Range 13, Step 1;

S. Thornhill, moving from a Deputy II, Range 13, Step 9 to a Sergeant, Range 14, Step 10.

Motion seconded by Mrs. Shank and passed.

Approval for \$1,200.00 for Inmate COVID testing, funds from the General Fund:

Mrs. Shank made a motion to approve, and use American Recovery funding Motion seconded by Mrs. Hudson and passed.

PRESENTATION BY JOJO MYERS-CAMPOS, DIRECTOR OF BROADBAND BUSINESS DEVELOPMENT AT COMMNET BROADBAND, ON FUTURE BROADBAND PLANS IN LOVELOCK, NV: Ms. Myers-Campos spoke about her career since leaving OSIT (Office of Science, Innovation & Technology).

After the Planning and Building Department discussion, Ms. Myers-Campos came back before the Board to answer any questions they might have. Mr. Abbott had a list of questions that he asked, which will be attached to the minutes. One of the questions was concerning West Coast Salmon and whether or not CommNet would consider building fiber to their operation. Ms. Myers-Campos stated that she has not spoken to them, but will reach out to assess their needs. The current project will focus on the Grass Valley area and Mr. Abbott asked if the County structures, ie: the Community Center, Fire Department, would be included along with the residences. Ms. Myers-Campos stated that they definitely can be.

Sheriff Allen asked about capacity and if there was an opportunity to rent rack space, etc. Ms. Myers-Campos stated that she would connect Sheriff Allen to the right person.

Ms. Myers-Campos stated that they have to have 40% of households completed by March, 2022. They are currently at 39% and doesn't see any problem in completing milestones.

It was also noted that currently Lovelock is not eligible; however, she would love to do fiber to the homes in Lovelock. Lastly, Mr. Abbott asked what Pershing County can do to help them reach their milestones. Ms. Myers-Campos stated that the partnership is appreciated.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER / PCEU: James Evans was present.

Mr. Evans gave the Board his end of month reports. The Planning Commission will be meeting tonight to review a Parcel Map. Mr. Evans will be reading meters tomorrow. He is still working with the engineers on the Imlay Water project.

APPROVAL TO SEND OUT REQUEST FOR STATEMENT OF QUALIFICATION FOR PROFESSIONAL CONSULTING SERVICES RELATING TO THE DESIGN PROJECT MANAGEMENT OF IMLAY PUBLIC WATER SYSTEM – Mrs. Shank made a motion to approve sending out Requests for Statement of Qualifications for Professional Consulting Services relating to the design project management of the Imlay Water System. Motion seconded by Mr. Rackley and passed.

APPROVAL TO ENGAGE IN THE PRE-APPLICATION PROCESS FOR GRANT OR LOAN FUNDING THROUGH USDA OR THE STATE REVOLVING FUND IN ORDER TO FINANCE THE IMLAY WATER SYSTEM PROJECT – Mrs. Shank made a motion to approve engaging in the pre-application process for grant or loan funding through USDA or the State Revolving Fund in order to finance the Imlay Water System Project. Motion seconded by Mr. Rackley and passed.

Mr. Evans shared with the Board that Stantec has ended Cynthia Albright's employment. She reached out to Mr. Evans and would be more than happy to continue with the Master Plan Amendment.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE CERTIFICATE/PIN FOR JEFF ELERICK, TEN YEARS – Mr. Elerick was not present, but Mr. Hill will present him with his Certificate and Pin.

DERBY FIELD AIRPORT: APPROVAL OF THE FAA DISADVANTAGED BUSINESS ENTERPRISE PROGRAM (DBE PROGRAM) AND DEPARTMENT OF TRANSPORTATION DBE PROGRAM (49 CFR PART 26 POLICY STATEMENT) – Mrs. Hudson made a motion to approve the FAA Disadvantaged Business Enterprise Program (DBE) and the Department of Transportation DBE Program. Motion seconded by Mrs. Shank and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields has been collecting information from other entities to do an RFP for Emergency Services.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: SALARY RESOLUTION, G. CANALES, SENIOR CENTER – Mrs. Wesner asked that this be moved to the next agenda.

ITEMS FOR FUTURE AGENDAS: Mrs. Shank mentioned dates for a Planning Workshop. Mrs. Hudson would like to see the ambulance report numbers for the next meeting as requested.

