

**Commissioners' Conference Minutes**  
**Wednesday, March 8, 2023**

**PRESENT:** Commissioners Osterberg and Waldron, and Chief Clerk Gromalski. Commissioner Schmalzle present via phone.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** ..... **\$268,538.98**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **DEBT SERVICE** ..... **\$155,176.54**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **SRCP DEBT SERVICE** ..... **\$19,943.48**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **BRIDGE REPAIR ACCOUNT** ..... **\$41,809.75**

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **RALPH DEROSA** as part-time Driver for the Transportation Department, for less than 1,000 hour per year, effective March 6, 2023. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

***Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.***

***A Salary Board Meeting was held.***

***Motion to adjourn the Salary Board Meeting and reconvene the Commissioners Meeting.***

**OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Letter of Transmittal for the Pike County Jail WWTP Bar Screen Replacement Project.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-06 authorizing Tax and Revenue Anticipation Note of 2023.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute Tax and Revenue Anticipation Note of 2023 Documents.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Repair Estimate from Peak Power Systems in the amount of \$1,685.17.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Memorandum of Understanding between Saw Creek Estates and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Lease between Matamoras Fire Department and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Grease Tank Pumping, Transportation and Disposal Agreement between Koberlein, Inc. and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Agreement for Janitorial Services between Peter Carella and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Agreement for Janitorial Services between Jess Cumberland and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Professional Services Agreement between Belle Reve Senior Living and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the proposed changes to the Scenic Rural Character Preservation Program By-Laws, on behalf of the Scenic Rural Character Preservation Program.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Emergency Rental Assistance Program 2.0 Payment Voucher in the amount of \$5,763.14, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2020-CV CDBG Program Payment Voucher payable to Amazing Place LLC, in the amount of \$2,280.00, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Payment Voucher payable to Delaware Run Associates, in the amount of \$3,564.00, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Keystone Recreation, Park and Conservation Fund 2021 Cycle Reimbursement Report, on behalf of the Pike County Public Library.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Request for Reimbursement General Invoice, on behalf of the Pike County Public Library.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the First Amendment to Grant No. C000074413 between the Commonwealth Financing Authority and the County of Pike.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Contract for Professional Services between PennCares Support Services and Pennsylvania Link of Monroe/Pike/Wayne Counties.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 15, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**