

AGENDA
WEDNESDAY, SEPTEMBER 15, 2021, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene Commissioners' Meeting

1. Approve September 15, 2021 Agenda.
2. Approve September 1, 2021 Meeting Minutes.
3. Approve September 8, 2021 Conference Minutes.
4. Approve payment from **GENERAL FUND (County Bills)**.....\$1,196,978.33

PERSONNEL

1. Motion to acknowledge receipt of a letter from the Courts advising that they have hired **MONICA RYAN-SCHATZ** as Tip Staff for the Courts, effective September 13, 2021, with no benefits. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to approve the September 1 and 8, 2021 Salary Board Minutes.
2. Motion to set the pay of **MONICA RYAN-SCHATZ**, \$79.85 per diem as Tip Staff for the Courts, effective September 13, 2021, with no benefits. This is a replacement position.
3. Motion to approve the following Sheriff Deputy Pay Scale effective September 12, 2021:

Years of Service	Hourly Rate	Longevity Pay
0	\$20.00	
1	\$20.60	
2	\$21.22	
3*	\$22.49	
4	\$23.16	
5	\$23.85	
6*	\$25.28	
7	\$26.04	
8	\$26.82	
9	\$27.62	
10*	\$29.00	\$250
11		\$275
12		\$300
13		\$325
14		\$350

This scale is based on a starting pay rate of \$20.00/hour for newly hired deputies.

Deputies completing years 1 and 2 receive a 3% pay raise each year.

*Deputies completing year 3 receive a 6% pay raise.

Deputies completing years 4 and 5 receive a 3% pay raise each year.

*Deputies completing year 6 receive a 6% pay raise.

Deputies completing years 7, 8 and 9 receive a 3% pay raise each year.

*Deputies completing year 10 receive a 5% pay raise. Deputies completing 11+years receive a 3% pay raise.

Longevity pay would be a check issued to a deputy who has completed at least 10 years of service. These checks would increase by \$25/year through the deputy's 14th completed year of service. The check would then continue each year at the max amount of \$350. This rewards the deputy for being committed to the office but also helps the county by limiting hourly/OT rate/pension contribution costs.

All raises and longevity pay checks would take effect on the deputy's employment anniversary date. This saves the county from having to pay a higher salary/OT rate/pension contribution/longevity check until the employee has actually completed each year of service.

4. Motion to increase the hourly rate of the following Sheriff’s Office employees effective September 12, 2021:

Supervisors	Hourly Rate
Cameron, Jason – Chief Deputy	\$36.15
Roa, Donald – Lieutenant	\$33.70
Campbell, Lyndsay – Sergeant	\$31.25
Deputies	
Vigh, Wesley	\$29.00
DePalma, Nicholas	\$26.82
Marceca, Giovanni	\$25.28
Kleso, Janine	\$23.16
Beierle, Nathaniel	\$22.49
Colella, Christopher	\$22.49
Coulthard, Daniel	\$22.49
Karasik, Alexander	\$22.49
Sell, Danni	\$22.49
Jones, Stephen	\$21.22
Scott, Douglas	\$20.60
Lavin, Christopher	\$20.60
Rehberg, Robert	\$20.00

5. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners’ Meeting.

OLD BUSINESS

1. Motion to open bid received for the groceries and frozen foods bids for the Correctional Facility.

NEW BUSINESS

1. Motion to adopt Resolution No. 21-32, Notice of Intent to Participate in, and Approving an Application for, a grant under the Pike County Scenic Rural Character Preservation Program.
2. Motion to adopt Resolution No. 21-33, National Preparedness Month, September 2021.
3. Motion to adopt Resolution No. 21-34, National Recovery Month, September 2021.
4. Motion to execute the Agreement for Subcontracted Services between Pizzarro’s Pizzeria and the County of Pike, on behalf of the Area Agency on Aging.
5. Motion to execute the Memorandum of Understanding between Pocono Mountain Lake Estates and the County of Pike, on behalf of the Area Agency on Aging.
6. Motion to authorize the Chairman to execute Contract for Professional Services between North Pocono Preschool, Inc. and the County of Pike, on behalf of Children & Youth Services.
7. Motion to authorize the Chairman to approve the Title VI Program, on behalf of Pike County Transportation.
8. Motion to approve the Human Services Payment Vouchers from ERAP funds for \$66,431.07, on behalf of the Human Services Office.
9. Motion to approve the Affordable Housing Fund Payment Voucher payable to Troy Estus Contracting Service for Housing Rehabilitation for \$5,700.

MISCELLANEOUS

- PennState Extension Calendar of Events – October 1-15, 2021.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT:

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 6, 2021, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.