

Commissioners' Conference Minutes
Wednesday, December 13, 2023

PRESENT: Commissioners Osterberg and Waldron, Chief Clerk Gromalski and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve payment from the following:
GENERAL FUND (County Bills) \$600,629.40

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to promote **CARISSA DUBE** to Intake Supervisor in Children and Youth Services, for a 37.5-hour work week, effective January 2, 2024.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the General Construction (GC-1) Notice to Proceed for the Re-Bid Bennett Ave Building 1 Interior Renovations Project (GC, EC).

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Electrical Construction (EC-1) Notice to Proceed for the Re-Bid Bennett Ave Building 1 Interior Renovations Project (EC).

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Plumbing Construction (PC-1) Notice to Proceed for the Re-Bid Bennett Ave Building 1 Interior Renovations Project.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Mechanical Construction (MC-1) Notice to Proceed for the Re-Bid Bennett Ave Building Interior Renovations Project.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Transfer Request of \$17,093.63 from the Act 89 account to the Act 44 account, on behalf of the Commissioners' Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to adopt Resolution No. 23-46, A Resolution of the Board of Commissioners of Pike County to Submit a Request For Revision of Community Development Block Grant Funding For Federal Fiscal Year 2018 to the Commonwealth of Pennsylvania Department of Community and Economic Development.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to adopt Resolution No. 23-47, A Resolution of the Board of Commissioners of Pike County to Submit a Request for Modification of Community Development Block Grant Funding For Fiscal Year 2020 to the Commonwealth of Pennsylvania Department of Community and Economic Development.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the CDBG Revision Request #2 for Contract #C000071793 FFY 2018, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the CDBG Revision Request #2 for Contract #C000077648 FFY 2020E, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Whole Home Repair in the amount of \$4,393.34; Homeless Assistance Program in the amount of \$363.00; and Human Services Development Fund in the amount of \$19,568.65.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds in the amount of \$58.75, for WHR Lien, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds in the amount of \$58.75, for Renter Rehab. Lien, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the 2024 Planned Maintenance Agreement Pike County HVAC and DDC Controls System County-Wide Contract, between L.J. Bogumil, Inc. and the County of Pike.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute Amendment No. 1 to Owner-Engineer Agreement of the Annual Municipal Agreement between MHE Engineering, D.P.C. and the County of Pike.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Stop Loss Proposal for Pike County, on behalf of the Office of Human Resources.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Smiths Detection 2024 On-Site Service Quotation, on behalf of Sheriff's Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chairman to execute the ESRI Inc. Renewal Quotation, on behalf of the Planning/Mapping Department.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to authorize the Chief Clerk to execute the Federal Emergency Management Agency BRIC Grant Commitment Letter.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 20, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.