

Commissioners' Conference Minutes
Wednesday, November 8, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to amend the Agenda to correct the number of hours worked per week for item 1 under Personnel and item 1 under Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda as amended.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
GENERAL FUND (County Bills) \$ 399,519.38

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
DEBT SERVICE \$ 2,527,570.25

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
SRCP DEBT SERVICE \$ 15,869.50

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
BRIDGE REPAIR ACCOUNT \$ 30,854.29

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to appoint **MATTHEW BROWN** to the position of Assistant County Detective in the District Attorney's Office for a 40-hour work week, effective November 27, 2023, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **KATHY D'ANTUONO** to Administrative Assistant I for the Area Agency on Aging for a 30-hour work week, effective November 13, 2023. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to award bid for the East Sugar Mountain Road Over Little Bushkill Creek Road Posting Signage to Morgan Site Contracting for the total contract amount of \$4,192.00.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Northampton County Juvenile Detention Center and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Passavant Memorial Homes, Inc., and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Diakon Child Family & Community Ministries and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$826.00; Emergency Rental Assistance 2.0 in the amount of \$24,858.04; and Human Services Development Funds in the amount of \$1,000.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Housing Rehabilitation Lien, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 15, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.