

JULY 6, 2022

The meeting was called to order at 8:30 a.m. by Shayla Hudson, Chairwoman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the regular meeting minutes of April 20, 2022, and the special meeting minutes of June 24, 2022, and June 27, 2022, as presented. Mrs. Shank seconded the motion noting that the April 20th minutes are past the 45 day deadline. Motion carried.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a burden on a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill notified the Board that he hired Bruce Medeiros for the open position at the Road Department.

He also reported that there was flash flooding in Dixie and Buffalo Valleys. The crew did some patching in Inlay. They also patched a road in Dutchman Acres. Mr. Hill met with Mr. Shields regarding the Jupiter Mine and road maintenance. The crew has also started the water line project at the Airport.

Salary Resolution, B. Medeiros: Mrs. Shank made a motion to approve the Salary Resolution for Bruce Medeiros, moving him from a Maintenance Worker II, Range 24, Step 8 to a Road Maintenance Worker I, Range 27, Step 6, effective June 27, 2022. Motion seconded by Mr. Rackley and passed.

Review of quotes received for paving county parking lots and award contract: One quote was received from SNC for a total of \$59,745.00.

Mr. Rackley made a motion to approve the quote from SNC in the amount of \$59,745.00 to slurry five county parking lots. Motion seconded by Mrs. Shank and passed.

LANDFILL – Dan Hill was present.

Mr. Hill reported that they have hired someone to fill the vacant position. His name is John Tarter. The Road Department crew has been helping out when possible.

Approval to advertise/hire vacant Landfill Operator Position: Mr. Rackley made a motion to approve advertising and hiring to fill the vacant Landfill Operator position. Motion seconded by Mrs. Shank and passed.

Mr. Hill also reported that he received a call from the Northern Nevada International Center. They will be bringing out 11 people on Friday to tour the Landfill, etc.

SENIOR CENTER/VOLUNTEER COORDINATOR – Christina Larsen was present.

Ms. Larsen gave the Board the monthly newsletter. She also gave them the Congregate and Homebound numbers for the last several months. Ms. Larsen reported that Legal Services was at the center on 7/5/22. In June Medicare reps came out and met with the seniors. She has hired an Administrative Clerk and a Cook. They are planning a yard sale fundraiser to raise

money for the transportation fund. She also stated that she is looking into the seniors going to Burning Man in August. Ms. Larsen stated that she is learning a lot.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that he was contacted by Mr. Whitaker in Unionville regarding having the county install a well in the park. When Mr. Whitaker retires, we will no longer have access to his water. Mr. Handka also took another lawnmower out there as Mr. Whitaker's stopped working.

Mr. Handka also reported that they cleaned up at the Airport. There is some abandoned wiring, etc. that belongs to the State that he cannot remove.

Approval to advertise/hire vacant Buildings and Grounds Maintenance Worker I/II position: Mrs. Shank made a motion to approve advertising and hiring to fill the vacant Buildings and Grounds Maintenance Worker I/II. Motion seconded by Mr. Rackley and passed.

PERSHING CO. FIRE/AMBULANCE –

LOVELOCK FIRE: Chief Wilcox was present.

Chief Wilcox reported that they still have 20 firefighters. Physicals and Fit Tests are up to date. They have 2 new members. Out of the 20, 2 are Firefighter I's and 2 are Firefighter II's. Two members attended the Fire Conference in Virginia City. Chief Wilcox conducted a fire inspection at Black Rock for the new owners last week. The 4th of July fireworks went very well.

RYE PATCH FIRE: Mr. Rackley stated that he has some concerns regarding the Rye Patch Fire Department. They did work with Mrs. Childs' office to get squared away with Workman's Comp. Mr. Rackley stated that no one has an F Endorsement. Without it, they are not supposed to drive the fire trucks. Mr. Shields would like to meet with Chief Wilcox and Mr. Rackley to set up a meeting with Rye Patch. Mrs. Childs stated that they are way behind with their PERS, as the paperwork has never been completed. At this point her office will have to retro 7-8 years.

REVIEW OF CONTRACT WITH MIKE HEIDEMAN FOR GRANT WRITING FOR FIRE DEPARTMENTS OPERATING IN PERSHING COUNTY: Mrs. Hudson stated that she is disappointed that we haven't gotten our money's worth out of this contract. Mr. Shields stated that this cannot be a personnel session, as Mr. Heidemann was not properly notified. Mr. Shields also stated that he has to be in District Court at 9:00 a.m. Mrs. Hudson would like this tabled until a future agenda so Mr. Shields can be present. This will be put on the August 3, 2022, agenda.

