

## JULY 20, 2022

The meeting was called to order at 8:30 a.m. by Shayla Hudson, Chairwoman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

**APPROVAL OF MINUTES:** Mrs. Shank made a motion to approve the minutes from the May 4, 2022, meeting as submitted, noting that they are past the 45 day deadline due to the Clerk being busy with other responsibilities. Motion seconded by Mr. Rackley and passed.

**PUBLIC INPUT:** There was no public input at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS:** Mr. Rackley made a motion that no items impose a burden. Motion seconded by Mrs. Shank and passed.

### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Dan Hill was present.

Mr. Hill reported about the drilling at Majuba and Klondike Canyon. There has been some damage to roads, but the party at Majuba are taking care of it. They have not had any communication with the party at Kyle Hot Springs. The crew went up last Friday and fixed some of the major damage. Mr. Hill spoke with Mr. Shields, and he will be sending them a bill.

Mr. Medeiros signed up for an online course to get his CDL permit. He paid for it himself and has completed the training.

**LANDFILL AND RECYCLING** – Dan Hill was present.

The tour group came through the Landfill last Friday. Mr. Hill thanked Mrs. Lusby-Angvick for her help. The new employee is doing well.

*Salary Resolutions, J. Tarter & S. McDaniel:* Mr. Rackley made a motion to approve the Salary Resolution for John Tarter, hiring him at an advanced step of Landfill Operator, Range 24, Step 9; and the Salary Resolution for Steven McDaniel moving him from a Range 32, Step 2 to a Range 32, Step 3 (a yearly increase of \$977.60) effective July 20, 2022. Mrs. Shank seconded the motion and the motion carried.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that they have been spraying weeds at the Airport, ball fields and cemeteries. A safety issue was found at the Museum with the old Firehouse, so they have been working on leveling the floor. Mr. Handka and Mr. Valtierra steam-cleaned at the Community Center a few weeks ago. The camera room at the Airport has also been cleaned. Mr. Handka also stated that he has been having issues with the internet coming in and out at all locations.

*Salary Resolution, J. Valtierra:* Mr. Rackley made a motion to approve the Salary Resolution for Javier Valtierra, moving him from a Range 24, Step 2 to a Range 24, Step 8 (a yearly increase of \$4,326.40) effective July 8, 2022. Motion seconded by Mrs. Shank and passed.

Mr. Handka stated that he has only received one qualified applicant for the vacant position.

**SENIOR CENTER – Approval of Interlocal Contract between the Department of Health and Human Services Division of Welfare and Supportive Services and the Pershing County Senior Center to provide Energy Assistance Program (EAP) Intake Services at the Senior Center:** The contract was reviewed by DA Shields, and he did not see any issues.

Mrs. Shank made a motion to approve the Contract between the Department of Health and Human Services Division of Welfare and Supportive Services and the Pershing County Senior Center to provide Energy Assistance Program (EAP) Intake Services. Motion seconded by Mr. Rackley and passed.

**FIRE/AMBULANCE REPORTS –**

Mr. Rackley stated that Chief Burke is working with the Desert Research Institute installing the fire monitors today. Mr. Rackley also reported about his previous concerns about the Rye Patch Fire Department. He and Mr. Shields met with Chief Staci Blochowiak and they are really working on getting their department properly trained.

**AMBULANCE DEPARTMENT –** Marti Nolan was present via Zoom.

Mrs. Nolan stated that they have had 12 calls since the last meeting. One was a transfer they were unable to take due to staffing qualifications. The next EMS class should start in August.

**SAFETY –** A written report was submitted. As of July 1, she is no longer the AA for the Health office. She is still monitoring vaccines, but calls are being forwarded to Fernley.

**IT DEPARTMENT –** Justin Abbott was present.

Mr. Abbott reported that they completed the majority of the upgrades at the Sheriff's Office. They are having an issue with the connection in Imlay. They are also working on cleaning up the secure connections in the DA's office and Justice Court. Mr. Abbott reported that the AT&T fiber project is moving pretty slowly. Mr. Abbott spoke about an issue he resolved with the Tyler user certificates.

**ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER –** Mrs. Donaldson reported that the office continues to be busy with election clean-up. They completed a Risk Limiting Audit last week, which was successful. A statewide candidate has submitted a lawsuit, so Mrs. Donaldson will keep the Board informed. Tax Bills hit mailboxes on July 18<sup>th</sup>. Mrs. Donaldson also reported that she would not be filling the vacancy in her office at this time.

**RENE CHILDS, RECORDER-AUDITOR –** Mrs. Childs stated that it is business as usual; however, they are very busy right now with End of Year items, mining filings, etc.

**BRYCE SHIELDS, DISTRICT ATTORNEY –** Mr. Shields stated that he is anticipating hiring a Deputy DA the first week of August and hopes to have an update the first meeting of August.

**SHERIFF'S OFFICE – Salary Resolution, T. Davis:** Mrs. Shank made a motion to approve the Salary Resolution for Tamara Davis, moving her from a Range 31, Step 6 to a Range 31, Step 10 (a yearly increase of \$4,201.60). Motion seconded by Mr. Rackley and passed.

**GRASS VALLEY ADVISORY BOARD:** The next Grass Valley Advisory Board meeting is Monday, July 25<sup>th</sup> and Mrs. Hudson will be attending.

**DERBY FIELD AIRPORT: REQUEST TO HIRE WORKER/WORKERS TO WORK ON EQUIPMENT ROOM IN AIRPORT TERMINAL BUILDING TO BE PAID FROM GRANT FUNDS –** Mrs. Hudson stated that she was out there, and it looks to be taken care of.

**APPROVAL OF NEVADA STATE INFRASTRUCTURE BANK FINANCING GRANT APPLICATIONS FOR 1) INSTALLATION OF AIRPLANE HANGARS ON DESIGNATED DERY FIELD COUNTY PROPERTY IN THE AMOUNT OF \$600,000.00; 2) INSTALLATION OF UNDERGROUND ELECTRIC TO AIRPLANE HANGARS IN THE AMOUNT OF \$250,000.00; 3) WATER MAIN PROJECT TO INSTALL 8" WATER MAIN TO REPLACE AN AGED 2" WATER SERVICE IN THE AMOUNT OF \$500,000.00** – Mrs. Hudson stated that grant funding is great, but it is still taxpayer money. She stated that the reimbursement would be good, but she doesn't feel the County should be building hangars. Mrs. Hudson asked if this funding was available for the Imlay Water Project. Mrs. Wesner stated that the description of the funding appears to apply to those types of projects as well. Mrs. Shank stated that she doesn't have a problem applying for grant funding when there is no grant match.

Mrs. Shank made a motion to approve the Nevada State Infrastructure Bank Financing Grant applications to install airplane hangars on designated Derby Field County property in the amount of \$600,000.00; installation of underground electric to airplane hangars in the amount of \$250,000.00; and the water main project to install 8" water main to replace an aged 2" service in the amount of \$500,000.00. Motion seconded by Mr. Rackley and passed.

**ELECTED DEPARTMENTS, CONT.D:**

**LAUREEN BASSO-CERINI, ASSESSOR** – Ms. Basso-Cerini spoke about the flooding that occurred in the DMV office due to last night's rain. She also gave the Board information about the Tax Cap forms that are required to be filled out by the taxpayer.

**UPADATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESUCE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00:**

There was no discussion.

The meeting recessed at 9:09 a.m. for a Litigation meeting and reconvened at 9:21 a.m.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields did not have anything to report.

**REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP: SALARY RESOLUTION, UNCLASSIFIED, D. MUNDEN** – Mrs. Shank made a motion to approve the Salary Resolution for Diana Munden, increasing her salary to \$16.64 per hour (a yearly increase of \$665.60) effective July 1, 2022. Motion seconded by Mr. Rackley and passed.

Mrs. Wesner stated that everything has been submitted for the Senior Center's CDBG grant. There is POOL/PACT training tomorrow.

There was some discussion regarding the electrical upgrades for the Senior Center. Mrs. Hudson will speak with Mr. Handka about where things are at.

**ITEMS FOR FUTURE AGENDAS:** Mr. Rackley spoke about NV Energy's rate increase and that PCEU's rates will have to be increased as well. Mrs. Donaldson thinks the current Resolution has an automatic increase if NV Energy's rates increase.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mr. Rackley did not have anything additional to report.

Mrs. Shank spoke about the Pershing Healthcare Coalition's annual dinner.

Mrs. Hudson met with the Navy and the expansion is stalled in the Legislature and is now tied to the Lands Bill.

**PUBLIC INPUT:** There was no public input at this time.

The meeting recessed at 9:31 a.m. to review vouchers and reconvened at 9:41 a.m.

**APPROVAL OF VOUCHERS:** Mrs. Shank made a motion to approve the vouchers, with the exception of a voucher for Vendor #521. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #521. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

The meeting recessed at 9:42 a.m. and reconvened at 10:00 a.m.

**PLANNING AND BUILDING DEPARTMENT:** James Evans was present.

H.H. WARRENS, REQUEST TO NAME ROAD WEST FROM HERSCHELL ROAD "HEWITT WAY" OR "HEWITT ROAD" – Mr. Shields has reviewed the request. He doesn't see any legal ramifications for naming the road; however, he does see some inaccuracies in the written request. The Board should make it clear that this is not a private road and public access cannot be denied.

Mrs. Shank made a motion to grant the request, naming it Hewitt Road and to make sure that the individuals know that it is a public access road that is ½ mile long. Motion seconded by Mr. Rackley and passed.

JAMES HAYES, REQUEST FOR PERMITTING, DISCUSSION REGARDING REQUIREMENTS, REGULATIONS, ETC. FOR THUNDER BED AND BREAKFAST – Mr. Hayes received an email on June 7<sup>th</sup> from Mr. Evans that the Bed and Breakfast needed to be closed until plans were received. Mr. Hayes presented plans that are stamped by an engineer.

Mr. Evans stated that the sheds do not need a permit until they are going to be used for human habitation. Mr. Evans stated that the plans specifically say, "not for human habitation". Mr. Evans also stated that the property is zoned neighborhood commercial, and a bed and breakfast is not an allowed use.

Mr. Evans explained that there is an application that has to be filed to request a change to the Master Plan and then it will be placed on a Planning Commission agenda. Mr. Shields stated that needs to occur, but the Board also needs to review the documents presented regarding the actual buildings. Mr. Shields had suggested to Mr. Evans that a third party inspect the units for habitability. Mr. Hayes will work on an affidavit laying out all the changes that were made that make it a habitable dwelling and will file an application for a Master Plan Amendment.

Mrs. Basso-Cerini stated that even though a permit isn't required for a shed under 200 square feet, she is required to put anything over 120 square feet on the tax roll.

The meeting recessed at 10:26 a.m. to convene the Liquor Board meeting. The regular meeting reconvened at 10:30 a.m.

**PUBLIC INPUT:** Mr. Abbott wanted the public to be aware of some developments among computer scammers. The FCC recently directed telecom directors to crack down on robo-calls. Because of this we will see more from other avenues - texts, emails, etc. Mr. Abbott said to make sure you know who it is from and that they are a trusted and authorized contact. Don't give out personal information.

Annie Lacy, an Imlay resident, and member of the Volunteer Fire Department, wanted to reiterate the concerns regarding the water system. She has watched other County facilities be upgraded and remodeled, and she understands, but the Imlay Water System is a necessity. Mrs. Hudson stated that she will be following up with Mr. Evans after the meeting regarding our applications, etc. Ms. Lacy also stated that they take their kids to the splash pad in Winnemucca all the time, and asked how they would go about getting one in Imlay. It was suggested that she contact the Recreation Board.

As there was nothing further to come before the Board, the meeting adjourned at 10:43 a.m.

Approved 9/07/22: \_\_\_\_\_ /s/  
Shayla Hudson, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk