

**Commissioners' Conference Minutes  
Wednesday, January 11, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda-NONE**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** ..... **\$396,942.35**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **LIQUID FUELS** ..... **\$4,632.80**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **BRIDGE REPAIR ACCOUNT** ..... **\$455,785.62**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **SRCP PROGRAM, SERIES C** ..... **\$25,000.00**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to recess the Commissioners' Conference to hold a Salary Board Meeting.

**VOTE:** All members voted 'aye'. Motion carried.

*A SALARY BOARD MEETING WAS HELD.*

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to reconvene the Commissioners' Conference.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$2,292.14; PHARE in the amount of \$1,850.00; Human Services Development Fund in the amount of \$104.25; Homeless Assistance Program in the amount of \$2,870.80; Emergency Rental Assistance Program 2.0 in the amount of \$135,967.52; and American Recovery Act in the amount of \$562.50.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Fund Payment Voucher in the amount of \$3,490.00, payable to Delaware Run for January 2023 Subsidy, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Fund Payment Voucher in the amount of \$6,812.50, payable to Hailstone Economic for consulting services, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher payable to Hailstone Economic in the amount of \$9,483.97, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher payable to Hailstone Economic in the amount of \$6,266.03, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher payable to Amazing Place, LLC. in the amount of \$735.00, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Pike County Rental Assistance Contract #57, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Pike County Rental Assistance Contract #50, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Pike County Rental Assistance Contract #49, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Housing Rehabilitation Lien, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Award Letter for CAC Birth Certificate Funding of \$47,000.00, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Amendment to the current Memorandum of Understanding with the Children's Hospital of Philadelphia, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the fiscal year 2022 fourth quarter payment from Pike County Emergency Medical Services Matching Grant funds to Dingman Township in the amount of \$87,200.00, Delaware Township in the amount of \$53,750.00, Blooming Grove Township in the amount of \$28,360.00, and Lehman Township in the amount of \$89,182.00.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the request for extension of the deadline to submit a formal Application and Business Plan (A&BP) related to the Commonwealth's offer of \$1,600,000 in Redevelopment Assistance Capital Program funding for the Forest Hall Event Center Improvement Project, RACP ME#300-3377-00 (Pending) in Milford Borough, Pike County.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Agreement for Computer Services between Government Software Services and the County of Pike, on behalf of the GIS/Tax Administration Office and the Tax Claim Bureau.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Contract for Professional Services between Preventative Aftercare and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Invoice Summary for Shohola Falls Road Bridge Preliminary Design in the amount of \$12,751.26.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Invoice Summary for Carlton Hill Road Bridge Preliminary Design in the amount of \$7,854.38.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to reappoint Cara-Jean Dougherty to the Pike County Children and Youth Advisory Board for a 2-year term ending 12/31/24.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Application for Full-Time District Attorney Annual Reimbursement as Stipulated in Act 57 of 2005, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY JANUARY 18, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**