

**CONFERENCE AGENDA**  
**WEDNESDAY, APRIL 26, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS**

1. Call to Order

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

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1. Approve Agenda.
2. Approve payment from **GENERAL FUND (County Bills)** ..... \$ **856,183.39**

**PERSONNEL**

1. Motion to hire **JO ANN LAPLACE** as Clerk for the Tax Claim Office, for a 37.5-hour work week, effective May 1, 2023, pending drug test results. This is a replacement position.
2. Motion to hire **SARA ANNE CRAWFORD** as full-time Clerk in the Prothonotary's Office, for a 37.5-hour work week, effective May 1, 2023, with benefits after 90 days. This is a replacement position.
3. Motion to eliminate the position of Preservation Program Assistant in the Community Planning Office, effective April 24, 2023.
4. Motion to merge the offices of Community Planning and GIS/Tax Administration into the Planning & Mapping Department, effective April 24, 2023.
5. Motion to create the position of Clerk in the Planning & Mapping Department, for a 37.5-hour work week, effective April 24, 2023.
6. Motion to transfer Clerk **JILL BOSTWICK** from the Commissioners' Office to the Planning & Mapping Department, for a 37.5-hour work week, effective April 24, 2023.
7. Motion to change the title of **MICHAEL MROZINSKI** from Planning Director to Planning & Mapping Director, in the Planning & Mapping Department, effective April 24, 2023.
8. Motion to decrease the weekly hours of **MICHAEL MROZINSKI** from 40 to 37.5, in the Planning & Mapping Department, effective April 24, 2023.
9. Motion to change the title of **JESSICA YODER** from Assistant Planning Director to Assistant Planning Director/Preservation Planner, in the Planning & Mapping Department, effective April 24, 2023.
10. Motion to decrease the weekly hours of **JESSICA YODER** from 40 to 37.5, in the Planning & Mapping Department, effective April 24, 2023.
11. Motion to change the title of **BRIAN SNYDER** from Community Planner to Community Planner/GIS Technician, in the Planning & Mapping Department, effective April 24, 2023.
12. Motion to decrease the weekly hours of **BRIAN SNYDER** from 40 to 37.5, in the Planning & Mapping Department, effective April 24, 2023.

***Motion to recess the Commissioners Conference to hold a Salary Board meeting.***

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to set the hourly rate of **JO ANN LAPLACE** at \$13.25 per hour, as Clerk for the Tax Claim Office, for a 37.5-hour work week, effective May 1, 2023, pending drug test results.
3. Motion to set the hourly rate of **SARA ANNE CRAWFORD** at \$12.75 per hour, as full-time Clerk in the Prothonotary's Office, for a 37.5-hour work week, effective May 1, 2023, with benefits after 90 days.
4. Motion to increase the hourly rate of **TESSA JACKSON** by \$1.00 per hour, due to the completion of Forensic Interview Training, retroactive to April 10, 2023.
5. Motion to increase the annual salary of Planning & Mapping Director **MICHAEL MROZINSKI** to \$74,463.48, for a 37.5-hour work week, effective April 24, 2023, due to additional duties in the Planning & Mapping Department.
6. Motion to increase the annual salary of Assistant Planning Director/Preservation Planner **JESSICA YODER** to \$61,457.76, for a 37.5-hour work week, effective April 24, 2023, due to additional duties in the Planning & Mapping Department.
7. Motion to increase the annual salary of Community Planner/GIS Technician **BRIAN SNYDER** to \$53,275.95, for a 37.5-hour work week, effective April 24, 2023, due to additional duties in the Planning & Mapping Department.

***Motion to reconvene the Commissioners Conference.***

## **NEW BUSINESS**

1. Motion to advertise bids for Groceries and Frozen Foods for the period of July 2023 - October 2023, on behalf of the Pike County Correctional Facility.
2. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: American Recovery Act in the amount of \$27,501.44; PHARE in the amount of \$2,971.00; and ERAP 2.0 in the amount of \$15,325.61.
3. Motion to approve the CDBG Program Payment Voucher in the amount of \$710.00, payable to Amazing Place LLC, on behalf of the Office of Human Services.
4. Motion to approve the CDBG Program Payment Voucher in the amount of \$6,355.22, payable to Family Promise, on behalf of the Office of Human Services.
5. Motion to approve the Affordable Housing Payment Voucher in the amount of \$960.00, payable to Ray Evans, on behalf of the Office of Human Services.
6. Motion to approve the Affordable Housing Payment Voucher in the amount of \$856.66, payable to Hailstone Economic, on behalf of the Office of Human Services.
7. Motion to approve the Affordable Housing Payment Voucher in the amount of \$90.00, payable to Pro Solutions Home Renovations LLC, on behalf of the Office of Human Services.
8. Motion to adopt Resolution 23-23, A Resolution of the Board of Commissioners of Pike County to Submit a Request for Revision of Community Development Block Grant Funding For Federal Fiscal Year 2018 to The Commonwealth of Pennsylvania Department of Community and Economic Development.
9. Motion to execute the County Human Services Non-Block Grant Report Certification Statement, on behalf of the Office of Human Services.
10. Motion to authorize the Chairman to execute the Owner-Occupied Housing Rehabilitation Annual Re-Evaluation, on behalf of the Office of Human Services.
11. Motion to authorize the Chairman to execute Broad-Level Tiered Environmental Review for Pike County Owner-Occupied Housing Rehabilitation.
12. Motion to authorize the Chairman to execute the Commercial Lease between AirSoilWater.org and the County of Pike, for the seasonal Milford Farmers Market.
13. Motion to recommend the appointment of **SHARON DANIEL** to the Carbon-Monroe-Pike Drug and Alcohol Commission, for a 3-year term, ending June 30, 2026.

## **PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MAY 3, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**