

Commissioners' Conference Minutes
Wednesday, March 22, 2023

PRESENT: Commissioners Osterberg, Chief Clerk Gromalski and Treasurer Gilpin. Commissioner Schmalzle present via phone.

NOT PRESENT: Commissioner Waldron

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** \$ 517,931.33

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve payment from the following: **ACT 8** \$ 8,520.00

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve payment from the following: **PCEHIF** \$ 78,020.42

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to hire **CINDY O'DONNELL** as part-time Mail/Accounting Clerk in the Finance Department, for less than 1,000 per year, effective March 27, 2023, pending drug and background check results. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to change the title of **FRANKIE MARKS** from Payroll Administrator to Payroll Administrator/Risk Manager, in the Human Resources Department, for a 37.5-hour work week, effective March 27, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to appoint Communications Director **SHANNON DEVUYST** as Right to Know Officer, in the Commissioners Office, effective March 27, 2023.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.

A Salary Board Meeting was held.

Motion to adjourn the Salary Board Meeting and reconvene the Commissioners Meeting.

NEW BUSINESS

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$117,428.72 and State Food Purchase Program in the amount of \$1,210.20.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the CDBG Program Payment Voucher in the amount of \$2,080.00, payable to Green Trees Early Learning Center, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the CDBG Program Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds, for Surry Lane Lien, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the CDBG Program Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds, for Pinto Court Lien, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the Agreement between the County of Pike and Patricia Foley, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the Agreement for Subcontracted Services between Sinclair's Home Care Registry and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 5, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.