

JANUARY 18, 2023

The meeting was called to order at 8:30 a.m. by Joe Crim, Chairman. Those present were Shayla Hudson and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: Mrs. Hudson made a motion to approve the minutes from November 16, 2022, noting they are past 45 days; December 7, 2022 and December 21, 2022 as submitted. Motion seconded by Mr. Rackley and passed.

COMMISSION BOARD APPOINTMENTS: Mrs. Hudson made a motion to approve the Commission Board appointments as presented (see attached). Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: Penny Higby asked why it takes longer than two weeks for the minutes to be approved. Mrs. Donaldson stated that she was still getting caught up from administering the General Election.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS:

SENIOR CENTER – Christina Larsen was present.

Approval to move forward with the purchase of hot shot vehicle and cover balance needed from American Recovery Funding from City of Lovelock in the amount of \$4,180.00: Mr. Rackley stated that the City of Lovelock is providing the funding, so this Board doesn't need to approve.

Later in the morning, Mrs. Childs stated that she asked Ms. Larsen to put this on the agenda so that there was documentation that the Board approved using the funding from the City of Lovelock for the hot shot truck. The Board is in agreement to use the funding from the City to cover the balance needed for the hot shot truck.

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill stated that we have gotten a lot of weather since the last meeting. They've used a lot of sand, mostly up to Coeur. They did haul some more sand in and purchased some more salt. The crews have been plowing snow when necessary and continue to blade. The new blade is in service.

Mrs. Hudson stated that when NDOT came for the annual meeting, Grass Valley Road was discussed. We need to look into having them take over Grass Valley Road.

LANDFILL – Dan Hill was present.

Mr. Hill stated that they cleaned up the Grass Valley and Imlay transfer sites.

Approval for S. McDaniel to attend SWANA Education May 10-12, 2023, in Reno, NV and higher room rate of \$120.00 per day: Mr. Rackley made a motion to approve Steven McDaniel attending the SWANA Education May 10-12, 2023 in Reno, to include a higher room rate of \$120.00 per day. Motion seconded by Mrs. Hudson and passed.

RECYCLING CENTER – Dan Hill was present.

Mr. Hill stated that the State report has been submitted. Mr. Crim stated that he will make sure to keep track of the weights going out.

Penny Higby asked if they could get some gravel for the yard. Mr. Crim stated that gravel will not help as it would push the water into the building. Mr. Hill asked if a French drain would help. Mr. Crim stated that where it is needed, the water and gas lines run through there.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they got all the Christmas decorations taken down. They all took the fire extinguisher training and are up to date with all mandatory safety training. They will be going out to the Airport today.

Mrs. Hudson asked about the Senior Center electrical upgrade. The electrical panel that is needed was not approved by NV Energy.

Linda Workman from Grass Valley spoke via Zoom. She asked if the pump in the Grass Valley Community Center has been fixed. Mr. Handka stated that he has made phone calls, but hasn't heard back from anyone. His staff is not equipped to fix it. Sean Burke has a contact he will give to Mr. Handka.

PERSHING COUNTY FIRE/AMBULANCE –

AMBULANCE & LOVELOCK FIRE DEPT. REPORT: Marty Nolan was present via Zoom.

Mrs. Nolan is back from leave and getting caught up. She stated there have been 40 calls since she last reported. Sean Burke gave a great training on medication administration last night, so they will be updating their protocols. She has gotten caught up on all the reporting for the billing company.

Mrs. Nolan also reported that they are continuing with Fire Fighter I/II training, and they are helping one of the mines with fire extinguisher safety.

GRASS VALLEY FIRE DEPT.: Chief Sean Burke was present.

Chief Burke reported that they are still at 15 members. The Training Program is going well. They've had 7 or 8 calls already this year. Chief Burke's primary goal has been working on the AFG (Assistance to Firefighters Grant) grant to replace the department's SCBAs (Self-Contained Breathing Apparatus). Their current SCBAs are 4 months overdue for their annual inspection. We have been using LN Curtis for that inspection, but they have transitioned to a new brand, so there is no longer a technician qualified to service them. Chief Burke also spoke about their main structure truck, which had been in Reno being repaired. On the drive home the error codes came back. He is working with the repair shop to get this rectified. Chief Burke also reported that there is a Chiefs' meeting scheduled for January 27th in Rye Patch.

LEPC UPDATE – Sean Burke was present.

Mr. Burke stated that his main focus has been on the two EMPG (Emergency Management Planning Grant) grants, which covers the EOC (Emergency Operations Center) development, and the Emergency Plan re-write, as well as Mr. Burke's salary. In regard to the EOC, Mr. Burke has some dates scheduled for February to run some cable and get that project finished up. Mr. Burke will also be completing the annual inspection of the County's health trailer today. We also have two SERC (State Emergency Response Commission) grants, the OPTE (Operations, Planning, Training, Exercise) and the United We Stand. All reports have been submitted for both grants. In regard to the United We Stand grant, the Sheriff had put in for about \$28,000 in radio equipment, but it appears the vendor will not be able to supply those items. Mr. Burke has asked the Sheriff to find something else and then he can submit a change request, so we don't lose this funding. The HMEP (Hazardous Materials Emergency Preparedness) grant is still pending, and will be used for a propane training for the fire departments.

Mr. Burke also updated the Board on the AlertSense Program. No texts were put out last month. When Mr. Burke checked on it, he found out that the State reorganized program groups within the system. We were put with some Southern Nevada entities. He is waiting for a call back for some justification.

Mr. Burke stated that the Emergency Operation Plan re-write project is on track and the Hazmat Response Plan was completed on time. The next step is submitting the Base Plan, which is due in

March. He also reminded the Board that the G402 class is scheduled for February 6, 2023 from 8 a.m. till 12 p.m. in the Commission Chambers.

SAFETY / CEMETERY – Cheryl Haas was present via Zoom.

Ms. Burke stated that the cemeteries have been quiet. She spoke about the Wreaths Across America project that was organized by local youth groups. She is looking towards getting a jump on the weeds and will be working with Mr. Handka. The Clampers will be requesting to put the plaque at the Chinese Cemetery. She is still working with Marshall Smith at POOL/PACT. 26 employees participated in the Fire Extinguisher class. It was noted that fire extinguisher training is mandatory for all employees. On January 12th Sean Burke taught a CPR/AED class. Ms. Haas stated that Mr. Burke's class was the best she has attended.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott expressed his appreciation for Amanda Burrows with Mr. Abbott's recent absences. Mr. Abbott reported that the network infrastructure upgrades are mostly complete. The next step will be to update the software. This will require outages, but they will work with departments to minimize the impact. Mr. Abbott spoke about the AT&T billing, stating that another round of credits has come through and he is making progress with the billing audit. The issue with the Planning Department seems to be taken care of. They have been working on the fiber project. Mr. Abbott also met with Marshal Smith at POOL/PACT and Tony Ricci in regard to cybersecurity. Mrs. Donaldson asked about an update on her fax machine. A ticket has been entered with AT&T. Mrs. Childs stated that the Clerk's office has been using their machine, which has increased their bill.

Later in the morning, Mrs. Burrows stated that the Library had a computer go down, which was from 2011, so she just replaced it with a slightly used, but newer model.

PUBLIC DEFENDER – *Approval of out of state travel and higher room rate 1/22 – 1/25/23, for in person training and webinar relating to Indigent Defense:* Mr. Rackley made a motion to approve the out of state travel and higher room rate for Steve Cochran to attend training relating to Indigent Defense January 22 – 25, 2023. Motion seconded by Mrs. Hudson and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that her new employee has been in the office almost two months and is doing a great job.

Landfill Assessment Appeal, Turn 3 Mobile Home Park, Nickolas Mitchell: Fran Machado, Code Enforcement Officer went to the Mobile Home Park and verified that they only have 12 spaces. They were assessed on 22 spaces.

Mrs. Hudson made a motion to approve the Landfill Assessment Appeal for Turn 3 Mobile Home Park, Nickolas Mitchell, reducing the number of spaces from 22 to 12, with the caveat that if other spaces are added that the assessment be reassessed. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs spoke about the item under the Senior Center report. We received \$20,000 from the City, with \$4,180 of that being earmarked for the Senior Center's hot shot truck. Mrs. Childs stated that these funds have to be tracked like a grant.

ASSESSOR – *Farr West Engineering Contract / Novation Consent to transfer its existing agreements to DOWL, LLC:* Mrs. Hudson stated that Farr West Engineering is being acquired by DOWL, LLC.

Mrs. Hudson made a motion to approve transferring the existing Farr West Engineering Contract agreements to DOWL, LLC, pending approval from the District Attorney. Motion seconded by Mr. Rackley and passed.

DERBY FIELD AIRPORT: Mr. Rackley stated that Armstrong Consultants is being acquired by another firm as well. Mr. Crim asked if the gate issue had been resolved. Mr. Rackley stated that it is working great.

GRASS VALLEY ADVISORY BOARD: Linda Workman was present via Zoom.
REQUEST TO CHANGE PROPANE SERVICE FROM WESTERN STATES PROPANE (\$2.97) TO HUNT PROPANE (\$2.59) FOR THE GRASS VALLEY COMMUNITY CENTER – Mrs. Workman stated that Hunt Propane will also not charge a delivery fee or the Hazmat fee.

Mrs. Hudson made a motion to approve the request to change propane service from Western States Propane to Hunt Propane for the Grass Valley Community Center. Motion seconded by Mr. Rackley and passed.

Mrs. Workman stated that she just received a text from Mr. Burke and Anderson will be out to look at the pump. She will verify with them and cancel this month's meeting if necessary.

CLAMPERS, REQUEST PERMISSION TO PLACE PLAQUES ON COUNTY PROPERTY, 1) LOCATED AT THE MARZEN HOUSE MUSEUM AND 1) AT THE CHINESE CEMETERY: Ben Jordan and Jeffrey Olin from the E Clampus Vitus; and Bonnie Skoglie, Museum Board member, were present.

Mr. Jordan stated that they will be at Rye Patch March 23-26, 2023 for their annual conference, so they would like to place the plaque at the Chinese Cemetery and at the Museum on March 25th. Mr. Jordan gave the Board the wording for the plaque for the Chinese Cemetery, but they are still working on the wording for the other plaque. The plaque that will be placed at the Museum is for Labelle's.

Mr. Rackley made a motion to approve the two plaques as presented. Motion seconded by Mrs. Hudson and passed.

BOARD APPOINTMENTS / RESIGNATIONS: MUSEUM BOARD, AIRPORT BOARD, SOLID WASTE MANAGEMENT/RECYCLING BOARD, TV BOARD – Letters were received from Bonnie Skoglie and Frankie Graham asking to be reappointed to the Museum Board; Julie Amodei asking to be reappointed to the Cemetery Board; and Douglas Martin asking to be reappointed to the Airport Board.

Mr. Rackley made a motion to reappoint Bonnie Skoglie and Frankie Graham to the Museum Board; Julie Amodei to the Cemetery Board; and Douglas Martin to the Airport Board. Motion seconded by Mrs. Hudson and passed.

LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: Mr. Rackley stated that he had removed the incentive payment for the Sheriff's Department employees, but Mrs. Childs said to put it back on. It was also noted that the new snow blade tracks for the Airport snowplow were not approved through the FAA Cares funding.

The meeting recessed at 9:43 a.m. and reconvened at 10:16 a.m. During this time, the Board met in a closed labor session pursuant to NRS 288.220 to meet with the County's labor representative regarding labor negotiations.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER / PERSHING ELECTRIC: James Evans was present.

REQUEST FOR REVIEW AND RECOMMENDED APPROVAL OF A MASTER PLAN AMENDMENT (ZONE CHANGE) ON APN'S 003-471-02 AND 003-471-04 FOR ORDINATION OF HELIOTROPES, LLC (ROBERT KENNERSON). THE APPLICANT IS PROPOSING TO CHANGE THE EXISTING ZONING FROM AGRICULTURAL, MINING, AND RECREATION (AMR) TO INDUSTRIAL (I) TO ALLOW FOR FUTURE DEVELOPMENT OF USES ALLOWED IN THE

INDUSTRIAL LAND USE DISTRICT – This request was recommended for approval by the Pershing County Planning Commission at their January 4, 2023 meeting, noting the findings outlined in Chapter 17.612.20 A-E of the Pershing County Development Code.

Mrs. Hudson made a motion to approve the Master Plan Amendment on APN's 003-471-02 and 003-471-04 for Ordination of Heliotropes, LLC, Robert Kennerson, as recommended by the Planning Commission, noting the findings outlined in Chapter 17.612.20 A-E of the Pershing County Development Code. Motion seconded by Mr. Rackley and passed.

REQUEST FOR REVIEW AND APPROVAL OF THE UPDATE OF THE PERSHING COUNTY MASTER PLAN BY CONSULTANT CYNTHIA ALBRIGHT – Ms. Albright gave a presentation on the updates that were made.

Carl Clinger spoke regarding the agricultural numbers that Ms. Albright obtained from UNR. He felt these numbers were closer, but the data just isn't available.

Mr. Rackley made a motion to approve the update of the Pershing County Master Plan as presented by Cynthia Albright. Motion seconded by Mrs. Hudson and passed.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: SET MEETING DATE FOR CITY/COUNTY MEETING IN FEBRUARY 2023 – The meeting was set for February 21, 2022 at 4:00 p.m.

Mr. Crim made a motion to approve setting the City / County joint meeting for February 21, 2022 at 4:00 p.m. Motion seconded by Mrs. Hudson and passed.

Later in the meeting, Mr. Crim received a message from the City stating that this date doesn't work for them. When the City provides another date, the Commission will address this matter again.

ITEMS FOR FUTURE AGENDAS: Mrs. Wesner stated that she would have the updated Personnel Rules ready for review and approval at the next meeting. Mrs. Hudson stated that she will be calling in to the next meeting.

CORRESPONDENCE: There was no additional correspondence.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Hudson spoke about the Central Nevada Water Authority meeting, stating that there is some damage to wells.

PUBLIC INPUT: There was no public comment at this time.

APPROVAL OF VOUCHERS: Mrs. Hudson made a motion to approve the vouchers as submitted. Motion seconded by Mr. Rackley and passed.

KAREN STEPHENS, JUSTICE COURT: Judge Stephens stated that they are starting their new court management system for civil infractions. This will include a new vendor for credit card payments called Stripe. Judge Stephens stated that they will still use Point & Pay for all other fees they collect. She will put in a request form to have an item on the next agenda to approve the credit card vendor and then work with Mrs. Donaldson to get everything set up.

REPORT FROM LEGAL: Mr. Shields spoke about a meeting he and Mrs. Hudson had with Coeur regarding water rights. The County has 10 acre feet, and the School District has 30 acre feet of water rights that Coeur would like to lease. The County is concerned as that basin is already over appropriated. The County has water rights on paper, but hasn't used them. We need to speak with Farr

West and Lovelock Meadows Water District prior to having further discussion regarding a lease agreement.

As there was nothing further to come before the Board, the meeting adjourned at 11:03 a.m.

Approved 2/15/23: _____/s/_____
Joe Crim, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk