

**CONFERENCE AGENDA**  
**WEDNESDAY, DECEMBER 13, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS**

1. Call to Order

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

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1. Approve Agenda.
2. Approve payment from **GENERAL FUND (County Bills)** ..... **\$600,629.40**

**PERSONNEL**

1. Motion to promote **CARISSA DUBE** to Intake Supervisor in Children and Youth Services, for a 37.5-hour work week, effective January 2, 2024.

*Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.*

**SALARY BOARD**

1. Motion to set the annual salary of **CARISSA DUBE** at \$49,076.00, effective January 2, 2024, due to her promotion to Intake Supervisor in Children and Youth Services.
2. Motion to eliminate the temporary full-time Clerk position in the Prothonotary's Office.
3. Motion to eliminate the part-time temporary Clerk position in the Prothonotary's Office, for less than 1,000 hours per year, effective December 31, 2023.

*Motion to reconvene the Commissioners' Conference*

**OLD BUSINESS**

1. Motion to authorize the Chairman to execute the General Construction (GC-1) Notice to Proceed for the Re-Bid Bennett Ave Building 1 Interior Renovations Project (GC, EC).
2. Motion to authorize the Chairman to execute the Electrical Construction (EC-1) Notice to Proceed for the Re-Bid Bennett Ave Building 1 Interior Renovations Project (EC).
3. Motion to authorize the Chairman to execute the Plumbing Construction (PC-1) Notice to Proceed for the Re-Bid Bennett Ave Building 1 Interior Renovations Project.
4. Motion to authorize the Chairman to execute the Mechanical Construction (MC-1) Notice to Proceed for the Re-Bid Bennett Ave Building Interior Renovations Project.

**NEW BUSINESS**

1. Motion to authorize the Transfer Request of \$17,093.63 from the Act 89 account to the Act 44 account, on behalf of the Commissioners' Office.
2. Motion to adopt Resolution No. 23-46, A Resolution of the Board of Commissioners of Pike County to Submit a Request For Revision of Community Development Block Grant Funding For Federal Fiscal Year 2018 to the Commonwealth of Pennsylvania Department of Community and Economic Development.
3. Motion to adopt Resolution No. 23-47, A Resolution of the Board of Commissioners of Pike County to Submit a Request for Modification of Community Development Block Grant Funding For Fiscal Year 2020 to the Commonwealth of Pennsylvania Department of Community and Economic Development.
4. Motion to authorize the Chairman to execute the CDBG Revision Request #2 for Contract #C000071793 FFY 2018, on behalf of the Office of Human Services.
5. Motion to authorize the Chairman to execute the CDBG Revision Request #2 for Contract #C000077648 FFY 2020E, on behalf of the Office of Human Services.
6. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Whole Home Repair in the amount of \$4,393.34; Homeless Assistance Program in the amount of \$363.00; and Human Services Development Fund in the amount of \$19,568.65.
7. Motion to approve the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds in the amount of \$58.75, for WHR Lien, on behalf of the Office of Human Services.
8. Motion to approve the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds in the amount of \$58.75, for Renter Rehab. Lien, on behalf of the Office of Human Services.
9. Motion to authorize the Chairman to execute the 2024 Planned Maintenance Agreement Pike County HVAC and DDC Controls System County-Wide Contract, between L.J. Bogumil, Inc. and the County of Pike.
10. Motion to authorize the Chairman to execute Amendment No. 1 to Owner-Engineer Agreement of the Annual Municipal Agreement between MHE Engineering, D.P.C. and the County of Pike.

11. Motion to authorize the Chairman to execute the Stop Loss Proposal for Pike County, on behalf of the Office of Human Resources.
12. Motion to authorize the Chairman to execute the Smiths Detection 2024 On-Site Service Quotation, on behalf of Sheriff's Office.
13. Motion to authorize the Chairman to execute the ESRI Inc. Renewal Quotation, on behalf of the Planning/Mapping Department.
14. Motion to authorize the Chief Clerk to execute the Federal Emergency Management Agency BRIC Grant Commitment Letter.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 20, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**