

APRIL 19, 2023

The meeting was called to order at 8:30 a.m. by Joe Crim, Chairman. Those present were Larry Rackley, Commissioner; Paul, Deputy District Attorney and Bryce; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT. Commissioner Hudson was present via Zoom.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the March 15, 2023 minutes as submitted. Motion seconded by Mr. Crim and passed.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a burden on a business. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that he has still been spraying weeds and putting pre-emergent down. He seemed to miss some cheatgrass in the Big Meadow Cemetery. The Industrial Park has been flushed. Mr. Hill also went up and plowed snow at Coeur yesterday morning. Mr. Monroe will be blading at Willow Creek. The crew bladed the old Unionville Road. A blade got stuck in Buffalo Valley, so the entire crew went and pulled it out. Last Friday was Brian Greene's last day of seasonal work. Mr. Hill thanked him as it was very beneficial having him back. Mr. Hill also reported that Mr. Greene and Mr. Reese bladed at the Hospital. They also fixed a washout at Lone Mountain Cemetery. The crew cleaned up the Grass Valley and Imlay Transfer Sites and the Imlay Yard.

LANDFILL – Dan Hill was present.

Mr. Hill reported he held interviews last week and hired someone to fill the vacancy.

Penny Higby, a member of the public, asked if a sign could be put lower down on Arobio, stating whether the Landfill is open or closed. She stated that if you drive all the way up and have a trailer, it is hard to turn around. Mr. Hill stated that he would look into it.

RECYCLING – Joe Crim reported that they have only received one applicant for the baling position. He will schedule an interview with Mrs. Wesner.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the shed has been replaced in the park. They have also started opening up the sprinkler systems. The bathrooms in the park have been open for a week. They are also starting to prep the Pool for opening.

Review of quotes submitted for HVAC at the Marzen House Museum main building and the firehouse Building: Quotes were received as follows:

Oasis Air Conditioning and Heating \$27,229.00

Galdarisi Heating and Air Conditioning \$25,056.68

Mr. Handka did reach out to Galdarisi and they will be using American Standard for the furnace and Samsung for the mini split.

Mr. Handka feels that the equipment Oasis is using is better equipment and that justifies the higher quote. Mrs. Hudson feels the lesser bid is more feasible for the County. Mr. Rackley stated that the equipment Galdarisi is using is also good equipment.

Mrs. Hudson made a motion to accept the quote from Galdarisi Heating and Air Conditioning in the amount of \$25,056.68 for the HVAC at the Marzen House Museum main building and the firehouse building. Motion seconded by Mr. Rackley and passed.

PERSHING CO. FIRE/AMBULANCE –

AMBULANCE REPORT: Marti Nolan was present via Zoom.

Ms. Nolan stated that they've had 13 calls since the last meeting. She is working on renewing the Ambulance Department's business license through the State. She also reported that the vendor that was handling their CEUs (continuing education units) is no longer available, so she is working on making the Lovelock Ambulance Department a training center.

LOVELOCK FIRE: Marti Nolan was present via Zoom.

Ms. Nolan reported that they have had several calls. She and Jesse Katsaris have received their Pyrotechnic Operator's licenses and three others also received assistant licenses.

GRASS VALLEY FIRE: Chief Sean Burke was present.

Chief Burke reported that he is still at 13 members. Their training is on track and their call volume has slowed down.

Request guidance on how and when to start the process for looking for a new water tender apparatus and review of updated cost estimate and production timeline: Mr. Burke stated that their current unit is over 30 years old and was given to them second-hand. It is still a good unit, but is starting to show its age and needs some repairs. When Chief Burke first received an estimate, it was approximately \$385,000. The cost has now increased to \$411,865.00. He noted that there is a minimum of 18 months from order to delivery time. Mrs. Childs asked if this is something that could wait until next budget year (FY24-25). Mrs. Hudson asked if we could get another one from the BLM. Chief Burke stated that we have been on the list for 3-4 years and there are apparently none they are getting rid of. With the timeframes, Mr. Rackley wondered if we shouldn't move forward with the specifications and then budget for next year.

Mrs. Hudson made a motion to proceed with developing the specifications for a new water tender apparatus for the Grass Valley Fire Department. Motion seconded by Mr. Rackley and passed.

SAFETY/CEMETERY – Cheryl Haas was present.

Ms. Haas stated Mr. Hill has been spraying pre-emergent. She emailed Mr. Handka about coming in behind Mr. Hill to take care of any weeds that still pop-up. Mr. Hill also fixed a wash-out at Lone Mountain Cemetery. There were cows in the Big Meadow Cemetery last weekend, but no damage was caused. They are keeping the gates closed. She received a call from Larry Deleuw regarding the Chinese Cemetery. He stated that Ching Ming Day is April 4th-6th. He also thanked her and the Clampers for all the work that has been done out there. Lastly, Ms. Haas stated that she has some concerns regarding the Unionville caretaker.

In regard to the Safety program, Ms. Haas is still working with POOL/PACT.

EMERGENCY OPERATIONS MANAGER – LEPC REPORT – Sean Burke was present.

Mr. Burke gave the Commissioners certificates for the 402 class they participated in. He stated that the State is currently preoccupied with flooding concerns. LEPC met on April 5th. On April 25th he will be working with Mrs. Childs on an audit with the State Department of Emergency Management. He is working on submitting the quarterly reports on all his grants, which are due the end of April.

Approval of application for 2024 SERC United We Stand Grant, not to exceed \$38,000.00 (no match): Mrs. Hudson made a motion to approve the submittal of the 2024 SERC United We Stand Grant, in an amount not to exceed \$38,000.00. Motion seconded by Mr. Rackley and passed.

Set date for Emergency Operations Plan Conference with all county entities involved: Mr. Burke would like representatives from the City of Lovelock, the Sheriff's office, the Fire Department, the County Road Department, City Public Works, Finance, Legal and the Clerk's office to be invited. He also suggested including the School District and the Hospital as well. This will be a four hour session to discuss the rolls in the Emergency Operations Plan. The Board decided on Monday, May 22, 2023 at 9:00 a.m.

Request changes to travel mileage per diem and room rates to match EMP Grant funded travel: Mr. Burke stated that he had submitted a grant reimbursement and the State kicked it back as our rates didn't match the GSA rates. Mr. Rackley stated that Mrs. Childs also has this item on the agenda. He will wait to see what the Board decides at that time.

Mr. Burke also reported on his grant writing. He submitted the Firehouse Subs grant for SCBA's for Imlay Fire and hopes to hear in the next two months. Mr. Burke also reported that we were not successful on the Wildland Defense grant.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that they are still supporting users, making improvements to phones, and fighting with AT&T.

Review of pricing from OSIT/NV High Speed RFP of builds to local facilities; Determination of next steps on connectivity plans: Mr. Abbott gave some background on the High Speed RFP. The program will build-out fiber network connections to State facilities throughout the entire state. They approached counties, cities, tribes, etc. to identify what local facilities need connection as well. They identified two shared facilities (State/County) – The Courthouse and the Juvenile Probation office, that will be included. Mr. Abbott stated that he provided them with a list of our other facilities back in June of last year as well. The RFP for Pershing was awarded to Zito West Holding, LLC. The pricing for lateral builds to county facilities was determined to be too high, so OSIT negotiated between Zito and Uprise Fiber to provide the best pricing. The Board was given a spreadsheet with that pricing information. The target date to turn service on at these facilities is November of 2024.

This past Monday, Mr. Abbott met with Uprise for a status update and clarification on some of these items.

Mr. Abbott also reported that he, Mrs. Burrows, Mr. Rackley, and Mr. Shields met with AT&T about our current services. The gist of the conversation is that AT&T will be following the contract that we agreed to and is in place. Mr. Shields will continue to work with them on our issues.

Mr. Abbott stated that a response is required to OSIT by the end of May regarding what facilities we would like to move forward with. Mr. Abbott is concerned about making a decision to quickly when Uprise hasn't even started the build-out. His other concern is how the State's project will affect our other connectivity needs in the Courthouse and what we will have to do to our network to accommodate their changes. Mr. Abbott stated that he is looking into grant funding. The Board would like some more information so that they can make a better decision. Mr. Abbott will take the Board's questions to OSIT, including whether they can help with the cost.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present via Zoom.

Mrs. Lusby-Angvick stated that she doesn't have any new information to report. She attended the WNDD (Western Nevada Development District) Executive Board meeting. The WNDD office is moving at the end of this month. She also participated in the Comprehensive Development Strategy update. Mrs. Lusby-Angvick and Michelle Hammond-Allen submitted their quarterly report. She is working with the City and the Recreation Board on a Community Capacity Project, with more information to come shortly.

ELECTED DEPARTMENTS:

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that things are busy as always. The Tentative budgets were mailed last Thursday. She hit a few stumbling blocks regarding the Enterprise Lease and getting the necessary information to include in the budget. She didn't get the information in a timely manner, so she hired Eide-Bailly to complete the amortization spreadsheets. It was also noted that no one had a signed contract.

Discussion/Approval to amend Option Tax Resolution #22-1012 to increase the amount to the Road Department to \$250,000.00 for FY2023-24 only: Mrs. Childs explained that she has spoken with Mr. Hill. Next year's revenue projections for fuel are even lower than anticipated. We are approximately \$26,000 lower than our projection for this year as well. Mrs. Childs feels people are

purchasing fuel in other counties with lower prices. The Road Department needs new equipment, and that fund is currently in the negative. It was noted that the increase in funds is just for this year, but we may have to look at this every year.

