

**JUNE 15, 2022**

The meeting was called to order at 8:30 a.m. by Shayla Hudson, Chairwoman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Sarah Renfroe, Deputy Clerk; and Justin Abbott, IT.

**APPROVAL OF MINUTES:** A motion was made by Mrs. Shank to approve the minutes from the April 20, 2022 meeting as presented, noting they are past the 45 day deadline. The motion was seconded by Mr. Rackley and were passed.

**PUBLIC INPUT:** There was no public input at the time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS:** Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

**POOL/A&H INSURANCE RENEWAL PROPOSAL PRESENTATION: ACCEPTANCE OF RENEWAL PROPOSAL FROM NEVADA PUBLIC AGENCY INSURANCE POOL (POOL) AND A & H INSURANCE; APPROVAL FOR PAYMENT FROM FISCAL YEAR 2022-2023 FUNDS IN THE AMOUNT OF \$247,826.88 –** Kayla Woods from A & H Insurance and Stephen Romero from POOL/PACT were present.

Kayla Woods from A & H Insurance made the presentation on behalf of Kent Mowry. She presented the Commissioners with an Annual Service Timeline. The timeline states the services that are happening each month. Ms. Woods highlighted a few of the items on the timeline, including the member performance review which does a deep analysis of claims history, and makes recommendations on the services that would be best moving forward. Next, Ms. Woods highlighted the quarterly loss control review, that looks at the claims in each quarter and move to close them quickly. Finally, Ms. Woods pointed out that A & H Insurance wants to do a more interactive process with the renewal applications. The interactive process will ensure that all the assets are correct, everything is properly documented, and computation is done in a timely manner. Ms. Woods stressed that A & H is a partner and part of the team when it comes to managing the County's insurance.

Ms. Woods stated that she attended the annual board meeting for POOL/PACT in April. In that meeting they talked about the state of the marketplace and the increases that are anticipated for the upcoming year. Ms. Woods explained that POOL/PACT is a member owned risk management program that was created for public entities in the state of Nevada. She stated that the money that is collected in premiums that is not used in claims will go back to the members in value added services. Ms. Woods stated that there is about a 12% increase over last year. The increase includes inflation and an increase in added exposures.

Ms. Woods explained the benefits of the "power of the POOL." POOL/PACT is a member owned organization for public entities with benefits and value-added programs. Ms. Woods stated that using programs provided will help with less claims making the cost go down.

Ms. Woods reported on the past loss history. On the property and liability there has not been any major claims. On the workers compensation there have been some claims. She explained that they look at the claims in the past 4 years. Pershing County had two claims, one in 2018 and one in 2020.

Steven Romero with POOL/PACT highlighted some of the member services. Including cybersecurity network assessments looking to prevent possible hacking. The loss control excellence program in which the policy holder reviews their policy and can make changes. Mr. Romero pointed out that Pershing County has received grants over the years. He stressed that working together makes for a safer and risk-free environment.

Mr. Romero reported that Pershing County has received about \$93,000 in services and grants in the last three years.

Cheryl Haas had a question for POOL/PACT. Ms. Haas stated that in the past there had been training for CPR. She was wondering about classes in the future. Mr. Romero assured her that they are working on it. He suggested that if she uses an outside source for the classes and submit the cost to POOL/PACT for reimbursement.

Mrs. Shank made a motion to approve the payment to Nevada Public Agency Insurance Pool (POOL) and A&H insurance for the fiscal year of 2022-2023 in the amount of \$247,826.88. Mr. Rackley seconded the motion and the motion passed.

#### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT & LANDFILL**– Dan Hill was present.

Mr. Hill reported that his crew has been busy spraying weeds in Grass Valley and in the Lovelock area, and they put up a sign for Ms. Haas at the Unionville Cemetery. Mr. Hill stated that he has set up some interviews for the vacancy he has. His crew bladed Kyle Hot Springs Road. They finished putting down mag-chloride in Grass Valley, prepped Imlay and will be working in Lovelock within the next week.

Mr. Rackley asked about the water issue in Grass Valley. Mr. Hill replied that they are relying on Dutchman Acres, and he has a couple back-ups in case that dries up.

Mrs. Shank shared a picture of the sign at the Unionville Commentary. She stated that it looked very good and commended Mr. Hill for a job well done. Mr. Hill replied that there is still more to do.

Mrs. Hudson suggested locking the transfer sites at night. Mr. Hill thought it might be hard to do that without proper working gates or lack thereof. He also stated that there would have to be a person to open the gates every day. Mr. Hill stated that he will take the suggestion into consideration.

*Approval of Resolution 22-0607 amending the Landfill rate schedule as follows: care facilities (per bed), \$1.00; casinos, \$2.00; recreational facilities (e.g., racetrack, gun club), \$1.00; restaurants (flat monthly fee), 1-10 seats \$50.00, 11-20 seats \$75.00, 21+ seats \$100.00, with drive-thru add \$50.00 per month to seating total:* Mr. Shields explained that these items were missed or need to be adjusted from the original resolution. The items were identified through the Assessor's office work. Mr. Shields recommended to The Board that the amendment be approved.

Mrs. Shank made a motion to approve Resolution #22-0607 amending the Landfill Rate Schedule as presented. Mr. Rackley seconded the motion and the motion passed.

**PUBLIC HEARING ON A RESOLUTION AUTHORIZING MEDIUM TERM FINANCING FOR THE PERSHING COUNTY ROAD DEPARTMENT MOTOR GRADER, JOHN DEERE 672G (AWD) IN THE AMOUNT OF \$345,000.00, OBLIGATION TO BE REPAID FROM THE PUBLIC SAFETY OPTION TAX FUND:** Mrs. Hudson asked for any public comment and there was none at this time.

Mr. Rackley made a motion to approve Resolution #22-0608(1), authorizing the Medium-Term Financing for the John Deere 672G (AWD) motor grader in the amount of \$345,000.00, to be paid for using the Public Safety Option Tax Fund. Mrs. Shank seconded the motion and the motion passed.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

**BUILDINGS & GROUNDS** – John Handka was present.

Mr. Handka reported that no damage was done to the park or buildings at the car show. There was a conflict with the early voting at the Clerk-Treasurer's Office. Mr. Handka had to move the car show from the park to the street due to the rain the night before. He reported that his crew have been busy keeping the parks and the ball fields up to par. He stated that they are working at the cemetery pouring the curbing for Bill Soares memorial Bench and cleaning up a tree that had been knocked down. He reported that some of the restrooms have been vandalized by kids.

*Approval of cameras at the Derby Field maintenance building in the amount of \$11,741.96 and at the Community Center in the amount of \$4,302.54:* Mr. Rackley pointed out it is not for a maintenance building, but a snow removal building paid for by an FAA Grant. He feels that the cameras are not necessary there. Mr. Handka replied that in the snow removal shed there is a \$175,000 loader that needs to be protected. Mrs. Hudson asked for clarification on where the cameras are currently. Mr. Handka stated that 5 new cameras will be for the snow removal building. The \$11,741.96 will include 3 bullet camera replacements, 1 camera for the interior kitchen, and 1 fisheye camera for the card reader at the pump. Mrs. Childs stated that there is \$20,000 in the camera budget. Mrs. Shank asked if Mr. Handka felt that the cameras were worth coming out of his remaining budget.

Mrs. Shank made a motion to approve the Derby Field cameras in the amount of \$11,741.06 and the cameras for the Community Center in the amount of \$4,302.54. The money for the cameras will come out of the funding already allocated for cameras. Mr. Rackley seconded the motion, and the motion was approved.

Mr. Rackley presented to the Board multiple pictures of the lack of maintenance at the Derby Field Airport. He stated that he was there last week. Mr. Rackley pointed out the need of attention on each of the pictures, including taking down of structures, cleaning, organizing, extra vehicles and garbage. Mrs. Hudson asked Mr. Rackley to get with Mr. Handka and get things taken care of.

Mrs. Shank asked Mr. Handka to get with Mr. McKinney about the cleaning of the Senior Center.

**SENIOR CENTER** – Cristina Larson, the new Senior Center Director was present.

Ms. Larson reported that they will be interviewing about four candidates for the Administrative Clerk position. The Center is having more seniors come in and they are hoping to get more. The cooks have been focusing on the food quality. Ms. Larson is looking forward to activities that are planned for July. Laurie Riley came to the Center on Monday to go over grants and how to apply for them. Ms. Larson stated that the next Senior Advisory Board meeting is on Thursday, June 23<sup>rd</sup>, at 1:30 p.m. Ms. Larson reported that Medicare was at the Center until 1:00 yesterday.

Ms. Larson stated that they are striving for a good working environment at the Senior Center. Ms. Shank replied that Ms. Larson is on her fourth day as Director and is doing a fantastic job.

Mr. Rackley stated that in February he applied for a transportation grant to replace they delivery vehicle. Yesterday, they received an email that it was not approved, but the ADSD (Aging & Disability Services Division) Leadership Committee approved funding for replacing the homebound vehicle. The grant is in the amount of \$63,042. Mr. Rackley stated that the application needs to be completed right-away.

*Salary Resolution for Alicia Rivas:* Mrs. Shank made a motion to approve the Salary Resolution for Alicia Rivas moving her from a Cook I, Range 17, Step 3, which is \$10.00 per hour, to a Cook I, Range 17, Step 7, \$11.04 per hour, effective June 15, 2022. Mr. Rackley seconded the motion and the motion passed.

**PERSHING CO. FIRE/AMBULANCE –**

*LOVELOCK FIRE:* Chief Rodney Wilcox was present.

Mr. Wilcox reported that the Fire Department currently has 21 members. They signed up one new last night. There are three firefighters going to the Virginia City Training Conference. One of the members is up for their Hazmat training. Mr. Wilcox reported that all the equipment is in good shape. Mr. Hedemann has been busy doing fire inspections. Mr. Wilcox reported that there have been three fires in the last two weeks.

Mrs. Hudson asked if he had been in communication with Union Pacific about cleaning up the weeds around the tracks. The weeds are a fire hazard. Mr. Wilcox replied that he had been in contact with Union Pacific, and they sent someone out. The weeds have been cleared around the tracks all the way through town, and they have been sprayed throughout the County. Mr. Wilcox recommended that the City work on the owners of properties that have abundance of weeds.

*AMBULANCE REPORT:* Chief Rodney Wilcox was present.

Mr. Wilcox reported that the ambulance has been very busy.

*RYE PATCH FIRE:* Mr. Rackley asked Mrs. Childs if anyone from the Rye Patch Fire Department has updated their Workman's Compensation. Mrs. Childs replied that they have not. Mr. Rackley stated that he was at the Rye Patch Fire Department meeting a couple weeks ago. He stated that they have nine members, two of those members have a CDL. None of the members have a "F" endorsement. The "F" endorsement allows the fireman to drive the equipment to the fire and return to the fire station. Without the endorsement the fireman can only drive to the fire. Mr. Rackley stated that the Fire Chief does not have any of these qualifications. Chief Wilcox commented that this issue has already been brought up at the Chiefs' meeting. Chief Wilcox stated that if there were to be an accident they would not be insured by the County or have Workman's Compensation. That would be a big problem. Mr. Shields stated that he has this conversation multiple times. Mr. Shields stressed that there is a magnitude of liability concerns. Mr. Rackley stated that the next meeting will be held July 2<sup>nd</sup> at 3:00 p.m. Mr. Rackley asked if Chief Wilcox will attend. Much discussion was had on the protocols they need to adhere to be compliant. Mrs. Shank suggested forcing their hand by closing the Department until things improved. Mrs. Hudson stressed that there is a serious liability for the County.

**SAFETY/CHN/CEMETERY –** Cheryl Haas was present via Zoom.

*Health:* Ms. Haas reported that they had a meeting with Cason City about the flu pod. The flu vaccine release is scheduled for Friday, October 7<sup>th</sup>, from 3:00-7:00 p.m. Carson City will send nurses to administer the shots.

There has not been any luck hiring a contract nurse for Lovelock and Winnemucca.

Ms. Haas is still working with Dr. Van Gilder administering Covid-19 booster shots.

Ms. Haas reported that they have received an update on monkeypox. They do not foresee a pandemic. She stated that monkeypox is transmitted through touch. International travel helps transmit it. Ukraine refugees that are coming into the country have 15 days to be vaccinated.

*Cemetery:* Ms. Haas reported that the cemeteries are looking good. Mr. Hills's crew put the sign up at the Unionville cemetery. Ms. Haas stated that the sign is beautiful, and they did a great job. More gravel will be put around it and then the updated will be complete. A tree was taken down by the wind at Lone Mountain Cemetery. Mr. Handka has since removed the down tree. Ms. Haas stated that in the

future the trees need to be trimmed, and some removed. She reported that the weeds are under control and looking good. Ms. Haas stated that some headstones will be replaced in the next couple weeks.

*Safety:* Ms. Haas reported that they will be setting up a class at the Senior Center for the volunteers. She also reported that the Safety Department bought the Sheriff's Department AEDs (Automated External Defibrillator) to put in their vehicles. They are working to put them in all their vehicles. Ms. Haas reported that the fire inspection issues have been remedied within a months' time.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbot reported that they have completed the switchover for the Administrative Building from the T-1 to the VPN Tunnel. The DMV and the Clerk's Office uses the VPN Tunnel to connect to the State. There have been no problems reported with the update.

Mr. Abbot stated that they are continuing with the upgrades and replacement of network equipment. His crew is busy at the Administration building moving everything over from the old firewalls to the new firewalls. The new equipment will have support. Mr. Abbot stated that once the Administration building is complete, they will be moving to the Courthouse, and then the Sheriff's Office.

Mr. Abbott reported that the quotes need to get together for the new equipment to come in for the new fiscal year.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that Humboldt County was awarded \$500,000.00 from the Brownfield grant project. Pershing County and Western Nevada Development District are beneficiaries of the grant.

Mrs. Lusby-Angvick reported that she has been working with Mr. Abbot and Mrs. Burrows on broadband. They applied for a USDA Reconnect Grant. She plans on meeting with Science Innovation and Technology Team to see about the updates on broadband. She stressed the need for the speed tests to be completed. The tests provide data that will help with applying for broadband grants.

Mrs. Lusby-Angvick attended the Nevada Works Meeting last week. She reported at the meeting there was a lot of good conversation had. The focus was about helping see the future after COVID-19. Childcare was a main concern.

Mrs. Lusby-Angvick is planning on heading to Winnemucca for the Business Connections meeting. The meeting is held through the Nevada 9580, the regional development authority. At the end of the month, she is planning on going to the Western Nevada Development District meeting. The meeting will introduce the new director, Christine Brandon. Also, at the meeting there will be representatives from U.S EDA. They will tour us and then head to Winnemucca.

*Approval for Heidi Lusby-Angvick to attend the 2022 National Brownfield Conference. The conference will be held in Oklahoma City on August 15-19<sup>th</sup>:* Mrs. Lusby-Angvick stated that the funds for attending will come out of the grant fund and is budgeted.

Mr. Rackley made a motion to approve Heidi Lusby-Angvick's travel to Oklahoma City for the Brownfield Conference. The motion was seconded by Mrs. Shank and the motion was passed.

**MUSTANG YOUTH TEAM: PRESENTATION ON ELIMINATING CHILDREN'S EXPOSURE TO SECONDHAND SMOKE AT OUR LOCAL PUBLIC PLAYGROUNDS BY PARTICIPATING IN PLACING "NO SMOKING" SIGNAGE AT NO COST –** Mr. Shields stated that this is the second time they have presented. He suggested The Board consider a first reading of an Ordinance imposing the prohibition of smoking at the public parks and recreation areas in the County.

Tina Gallagher and Laura Gomez was present on behalf of the Mustang Youth Team.

Miss Gomez asked the Board to consider developing a tobacco free park policy. She stated that many communities have already adopted these policies, including Reno. Signs would be placed prohibiting smoking of any kind within 100 feet of the children's play area. The signs would not be enforced but used with the cooperation of the public. Mrs. Gallagher read notes from a Mustang Youth Team member named Jessica. Jessica and Miss Gomez reported statistics on promoting a safe and healthy environment for children. Miss Gomez presented an example of the newspaper article. The article would be a way to get the word out to the public. Mrs. Gallagher presented an example of the signs that would be put up. Mrs. Shank asked for clarification if the no smoking would be the entire park or just the playground area. Mrs. Gallagher stated that it is just the playground where most of the children are playing.

Mrs. Shank made a motion to start the ordinance process to prohibit smoking in the playground and the pool area. Mr. Rackley seconded the motion, and the motion was approved.

#### **ELECTED DEPARTMENTS:**

**RENE CHILDS, RECORDER-AUDITOR** – Mrs. Childs reported that they received their new map copier on Monday. She wanted to commend Justin Abbott and Amanda Burrows for their help with networking issues. The old map machine was taken.

*Bi-Annual removal of fixed assets:* Mrs. Childs stated that we are required to do a Bi-Annual inventory on the physical equipment on all departments. She stated that they are a bit delayed returning the excel spreadsheets. Mrs. Childs reported that some departments were late, and some still haven't turned theirs in. The items that are not listed on the report will be taken off in 2024.

Mr. Rackley made a motion to remove the fixed assets that are not on the report. Mrs. Shank seconded the motion and the motion passed.

*Salary Resolution for Vonni Hemp:* Mrs. Childs stated that this would become effect July 1, 2022. Mr. Rackley asked if Mrs. Hemp is still ¾ time. Mrs. Childs replied that yes, but Mrs. Hemp has been putting in more time due to the workload. Mrs. Childs wanted to point out that she still has a vacant ¾ time open as well, but will not be filling it.

Mr. Rackley made a motion to approve the Salary Resolution for Vonni Hemp moving her from an Admin Specialist, Range 31, Step R to an Admin Specialist, Range 31, Step T. Mrs. Shank seconded the motion, and the motion was approved.

Mrs. Childs stated that if there were any questions regarding the Salary Resolution, they could refer to the budget.

**BRYCE SHIELDS, DISTRICT ATTORNEY** – Mr. Shields reported Lori Jensen has started taking cases as the Burning Man Deputy. He also reported that the new Deputy D.A. will start the first week of July.

**JUDGE KAREN STEPHENS, JUSTICE COURT** – *Exception to Administration Office of the Courts Courthouse Lactation Room Installation Grant AB196:* Judge Stephens explained that according to AB196 there needs to be a lactation room available, but you can apply for an exemption. Mr. Shields replied that item 2 would qualify as an exemption. The exemption states that the courthouse does not have a space that could be made private at a reasonable cost using portable materials. He stated that the Courthouse is a very old building with no space available.

Mrs. Shank made a motion to apply for the exemption on AB196, with the District Attorneys assistance. The Motion was seconded by Mr. Rackley and passed.

**JERRY ALLEN, SHERIFF** – *Salary Resolution for Zachary Newman and Shawn Thornhill:* Deputy Newman would go from Classification Deputy, Range 11, Step 1 to Classification Deputy,

Range 13, Step 1, effective July 19, 2022. Deputy Thornhill would receive a 2-step increase per the 2022-23 budget.

Mr. Rackley made a motion to approve both Salary Resolutions as presented. Mrs. Shank seconded the motion and the motion passed.

*Funding for vehicles through Option Tax and availability of leveraging current funding to lease Sheriff's response vehicles:* Sheriff Allen presented the Board with a packet from Enterprise Fleet Management. He said by leasing the vehicles the County would be able to have 3 times as many vehicles. Omar Herrera is the contact that Sheriff Allen was working with. Sheriff Allen stated that with the rough numbers we could get three times more vehicles with less money. With the budget in place, he would only be able to purchase 3 vehicles including the jail van. Going with Enterprise the money would allot 10 vehicles and save almost \$271,000. He stated that he knows he would have to go through some steps before moving forward. Mr. Rackley and Mrs. Shank stated that it would be a good plan. Sheriff Allen stated that many other counties are using them. Enterprise will build them and have them delivered.

Mrs. Shank made a motion to move forward with leveraging current funding to lease with Enterprise Sheriff's response vehicles. Mr. Rackley seconded the motion and the motion passed.

Sheriff Allen made a further comment stating that the number in the budget that Mrs. Childs gave to him will cover three years of vehicle leases.

**GRASS VALLEY ADISORY BOARD:** Linda Workman was present via zoom.

Ms. Workman reported that the person that cleans the Community Center is doing a great job.

Ms. Workman stated that she went to the Community Center for voting and there was not any signage.

**NEVADA RURAL HOUSING: PRESENTATION AND APPROVAL OF RESOLUTION PROVIDING THE TRANSFER OF THE COUNTY'S 2022 PRIVATE ACTIVITY BOND VOLUME CAP IN THE AMOUNT OF \$271,269.77 TO THE NEVADA RURAL HOUSING AUTHORITY AND OTHER MATTERS RELATED THERETO** – Bill Brew and Roger Mancebo was present.

Mr. Brew reported since 2006 the County has transferred 2.4 million into the Private Activity Bond. In that time 59 Pershing County residents have become homeowners, with 8.2 million in mortgages. The last fiscal year, 2021, they have done 3 loans amounting in \$468,000. Mr. Brew stated that with the rising housing cost and the rising interest rates they are hitting a wall. He said that is a bad combination for home sales. Mr. Brew said that statewide the program is flourishing. They have done 2.2 billion in mortgages for 10,000 homeowners.

Mr. Brew stated that he is before the Board to ask for the transfer of the County's 2022 Private Activity Bond Volume Cap in the amount of \$271,269.77 to the Nevada Rural Housing Authority. He said it will continue to provide a mortgage certificate. The Mortgage certificate provides a tax credit to a qualified homeowner. The tax credit helps with the buyer's income and buying power. Mr. Brew said that it doesn't create any obligation from the County. Mr. Rackley replied that it is a great program that helps a lot of people.

Mrs. Shank made a motion to adopt Resolution #22-0608(2), approving the transfer of the County's 2022 Private Activity Bond Volume Cap in the amount of \$271,269.77 to Nevada Rural Housing Authority. Mr. Rackley seconded the motion and the motion passed.

**DERBY FIELD AIRPORT-** Mr. Rackley reported that the pipe for the water main has been delivered. He presented a picture. Mrs. Hudson said that they are still waiting on some pieces. He reported that the project will be starting up in a couple of weeks.

**11<sup>th</sup> JUDICIAL DISTRICT JUVENILE DEPARTMENT: APPROVAL OF INTERLOCAL CONTRACT FOR DETENTION REFOCUS PROGRAM FOR PERSHING COUNTY JUVENILES AT THE NORTHEASTERN NEVADA JUVENILE DETENTION CENTER, ELKO COUNTY, NEVADA –** Kate Martin, Court Administrator was present.

Ms. Martin asked the Board for approval to send kids to the Northeastern Nevada Juvenile Detention Center. She stated that this is an option to send them before sending them to China Springs that is a longer term facility and farther away. Ms. Martin stated that there will be a discounted rate. The program provides lots of activities. Mrs. Hudson stated that the program is a re-focus program. Mr. Shields stated that the expense for being detained is still there, but the program is at a reduced rate.