Mr. Heidemann spoke about the various grants he has applied for or researched. We were awarded the AFG Training grant; however, 80% had to be returned as the training was not completed. Countywide there are 57 firefighters and only 4 have Firefighter I certification. Because of this, we won't be approved for SCBAs (self-contained breathing apparatus). We are not going to be successful if we do not meet the minimum training requirements.

PURSUANT TO NRS 293.403 AND NAC 293.365, CANVASS OF THE RETURNS FOR THE RECOUNT OF THE PRIMARY ELECTION RESULTS FOR GOVERNOR:

Mrs. Shank made a motion to approve the Canvass of the Returns for the Recount of the Primary Election results for Governor, pursuant to NRS 293.403 and NAC 293.365. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

AMBULANCE REPORT: Marti Nolan was present by Zoom.

Mrs. Nolan reported that they have had 26 calls and 2 transfers. She is working on setting up training for the new recruits. Mrs. Shank thanked Mrs. Nolan for completing the permit for the ambulance.

COMMUNITY CENTER – Diana Munden was present.

Ms. Munden stated that it has been very quiet since Graduation. There has been no rentals or events for the last two weeks. The Summer Lunch Program finally started this week. Ms. Munden had a few concerns she wanted to discuss. The tile in the bathroom needs to be removed. No matter what they do, it always looks dirty. She would like to see it replaced with the laminate that is on the dance floor. She feels the tile in the kitchen is ok. Ms. Munden stated later in July things will pick up again. Coeur will be there at least two days a week and there are also quinceaneras and a wedding scheduled. She also reported that the last few events have not cleaned the kitchen sufficiently. She is considering increasing the kitchen deposit fee. It is currently \$40. Ms. Munden will get an item on the next agenda.

COOPERATIVE EXTENSION/4-H PROGRAM – A written report was submitted by Colby Burke.

PROCLAMATIONS AND AWARDS: DEDICATION OF BILL SOARES MEMORIAL BENCH AT THE COURTHOUSE PARK – The meeting recessed at 9:16 a.m. to dedicate a bench in the Courthouse Park for Bill Soares. The meeting reconvened at 9:26 a.m.

YEARS OF SERVICE AWARDS – Years of Service Awards were given as follows: Heidi Lusby-Angvick, 15 years; Abi Generoso, 10 years; and Fran Machado, 5 years. The Board congratulated the three and gave them certificates and pins.

PUBLIC HEARING ON LEASING PROPERTY APN #007-451-01, LOCATED NEAR DERBY FIELD AIRPORT FOR GRAZING TO SCILACCI FARMS, LLC: Randy and Christy Scilacci were present.

Mrs. Scilacci presented a proposal in exchange for leasing the property. Mrs. Shank asked for public comment. The only comment agreed with approving the lease.

Mrs. Shank asked how long the Scilacci's would like the lease to be. Mr. Scilacci would like a 10 year lease. Mrs. Scilacci stated that they would be more than willing to come in yearly to give an update.

Mrs. Shank made a motion to approve leasing APN #007-451-01, located near Derby Field Airport for grazing to Scilacci Farms, LLC with Mr. Shields drafting the agreement. Motion seconded by Mrs. Hudson. Mr. Rackley abstained as he is related to the Scilacci's. Motion carried.

UNCLASSIFIED DEPARTMENTS, CONT.D:

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he and Mrs. Burrows have been working very hard on the network upgrades at the Admin Building and the Sheriff's office. There are a couple of outstanding items at the Admin Building and then they will implement the fiber connection. Mr. Abbott has been working with AT&T on those configurations. Tomorrow he is planning on doing the bulk of the work at the Sheriff's office.

Approval of Kaseya VSA/BMS software renewal at \$7,699.00 for three years (3-yr total: \$23,099.40): Mr. Abbott explained that he uses this software to be able to access all the computers on the County's network remotely.

Mr. Rackley made a motion to approve the Kaseya VSA/BMS software renewal at \$7,699.00 for three years, totaling \$23,099.40. Motion seconded by Mrs. Shank and passed.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that she will be meeting with Rachel Dahl, owner of the Fallon Post and Guest Host of Nevada Newsmakers, on Monday to be interviewed for the show. On July 13th she will be meeting with the Governor's Office of Economic Development (GOED). This meeting will include all the RDA (Regional Development Authority) Directors. On July 18th she has a meeting with UNR's air quality person. UNR created a housing needs study for Winnemucca and Humboldt County a few years ago. It is time for an update, so they will include Pershing County this time as well. Mrs. Lusby-Angvick stated that there will be a cost associated with that, but it should be covered by GOED grant funds. Mrs. Lusby-Angvick also attended the WNDD (Western Nevada Development District) meeting, which was Sheryl Gonzales's last meeting as Director. Representatives from the USDA were there, and Mrs. Gonzalez and Christine Brandon, the new Director, gave them a tour of the district. Mrs. Lusby-Angvick is working on completing her quarterly report for GOED as well. Lastly, Mrs. Lusby-Angvick reported that she and Mr. Abbott have been working with OSIT (Office of Science, Innovation & Technology) on the Broadband project.

PUBLIC DEFENDER – A written report was submitted. Mrs. Madrigal also reported that things are going well.

BARBARA MACEDO, NILE VALLEY RACE CLUB: APPROVAL OF LEASE AGREEMENT AND REQUEST FOR APPROVAL TO HOLD EVENTS AT THE RACETRACK – Mrs. Macedo stated that they had a group backing, but they have pulled out for this year.

Mrs. Shank made a motion to re-enter into a lease agreement with Nile Valley Race Club and allow them to hold events at the racetrack. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

LIBRARY – Kathie Brinkerhoff was present.

Ms. Brinkerhoff stated that it has been nice to have more people back in the library. Ms. Brinkerhoff gave an overview of the grants they have. They have two American Rescue Plan grants. Mr. Mitchell has been overseeing the grant to digitize the local newspapers from 1898 through 2012. They also have a mini-grant for the Summer Reading Program and the various Art Performances. Ms. Springer is still doing the Summer Reading Program, which ends at the end of this month. She had a big group of kids this year.

Mr. Rackley spoke about the front classroom, stating that it is fantastic.

Ms. Brinkerhoff stated that they will be getting an art display in August, a Fallon woman will be displaying her photographs.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – *Approval of corrections/changes to the Tax Roll:* No corrections or changes were submitted for approval.

Salary Resolution, Barrie Medeiros: Mr. Rackley made a motion to approve the Salary Resolution for Barrie Medeiros, moving her from a Range 31, Step 1 to a Range 31, Step 4, effective July 18, 2022. Motion seconded by Mrs. Shank and passed.

A member of the audience asked what the dollar figure for this increase is. The amount was not readily available; however, Mrs. Donaldson explained that the increase is for Mrs. Medeiros' annual evaluation and step increase.

APPROVAL OF CREDIT CARD FOR SENIOR CENTER DIRECTOR CHRISTINA LARSEN IN THE AMOUNT OF \$2,000.00 – Mrs. Shank made a motion to approve the issuance of a credit card for Christina Larsen, Senior Center Director, in the amount of \$2,000.00. Motion seconded by Mr. Rackley and passed.

PLANNING & BUILDING DEPARTMENT; IMLAY WATER; PERSHING ELECTRIC: James Evans was present.

Mr. Evans gave the Board his monthly report of fees collected.

BRENDA PINKSTON, DISCUSSION REGARDING FLUCTUATING WATER PRESSURE ISSUES AND REMEDY – Mrs. Pinkston explained to the Board the issues she and others have been experiencing with the water pressure.

Mrs. Shank clarified that the County is aware of these issues and have contracted with Farr West to do the preliminary studies and research available funding sources to replace the Imlay Water System.

Nick Tolbee, James Hayes, Jim Fitzgerald, and Christopher Wilber also spoke about excessive water bills and the fluctuating water pressure.

Mrs. Hudson stated she wanted everyone to be aware that they are working toward a solution and replacement of the system.

There was discussion about the Imlay Town Board and its inactive state. Those present stated that they do not want a Board that is tied to the County Commission.

The regular meeting was recessed at 10:29 a.m. to convene the Liquor Board. The regular meeting reconvened at 10:30 a.m.

ELECTED DEPARTMENTS, CONT.D:

RENE CHILDS, RECORDER-AUDITOR – *Discussion on Imlay Utilities Fund Cash Account and moving Capital Outlay Vehicle Expense to General Fund:* Mrs. Childs explained that in the process of doing year-end she realized the Imlay Utility Fund is in the negative, due to less revenue than expenses. The Board approved purchasing a new vehicle for the department and splitting the cost between the General Fund and Imlay Utilities. Mrs. Childs is recommending moving the portion that was charged to Imlay Utilities to the General Fund as there is still funding available there. That amount is \$20,652.63.

Mrs. Shank emphasized that we budgeted \$36,000 of revenue under Imlay Water fees and to-date have only received \$26,408.

Mrs. Shank made a motion to approve the moving of the Capital Outlay Vehicle Expense in the Imlay Utilities Fund in the amount of \$20,652.63 to the General Fund. Motion seconded by Mr. Rackley and passed.

DERBY FIELD AIRPORT: There was no discussion regarding the Airport.

APPROVAL OF EXTENSION OF COMMERCIAL LEASE AGREEMENT WITH SEVEN TROUGHS DISTILLING FOR “WINDMILL PROPERTY”, LOCATED AT 925 CORNELL AVENUE AND 950 DARTMOUTH AVENUE, LOVELOCK, NV: It was noted that Mr. Adams is asking for a six month extension. Mrs. Shank had concerns about the clause regarding the previous owners having things stored in the building. Mr. Shields stated that all of the previous owners’ things should be out now.

Mrs. Shank made a motion to approve the extension of the Commercial Lease Agreement with Seven Troughs Distilling for the “Windmill Property”, located at 924 Cornell Avenue and

950 Dartmouth Avenue, Lovelock, for a period of six months. Motion seconded by Mr. Rackley and passed.

BOARD APPOINTMENTS/RESIGNATIONS: Letters asking to be reappointed to the Wildlife Advisory Board were received from Ryan Collins and Joe Crim.

Mrs. Shank made a motion to reappoint Ryan Collins and Joe Crim to the Wildlife Advisory Board. Motion seconded by Mr. Rackley and passed.

A letter was received from Frankie Graham, representing Coeur Rochester, asking to be appointed to the Economic Development Board.

Mrs. Shank made a motion to appoint Frankie Graham to the Economic Development Board. Motion seconded by Mr. Rackley and passed.

UPDATE FROM EMERGENCY MANAGEMENT RELATING TO THE COVID-19; LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00:

There was no discussion regarding the ARPA funding.

ACKNOWLEDGEMENT OF EVALUATIONS AND APPROVAL OF YEARLY SALARY/MERIT INCREASES FOR UNCLASSIFIED EMPLOYEES FOR FY 2022-2023: J. ABBOTT, E. BLONDHEIM, A. BURROWS, K. BRIINKERHOFF, S. COCHRAN, J. EVANS, J. HANDKA, C. HAAS, D. HILL, H. LUSBY-ANGVICK, F. MACHADO, G. MONROE, K. WESNER – Mrs. Wesner stated that she hasn't received Mrs. Machado's paperwork. Mrs. Shank asked what is being asked for. Mrs. Wesner stated that they are requesting a 2.5 % merit increase and then once the contract is settled, whatever the General unit receives for cost of living. An individual in the audience stated that the board needs to have dollar figures available when asked.

Mr. Rackley made a motion acknowledging the evaluations and approving the yearly salary/merit increase for the Unclassified employees for FY 2022-2023 as presented. Motion seconded by Mrs. Shank and passed.

REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP: Mrs. Wesner reported that she has submitted the reimbursement requests for the Senior Center grant.

ITEMS FOR FUTURE AGENDAS: Mrs. Wesner stated that there is a request from Grass Valley to name a road that will be on the next agenda.

Complaints from the audience regarding Kyle Hot Springs Road. They claim they have contacted the Road Department. Michael Wilbur.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Shank attended the Grass Valley Advisory Board meeting. They would like Mrs. Hudson to give them an update on various water issues. Mr. Rackley stated that he will meet with Chief Wilcox and Mr. Shields regarding the Rye Patch Fire Department. Mrs. Hudson attended the latest Humboldt River Water Basin Authority meeting. Adam Sullivan, State Water Engineer, was at the meeting. Mrs. Hudson also reported that she has a meeting regarding the Naval expansion on Monday.

PUBLIC INPUT: There was no public input at this time.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of vouchers for Vendors #452, Shayla Hudson; #521, BSL Electric; #276, Carol Shank; and #855, Barbara Rackley. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the vouchers for Vendor #452, Shayla Hudson and #521, BSL Electric. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

Mrs. Shank made a motion to approve the voucher for Vendor #855, Barbara Rackley. Motion seconded by Mrs. Hudson. Mr. Rackley abstained. Motion carried.

Mrs. Hudson made a motion to approve the voucher for Vendor #276, Carol Shank. Motion seconded by Mr. Rackley. Mrs. Shank abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 11:00 a.m.

Approved 9/07/22: _____/s/_____
Shayla Hudson, Chairwoman

Attest: _____/s/_____
Lacey Donaldson, Clerk