

**AGENDA**  
**WEDNESDAY, JULY 20, 2022, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' MEETING**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

*Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.*

**RETIREMENT BOARD MEETING**

*Motion to reconvene the Commissioners' Meeting.*

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1. Approve July 20, 2022 Agenda.
  2. Approve July 6, 2022 Meeting Minutes.
  3. Approve July 13, 2022 Conference Minutes.
  4. Approve payment from **GENERAL FUNDS (County Bills)** ..... **\$363,174.89**
  5. Approve payment from **Pike County Employees Health Ins Fund** ..... **\$92,635.68**
    - i. Health Now Adm. July 2022 \$87,814.93
    - ii. Vision Benefits July 2022 \$2,505.25
    - iii. Telemedicine Mngmt July 2022 \$2,315.50
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**PERSONNEL**

1. Motion to hire **ANDREW M. NEBBIA** as Adult Probation Officer, in the Adult Probation Department, for a 40-hour work week, effective August 8, 2022, with benefits after 90 days. This is a replacement position.
2. Motion to appoint **GARY R. ORBEN** as Special Assistant to the Commissioners and maintain his title as GIS/Mapping Director in the GIS/Tax Administration Office, for a 37.5-hour work week, effective August 1, 2022.
3. Motion to appoint **KRISTA GROMALSKI** as Chief Clerk/County Administrator in the Commissioners' Office, for a 37.5-hour work week, effective August 1, 2022.
4. Motion to promote **SHANNON DEVUYST** to Communications Director in the Commissioners' Office, for a 37.5-hour work week, effective August 1, 2022.

*Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting*

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the July 6 and July 13 Salary Board minutes.
3. Motion to set the annual salary of **ANDREW M. NEBBIA** at \$50,000 as Adult Probation Officer, in the Adult Probation Department, for a 40-hour work week, effective August 8, 2022, with benefits after 90 days. This is a replacement position.
4. Motion to increase the salary of **KRISTA GROMALSKI** by \$12,500 for her appointment as Chief Clerk/Administrator in the Commissioners' Office, for a 37.5-hour work week, retroactive to June 19, 2022.
5. Motion to increase the salary of **SHANNON DEVUYST** by \$2,800 for promotion to Communications Director in the Commissioners' Office, for a 37.5-hour work week, effective August 1, 2022.
6. Motion to adjourn the Salary Board.

*Motion to reconvene the Commissioners' Meeting.*

**OLD BUSINESS**

1. Motion to open bids received for the Pike County Jail Complex Well #3 Drilling and Development in accordance with the Drawings, Specifications, and other Contract Documents prepared by MHE Engineering.

**NEW BUSINESS**

1. Motion to adopt Resolution No. 22-24 Pretrial, Probation, and Parole Supervision Week, July 17-23, 2022.
2. Motion to authorize the fiscal year 2022 second quarter payments from Pike County Emergency Medical Services Matching Grant funds to the following municipalities: Matamoras Borough in the amount of \$5,500.00; and Porter Township in the amount of \$8,000.00.
3. Motion to authorize the Chairman to execute the C-Screen Annual Service Agreement 2022, between C-Screen and the County of Pike, on behalf of the Area Agency on Aging.
4. Motion to execute the Sales Order between Atlantic Tomorrows Office and the County of Pike, on behalf of the 911 Center.
5. Motion to authorize the Chairman to execute the Pestfree365 Service Agreement and Product and Equipment Sale/Rental Agreement between Rentokil North America d/b/a Ehrlich Pest Control, on behalf of the Commissioners.

6. Motion to execute a Surety Bond in the amount of \$10,000 between the Commonwealth of Pennsylvania and the County of Pike on behalf of the Department of Public Safety, for the Antennae Tower Site FM-10908.
7. Motion to execute the Purchase of Service Agreement between the County of Chester and the County of Pike, on behalf of Children and Youth Services.
8. Motion to execute the Purchase of Service Agreement between Family Care for Children and Youth and the County of Pike, on behalf of Children and Youth Services.
9. Motion to execute the Purchase of Service Agreement between The Children's Home of Easton and the County of Pike, on behalf of Children and Youth Services.
10. Motion to execute the Purchase of Service Agreement between Access Services and the County of Pike, on behalf of the Children and Youth Services.
11. Motion to execute the Purchase of Service Agreement between Alternate Living Solutions and the County of Pike, on behalf of Children and Youth Services.
12. Motion to execute the Purchase of Service Agreement between Cornell Abraxas Group, LLC. and the County of Pike, on behalf of Children and Youth Services.
13. Motion to execute the Purchase of Service Agreement between Diversified Treatment Alternative and the County of Pike, on behalf of Children and Youth Services.
14. Motion to execute the Purchase of Service Agreement between George Junior Republic in Pennsylvania and the County of Pike, on behalf of Children and Youth Services.
15. Motion to execute the Purchase of Service Agreement between Justice Works Youthcare Services and the County of Pike, on behalf of Children and Youth Services.
16. Motion to execute the Purchase of Service Agreement between Pentz Run Youth Services, Inc. and the County of Pike, on behalf of Children and Youth Services.
17. Motion to execute the Purchase of Service Agreement between Valley Youth House and the County of Pike, on behalf of Children and Youth Services.
18. Motion to execute the Purchase of Service Agreement between Clear Vision Residential Treatment Services, Inc. and the County of Pike, on behalf of Children and Youth Services.
19. Motion to execute the Contract for Professional Services between Community Solutions and the County of Pike, on behalf of Children and Youth Services.
20. Motion to execute the Contract for Professional Services between Otto Psychology and the County of Pike, on behalf of Children and Youth Services.
21. Motion to approve the Affordable Housing Payment Voucher in the amount of \$16,500.00 payable to Troy Estus for 1, 2, 3, & 4 Phases of V. Frano Roof Repair, on behalf of the Office of Human Services.
22. Motion to approve the Affordable Housing Payment Voucher in the amount of \$3,510.00 payable to Delaware Run Associates, for July 2022 Subsidy, on behalf of the Office of Human Services.
23. Motion to approve the 2020 CDBG Program Payment Voucher in the amount of \$16,247.80 payable to Family Promise of Monroe County for the Mortgage Assistance Program, on behalf of the Office of Human Services.
24. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance Program in the amount of \$35,591.28; Emergency Rental Assistance Program 2.0 in the amount of \$60,461.59; and PHARE in the amount of \$800.00.
25. Motion to authorize the Chairman to request an extension to Pike County's FFY2030-CV contract to May 31, 2023, for the Childcare Scholarship activity, on behalf of the Office of Human Services. The contract currently expires on September 17, 2022. This contract extension is to replace the activity approved at the July 13 Conference.
26. Motion to authorize the Chairman to execute the Sale and Purchase Agreement between Runbeck and the County of Pike, on behalf of the Elections Office.

**MISCELLANEOUS:**

- Elder Justice Day- August 10, 2022- Tracy Simon, AAA
- PennState Extension Calendar of Events – August 1-15, 2022

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, AUGUST 3, 2022, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**PIKE COUNTY RETIREMENT BOARD AGENDA**

**Wednesday, July 20, 2022 11:00 a.m.**

**Pike County Administration Building**

1. Call to order.
2. Approve the July 20, 2022 Agenda
3. Approve the June 15, 2022 Minutes.

**NEW BUSINESS**

1. Motion to approve refunds of contributions to employees no longer with the County:
  - a. Louis Ocasio 06/10/22 Sheriff
  - b. Patrick Doherty 06/17/22 DA
  - c. Luke Conklin 06/26/22 PCCF
2. Motion to approve the following invoices for payment:

a. Korn Ferry	\$5,253.00	1st Quarter Actuarial Services
b. Korn Ferry	\$5,253.00	2nd Quarter Actuarial Services
c. Korn Ferry	\$545.75	2022 Benefit Statements
d. Biondo Investment Advisors	\$50,084.24	1st Quarter Fee Billing
e. Biondo Investment Advisors	\$49,325.51	2nd Quarter Fee Billing
f. Broadridge Matrix Trust Co	\$12,449.76	1st Quarter Asset/Transaction Fees
g. Broadridge Matrix Trust Co	\$12,910.61	2nd Quarter Asset/Transaction Fees

**ADJOURNMENT**

**RESOLUTION NO. 22-24**  
**PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK**  
**July 17-23, 2022**

**WHEREAS**, all Pennsylvanians deserve opportunities to live healthy, safe, and purposeful lives. Community supervision is an essential part of Pennsylvania's justice system; and

**WHEREAS**, corrections professionals such as pretrial, probation, and parole officers uphold the law with dignity, while recognizing the right of the public to be safe guarded from criminal activity. Their proven practices and effective supervision provide an opportunity for successful reintegration; and

**WHEREAS**, pretrial, probation, and parole officers work toward changing lives by working with reentrants to help them find solutions to problems and to help them live a safe, healthy, and productive life; and

**WHEREAS**, corrections professionals are responsible for supervising adult reentrants, while serving, supporting, and protecting victims, as well as providing appropriate advocacy and resources for reentrants; and

**WHEREAS**, pretrial, probation, and parole officers work collaboratively with local law enforcement, treatment providers, social service agencies, and a variety of other programs, groups, and individuals involved with reentry; and

**WHEREAS**, Pennsylvania's pretrial, probation, and parole officers are on the front line of efforts to reduce recidivism and prevent future crime. PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK is a time to recognize and celebrate the dedicated and caring individuals in the community who work tirelessly to make neighborhoods safer and more vibrant places to live and raise families and work to give reentrants a second chance to be productive members of society.

**NOW, THEREFORE**, We, the Pike County Board of Commissioners, do hereby proclaim the week of July 17-23, 2022, as PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK. We encourage all citizens to honor these corrections professionals, recognizing their crucial roles in the criminal justice system and their achievements toward safer communities.

BOARD OF COMMISSIONERS OF PIKE COUNTY

\_\_\_\_\_  
Matthew M. Osterberg, Chairman

\_\_\_\_\_  
Ronald R. Schmalzle, Vice Chairman

Attest:

\_\_\_\_\_  
R. Anthony Waldron, Commissioner

\_\_\_\_\_  
Gary R. Orben, Chief Clerk  
July 20, 2022

**RETIREMENT BOARD**  
**Wednesday, June 15, 2022**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Orben; Solicitor Farley; and Treasurer John Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene the Retirement Board Meeting.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the June 15, 2022 Agenda.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the May 18, 2022 Minutes.

**VOTE:** All members voted "aye". Motion carried.

Under **NEW BUSINESS**, the following presentations were made:

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve refunds of contributions to employees no longer with the County:

a. Heather Seebach	04/29/22	AAA
b. Cody Neathery	05/25/22	PCCF
c. Jason Verrastro	05/26/22	PCCF
d. Michael Nervejna	06/02/22	PCCF
e. Jonathan Jacobo	06/05/22	PCCF
f. Kimberly Springman	06/06/22	PCCF
g. Kaitlin Hildebrandt	06/10/22	Public Defender

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following retirements:

a. Dianne Appel	01/01/22	Extension - vested 02/10/12
b. Maxine Deichler	06/21/22	PCCF - vested 11/20/20

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

**VOTE:** All members voted "aye". Motion carried.

Retirement Board Meeting adjourned.



**Wednesday, July 6 , 2022**

The first regular meeting of July, 2022 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Orben; and via telephone, Assistant Solicitor Stacey Beecher.

***Public Comments/Questions concerning today's agenda-NONE***

Commissioner Osterberg announced a change to the Agenda that under "**SALARY BOARD**", Number 7, it should read \$62,600.00 and not \$62,000.00.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the July 6, 2022 Agenda, as amended.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the June 15, 2022 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Osterberg, to approve the June 22, 2022 Commissioners' Conference Minutes, abstained by Commissioner Waldron as he was not present at that Conference.

**VOTE:** Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle to approve the June 29, 2022 Commissioners' Conference Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$421,102.83**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the lateral transfer of **ANDREW FERNANDO CRUZ** from the Correctional Facility to the Sheriff's Office as a Deputy Sheriff, for a 40-hour work week, effective July 11, 2022, with a 1-year probationary period. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **MATTHEW CAMACHO** as Maintenance Staff Member for the Correctional Facility for a 40-hour work week, effective July 25, 2022, with benefits after 90 days and a 1-year probationary period. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 25, 2022, with benefits after 90 days: **ZACHARY BERNSTEIN; MAGALIE PEREZ; and JESSICA TOMICZEK**. These are replacement positions.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 11, 2022, with benefits after 90 days: **JAYCOB ROSA and FRANK SEK**. These are replacement positions.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle to recess the Commissioners' Meeting to hold a Salary Board Meeting.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**SALARY BOARD**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the June 15, 2022 Salary Board Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the June 22, 2022 Salary Board Minutes, abstained by Commissioner Waldron as he was not present at that Salary Board Meeting.

**VOTE:** Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **ANDREW FERNANDO CRUZ** at \$20.00 per hour, as Deputy Sheriff in the Sheriff's Office, for a 40-hour work week, effective July 11, 2022, with a 1-year probationary period. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **MATTHEW**

**COMACHO**, at \$18.00 per hour, as Maintenance Staff Member for the Correctional Facility for a 40-hour work week, effective July 25, 2022, with benefits after 90 days and a 1-year probationary period. This is a replacement position.  
**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72, as full time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 25, 2022, with benefits after 90 days: **ZACHARY BERNSTEIN; MAGALIE PEREZ; and JESSICA TOMICZEK.** These are replacement positions.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72, as full time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 11, 2022, with benefits after 90 days: **JAYCOB ROSA and FRANK SEK.** These are replacement positions.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **ANDREW KING** at \$62,600, retroactive to May 24, 2022, due to his hire anniversary, as per the Probation Union Contract.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle to adjourn the Salary Board Meeting and reconvene the Commissioners' Meeting.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

### **NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$1,432.50; Human Services Development Fund in the amount of \$3,625.50; Homeless Assistance Program in the amount of \$1,125.00; Emergency Rental Assistance Program (ERAP) in the amount of \$16,341.16; and Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$31,584.79.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Wayne and Pike County Human Services Housing Programs Continuity of Operations Plan Agreement, between Wayne County Human Services Housing and the County of Pike, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the AHU1 Admin Cooling Upgrade between L.J. Bogumil, Inc. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute Grant Application #37646-Dickson House for partial reimbursement for the Director of Victim Services salary and benefits, on behalf of the District Attorney's Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

### **MISCELLANEOUS:**

- PennState Extension Calendar of Events – July 15-31, 2022

### **PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT** - None

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 20, 2022, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**Commissioners' Conference Minutes**  
**Wednesday, July 13, 2022**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Orben; and Assistant Chief Clerk Gromalski.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to amend the agenda to add items number 10 and 11 under New Business.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda as amended.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** .....

**\$ 387,441.55**

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **BRIDGE REPAIR ACCOUNT**.....

**\$ 29,705.50**

i. **MHE Engineering Mink Pond Rd Bridge services** ..... **\$ 3,456.00**

ii. **MHE Engineering Tom's Creek Bridge services**..... **\$ 187.50**

iii. **MHE Engineering Lake Paupack mt. services**..... **\$ 313.00**

iv. **MHE Engineering Kimbles Rd Bridge services**..... **\$ 5,012.00**

v. **MHE Engineering East Sugar Mtn Rd Bridge services** ..... **\$ 1,039.00**

vi. **MHE Engineering Spring Brook over Rattlesnake services** ..... **\$ 10,000.00**

vii. **MHE Engineering Spring Brook over Rattlesnake services** ..... **\$ 5,198.00**

viii. **MHE Engineering Creek Rd over Little Bushkill Bridge srv** ..... **\$ 4,500.00**

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to hire **REBEKAH MARTE** as Welfare Programs Case Manager for the Workforce Development Agency for a 37.5-hour work week, effective July 25, 2022, with benefits after 90 days, pending the results of a drug test and background check. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**A SALARY BOARD MEETING WAS HELD.**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to reconvene the Commissioners' Meeting.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$6,017.32; Human Services Development Fund in the amount of \$11,367.85; Emergency Rental Assistance Program in the amount of \$7,881.55; Emergency Rental Assistance Program 2.0 in the amount of \$2,550.00.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$3,947.00 for June Subsidy, payable to Delaware Run Associates, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$58.75 for Frano Lien, payable to the Recorder of Deeds, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien in the amount of \$16,500.00, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the fiscal year 2022 second quarter payments from Pike County Emergency Medical Services Matching Grant funds to the following municipalities: Dingman Township in the amount of \$87,200.00; Lackawaxen Township, in the amount of \$81,902.00; and Palmyra Township in the amount of \$66,250.00.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.



**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Partnership Proposal between TextMyGov and the County of Pike, on behalf of the Elections Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Delaware Water Gap National Recreation Area Special Use Permit to authorize the repair of the East Sugar Mountain Bridge Abutment by subcontractor Fabcore, Inc., starting on July 1, 2022.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Generator Service Bi-Annual Agreement in the amount of \$1,047.25 between Peak Power Systems and the County of Pike, on behalf of the Board of Commissioners.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Commercial Purchase and Service Agreement between Vector Security and the County of Pike, on behalf of the Board of Commissioners.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Memorandum of Understanding between Pike County and the Probation Officers Association.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to request an extension to the 3-year Project Activity Completion for the Child Care Scholarship Program, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**SALARY BOARD**  
**July 6, 2022**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Orben; Assistant Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the June 15 Salary Board minutes.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the June 22 Salary Board minutes.

**VOTE:** Commissioners Osterberg and Schmalzle voted 'aye'. Commissioner Waldron abstained. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **ANDREW FERNANDO CRUZ** at \$20.00 per hour as Deputy Sheriff in the Sheriff's Office, for a 40-hour work week effective July 11, 2022, with a 1-year probationary period. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **MATTHEW CAMACHO** at \$18.00 per hour as Maintenance Staff Member for the Correctional Facility for a 40-hour work week, effective July 25, 2022, with benefits after 90 days and a 1-year probationary period. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72, as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 25, 2022, with benefits after 90 days: **ZACHARY BERNSTEIN; MAGALIE PEREZ; AND JESSICA TOMICZEK**. These are replacement positions.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72, as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 11, 2022, with benefits after 90 days: **JAYCOB ROSA AND FRANK SEK**. These are replacement positions.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **ANDREW KING** at \$62,600, retroactive to May 24, 2022, due to his hire anniversary, as per the Probation Union Contract.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

**SALARY BOARD**  
**July 13, 2022**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Orben; Assistant Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **REBEKAH MARTE** at \$19.50 per hour as Welfare Programs Case Manager for the Workforce Development Agency for a 37.5-hour work week, effective July 25, 2022, with benefits after 90 days, pending the results of a drug test and background check. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following wage increases for non-union employees in the Probation/Domestic Relations Office Staff, funded by the Court Administration, effective August 1, 2022.

Name	Increase
Dawn VanDuyne	\$1,900.00
Jan Lumpkin	\$1,900.00
Jeneen Odendahl	\$3,800.00
Kristine St. John	\$3,800.00
Kim Walker	\$3,800.00
Darlene Welsh	\$3,800.00
Julie Gebhart	\$5,700.00
Judy Lauben	\$2,850.00
Allyson Balch	\$5,700.00
Melissa Kohut	\$5,700.00
Cindy Carpenter	\$5,700.00
Robert Wolff	\$9,500.00
Daniel Wilson	\$9,500.00
Janine Acovenio	\$9,500.00

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **STEVE COLLINS** at \$33.99 as Correctional Officer for the Correctional Facility, due to the terms of the agreement between Pike County and AFSCME, District Council 87, for the completion of eight years of service effective July 7, 2022.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of the following individuals at \$26.78 as Correctional Officer for the Correctional Facility, for the completion of one year of service, effective July 29, 2022: **NAPOLEON FARFAN** and **HOUSAM JONES**.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **ALEXANDER KARASIK** at \$23.16 as Deputy Sheriff, due to his 4-year hiring anniversary in the Sheriff's Office, per the pay scale approved at the September 15, 2021, Salary Board Meeting, effective June 18, 2022.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.



## **Penn State Extension August 1-15, 2022 Events**

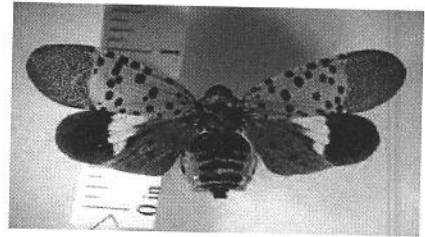
### **COMMUNITY DEVELOPMENT**

#### **SPOTTED LANTERNFLY**

Have you seen this insect? It is the Spotted Lanternfly, a very invasive species.

**Pike County is now in the quarantine area.** If you have spotted this insect, please contact your local Penn State Extension office immediately or call our hotline at 1-888-422-3359 with questions on spotted lanternfly management or to report a sighting.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States, especially southeastern Pennsylvania from our website: <https://extension.psu.edu/spotted-lanternfly>



#### **4-H/YOUTH:**

##### **ADULTS: WE NEED YOU!!**

**Pike County 4-H** is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-18**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at [axs1397@psu.edu](mailto:axs1397@psu.edu). Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

#### **WATER:**

Penn State offers **Drinking Water** testing through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

### **ONLINE COURSES**

**Totally Veggies-** Vegetables are crucial to your health. In this course, learn shopping and storage tips, cooking techniques, helpful videos and handouts, and easy recipes. Please visit: <https://extension.psu.edu/totally-veggies> for more information and to register. There is a \$39.00 fee for this course.

**Private Wells and Water Systems Management-** This online course will help you identify the proper location, construction, maintenance, testing and treatment of a water well, spring or cistern. For more information and to register, please visit: <https://extension.psu.edu/private-wells-and-water-systems-management>. The fee for this course is \$39.00.

**Woodland Stewardship: Management Practices for Landowners-** Learn about forest ecosystems, management, and stewardship practices, as well as wildlife, water, tree identification and measurement, and legacy planning. For more information and to register, please visit: <https://extension.psu.edu/woodland-stewardship>. There is a \$99.00 fee for this course.



## WEBINARS

**Water Webinar Series: Arsenic in Drinking Water-** 7/20/2022 1:00pm. Learn about the causes and treatment of arsenic contaminants in your drinking water. For more information and to register, please visit: <https://extension.psu.edu/water-webinar-series-arsenic-in-drinking-water>. There is no fee for this webinar.

**Gardening for All Seasons: Bees, Bugs, and Birds-** 7/20/2022 6:30-7:45pm Join us for this virtual event and learn what bees, bugs, and birds are thriving in your garden and why! For more information and to register, please visit <https://extension.psu.edu/gardening-for-all-seasons-bees-bugs-and-birds>. There is no fee for this webinar.

**Water Cooler Talk: Pesticides and Water Pollution-** 7/27/2022 12:00pm. Learn about the impact of pesticides and water pollution found in ponds, streams, and other water sources. For more information and to register, please visit: <https://extension.psu.edu/water-cooler-talk-pesticides-and-water-pollution>. There is no fee for this webinar.

**Home Preservation: Water Bath Canning-** 7/27/2022 1:00pm. Preserve food at home by learning how to water bath and atmospheric steam can. For more information or to register, please visit: <https://extension.psu.edu/home-food-preservation-water-bath-canning-webinar>. There is a \$5.00 fee for this webinar.

**Get to Know Aquatic Invasive Species-** 7/29/2022 12:00pm Learn about aquatic invasive species, methods to mitigate the spread of aquatic invasive species, and more! For more information, and to register, please visit: <https://extension.psu.edu/get-to-know-aquatic-invasive-species>. There is no fee for this webinar.

**Chronic Wasting Disease in Pennsylvania-** 8/2/2022 12:00pm. Earn SAF credits and learn the basics of chronic wasting disease, its impacts, and Pennsylvania's response during this series! For more information and to register, please visit: <https://extension.psu.edu/chronic-wasting-disease-in-pennsylvania>. There is no fee for this webinar.

**10 Warning Signs of Alzheimer's Diseases –** 8/4/2022 12:00pm Learn to recognize the common signs of Alzheimer's Disease during this informative virtual event. For more information and to register, please visit <https://extension.psu.edu/10-warning-signs-of-alzheimers-disease>. There is no fee for this webinar.

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.