

**Commissioners' Conference Minutes**  
**Wednesday, October 25, 2023**

**PRESENT:** Commissioners Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**GENERAL FUND (County Bills) ..... \$ 307,629.92**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**LIQUID FUELS FUND ..... \$ 70.08**

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **STACY MCCORMICK** to Aging Case Aide 2 in the Area Agency on Aging, retroactive to October 23, 2023.

**VOTE:** All members voted 'aye'. Motion carried.

***Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.***

***A SALARY BOARD MEETING WAS HELD***

***Motion to reconvene the Commissioner's Conference.***

**NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-40, Fair Housing Resolution.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-41, A Resolution of Pike County, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant Program.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$30,430.67; State Food Purchase Program in the amount of \$3,442.10; and PHARE in the amount of \$12,937.00.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$6,125.00 payable to Pro Solutions Home Renovations, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$17,228.00 payable to Pro Solutions Home Renovations.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the General Application Certifications Community Development Block Grant Program, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Four-Factor Analysis for Limited English Proficiency Persons and Activities to be Included in the Language Access Plan Community Development Block Grant Program (CDBG) (Includes CDBE Competitive, CDBG-DR, CDBG-CV, and NSP), on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Language Access Plan Certification, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Disclosure Report, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Plan and Budget Amendment Certification Statement County Children and Youth Social Service Programs, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Valliere Counseling and Associates and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Agreement for Subcontracted Services between Destiny Empowerment and the County of Pike, on behalf of the Area Agency on Aging

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Local Program Website Memorandum of Understanding (MOU), on behalf of CASA.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 1, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.**