SHANNON ERNST, DIRECTOR OF SOCIAL SERVICES, CHURCHILL COUNTY, AND MARENA WORKS, MSN, MPH, RN, UNR CONSULTANT, PUBLIC HEALTH POLICY AND PLANNING: PRESENTATION ON INVESTIGATING AND POSSIBLY ESTABLISHING A MULTI-COUNTY HEALTH DISTRICT FOR SERVICES THAT ARE CURRENTLY BEING PROVIDED BY DPBH (NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH); REQUEST FOR A NON-BINDING LETTER OF INTENT FROM PERSHING COUNTY TO EXPLORE A CROSS-JURISDICTIONAL SHARING RELATIONSHIP WITH CHURCHILL COUNTY, UNR MEDICAL OFFICE OF STATEWIDE INITIATIVES (OSI) AND THE DPBH – Ms. Works gave a presentation about Public Health. Churchill County received a little over \$1 million to evaluate establishing a multi-county health district.

Mrs. Hudson made a motion to approve submitting a non-binding Letter of Intent from Pershing County to explore a cross-jurisdictional sharing relationship with Churchill County, UNR Medical Office of Statewide Initiatives and the Division of Public and Behavioral Health. Motion seconded by Mrs. Shank and passed to participate.

Ms. Works will also be at the next Board of Health meeting.

CORRESPONDENCE: There was no additional correspondence discussed.

PUBLIC HEARING ON POTENTIAL USES OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDING; UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00; APPROVAL OF COST FOR GENERATORS AT THE PERSHING COUNTY COMMUNITY CENTER IN THE AMOUNT OF \$127,500, COURTHOUSE \$51,250.00 OR \$45,750.00, ADMINISTRATION BUILDING \$36,750.00 OR \$32,750.00, AND THE SENIOR CENTER \$42,870.00 OR \$38,870.00 TO BE PAID FROM THE COVID AMERICAN RESCUE PLAN FUNDING: Mr. Rackley showed an updated spreadsheet of projects he feels are important.

Robert McDougal spoke via Zoom. Mr. McDougal is a current member of the Airport Advisory Board. Without an upgrade to the water infrastructure at the Airport, we will never see any growth. He also sees a safety issue with the lack of water availability. Mr. McDougal also feels the Imlay Water project is important, but if other funding sources are available, they should be looked into.

Mrs. Childs asked for clarification regarding Mr. Rackley's statement regarding the revenue loss recovery. She stated that it is included in the ARPA funding amount, it is not in addition to.

Mrs. Shank and Mrs. Hudson agree that the Imlay water project is the most important. Mrs. Shank added that the cost of the project will require additional funding, so these funds aren't necessarily appropriate.

Mrs. Shank also stated that currently the Road Department takes care of the maintenance of the sewer system at the Industrial Park and Mr. Hill had mentioned it would need some updating.

Mrs. Hudson would like to see the numbers for the Airport water project broken out – pipe, LMWD fees, Road Dept. fees, Farr West fees, etc. Mr. Rackley thought the cost for the Road Department is around \$150,000, and Lovelock Meadows was around the same amount.

Mrs. Shank made a motion to approve allocating \$537,500.00 for the Derby Field Water Line project, not to exceed \$150,000 for the Road Department, \$150,000 for Lovelock Meadows, \$200,000 for the pipe, and \$37,500 for Farr West Engineering; funding for the Imlay Water project, with other funding options researched; going to bid for the Rye Patch Firehouse; Equipment for the Emergency Operations trailer and standby generators; Relooking at the water meters in Imlay to verify the need to replace them; the purchase of a brush truck for the Grass Valley Fire Department; an Incentive Program for the Sheriff's Office, not to exceed \$50,000; additional COVID testing not covered by the courts in the amount of \$3,000; and looking in to any needs the Industrial Park sewer system may have. Motion seconded by Mrs. Hudson and passed.

BOARD MEMBER REPORTS AND BOARD LIAISON REPORTS: Mrs. Hudson reported that she participated in the Central Nevada Water Authority meeting. She should be back in town by Friday.

Mrs. Shank attended a Broadband meeting. She also attended the Hospital Board meeting where the requirement for COVID immunizations were discussed and is a real concern. PGH currently has 28 employees who are unvaccinated. The deadline is December 5th. Mr. Shields stated that there was an injunction issued yesterday halting the requirement.

Mr. Rackley did not have anything to report.

PUBLIC INPUT: There was no public input at this time. Mr. Shields did speak about the COVID funding. He stated that all the items on the list are worthy of funding, he just wants to ensure that the Derby Field project comes in at budget, so that another project doesn't get de-funded because it went over.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Hudson and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:53 a.m.

Approved 01/05/22: _____ /s/
Shayla Hudson, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk