

APRIL 5, 2023

The meeting was called to order at 8:30 a.m. by Joe Crim, Chairman. Those present were Shayla Hudson and Larry Rackley, Commissioners; Paul Yohey, Deputy District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mrs. Hudson made a motion, seconded by Mr. Rackley and passed, that no agenda items impose a burden on a business.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that he took a couple days off and when he returned, he received a late night call from Coeur that they needed some assistance plowing snow. Mr. Hill has also been putting down pre-emergent when the weather allows. Mr. Hill attended his budget hearing with the Commissioners and he and the crew also attended a Conflict Training. They also moved the storage shed from the City to the Library. Blades have been out on numerous roads throughout the county.

Approval to advertise/hire Road Mechanic I position: Mrs. Hudson made a motion to approve the advertising and hiring to fill the vacant Road Mechanic I position at the Road Department. Motion seconded by Mr. Rackley and passed.

Salary Resolution, J. Barrick: Mr. Rackley made a motion to approve the Salary Resolution for Jason Barrick, moving him from a Mechanic I, Range 33, Step 9 to a Mechanic II, Range 35, Step 8. Motion seconded by Mrs. Hudson and passed.

LANDFILL – Dan Hill was present.

Mr. Hill reported that they are down an employee again, but the current employee has been a trooper. The Road crew has been helping out when able as well.

Approval to advertise/hire vacant Landfill Worker position: Mrs. Hudson made a motion to approve advertising and hiring to fill the vacant Landfill Worker position. Motion seconded by Mr. Rackley and passed.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE CERTIFICATE AND PIN FOR JASON BARRICK, 5 YEARS – The Commission presented Mr. Barrick with a certificate and pin for his five years of service with the Pershing County Road Department.

UNCLASSIFIED DEPARTMENTS, CONT.D:

RECYCLING CENTER – Mr. Crim asked if there had been anymore applications returned for the baler position. Only one has been returned. Mr. Crim stated that he would put an item on the next agenda to interview and possibly hire.

SENIOR CENTER/VOLUNTEER COORDINATOR – Christina Larsen was present.

Ms. Larsen gave the Board the monthly newsletter. She will be interviewing for a full-time cook, relief cook, and a driver. She was given the go-ahead to reapply for the transportation grant. They will be having an Easter event on Friday, April 7th with egg dying and an Easter Dinner for lunch. The Homebound numbers have increased to 33 and Congregate is averaging 55-60 Seniors. The grant

that currently provides paid helpers for the Center will be ending soon, so Ms. Larsen is also looking for more volunteers.

Ms. Larsen informed the Board that she will be gone the next three Fridays. Mr. Rackley stated that he has received three phone calls stating that Ms. Larsen has not been working Fridays at all. Ms. Larsen stated that she was out quite a few days in March due to an illness.

Approval to advertise/hire vacant Cook I position: Mrs. Hudson made a motion to advertise and hire for the vacant Cook I position at the Senior Center. Motion seconded by Mr. Rackley and passed.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been helping with set-ups and clean-ups at the Community Center. They are training a new custodian at the Community Center and the Senior Center. The crew has been getting ready for Spring and to turn on the water systems. Mr. Rackley and Mr. Crim both received messages about the power at McDougal Field being off. Mr. Handka stated that it is always on, but it may be tripped, so he will check it out.

Approval of Short-Term Leave of Absence/Leave without pay request for D. Quimby: Mrs. Hudson made a motion to approve the short-term Leave of Absence/Leave without pay for David Quimby. Motion seconded by Mr. Rackley and passed.

Approval to advertise/hire vacant custodial position: Mr. Rackley made a motion to approve the advertising and hiring to fill the vacant custodial position. Motion seconded by Mrs. Hudson and passed.

Approval of Salary Resolution, A. Paramo: Mrs. Hudson made a motion to approve hiring Adam Paramo at an advanced step of Custodian, Range 22, Step 2. Motion seconded by Mr. Rackley and passed.

Quotes for lawnmower and snowplow for truck; quotes for camera systems for Imlay Community Center and the Grass Valley Community Center: Mrs. Childs stated that Mr. Handka has \$24,000 in Capital Outlay for the current year. A lawnmower and snowplow were also approved for next year, so she would prefer that these items be bought from the 23-24 budget. Mr. Handka stated that he can hold off on the snowplow until next fiscal year, but he really needs the lawnmower now. The Board would like these expenses to come out of next year's budget.

Quotes for HVAC for Marzen House Museum Building and Museum Fire House: Mr. Handka gave the Board a quote from Oasis Air Conditioning and Heating, in the amount of \$27,229, and a quote from Galdarisi Heating and Air Conditioning, in the amount of \$25,056.68. Mrs. Hudson wanted to accept the lowest bid; however, since Galdarisi's bid does not give a list of the equipment brand to be used, the Board would like Mr. Handka to call them and then this will be put on the next agenda.

PERSHING COUNTY FIRE/AMBULANCE –

AMBULANCE REPORT: Mrs. Hudson reported that Marti Nolan is in training today, but she did receive her monthly billing report. They had 23 calls in March.

LOVELOCK FIRE: Chief Rodney Wilcox was present via Zoom.

Chief Wilcox reported that they still have 22 volunteers, and all of their physicals are up to date. In the last 20 days, they've responded to 9 rescue/fire calls. Chief Wilcox attended a Fire Chief's meeting in Reno last week. Chief Wilcox also met with Mr. Shields regarding the specs for the new ambulance.

GRASS VALLEY FIRE: Chief Sean Burke was present.

Chief Burke stated that they have 13 of 18 members. Their training is on track. The call volume has slowed down a bit.

SEAN BURKE, GRANT WRITER: Approval to apply for Firehouse Subs Public Safety Foundation grant for Imlay Volunteer Fire Department SCBA (self-contained breathing apparatus) air compressors in the amount of \$48,000.00, with no match: Mr. Burke stated that the grant period opens at 6:00 a.m. and they are only accepting 600 applications.

Mrs. Hudson made a motion to approve Mr. Burke applying for the Firehouse Subs Public Safety Foundation grant to purchase SCBA compressors for the Imlay Volunteer Fire Department in the amount of \$48,000, with no County match. Motion seconded by Mr. Rackley and passed.

EMERGENCY MANAGEMENT/LEPC – Sean Burke was present.

Approval to apply for 2023 Emergency Management Program Grant (EMPG) for up to \$35,000.00 (50/50 match): Mr. Rackley made a motion to approve applying for the 2023 Emergency Management Program Grant (EMPG) for up to \$35,000.00 with a 50/50 County match. Motion seconded by Mrs. Hudson and passed.

Mrs. Hudson also stated that a date needs to be set for a workshop. Mr. Burke stated that he will bring this up at the next meeting.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he's been working on AT&T issues; he was here for budget workshops; and he's been helping departments with equipment procurements. Mrs. Burrows has been working on the phones at the Annex Building and improving the Dark Trace Security Center deployment. They've also been working on porting fax numbers. Mr. Abbott also reported that with the end to the maintenance agreements with Sierra Office Solutions, he has been researching printer parts, since his department will take over that maintenance. He did find a vendor that will supply parts and toner. He will send a memo to the various department heads.

Mr. Crim asked about the security cameras at the Annex Building. Mr. Abbott stated that they are working and recording; however, there is no remote access, so to view you have to go to the Annex.

Annual renewal of Webroot Managed Antivirus for County workstations and servers in the amount of \$2,400.00: Mrs. Hudson made a motion to renew the Webroot Managed Antivirus for County workstations and servers in the amount of \$2,400.00. Motion seconded by Mr. Rackley and passed.

Update on matters relating to AT&T: Danny Bax was present via Zoom.

Mr. Bax stated that he doesn't have an update as he is waiting for a meeting with Mr. Shields. Mr. Abbott would like a member of the IT Department included in that meeting as well.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present via Zoom.

Mrs. Lusby-Angvick reported that in mid-March there was a joint meeting with all the entities involved with the 95-80 Regional Development Authority. Mrs. Lusby-Angvick and Ms. Hammond-Allen updated everyone on their progress with the Governor's office of Economic Development (GOED). It was also noted the GOED has requested additional funding from the Legislature, so we will see how that goes. Their next meeting will be in June.

Mrs. Lusby-Angvick stated that PCEDA (Pershing County Economic Development Authority) met this past Monday. They finished updating their goals for the upcoming year and approved those changes. The annual Brownfield Conference will be held in Detroit this August. Mrs. Lusby-Angvick doesn't have any funding set aside for attendance, so she is looking for scholarship opportunities so that she can attend.

Mrs. Lusby-Angvick and Ms. Hammond-Allen are working on completing the quarterly reports for GOED. She also reported that she attended CEDS (Comprehensive Economic Development Strategy) training with WNDD last Friday in Fernley.

Mr. Rackley asked if Mrs. Lusby-Angvick had heard anything about the truck stop in Imlay. She has not.

PUBLIC DEFENDER – Mr. Cochran submitted a written report.

Later in the morning Mr. Cochran appeared before the Board. Mr. Cochran stated that the written report is not accurate. There are a number of felony charges that were not included in report. He will get it updated and submit the amended report to the Board. Mr. Cochran stated that his new staff is working out well, but this is here first legal secretary job. Mr. Cochran also stated that the Supreme Court deadline on the appellate issue is next week.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that the office sent out approximately 75 3-year delinquent letters and 800 1-year delinquent letters last week. The office has been busy answering calls in regard to those letters. Mrs. Donaldson has been busy with budget workshops and legislative tracking.

Approval of corrections/changes to the Tax Roll: Mrs. Hudson made a motion to approve the six corrections submitted for the Humboldt River Ranch Association as presented. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the month end fund balance reports.

Approval to advertise/hire vacant Administrative Clerk I/II position: Mrs. Childs stated that she has had this position budgeted for the last 6/7 years and has not filled it, but it has become necessary.

Mrs. Hudson made a motion to approve the advertising and hiring to fill the vacant Administrative Clerk I/II position in the Recorder-Auditor's office. Motion seconded by Mr. Rackley and passed.

Set date for Public Hearing meeting for Tentative Budget: It was decided to hold the Public Hearing during the Regular Commission meeting on May 17th.

Discussion/Approval to amend Option Tax Resolution: Mrs. Childs stated that we will have to follow up with Mr. Shields if the Board agrees to amend. She is suggesting increasing the Road Department allocation to \$250,000 for 1 year and then dropping it back to \$100,000.

An item will be put on the next agenda for approval.

DISTRICT ATTORNEY – *Approval of Engagement letter with Parson, Behle & Latimer concerning Pershing County, adv. Black Rock City, LLC and Burning Man Project:* Mrs. Hudson made a motion to approve the Letter of Engagement with Parson, Behle, & Latimer concerning Pershing County, adv. Black Rock City, LLC and Burning Man Project. Motion seconded by Mr. Rackley and passed.

Approval of Settlement Participation Agreement regarding Opioid Litigation: Mrs. Hudson made a motion to approve the Settlement Participation Agreement regarding the Opioid Litigation. Motion seconded by Mr. Rackley and passed.

JERRY ALLEN, SHERIFF – Sheriff Allen reported they are at almost 50% capacity in the Jail. He has been working on radio issues this morning and a technician is coming in today. Sheriff Allen attended the City Council meeting last week to request help with the radio updates. The City agreed to consider the request. Sheriff Allen will be in Carson later today and tomorrow for Legislative testimony. The Department has responded to an extraordinary amount of fentanyl overdoses and is in need of more Naloxone/Narcan.

PROCLAMATIONS AND AWARDS: NATIONAL COUNTY GOVERNMENT MONTH, APRIL 2023 – Mrs. Hudson made a motion declaring April 2023 National County Government Month. Motion seconded by Mr. Rackley and passed.

BLM, WINNEMUCCA OFFICE: 2023 NEVADA WILDFIRE AWARENESS CAMPAIGN, MAY FIRE PREVENTION MONTH – Derick Messmer, Fuel Program Manager/Fire Planner, and Jason Cain were present on behalf of the BLM.

Mr. Rackley made a motion proclaiming the month of May 2023 as the Nevada Wildfire Awareness Campaign with this year's theme being "Protect Our Home, Prepare for Wildfire". Motion seconded by Mrs. Hudson and passed.

