

JANUARY 3, 2023

The meeting was called to order at 8:37 a.m. by Shayla Hudson, Chairwoman. Those present were Joe Crim and Larry Rackley, Commissioners; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT. District Attorney Bryce Shields was present via Zoom.

REORGANIZATION OF THE BOARD; SELECTION OF CHAIRMAN AND VICE-CHAIRMAN; COMMISSION BOARD APPOINTMENTS: Mr. Rackley stated he thought it was his turn to serve as Chair, and suggested Mr. Crim be the Vice-Chair. Mr. Crim did not have a problem serving as Chairman either. Mrs. Hudson feels Mr. Crim has the experience from previous boards to serve as Chair.

Mrs. Hudson made a motion to appoint Mr. Crim as Chair and Mr. Rackley as Vice-Chair. Motion seconded by Mr. Crim and passed.

Mr. Crim stated that the Board is holding a workshop at 1:30 p.m. to discuss Commission Board Appointments. The Board appointments will be put back on the next agenda for approval.

Mr. Crim took over the meeting at this point.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Hudson made a motion that no agenda items impose a burden on a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that they've been busy as usual. They bladed until the weather got bad. They've been hauling a lot of sand to Coeur and have been plowing snow where needed. Some of the crew came in on New Year's Day to fix a washout near Coeur.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that they burned again. The Grass Valley transfer site needs to be cleaned up.

SENIOR CENTER/VOLUNTEER COORDINATOR – Christina Larsen was present.

Ms. Larsen gave the Board the monthly newsletter. She reported that she is looking for a part-time driver for 15 hours a week. The Christmas Tree/Wreath auction went really well and the funds will go toward the Senior Gift Fund. They also auctioned off a doll house. Ms. Larsen collected canned goods as well as cash donations for the Food Bank. She hired a full-time cook and a relief cook. Both are doing really well. Over sixty people attended the Christmas lunch. She is working on reimbursements for January 15, 2023. She is still waiting on the approval for the hot shot truck quote that she sent out. Once it is approved, she can move forward with ordering the truck.

Mr. Crim asked about the average attendance. They are averaging 35-50 in house and 30-32 homebound.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been racking leaves and cleaning gutters on the roofs. Mr. Handka also stated that they have been cleaning up the shop.

COMMUNITY CENTER – Diana Munden was present.

Ms. Munden reported that today is her first day back at work after an illness. Mr. Handka and Mrs. Hudson helped out the best they could.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has made significant progress with our AT&T accounts. He has been able to reduce some of the accounts. These issues may have resolved the issue in Planning and Building as well. Mr. Abbott also reported that the fiber is almost there.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present via Zoom.

Mrs. Lusby-Angvick stated that the last two weeks of December are always quiet. Good things are happening, and she will have meetings coming up.

PUBLIC DEFENDER – Steve Cochran was present.

Mrs. Hudson asked if Ms. Madrigal was able to do some training with Ms. Canchola. Mrs. Wesner stated that she spent last week with her and is available as needed.

Mr. Cochran stated that Ms. Canchola was the only applicant. We do not offer a competitive wage for a law office. He also spoke about working on New Year's Day. Mr. Crim will look into legislative action regarding the 48 hour rule. Mrs. Childs spoke about money that was set aside for when Mr. Cochran or Judge Stephens has to work, including holidays. Mr. Shields agreed that Mr. Cochran should be compensated. Mrs. Childs and Mrs. Donaldson will do some research regarding what was previously discussed.

Salary Resolution, E. Canchola: Mrs. Hudson made a motion to approve the hiring of Erica Canchola at an advanced step of Administrative Clerk I, Range 23, Step 6. Motion seconded by Mr. Rackley and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that she took some much needed time away from the office last week. We did receive approval from the Department of Taxation for the Medium-Term Financing for the Sheriff's office Enterprise Lease of vehicles.

Approval of credit card for Joe Crim in the amount of \$2,000.00: Mrs. Hudson made a motion to approve issuing a County credit card to Joe Crim, Commissioner, with a \$2,000 credit limit. Motion seconded by Mr. Rackley. Mr. Crim abstained. Motion carried.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that she doesn't have monthly reports yet as they are still working on closing out the month.

PROCLAMATIONS AND AWARDS: JANUARY 2023, NATIONAL RADON MONTH – Mrs. Hudson made a motion to proclaim January 2023 National Radon Month in Pershing County, Nevada. Motion seconded by Mr. Rackley and passed.

DERBY FIELD AIRPORT: Mr. Rackley stated that the gate is still not working, and they are waiting for warmer weather. Mrs. Donaldson stated that we finally received a reimbursement for part of the cameras that were installed at the Airport.

BOARD APPOINTMENTS: Mrs. Donaldson stated that an advertisement has been published for all vacancies and any letters her office receives will be put on the next agenda.

GRASS VALLEY ADVISORY BOARD: REQUEST TO CHANGE PROPANE SERVICE TO HUNT PROPANE FOR THE GRASS VALLEY COMMUNITY CENTER – There was no one present to speak and there was no information provided regarding what the cost savings would be. Mrs.

Wesner will reach out to Linda Workman to be available for the next meeting and will get costs to compare.

ACCEPTANCE OF GIFT TO PERSHING COUNTY CONSISTING OF MINING CLAIM AND MILL SITE, MONSTER AND DRAGON, LOCATED IN THE STAR MINING DISTRICT AND HAWKEYE 1 AND 2 LOCATED IN THE SCOSSA MINING DISTRICT FROM THE ONG FAMILY: Mrs. Hudson made a motion to accept the gift to Pershing County consisting of mining claim and mill site, Monster and Dragon, located in the Star Mining District and Hawkeye 1 and 2 located in the Scossa Mining District from the Ong Family. Motion seconded by Mr. Rackley and passed.

LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: No updates were giving.

REPORT FROM LEGAL COUNSEL: Mr. Shields spoke about Mrs. Hudson wanting the 48 hour legislation repealed. He would love to see that happen, but doesn't think that is going to happen. The DA's Association is looking at proposing some amendments.

REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP: REVIEW AND POSSIBLE CHANGES TO THE PERSHING COUNTY VEHICLE POLICY – Mrs. Wesner stated that while working with Marshall Smith at POOL/PACT he questioned when this policy was last reviewed. It has never been, so she is asking if the Board wanted to make any changes. The Board reviewed the current policy and had no changes.

Mrs. Hudson made a motion, seconded by Mr. Rackley and passed.

ITEMS FOR FUTURE AGENDAS: The Board didn't have anything additional to add at this time. It was noted that they might have things after this afternoon's workshop.

CORRESPONDENCE: There was no additional correspondence received.

BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Hudson reported there is an appreciation/fair-well event Wednesday, January 11th for Commissioners Koenig and Olsen in Churchill County. Mrs. Hudson also attended the Humboldt River Water Basin Authority meeting. Central Nevada Water meets next month. There is also a meeting with the Navy.

Mr. Rackley did not have anything to report.

UNCLASSIFIED DEPARTMENTS, CONT.D:

COOPERATIVE EXTENSION/4-H – Colby Burke was present via Zoom.

Mrs. Burke reported that there are currently 21 clubs running. Twenty-two military care packages were sent out. They had a booth at Christmas Craft Fair. They participated in the National wreaths Across America by overseeing the ceremony at Lone Mountain Cemetery.

The meeting recessed at 9:40 a.m. for vouchers and reconvened at 9:45 a.m.

APPROVAL OF VOUCHERS: Mrs. Hudson made a motion to approve the vouchers with the exception of a voucher for Vendor #681, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mrs. Hudson made a motion to approve the voucher for Vendor #681, Larry Rackley. Motion seconded by Mr. Crim. Mr. Rackley abstained. Motion carried.

The meeting recessed at 9:47 a.m. and reconvened at 10:00 a.m.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER SYSTEM/ PERSHING ELECTRIC: James Evans was present.

Mr. Evans gave the Board the month end reports. He reported that he will be reading meters in Imlay tomorrow.

Mr. Evans stated that at the December 7, 2022 Commission meeting it was suggested that he investigate the idea of starting the process to see if there is an appetite to change non-prime farmland within the Ag Preservation District to make it available to be developed into housing sub-divisions. He gave the Board some information regarding the land that is currently available for potential development without looking within the Ag Preservation District. The potential is already there, we just need to attract a developer.

Mrs. Hudson asked about the Master Plan update. Mr. Evans stated that he has received one comment from a Planning Commissioner. Final draft has been distributed, but Cynthia is working on a couple information requests.

Mrs. Hudson also asked for an update regarding Farr West and the Imlay Water project.

The meeting recessed at 10:11 a.m. and reconvened at 10:30 a.m.

PUBLIC HEARING ON PROPOSED ORDINANCE NO. 354, AMENDING TITLE TWO, CHAPTER 2.40 OF THE PERSHING COUNTY CODE BY MODIFYING AND ADDING PROVISIONS PERTAINING TO BEREAVEMENT/FUNERAL LEAVE FOR ELECTED OFFICIALS AND UNCLASSIFIED EMPLOYEES: Mrs. Hudson asked what the changes are. Mrs. Wesner stated that it makes it the same as the employees negotiated. 3 days bereavement leave and then changed from 5 to 7 days of sick, annual or comp time that can be used.

Mrs. Hudson made a motion to adopt Ordinance #354, amending Title Two, Chapter 2.40 of the Pershing County Code by modifying and adding provisions pertaining to Bereavement/Funeral leave for elected officials and unclassified employees. Motion seconded by Mr. Rackley and passed unanimously.

PUBLIC INPUT: There was no public input at this time.

The meeting recessed at 10:35 a.m. and reconvened at 1:30 p.m.

WORKSHOP TO DISCUSS THE DIRECTION OF AND MATTERS RELATING TO THE COUNTY COMMISSION TO INCLUDE BOARD APPOINTMENTS, EXPECTATIONS OF THE COMMISSION AND TRAINING; WORKSHOP WITH UNCLASSIFIED DEPARTMENT HEADS TO DISCUSS MATTERS RELATING TO THE VARIOUS DEPARTMENTS: The following Unclassified Department Heads were present: Justin Abbott, Karen Wesner, Dan Hill, James Evans, Steve Cochran, John Handka, Heidi Lusby-Angvick, Christina Larsen, Cheryl Haas, Diana Munden, and Kathy Brinkerhoff.

The Board discussed the Board appointments. Mr. Shields suggested speaking with the Department Heads first, if the Board appointment discussion was going to take some time. Each Department Head expressed their concerns.

The Board discussed the Board appointments further and an item will be on the next agenda for approval.

As there was nothing further to come before the Board, the meeting adjourned at 3:00 p.m.

Approved 02/01/22: _____ /s/
Joe Crim, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk