

NOVEMBER 16, 2022

The meeting was called to order at 8:30 a.m. by Shayla Hudson, Chairwoman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: There were no minutes submitted for approval due to the Clerk being busy administering the General Election.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that the crew has been busy, and he took some vacation time. With the recent weather, they got a lot of blading done. The blasting has been completed at the Landfill. He is working on finding a water truck to purchase. The crew put in a 48” culvert in Jersey Valley and will be finishing up the project within the next day or two. Mr. Medeiros is still practicing for his CDL (Commercial Driver’s License).

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that they burned the Grass Valley burn pit. He thanked Sean Burke and the Grass Valley Fire Department for getting it done. Mr. Hill also reported that he has received several applications and phone calls for the vacancy. He is hoping to do interviews early next week.

Request approval to move the Recycling Center under the Road Department/Landfill and request that the Administrative Clerk be responsible for arranging for the volunteers to cover Saturdays from 1-4 p.m. and to report volunteer hours to the Volunteer Coordinator/Senior Center Director: Mrs. Shank stated that she requested this be put on the agenda. Currently, the City is opening the Recycling Center on Saturdays and Mrs. Shank has been organizing the volunteers. She is not going to be on the Board come January, so someone will need to do it. She stated that organizing the volunteers only takes about an hour of her time.

Mr. Hill stated that he doesn’t mind his secretary organizing the volunteers, but he doesn’t have the time to take over another department.

Mr. Rackley doesn’t feel the Road Department Admin Assistant has the time to take over the volunteers. He gave some history on how the Recycling Center came about. He also stated that they budgeted for a facilitator. Since COVID, the facilitator and some of the board members have resigned.

Mrs. Shank stated that the funding for the facilitator has been being used to pay Mr. Crim for bailing material.

Mrs. Hudson would like an item on the agenda at the first of the year to recruit a facilitator and new board members.

Mr. Rackley made a motion to not proceed with the change as outlined. Motion seconded by Mrs. Hudson. Mrs. Shank opposed. Motion carried.

BUILDINGS AND GROUNDS – John Handka was present.

Mrs. Shank stated that the bench in the Veteran’s Park looks nice. Mr. Handka stated that in the future he would like to order two more benches so there is a red, white and blue one.

Mr. Handka stated that they have been doing a lot of winter preparation.

Cindy Plummer, Twilight Twinkles: Request permission to decorate the Courthouse Park for the month of December 2022: Mrs. Plummer stated that the Twilight Twinkles team would like to decorate the Park. They will be using white and blue lights. Mr. Handka stated that it would be just the trees. His crew takes care of the light poles and the gazebo.

Mr. Rackley made a motion to approve the request of Twilight Twinkles to decorate the Courthouse Park for the month of December 2022. Motion seconded by Mrs. Shank and passed.

Approval of contracts with Johnson Controls – Fire Protection for Road Department, \$1,541.66; Library, \$1,541.66; Courthouse, \$1,541.66; Community Center, \$1,541.66; Annex, \$1,541.66, Administration, \$1,541.66; Senior Center, \$1,541.66: Mr. Handka stated that the actual cost for installation will be less as these figures are based on eight hours per building. There is also a \$20 per month fee. We currently use Johnson Controls, but this will take the monitoring off the phone system. Mr. Handka also stated that a few of the buildings have dropped off of the monitoring system. Mr. Rackley asked if these figures had been budgeted for. Mr. Handka stated that they are not, but he does have the money available.

Mr. Rackley made a motion to approve the contracts with Johnson Controls for fire protection for the Road Department, Library, Courthouse, Community Center, Annex, Administration Building and Senior Center for \$1,541.66 each, plus the monthly fees. Motion seconded by Mrs. Shank and passed.

COMMUNITY CENTER – Diana Munden was present.

Request funds from the Building Fund for the purchase of replacement of 8 foot tables and 6 foot round tables in the amount of \$5,100.00: Ms. Munden stated that the current round tables are a safety hazard. Mr. Handka also stated that 6-8 of the 8’ tables cannot be repaired.

Mrs. Childs stated that there is no money available in the Community Center budget. There is \$15,000 in contingency in the Building Fund. Mr. Handka stated that his building fund budget could be used as well. Mrs. Hudson stated that Ms. Munden needs to start putting these things in her yearly budget, so we don’t have to replace them all at once.

Mr. Rackley made a motion to approve the purchase of 8 foot tables and 6 foot round tables in the amount of \$15,000, with half the funding coming out of the Building Fund and the other half out of the Buildings and Grounds budgets. Motion seconded by Mrs. Shank and passed.

GRASS VALLEY FIRE DEPT – Chief Shawn Burke was present.

Chief Burke gave the Board copies of his department’s 5 year plan.

BID AWARD: PERSHING COUNTY ROAD DEPARTMENT WATER TRUCK – Three bids were received and were opened yesterday, November 15th. Those bids were as follows:

Cashman Equipment	\$167,850.81
Peterbilt Truck Parts and Equipment	\$221,503.68
Pape	\$289,000.00

Mr. Hill explained that he specked the bid out based on the water truck they currently have. He spoke with Cashman, and they had another water truck with a different tank, and that is why their bid is lower. Mr. Hill feels the best bid is the Peterbilt bid.

Mrs. Shank made a motion to award the bid to Peterbilt Truck Parts and Equipment in the amount of \$221,503.68, being the most responsive bid. Motion seconded by Mr. Rackley and passed.

Mrs. Childs asked what fund we were paying for this out of. Mr. Rackley stated that there is \$100,000 in the Road Fund for a water truck. The remainder can come out of ARPA funds.

UNCLASSIFIED DEPARTMENTS, CONT.D:

SAFETY/CEMETERY DEPARTMENTS – Cheryl Haas was present via Zoom.

Ms. Haas spoke about the cemeteries first, stating that the trees that were marked have been removed. The tree trimming company did a really good job. There have been several burials. Ms. Haas

met with the Clampers, and they are working on a plaque for the Chinese Cemetery, which will be dedicated on March 25th. Wreaths Across America will take place on December 17th.

Approval to submit grant to POOL/PACT in the amount of \$5,500.00 for an electric door for the Pershing County Library: Ms. Haas stated that she wrote a grant for POOL/PACT in the amount of \$5,500 for an electric door for the Library, as they are out of compliance.

Mr. Rackley made a motion to approve the submittal of a grant to POOL/PACT in the amount of \$5,500.00 for an electric door for the Library. Motion seconded by Mrs. Shank and passed.

Ms. Haas also reported that CPR classes are scheduled for December 7th and 9th. There will be a quarterly cyber security meeting on December 6th. Fire Extinguisher training will be scheduled in January. The next Safety meeting is December 12th.

RYE PATCH FIRE – Mr. Rackley stated that he did receive their 5 year plan as well.

EMERGENCY OPERATIONS MANAGER/LEPC – Shawn Burke was present.

Mr. Burke reported that they did have an active shooter event scheduled; however, the Sheriff had some liability concerns, so it has been postponed. Mr. Burke also spoke about grants. Mr. Burke has taken over the Community Center back-up generator project. The bids that were obtained are from 2021. It was noted that BSL Electric will update their electrical bid, but we need three bids for the generator. Mr. Burke is also working on revising the Emergency Management Plan. Mr. Burke spoke about the DEM (Director of Emergency Management) conference that was held in September. We need to have a Senior Leadership training, which would probably consist of a three day course. If there is an appetite from the Board, he would be happy to schedule it. Mr. Rackley would like him to move forward with the training.

SAM SANDER, UPRISE FIBER: UPDATE ON FIBER PROJECTS IN PERSHING COUNTY – Mr. Sander was present via Zoom.

Mr. Sander stated that they were awarded grant funding to upgrade fiber in Pershing County. They have been jumping through all the permitting hoops and hope to start construction January/February. The project consists of 65 miles of fiber. The plan is to deliver fiber internet to every home and business in Pershing County.

Mr. Shields asked the Board when they wanted to hear from Uprise again. Mr. Abbott stated that he has already spoken with Mr. Sander, and he will be back on the agenda in December as well.

UNCLASSIFIED DEPARTMENTS, CONT.D:

IT DEPARTMENT – Justin Abbott was present.

Mrs. Hudson had a question regarding OSIT (Office of Science, Innovation & Technology). Mr. Abbott stated that they have their RFP (Request for Proposals) online, but he hasn't received any updates from them.

Mr. Abbott has finished the bulk of his audit on our AT&T accounts. He has submitted about 21 accounts for cancellation, which were mostly roll-over lines. He is still working on getting other lines converted over. Regarding our fiber project, they have finished the configuration between the buildings. The next phase will be testing.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick attended the NDOT (Nevada Department of Transportation) conference last week, which was Trails, Tourism and Transportation. There has been some interest in developing some trails in Pershing County, so whenever that proceeds, Mrs. Lusby-Angvick has some networking connections.

Mrs. Lusby-Angvick also reported that she and Ralph Runge from West Coast Salmon will be meeting with the Governor's office tomorrow.

Approval to purchase work cell phone and tablet to be paid through grant funds: It was noted that Nevada 95/80 funds can be used.

Mrs. Shank made a motion to approve the purchase of a work cell phone and tablet for the Economic Development office, to be paid for with grant funds. Motion seconded by Mr. Rackley and passed.

Mrs. Childs asked that Mrs. Lusby-Angvick work with Mr. Abbott to purchase these items.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that the Election went well.

LAUREEN BASSO-CERINI, ASSESSOR – *Approval of agreement between Pictometry International Corporation, dba Eagle View and Pershing County in the amount of \$233,209.00:* It was noted that the \$46,728.40 for the flight in March is not in the current budget. Mrs. Childs recommends paying for this flight with the remaining ARPA funds. For future flights, Mrs. Childs would like to create a line item within the Assessor’s budget.

Mrs. Shank made a motion to approve the agreement between Pictometry International Corporation, dba Eagle View and Pershing County in the amount of \$233,209.00, with the spring flight being paid from Assessor’s Tech Funds and ARPA funds, and the remaining 4 flights being budgeted for moving forward. Motion seconded by Mr. Rackley and passed.

GRASS VALLEY ADVISORY BOARD: Paul Schlehr was present.

Mr. Schlehr invited everyone to attend their Turkey Bingo this coming Friday.

The Grass Valley Advisory Board’s next meeting will be on November 28th.

DERBY FIELD AIRPORT: Mr. Rackley stated that he is still waiting for the part for the gate.

MUSEUM BOARD: APPROVAL OF GIFT AGREEMENT FROM DANIEL WEBSTER VARNUM – Mrs. Shank made a motion to approve the Gift Agreement from Daniel Webster Varnum as presented. Motion seconded by Mr. Rackley and passed.

BOARD APPOINTMENTS, MUSEUM BOARD AND CEMETERY BOARD: Mrs. Shank made a motion to appoint Jack Hursh to the Museum Board and to appoint Wendy Nelson to the Cemetery Board. Motion seconded by Mr. Rackley to appoint.

APPROVAL TO APPOINT THE SAFETY COORDINATOR AS THE POOL/PACT LIAISON: Mrs. Shank stated that she is the current liaison; however, Ms. Haas is doing all the work and has a good working relationship with Mr. Smith of POOL/PACT.

Mr. Rackley stated that the POOL/PACT liaison is a commissioner position, and they will reorganize the Board in January.

Ms. Haas stated that she spoke with Marshal Smith at POOL/PACT and she can be added as a liaison as well. A Commissioner sits as a Board member and Mrs. Donaldson is the first liaison.

The Board would like to table this until they do the reorganization in January.

APPROVAL TO APPOINT 2 REPRESENTATIVES TO THE CENTRAL NEVADA HEALTH DISTRICT REPRESENTING PERSHING COUNTY, ONE TO BE A COMMISSIONER OR COMMISSIONER-ELECT, AND ONE OTHER: Tyson McBride, County Health Director, has agreed to be one of our representatives. Mrs. Shank stated that the first meeting is December 8th, that is why she has the item on this agenda.

Mrs. Shank made a motion to appoint Commissioner Rackley and Tyson McBride to represent Pershing County on the Central Nevada Health District Board. Motion seconded by Mr. Rackley and passed.

REQUEST APPROVAL FOR A RESOLUTION TO AUTHORIZE THE CREATION OF THE PERSHING COUNTY COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (C-PACE) PROGRAM WITHIN PERSHING COUNTY AND PROVIDE THE MEANS OF FINANCING ONE OR MORE ENERGY EFFICIENCY IMPROVEMENT PROJECTS OR RENEWABLE ENERGY PROJECTS FOR COMMERCIAL OR INDUSTRIAL PROPERTY:

Mr. Shields gave an overview of the C-PACE program and the responsibilities of the county.

Mrs. Shank made a motion to adopt Resolution #22-1114 authorizing the creation of the Pershing County Commercial Property Assessed Clean Energy (C-PACE) Program within Pershing County, and appointing the Economic Development Director as the Program Manager. Motion seconded by Mr. Rackley and passed.

REQUEST APPROVAL TO CONTRACT FOR A 3RD PARTY ADMINISTRATOR OF THE C-PACE PROGRAM TO OVERSEE AND ADMINISTER THE C-PACE PROGRAM AND DEVELOPMENT OF THE ADMINISTRATIVE PROCESS, FORMS, COUNTY WEBSITE INFORMATION AS NEEDED –

Mr. Rackley made a motion to move forward with contracting with SRS, contingent on approval by the District Attorney. Motion seconded by Mrs. Shank and passed.

COUNTY MANAGER PRESENTATION, APPROVAL TO ESTABLISH SELECTION COMMITTEE: Commissioner Shank gave a Power Point presentation regarding the benefits of having a County Manager. She also gave the Board a recruitment packet with organizational charts, position descriptions, and salary ranges from various counties.

Mr. Rackley stated that we are not Humboldt, Lander, or Elko counties. They have bigger populations and bigger budgets. He doesn't feel a county manager is needed in Pershing County.

Ms. Basso-Cerini stated that she feels the Board should visit with each of the departments to see the changes the Legislature, etc. has made that affect each of those offices.

Mrs. Shank stated that this County is never going to "grow-up" without the direction of a County Manager.

Mrs. Hudson stated that when this was brought up six months ago, the discussion was to bring this back to the Board at a later date. Mrs. Hudson feels this does need to be discussed further. She said to look at the work Mr. Burke alone has done with the fire departments. If the county manager over saw grants alone, it would be beneficial.

Chuck Sayles, member of the public, stated that he has sat in several meetings. He has watched the Board make decisions that never reach the public. He has worked with county managers in different counties for his construction business and it streamlines the process a lot.

Mrs. Shank made a motion to move forward with seating a selection committee, appointing Commissioner-Elect Joe Crim, community member Rusty Kiel and Recorder-Auditor Rene Childs. Mrs. Hudson seconded the motion. Mr. Rackley opposed. Motion carried.

CANVASS OF RETURNS FOR THE 2022 GENERAL ELECTION PURSUANT TO NRS 293.403 AND NAC 293.365: Mrs. Shank made a motion to approve the Canvass of Returns for the 2022 General Election pursuant to NRS 293.403 and NAC 293.365 as presented. Motion seconded by Mr. Rackley and passed.

UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: Mr. Rackley made a motion to change the project allocation for the leftover money from the Derby Field water line project and the

money allocated for back-up generators to use for the Road Department Water Truck. Motion seconded by Mrs. Shank and passed.

Mr. Shields also stated that Lovelock Meadows Water District needs to be granted an easement for the Derby Field waterline.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that we will need to start over with our Medium-Term Financing packet for the Enterprise Lease. The amount we advertised increased when the Resolution was adopted, so Taxation asked that we readvertise the Public Hearing with the correct amount. Mr. shields has spoken with the Sheriff, and we will move forward.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: APPROVAL FOR COMMISSIONER HUDSON TO ATTEND NEVADA WATER CONFERENCE IN RENO, NV JANUARY 30th – FEBRUARY 2nd, 2023 – There was no need for approval as the room rate is not over the County’s limit.

ITEMS FOR FUTURE AGENDAS: No items were discussed.

CORRESPONDENCE: There was no correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Hudson reported about the Naval expansion, stating that they are working with the Tribes on an agreement.

PUBLIC INPUT: There was no public input at this time.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #681, Larry Rackley, and a voucher for Vendor #521, BSL Electric. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #681, Larry Rackley. Motion seconded by Mrs. Hudson. Mr. Rackley abstained. Motion carried.

Mrs. Shank made a motion to approve the voucher for Vendor #521, BSL Electric. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 10:49 a.m.

Approved 01/18/23: _____/s/_____
Joe Crim, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk