

SEPTEMBER 21, 2022

The meeting was called to order at 8:30 a.m. by Carol Shank, Vice-Chair. Those present were Larry Rackley, Commissioner; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT. Commissioner Hudson and DA Shields were present via Zoom.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the minutes from the August 17, 2022, regular meeting as submitted. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: There was no public comment.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a burden on a business. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that he is losing a couple employees, as they gave notice recently. Mr. Rackley, the Admin Assistant will be leaving, and the new Landfill person is also leaving.

Mr. Hill received a call from the BLM (Bureau of Land Management) as there was a hydraulic spill on the way out to Burning Man. Mr. Hill feels it is Washoe County's problem as they have a right-of-way on that stretch of road.

Request for approval to advertise/hire Administrative Clerk I/II: Mr. Rackley made a motion to approve advertising and hiring to fill the vacant Administrative Clerk I/II position at the Road Department. Motion seconded by Mrs. Hudson and passed.

Approval of submitted grant application to Grants.gov, Safe Streets and Roads for All Discretionary Grant Program for Grass Valley Road, Pershing County, NV: Mr. Rackley submitted a grant application for \$3,000,000 for Grass Valley Road. At this time the grant match, if any, is unknown.

Mrs. Hudson made a motion to approve the submitted grant application to Grants.gov, Safe Street and Roads for All Discretionary Grant Program for Grass Valley Road in the amount of \$3,000,000. Motion seconded by Mr. Rackley and passed.

LANDFILL – Dan Hill was present.

Mr. Hill stated that besides Mr. Tarter's resignation, he had nothing else to report. Mrs. Shank reported that two truckloads of material were picked up from the Recycling Center.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the crew went to Grass Valley to address the issues at the Community Center that were brought up. There has been some vandalism behind the Administration Building. Mr. Handka stated that they have also been replacing sprinklers.

Javier Valtierra, Request for approval of outside employment: Mr. Rackley made a motion to approve the request of Javier Valtierra to have outside employment. Motion seconded by Mrs. Hudson and passed.

PERSHING COUNTY FIRE/AMBULANCE –

Mike Heidemann reported that he was able to connect with the Rye Patch Chief. He gave her the information on obtaining F Endorsements. Mr. Heidemann is also working on putting together some budgetary concerns in regard to applying for a SAFR Grant. Mr. Heidemann also gave information to all the Chiefs regarding establishing Fire Districts.

GRASS VALLEY FIRE: Request for approval to apply for Assistance to Firefighters Grant in the amount of \$128,088.00; Firehouse Subs Grant in the amount of \$35,000.00; and Walmart Grant in the amount of \$1,794.00: Mr. Rackley made a motion to approve the Grass Valley Fire Department's applications for an Assistance to Firefighters Grant, a Firehouse Subs Grant, and a Walmart Grant as presented. Motion seconded by Mrs. Hudson and passed.

Mr. Rackley stated he spoke with Jerry Monroe, the Imlay Fire Chief. They are working on repairs to their building and looking at grant opportunities.

SAFETY/CEMETERY – A written report was submitted by Ms. Haas.

All cemeteries are being well maintained at this time. The weeds are starting to come back at Lone Mountain. The Wreaths Across America ceremony will be held at Lone Mountain on December 17, 2022. Even though the summer is winding down, the spraying and clearing of weeds needs to be kept up. Up to date forms and maps are on the cemetery website. The October newsletter will be out soon with upcoming events and cemetery updates.

Ms. Haas submitted the paperwork required to POOL/PACT for reimbursement on the approved grant for AEDs (Automated External Defibrillator). An AED was also added for the IT Department. The Flu POD will be held on October 7th at the Community Center from 3-7. Forms and flyers have been posted on the County's website. Ms. Haas is also working with Tammy Ritter from the State and Sean Burke to get volunteers in place and the vaccine available. Ms. Haas, Mr. Heidemann, and Chief Wilcox will be revisiting the county buildings that they inspected in June to check the status of the noted findings. She emailed Mr. Handka the work orders again so he can mark off what has been taken care of and what still needs to be done. As of today, she hasn't heard anything. Ms. Haas also took part in the LEPC Hazmat exercise on September 10th. Everything went well and all teams worked great together.

PERSHING CO EMERGENCY OPERATIONS MANAGER/LEPC – *Approval to apply for grants to Community Wildfire Defense Grant in the amount of \$20,000 and SERC in the amount of \$11,143:* Mrs. Hudson made a motion to approve applying for a Community Wildfire Defense Grant in the amount of \$20,000 and SERC in the amount of \$11,143. Motion seconded by Mr. Rackley and passed.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott has returned from two weeks away, so he is playing catch-up now. Mr. Abbott asked if there was any feed-back on the new website design. There was no discussion at the last meeting, so the Board will review it and will give him any feed-back they have.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Ms. Lusby-Angvick stated that she attended a Travel Nevada meeting last week. They gave a presentation on a new grant opportunity. Out of the applicants they will choose six destinations. Mrs. Lusby-Angvick stated that she is considering applying for farm-to-table destination development. Mrs. Lusby-Angvick will be speaking with local businesses to see if this is something they would like to participate in. She also reported that the Nevada 95/80 Futures Forum will be held on October 26th in Winnemucca. Mrs. Lusby-Angvick will be gone next week attending the NACO (Nevada Association of County Officials) Conference in Storey County and the Governor's Infrastructure Summit in Vegas.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that her new employee started on September 12th. Fingers crossed that it works out! Sample ballots have been printed and will be going in the mail the first part of October, with official ballots being mailed on October 18th.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that the auditors are here this week.

Clarification on which ARPA (American Rescue Plan Allocation) Category the \$6,090.00 Sheriff App should be allocated to; Change description on category needed: Mrs. Childs stated that she had it under the Emergency Response Trailer and the Sheriff said it has nothing to do with that. The Board would like a new category that says “Other” and then Mrs. Childs will list those items. The Board would like to have an item on the next agenda to amend the list. It was noted that it is on today’s agenda under Item #16.

LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: It was noted that the Board had discussed creating a new line item for miscellaneous/other expenses. There was discussion about the assessment flights for the Assessor’s office. There is only \$27,500 set aside.

Mr. Rackley would like to take off the emergency generators and use that money for something else, like a water truck for the Road Department. He also stated that the Grass Valley Fire Department needs a new water tender as well. Mrs. Shank would like to see a proposal put together and this discussed again when Mrs. Hudson is here in person.

Ms. Basso-Cerini stated that all of her flights have already occurred. She is working on getting a bid for additional flights this summer.

ELECTED DEPARTMENTS, CONT.D:

RENE CHILDS, CONT. – Mrs. Childs stated that we have a new representative with Verizon, and she has turned everything over to Mr. Abbott.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini was present via Zoom.

Ms. Basso-Cerini stated that they are in the middle of a cost analysis audit.

Was unable to hire...

Open Roll Log, NRS 360.250 (3)/NRS 361.310 (4)/NAC 361.154: Mrs. Shank acknowledged receipt of the FY2022-2023 Affidavit of Assessment Roll, Log of Changes.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields was also on Zoom and reported that he hired an attorney to handle the Burning Man cases. He started Monday.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated he was contacted by the rocket company that has a lease at the airport, in regard to their renewal. Would like to discuss an increase. Mr. Rackley thought it was increased last year. Mr. Shields will have it on a future agenda.

JUDGE STEPHENS, JUSTICE COURT: Judge Stephens reported that they are getting their computers updated. She also stated that she is looking at some training for civil citations. A new court system may be needed to handle the civil infractions.

11TH JUDICIAL DISTRICT COURT: REMOVAL OF 2008 PONTIAC G8 FROM INVENTORY LIST AND PUT IT ON AUCTION LIST – Mr. Rackley made a motion to approve the removal of the 2008 Pontiac G8 from the 11th Judicial District Court’s inventory and putting it up for auction. Motion seconded by Mrs. Hudson and passed.

MUSEUM BOARD: APPROVAL TO PROCEED WITH SUBMITTING FACILITY REPORT FOR INSTITUTIONS REQUESTING LOANS FROM THE STATE MUSEUM – Mrs. Hudson made a motion to approve proceeding with submitting the facility report for institutions requesting loans from the State Museum. Motion seconded by Mr. Rackley and passed.

POINT OF CONTACT FOR DEPARTMENT OF INDIGENT DEFENSE SERVICES: Mr. Shields spoke with the Court Administrator, Kate Martin, and she is happy to do this. Kate Martin was present via Zoom and reiterated that she is fine with this appointment. Mr. Rackley made a motion to appoint Kate Martin, 11th Judicial District Court Administrator, the Point of Contact for the Department of Indigent Defense Services. Motion seconded by Mrs. Hudson and passed.

GRASS VALLEY ADVISORY BOARD: There was no one present from the Grass Valley Advisory Board.

DERBY FIELD AIRPORT: Mr. Rackley stated that the water line project is complete, and he is looking at ways to clean up the rest of the area.

BOARD APPOINTMENTS/RESIGNATIONS: RE-APPOINTMENT OF ROGER MANCEBO TO THE NEVADA LAND USE PLANNING ADVISORY COUNCIL – Mr. Rackley made a motion to reappoint Mr. Mancebo to the Nevada Land Use Planning Advisory Council. Motion seconded by Mrs. Hudson and passed.

TV ADVISORY BOARD – Mr. Rackley made a motion to reappoint Roger Mancebo to the TV Advisory Board. Motion seconded by Mrs. Hudson and passed.

FIRST READING OF A PROPOSED ORDINANCE KNOWN AS PROPERTY ASSESSED CLEAN ENERGY (PACE) ORDINANCE WHICH IS A FUNDING SOURCE FOR BUSINESSES IN PERSHING COUNTY, NEVADA: Mrs. Shank stated that this can be done by Resolution. Mr. Shields agreed. She would like this put on the next agenda as a Resolution and would also like to hold a meeting with the various departments impacted.

CONTINUATION OF PUBLIC HEARING TO ACT UPON A RESOLUTION AUTHORIZING A MEDIUM-TERM OBLIGATION IN THE AMOUNT OF \$501,620.00 TO ENABLE PERSHING COUNTY TO LEASE ONE (1) 2023 FORD TRANSIT, (3) 2023 RAM 1500S AND (4) 2022 RAM 2500S FOR THE PERSHING COUNTY SHERIFF’S OFFICE: Omar Herrera and Troy Richard from Enterprise were present via Zoom.

The Board was given an updated spreadsheet. The pricing is now available for 2023 Ram 2500s, so that has been adjusted, which is a small savings.

Mrs. Hudson asked what happens if at the end of the 48 months, we decide to not continue with the lease. Mr. Herrera stated that we could either pay the remaining balance in full, or continue to pay the monthly payments until the balance is paid.

The Board asked for public comment and there was none.

Mr. Rackley made a motion to adopt Resolution 22-0912, authorizing a Medium-Term Obligation in the amount up to \$501,620.00 to enable Pershing County to lease (1) 2023 Ford Transit, (3) 2023 Ram 1500s and (4) 2023 Ram 2500s for the Pershing County Sheriff's office as presented, to be paid for with Public Safety Option Tax Funds. Motion seconded by Mrs. Hudson and passed unanimously.

RESPONSE TO LETTER RECEIVED FROM THE STATE OF NEVADA CANNABIS COMPLIANCE BOARD REGARDING THE 2022 CANNABIS CONSUMPTION LOUNGE LICENSING FOR PERSHING COUNTY, NEVADA; AMENDING PERSHING COUNTY CODE TO LIMIT OR PROHIBIT PERSHING COUNTY FROM ISSUING BUSINESS LICENSES TO CANNABIS CONSUMPTION LOUNGES: Mr. Shields reminded the Board that the County currently has a moratorium on marijuana establishments within the County's purview, so that would have to be addressed if they wanted to allow Cannabis Consumption Lounges.

Mrs. Hudson made a motion to respond to the letter received from the State of Nevada Cannabis Compliance Board, stating that Pershing County will not be approving any licenses for Cannabis Consumption Lounges. Motion seconded by Mr. Rackley and passed.

APPROVAL OF 2023-2025 TENTATIVE AGREEMENT WITH THE PERSHING COUNTY EMPLOYEES' ASSOCIATION (PCEA): Mr. Rackley made a motion to approve the 2023-2025 Tentative Agreement with the Pershing County Employees' Association as presented. Motion seconded by Mrs. Hudson and passed.

APPROVAL OF COST OF LIVING INCREASE FOR ALL PERSHING COUNTY "UNCLASSIFIED" EMPLOYEES: It was noted that the Cost of Living increase being proposed is 2.75% and would be effective July 1st.

Mrs. Hudson made a motion to approve the Cost of Living increase for all Pershing County "Unclassified" employees in the amount of 2.75% effective July 1, 2022. Motion seconded by Mr. Rackley and passed.

REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP: Mrs. Wesner reported that the CDBG (Community Development Block Grant) grant for the Senior Center HVAC has been closed out. She is working on job descriptions for two new positions within the Sheriff's office. Mrs. Shank stated that she is concerned about the energy upgrades at the Senior Center. Mrs. Hudson stated that we are waiting on NV Energy. Mrs. Shank asked if it would hold more weight if a commissioner was calling NV Energy on a regular basis.

ITEMS FOR FUTURE AGENDAS: Mr. Rackley asked when the discussion regarding the contract with Mike Heidemann was going to be on the agenda. Mrs. Wesner stated it is scheduled for next month.

CORRESPONDENCE: No correspondence was discussed.

PLANNING AND BUILDING DEPARTMENT: DISCUSSION REGARDING OFFICE HOURS FOR DEPARTMENT – Mrs. Hudson would like this moved to the next meeting since Mr. Evans is away at training.

Mrs. Shank and Mr. Rackley stated that they feel the office should be open 8-5, Monday through Friday like all the rest of the offices in the building. This item will be put back on a future agenda.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mr. Rackley spoke about the local TV channels.

Mrs. Shank announced Pizza Factory is offering a 25% discount to all County and City employees.

PUBLIC INPUT: There was no public input.

APPROVAL OF VOUCHERS: Mrs. Hudson made a motion to approve the voucher for Vendor #681, Larry Rackley. Motion seconded by Mrs. Shank. Mr. Rackley abstained. Motion carried.

Mr. Rackley made a motion to approve the vouchers with the exception of a voucher for Vendor #681, Larry Rackley. Motion seconded by Mrs. Shank and passed. Mrs. Hudson was absent.

As there was nothing further to come before the Board, the meeting adjourned at 10:17 a.m.

Approved 11/02/2022: _____ /s/
Shayla Hudson, Chair

Attest: _____ /s/
Lacey Donaldson, Clerk