

**Commissioners' Conference Minutes  
Wednesday, May 31, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron and Treasurer Gilpin. Chief Clerk Gromalski present via phone.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills) ..... \$227,220.22**

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to change the status of **JANINE KLESO** from part-time to full-time Deputy Sheriff in the Sheriff's Office, for a 40-hour work week, effective June 5, 2023.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to hire **CARMEL SANTIAGO** as Youth Programs Assistant for the Summer Youth Employment and Training Program in the Workforce Development Agency, for a 30-hour work week, effective June 12, 2023, to September 1, 2023. This is a temporary position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective June 5, 2023, with benefits after 90 days: **GARY BISCARDI; COREY COMPHER; AND ERIC SELFRIDGE**. These are replacement positions.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **TIFFANIE ELLIS** as Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective June 12, 2023, with benefits after 90 days. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

***Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.***

***A SALARY BOARD MEETING WAS HELD***

***Motion to reconvene the Commissioner's Conference.***

**NEW BUSINESS**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Sign Permit Application, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to request a 90-day extension of Pike County 73281 LSA Grant, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Whole Home Repairs in the amount of \$781.25; State Food Purchase Program in the amount of \$1,391.88; PHARE in the amount of \$5,710.07; Human Services Development Fund in the amount of \$2,280.00; Homeless Assistance Program in the amount of \$1,500.00; and Emergency Rental Assistance Program 2.0 in the amount of \$20,965.24.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Pike County Home Program Payment Voucher in the amount of \$6,300.00, payable to Mountain Environmental & Radon Services, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher in the amount of \$15,834.00, payable to Pro Solutions Home Renovations LLC, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher in the amount of \$9,468.75, payable to Hailstone Economic, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CV CDBG Payment Voucher in the amount of \$1,075.00, payable to Green Trees Early Learning Center, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 7, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**