Mr. Sayles, a community member, spoke about the increase of electric vehicles as well.

Mr. Rackley made a motion to adopt Resolution #23-0402, amending the Option Tax Resolution to increase the amount obligated to the Road Department from \$100,000 to \$250,000 for Fiscal Year 2023-24 only. Motion seconded by Mrs. Hudson and passed unanimously.

Discussion/Approval to amend Per Diem Rates for Pershing County per GSA Schedule: Mrs. Childs explained the difference between the County's current rates and the GSA schedule. The rates would increase as follows:

Mileage	from 53.5 cents to 65.5 cents
Breakfast	from \$11.00 to \$13.00
Lunch	from \$12.00 to \$15.00
Dinner	from \$23.00 to \$26.00
Incidentals	new allowance of \$5.00 per day
Motel	from \$91.00 to \$98.00 or for Las Vegas, from \$102.00 to \$109.00

Mr. Rackley made a motion to amend the Per Diem rates for Pershing County to follow the GSA schedule as presented. Motion seconded by Mrs. Hudson and passed.

The meeting recessed at 10:00 a.m. for a Liquor Board meeting and reconvened at 10:02 a.m.

ELECTED DEPARTMENTS, CONT.D:

DISTRICT ATTORNEY – Approval to test Verizon cellular desk phones at the Child Support office for a period of 30 days with no contractual obligations or payment required: Mrs. Burrows spoke about the issues with the current phones in the Child Support office and how these issues have affected customer service.

Mr. Rackley made a motion to approve testing Verizon cellular desk phones at the Child Support office for a period of 30 days with no contractual obligations or payment required. Motion seconded by Mrs. Hudson and passed.

Permission to advertise/hire for a part-time or paid intern Administrative Clerk I/II position:

Mr. Rackley made a motion to approve the advertising and hiring of a part-time or paid intern Administrative Clerk I/II position in Child Support. Motion seconded by Mrs. Hudson and passed.

GRASS VALLEY ADVISORY BOARD: It was noted that their next meeting is Monday, April 24, 2023.

DERBY FIELD AIRPORT: Mr. Rackley stated that there is an Airport Advisory Board meeting on Monday. He also took care of the weeds around the gate and ordered an enclosure box to put on the entry keypad.

LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: Mrs. Childs gave everyone updated spreadsheets.

REPORT FROM LEGAL COUNSEL: No report was given.

SOLIDUS RESOURCES, LLC: SPRING VALLEY ROAD REALIGNMENT ROW (RIGHT-OF-WAY) APPLICATION – Eric Dougherty and Joseph Martini were present on behalf of Solidus Resources, LLC.

Mr. Dougherty gave a status update of their project and showed where the realignment would be taking place.

Mr. Rackley made a motion to approve the Spring Valley Road Realignment ROW Application as presented. Motion seconded by Mrs. Hudson and passed.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE CERTIFICATE & PIN, BRYCE SHIELDS, FIFTEEN YEARS – Mr. Shields was presented with a certificate and pin for his fifteen years of service in the District Attorney’s office.

REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP: Mrs. Wesner stated that everything is going well in the office.

SALARY RESOLUTIONS, WIC PROGRAM, M. SLOAN; J. MONTES; N. DIAZ; S. PEREZ – It was noted that all four are unclassified employees. Mrs. Wesner stated that normally unclassified employees receive increases in July, but since the WIC grant runs October through September, they will receive annual increases in October.

Mr. Rackley made a motion to approve the Salary Resolutions as follows:

- Melissa Sloan with a Salary of \$40.17 per hour;
 - Juanita Montes with a Salary of \$22.61 per hour;
 - Noemi Diaz with a Salary of \$20.55 per hour;
 - Sonia Perez with a Salary of \$20.55 per hour.
- Motion seconded by Mrs. Hudson and passed.

ITEMS FOR FUTURE AGENDAS: No additional items were discussed.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley stated all his meetings are upcoming. Mrs. Hudson and Mr. Crim had nothing to report.

PUBLIC INPUT: Penny Higby asked what the status of the County Manager is. Mr. Crim stated that as of right now, the funding is not available.

VOUCHERS: Mr. Rackley made a motion to approve the vouchers, with the exception of a voucher for Vendor #1295, Mollee Hudson. Motion seconded by Mr. Crim. Motion carried.

Mr. Rackley made a motion to approve the voucher for Vendor #1295, Mollee Hudson. Motion seconded by Mr. Crim. Mrs. Hudson abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 10:49 a.m.

Approved 5/17/23: _____/s/_____
Joe Crim, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk