

**Commissioners' Conference Minutes
Wednesday, November 22, 2023**

PRESENT: Commissioner Schmalzle; Chief Clerk Gromalski; and Treasurer Gilpin. Commissioners Osterberg and Waldron present via phone.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
GENERAL FUND (County Bills) \$375,923.10

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND \$2,220.00

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
HAZARDOUS MATERIAL WASTE FUND \$1,190.05

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the reassignment of **LISA PAGANO** to Clerk I for District Court 60-3-02, effective January 2, 2024.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **CARRIE HOLGERSON** to Aging Case Manager III in the Area Agency on Aging, retroactive to November 15, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **MICHELLE ZBINDEN** to Aging Case Manager III in the Area Agency on Aging, retroactive to November 15, 2023.

VOTE: All members voted 'aye'. Motion carried.

***Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.
A SALARY BOARD MEETING WAS HELD
Motion to reconvene the Commissioner's Conference.***

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to award the East Harford Road Load Posting Signage to Morgan Site Contracting in the amount of \$4,192.00.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Whole Home Repair in the amount of \$697.50 and PHARE in the amount of \$9,217.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$18,375.00, payable to Pro Solutions Home Renovations, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$8,614.00, payable to Pro Solutions Home Renovations, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Payment Voucher in the amount of \$1,197.50, payable to Hailstone Economic, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County HOME Program Payment Voucher in the amount of \$600.00, payable to Frank DeEsch, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County HOME Program Payment Voucher in the amount of \$600.00, payable to Frank DeEsch, on behalf of the Office of Human Services.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the SRCP grant fund distribution partial payment of \$39,834.60 to Pike County Planning and Mapping Office for the Comprehensive Plan update project, as recommended by the Pike County Scenic Rural Character Preservation Program (SRCP) Board.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the SRCP grant fund distribution partial payment of \$15,000.00 to Delaware Township for the Comprehensive Plan update project, as recommended by the Pike County Scenic Rural Character Preservation Program (SRCP) Board.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Chapter 105 Water Obstruction and Encroachment General Permit Registration Certification for E-Permit Submission for Project: Shohola Falls Bridge Replacement.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Chapter 105 Water Obstruction and Encroachment General Permit Registration Certification for E-Permit Submission for Project: Carlton Hill Road Bridge Replacement.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Supplemental Watershed Agreement No. 7 for Greene-Dreher Watershed, Pennsylvania by exchange of Correspondence.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Cummins Sale and Service Planned Maintenance Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the RxBenefits Optimize Direct ESI Notice of Cancellation Letter.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Express Scripts Appointment Letter.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Lehigh Valley Business Coalition on Healthcare Membership Application Form for Employers.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Service Fee Agreement between HealthNow Administrative Services and the County of Pike.
VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 6, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.