

CONFERENCE AGENDA
WEDNESDAY, MARCH 22, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS

1. Call to Order

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve Agenda.
2. Approve payment from **GENERAL FUND (County Bills)** \$ 517,931.33
3. Approve payment from **ACT 8** \$ 8,520.00
4. Approve payment from **PCEHIF** \$ 78,020.42
5. Motion to approve exonerations as presented by Gina Rios, Tax Claim Bureau Director for a property located in Greene Township due to the taxes being erroneously returned as unpaid.

PERSONNEL

1. Motion to hire **CINDY O'DONNELL** as part-time Mail/Accounting Clerk in the Finance Department, for less than 1,000 per year, effective March 27, 2023, pending drug and background check results. This is a replacement position.
2. Motion to change the title of **FRANKIE MARKS** from Payroll Administrator to Payroll Administrator/Risk Manager, in the Human Resources Department, for a 37.5-hour work week, effective March 27, 2023.
3. Motion to appoint Communications Director **SHANNON DEVUYST** as Right to Know Officer, in the Commissioners Office, effective March 27, 2023.

Motion to recess the Commissioners Conference to hold a Salary Board meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to set the hourly rate of **CINDY O'DONNELL** at \$12.75, as part-time Mail/Accounting Clerk in the Finance Department for less than 1,000 per year, effective March 27, 2023.
3. Motion to create the position of part-time Risk Manager in the Human Resources Department.
4. Motion to increase the hourly rate of **FRANKIE MARKS** to \$20.20, due to her additional duties as Payroll Administrator/Risk Manager in the Human Resources Department, for a 37.5-hour work week, effective March 27, 2023. This increase is offset by PCoRP's Risk Control Incentive Program, which provides financial credit for risk control activity.
5. Motion to increase the annual salary of Human Resources Director **TAMMY GILLETTE** to \$63,000, effective March 27, 2023, for additional duties related to Risk Management. This increase is offset by PCoRP's Risk Control Incentive Program, which provides financial credit for risk control activity.
6. Motion to increase the hourly rate of **LORRAINE LOMBARDO** to \$21.45, effective March 27, 2023, for additional duties related to Risk Management. This increase is offset by PCoRP's Risk Control Incentive Program, which provides financial credit for risk control activity.
7. Motion to increase the hourly rate of Communications Director **SHANNON DEVUYST** to \$23.63, due to additional duties as Right to Know Officer, in the Commissioners Office, effective March 27, 2023.
8. Motion to increase the hourly rate of Correctional Officer **RICHARD MARCHESE** to \$33.99, due to the terms of the collective bargaining agreement between Pike County and the Pike County Correctional Officers', AFSCME, AFL-CIO District Council 87, Article IX, job classification and compensation, for 8 or more years of corrections experience, effective February 6, 2023.
9. Motion to increase the hourly rate of Correctional Officer **ESTELINE JACQUET** to \$31.93, due to the terms of the collective bargaining agreement between Pike County and the Pike County Correctional Officers', AFSCME, AFL-CIO District Council 87, Article IX, job classification and compensation, for four to eight years of corrections experience, effective March 13, 2023.

Motion to reconvene the Commissioners Conference.

NEW BUSINESS

1. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$117,428.72 and State Food Purchase Program in the amount of \$1,210.20.
2. Motion to approve the CDBG Program Payment Voucher in the amount of \$2,080.00, payable to Green Trees Early Learning Center, on behalf of the Office of Human Services.
3. Motion to approve the CDBG Program Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds, for Surry Lane Lien, on behalf of the Office of Human Services.

4. Motion to approve the CDBG Program Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds, for Pinto Court Lien, on behalf of the Office of Human Services.
5. Motion to execute the Agreement between the County of Pike and Patricia Foley, on behalf of the Area Agency on Aging.
6. Motion to execute the Agreement for Subcontracted Services between Sinclair's Home Care Registry and the County of Pike, on behalf of the Area Agency on Aging.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 5, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.