Mr. Rackley made a motion to approve the interlocal contract for the Refocus Program. Mrs. Shank seconded the motion and the motion passed.

**PLANNING AND BUILDING DEPARTMENT: REVIEW OF REQUEST FOR ½ OR ¾ TIME ADMINISTRATIVE CLERK I/II POSITION –** Mr. Rackley stated that they had previously talked about this, but there needs to be money in the budget. He said that the position should be tabled until next budget. Mrs. Shank suggested talking to Lacey Donaldson about sharing the position. Mrs. Hudson stated that the position would be to cover the office when they go out to do inspections. Mrs. Shank asked for clarification on the hours that the position would cover the office for.

Mrs. Shank stated the current employee is not taking a lunch and then leaving early. She stated that is supposed to not be allowed. She said that they need to work out those issues before moving forward with the ½ employee. Mrs. Shank stated that the time needs to be accountable for the employees out of the office. She stressed that the proper hours are covered.

Mrs. Shank made a motion to fund a ½ time position for the Planning & Building Department.

Mr. Rackley asked for clarification on what fund the money to hire would come out of. Mrs. Shank said there would have to be an adjustment to the budget. Mr. Rackley denied the motion due to the budget changes. Mrs. Hudson asked Mrs. Childs what the cost of benefits per employee is. Mrs. Childs replied that she doesn't know off the top of her head. She also stated that Mr. Evans should have done the research before presenting it to the Board. Mrs. Hudson stated that she would like to table the discussion and put it on the next agenda in hopes of further information. Mrs. Shank asked Mrs. Renfroe to talk to Mrs. Donaldson about sharing an employee.

**MARZEN HOUSE MUSEUM: MARZEN HOUSE MUSEUM LOCATION AGREEMENT WITH MY TUPELO ENTERTAINMENT LLC- JUNE 7<sup>TH</sup> THROUGH JUNE 9, 2022 –** Mrs. Shank reported that a production company came to the museum and do a ghost hunt. Mrs. Shank stated that it would be good advertisement because it is a nationwide show. She said that she was unable to attend, but believes they did find a ghost.

Mrs. Shank made a motion to approve the Marzen House Museum Location Agreement with My Tupelo Entertainment LLC from June 7<sup>th</sup> through June 9, 2022. Mr. Rackley seconded the motion and the motion passed.

The meeting recessed at 10:20 a.m. for a litigation meeting and reconvened at 10:49 a.m.



**ADMINISTRATIVE ASSISTANT/HR REP:** Mrs. Wesner reported that she submitted the first draw request for the CDBG (Community Development Block Grant) Grant. She reported that she hasn't hear back from them.

The training class for better communication was cancelled. They will reschedule the class for July 21, 2022.

**ITEMS FOR FUTURE AGENDAS:** Mrs. Hudson asked Mrs. Wesner about the letter that is to be written to the State Water Engineer. Mrs. Wesner replied that she has a draft written and is planning on sending it over to Mr. Shields.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**MATTERS FOR THE BOARD FOR DISCUSSION:** Mrs. Hudson reported that she met with the Water Basin Authority last Friday. The State Water Engineer attended the meeting. The Water Engineer spoke about reducing the conflict on the ground water. Mrs. Hudson stated that she was upset with him because reducing the conflict will result in Lovelock area with no water. She said that the discussion will continue.

**PUBLIC INPUT:** Mr. Abbott asked the Board if Amanda Burrows could have a more flexible work schedule. He stated that she will still work the 40-hour work week, just not at a set time. He said that he has already spoke with Mrs. Wesner and she said that it would not be a problem. Mrs. Hudson stated that she would not have an issue also.

**VOUCHERS:** Mrs. Shank made a motion to approve the vouchers except for voucher for Vendor #520, BSL Electric. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #520, BSL Electric. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion Carried.

As there was nothing further to come before the Board, the meeting adjourned at 11:19 a.m.

Approved 8/17/22: \_\_\_\_\_ /s/  
Shayla Hudson, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk