

Wednesday, July 6, 2022

The first regular meeting of July, 2022 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Orben; and via telephone, Assistant Solicitor Stacey Beecher.

Public Comments/Questions concerning today's agenda-NONE

Commissioner Osterberg announced a change to the Agenda that under "**SALARY BOARD**", Number 7, it should read \$62,600.00 and not \$62,000.00.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the July 6, 2022 Agenda, as amended.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the June 15, 2022 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to approve the June 22, 2022 Commissioners' Conference Minutes, abstained by Commissioner Waldron as he was not present at that Conference.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to approve the June 29, 2022 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$421,102.83**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the lateral transfer of **ANDREW FERNANDO CRUZ** from the Correctional Facility to the Sheriff's Office as a Deputy Sheriff, for a 40-hour work week, effective July 11, 2022, with a 1-year probationary period. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **MATTHEW CAMACHO** as Maintenance Staff Member for the Correctional Facility for a 40-hour work week, effective July 25, 2022, with benefits after 90 days and a 1-year probationary period. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 25, 2022, with benefits after 90 days: **ZACHARY BERNSTEIN; MAGALIE PEREZ; and JESSICA TOMICZEK**. These are replacement positions.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 11, 2022, with benefits after 90 days: **JAYCOB ROSA and FRANK SEK**. These are replacement positions.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to recess the Commissioners' Meeting to hold a Salary Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

SALARY BOARD

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the June 15, 2022 Salary Board Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the June 22, 2022 Salary Board Minutes, abstained by Commissioner Waldron as he was not present at that Salary Board Meeting.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **ANDREW FERNANDO CRUZ** at \$20.00 per hour, as Deputy Sheriff in the Sheriff's Office, for a 40-hour work week, effective July 11, 2022, with a 1-year probationary period. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **MATTHEW**

COMACHO, at \$18.00 per hour, as Maintenance Staff Member for the Correctional Facility for a 40-hour work week, effective July 25, 2022, with benefits after 90 days and a 1-year probationary period. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72, as full time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 25, 2022, with benefits after 90 days: **ZACHARY BERNSTEIN; MAGALIE PEREZ;** and **JESSICA TOMICZEK**. These are replacement positions.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72, as full time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 11, 2022, with benefits after 90 days: **JAYCOB ROSA** and **FRANK SEK**. These are replacement positions.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **ANDREW KING** at \$62,600, retroactive to May 24, 2022, due to his hire anniversary, as per the Probation Union Contract.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to adjourn the Salary Board Meeting and reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$1,432.50; Human Services Development Fund in the amount of \$3,625.50; Homeless Assistance Program in the amount of \$1,125.00; Emergency Rental Assistance Program (ERAP) in the amount of \$16,341.16; and Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$31,584.79.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Wayne and Pike County Human Services Housing Programs Continuity of Operations Plan Agreement, between Wayne County Human Services Housing and the County of Pike, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the AHU1 Admin Cooling Upgrade between L.J. Bogumil, Inc. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute Grant Application #37646-Dickson House for partial reimbursement for the Director of Victim Services salary and benefits, on behalf of the District Attorney's Office.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS:

- PennState Extension Calendar of Events – July 15-31, 2022

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT - None

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 20, 2022, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.