

**Commissioners' Conference Minutes  
Wednesday, January 25, 2023**

**PRESENT:** Commissioners Osterberg and Waldron, and Chief Clerk Gromalski. Commissioner Schmalzle present via phone.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda-NONE**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** ..... **\$456,871.11**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **ACT 13** ..... **\$2,250.00**

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to promote **KYLE ROHNER** to the position of Operations Manager in the Office of Emergency Management, for a 40-hour work week, retroactive to January 1, 2023. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to change the status of **JOSHUA PHILLIPS** from Part-time to Full-time Driver in the Transportation Department, for a 40-hour work week, retroactive to January 9, 2023. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to recess the Commissioners' Conference to hold a Salary Board Meeting.

**VOTE:** All members voted 'aye'. Motion carried.

***A SALARY BOARD MEETING WAS HELD.***

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to reconvene the Commissioners' Conference.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to adopt Resolution No. 23-04, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the COVID-19 American Rescue Plan Act Whole-Home Repairs Program, and Further certifying that compliance with the requirements of said program.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$111,584.23; State Food Purchase Program in the amount of \$2,957.60; Human Services Development Fund in the amount of \$3,564.86; PHARE in the amount of \$2,771.00; and PHARE in the amount of \$5,063.83.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$2,127.28, payable to Scott Eyler for Water Heater Inspection, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds for Shchykno Lien, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$600.00, payable to Ray Evans for Water Heater Inspection, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Pike County Home Program Voucher in the amount of \$1,200.00, payable to Ray Evens for M.G. Home Inspection, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Worker Protection and Investment Certification Form, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Federal Funding Accountability and Transparency Act Sub-Recipient Data Sheet, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the No Term, Non-Exclusive Software as a Service Agreement between Government Window, LLC and the County of Pike, on behalf of the Workforce Development Agency.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to approve the transfer of \$8,613.00 from the Clean and Green account to the Pike County Agricultural Land Preservation Program Account, on behalf of the Pike County Agricultural Land Preservation Program.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Election Integrity Grant Program Post-Election Report, on behalf of the Board of Elections.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the 2022/2023 CAPP Grant-in-Aid Program Award Notification, on behalf of the Probation Department.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Amendment No. 1 to the Electronic Monitoring Service Agreement-Commonwealth of Pennsylvania- COSTAR Agreement between BI Incorporated and the County of Pike, on behalf of the Probation Department.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the fiscal year 2022 fourth quarter payment from Pike County Emergency Medical Services Matching Grant funds to Porter Township in the amount of \$7,000.00.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute Amendment No. 1 to Pike Children's Advocacy Center - Dickson House Subgrant, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY FEBRUARY 1, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**