

**Commissioners' Conference Minutes  
Wednesday, March 29, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** ..... \$ 505,988.47

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **LIQUID FUELS** ..... \$ 1,175.00

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve exonerations as presented by Gina Rios, Tax Claim Bureau Director for a property located in Westfall Township due to the property being owned by the US Government, per Final Order of Forfeiture dated 2/4/21.

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to change Administrative Assistant **ALYSSA FREYMUTH** from part-time to full-time, in the Human Services Department, for a 30-hour work week, retroactive to January 23, 2023, with benefits after 90 days.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **STACIE CAPRONI** as Caseworker 1 for Children and Youth Services, for a 40-hour work week, effective April 3, 2023, with benefits after 90 days. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **JOSEPH A. GARITI** as full-time Maintenance Staff Member for the Correctional Facility, for a 40-hour work week, effective April 5, 2023, with benefits after 90 days. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**Motion to recess the Commissioners Conference to hold a Salary Board Meeting.**

**A Salary Board Meeting was held.**

**Motion to adjourn the Salary Board Meeting and reconvene the Commissioners Conference.**

**NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$89,242.40; PHARE in the amount of \$2,771.00; and American Recovery Program in the amount of \$8,057.00.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Fund Payment Voucher in the amount of \$2,654.59, payable to Hailstone Economic for Consulting Services, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the CDBG Program Payment Voucher in the amount of \$15,706.25, payable to Hailstone Economic for Consulting Services, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute Amendment #3 Marcellus Mini-Grant Agreement for Palmyra Gorge Trail Development Project, as recommended by the Pike County Scenic Rural Character Preservation (SRCP) Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Agreement between GeoComm and the County of Pike, on behalf of the Public Safety Department.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Request For Reimbursement General Invoice in the amount of \$60,000.00, for 2 of 2 payments for 2021 Keystone Grant, on behalf of the Pike County Public Library.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Keystone Recreation, Park and Conservation Fund 2021 Cycle Reimbursement Report, on behalf of the Pike County Public Library.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 5, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**