DERBY FIELD AIRPORT: Commissioner Rackley attended a Nevada Airports Conference last week. On Sunday he worked on the gate. Mrs. Hudson asked if the problem is a manufacturer's defect. Mr. Rackley stated it is the dirt. He did find a cover for the keypad, so we can try that.

DISCUSSION REGARDING TERMINATION OF CARETAKER RENTAL AGREEMENT AND THIRTY (30) DAY NOTICE PROCESS – Mr. Rackley stated that they want to move in a different direction, and he feels the rental agreement needs to be terminated.

Mr. Rackley made a motion to terminate the Caretaker Rental Agreement, and start the thirty day notice process. Motion seconded by Mrs. Hudson and passed.

Myron and Adair McKinney, the current renters, were present. Mr. McKinney asked what the reason for terminating their rental agreement is. Mr. Rackley stated that they are moving in a different direction. Mrs. McKinney asked if they could have more time than 30 days. Mr. Rackley stated that he will have to speak with DA Shields. Mrs. Donaldson stated that there is legal counsel present. Mr. Rackley stated that he would wait for Mr. Shields.

APPROVAL OF SUB-AWARD AGREEMENT BETWEEN STATE OF NEVADA DIVISION OF PUBLIC & BEHAVIORAL HEALTH, WIC PROGRAM IN THE AMOUNT OF \$435,127.00 FOR PERIOD OF OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023: Mrs. Hudson made a motion to approve the Sub-Award Agreement between the State of Nevada Division of Public & Behavioral Health, WIC Program and Pershing County in the amount of \$435,127.00 for the period October 1, 2022 through September 30, 2023. Motion seconded by Mr. Crim. Mr. Rackley opposed. Motion carried.

GRASS VALLEY ADVISORY BOARD: REQUEST FOR APPROVAL OF COSTS FOR ZOOM MEETINGS – Mr. Abbott stated that at the last meeting the Board asked Linda Workman to work with Mr. Abbott regarding the costs and needed equipment. He has not heard from Ms. Workman.

PLANNING & BUILDING DEPARTMENT / IMLAY WATER / PERSHING ELECTRIC: Mr. Evans was not present, but submitted a written report.

MUSEUM BOARD: APPROVAL OF OUTGOING LOAN AGREEMENT WITH NEVADA MUSEUMS & HISTORY FOR ARCHAEOLOGICAL MATERIAL ON EXHIBITION AT THE MARZEN HOUSE MUSEUM – Mrs. Hudson made a motion to approve the Outgoing Loan Agreement with Nevada Museums and History for Archaeological material on exhibition at the Marzen House Museum as presented. Motion seconded by Mr. Rackley and passed.

LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: Mrs. Childs hasn't had a chance to update the spreadsheet.

REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP: Mrs. Wesner didn't have anything to report.

ITEMS FOR FUTURE AGENDAS: There were no additional agenda items discussed for future agendas.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Hudson attended the Hospital Board meeting, the PCEDA meeting, and the Central Nevada Water Authority meeting. CNWA sponsored several Legislative Bills regarding water. Mrs. Hudson asked who would like to be the alternate for the Naval Expansion meetings if she is unable to attend. Mr. Rackley stated he would do it. Mrs. Hudson noted that she still hasn't been able to find the language regarding the expansion in the Bill.

Mr. Rackley will attend the LEPC meeting this afternoon. He has a Central Nevada Health District meeting coming up, as well as the POOL/PACT Conference, and an Airport Advisory Board meeting.

Mrs. Hudson signed the pre-applications for the Imlay Water project. She is a little disappointed with Farr West since they were acquired by another company.

Mr. Crim attended the Grass Valley Advisory Board meeting.

PUBLIC INPUT: There was no public comment at this time.

APPROVAL OF VOUCHERS: Mrs. Hudson made a motion to approve the vouchers with the exception of a voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mrs. Hudson made a motion to approve the voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. Crim. Mr. Rackley abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 10:26 a.m.

Approved 5/03/23: _____/s/_____
Joe Crim, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk