

Commissioners' Conference Minutes
Wednesday, December 27, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
GENERAL FUND (County Bills) \$649,993.96

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
ACT 89 \$3,484.38

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
BRIDGE REPAIR ACCOUNT \$17,538.02

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he had hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective January 3, 2024, with benefits after 90-days:

JONATHAN BRANTLEY, RODNEY CALDON, ANDREW INGEMI AND ALDO RAMIREZ.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he had hired, with Prison Board approval, **SOMER KUNDLA** as full-time Treatment Counselor for the Correctional Facility, for a 40-hour work week, effective January 3, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he had hired, with Prison Board approval, **STEVEN BROWN** as full-time Maintenance Staff Member for the Correctional Facility, for a 40-hour work week, effective January 3, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to advertise bids for the Central Control System Upgrade of the Pike County Correctional Facility, as recommended by the Prison Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Jaton-Tank Lining and Inspections of water heaters- Proposal No. 23P19793, on behalf of the Correctional Facility, as recommended by the Prison Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Agreement for Professional Services between Carbon-Monroe-Pike Drug and Alcohol Commission, Inc. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board, for October - December 2023 services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the 12-month agreement for Professional Services between Carbon-Monroe-Pike Drug and Alcohol Commission, Inc. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Master Agreement between Express Scripts, Inc., and the County of Pike.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Commonwealth of Pennsylvania Office of Budget Redevelopment Assistance Capital Program RDA-300 Sources of Funds Form.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Worker Protection and Investment Certification Form.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Statement of Redevelopment Assistance Capital Program Compliance Acknowledgement.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to approve the May Brother's Landscaping Corporation Estimate for repair of bluestone sidewalks.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Stop Loss Proposal for Pike County.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Business Associate Agreement between RxTalents, LLC, and the County of Pike.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Proposal from ABS Solutions, LLC on behalf of the IT Department.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT REGULAR PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON TUESDAY, JANUARY 2, 2024 AT 11:30 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.