

**CONFERENCE AGENDA**  
**WEDNESDAY, JUNE 14, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS**

1. Call to Order

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

---

1. Approve Agenda.
2. Approve payment from **GENERAL FUND (County Bills)** ..... **\$475,101.04**
3. Approve payment from **PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND** ..... **\$159,936.06**

**PERSONNEL**

1. Motion to hire **MARTYNA BRZESKA** as full-time Welfare Programs Case Manager in the Workforce Development Agency, for a 37.5-hour work week, effective July 5, 2023, with benefits after 90 days. This is a replacement position.
2. Motion to create the position of part-time temporary Clerk in the Prothonotary's Office, for less than 1,000 hours per year, effective June 20, 2023.
3. Motion to hire **YVONNE MERRILL** as part-time temporary Clerk in the Prothonotary's Office, for less than 1,000 hours per year, effective June 20, 2023.
4. Motion to change the title of **MARGARET COLLINS** to Executive Administrator/Paralegal in the Public Defender's Office, effective June 20, 2023.

*Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.*

**SALARY BOARD**

1. Motion to set the hourly rate of **MARTYNA BRZESKA** at \$20.00 per hour, as full-time Welfare Programs Case Manager in the Workforce Development Agency, for a 37.5-hour work week, effective July 5, 2023, with benefits after 90 days. This position is budgeted for, and the County of Pike will be reimbursed with Welfare and Workforce Innovation and Opportunity Act funds.
2. Motion to set the hourly rate of **YVONNE MERRILL** at \$12.75 per hour, as part-time temporary Clerk in the Prothonotary's Office, for less than 1,000 hours per year, effective June 20, 2023.
3. Motion to increase the hourly rate of **CORY COMPHER** to \$27.58 per hour, as Correctional Officer for the Correctional Facility, due to the terms of the agreement between Pike County and AFSCME District Council 87, Article IX, job classification and compensation, for his prior corrections experience, effective June 5, 2023.

*Motion to reconvene the Commissioners' Conference.*

**OLDBUSINESS**

1. Motion to authorize the Chairman to execute the Contract Documents and Technical Specifications for the Pike County Jail ICE Building Roof Replacement Project.

**NEW BUSINESS**

1. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Human Services Development Fund in the amount of \$1,317.78; Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$54,796.60; and American Recovery Act in the amount of \$60,905.35.
2. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$625.00, payable to the Homeless Assistance Program, on behalf of the Office of Human Services.
3. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$10,000.00, payable to Homeless Assistance Program, on behalf of the Office of Human Services.
4. Motion to execute the Purchase of Service Agreement between Drug & Alcohol Rehabilitation Services, LLC. and the County of Pike, on behalf of Children and Youth Services.
5. Motion to execute the Purchase of Service Agreement between Access Services and the County of Pike, on behalf of Children and Youth Services.
6. Motion to execute the Purchase of Service Agreement between Cornell Abraxas Group, LLC and the County of Pike, on behalf of Children and Youth Services.
7. Motion to execute the Contract for Professional Services between Children's Advocacy Center of NEPA and the County of Pike, on behalf of Children and Youth Services.
8. Motion to execute the Purchase of Service Agreement between PA Treatment & Healing and the County of Pike, on behalf of Children and Youth Services.
9. Motion to execute the Purchase of Service Agreement between Merakey and the County of Pike, on behalf of Children and Youth Services.

10. Motion to execute the Purchase of Service Agreement between Pentz Run Youth Services and the County of Pike, on behalf of Children and Youth Services.
11. Motion to authorize the Chairman to execute Exhibit A-4 to Site License Agreement between The Commonwealth of Pennsylvania, acting by and through the Pennsylvania State Police and the County of Pike, on behalf of the Public Safety Department.
12. Motion to execute the Addendum to Pike Medical Foundation Schedule C.
13. Motion to authorize the Chairman to execute the Pennsylvania CASA Association Affiliation Agreement for Local Programs, on behalf of CASA.
14. Motion to execute the Senior Community Center Grant Agreement between the Commonwealth of Pennsylvania, Department of Aging, and the County of Pike, on behalf of the Area Agency on Aging.
15. Motion to appoint **CHARLES LUTZ** to the Pike County Economic Development Authority Board to fill the unexpired term of Mike Spencer, ending 12/31/25.
16. Motion to authorize the Chairman to execute the Bid Proposal from Kane Architectural Innovations, Inc.
17. Motion to replace Resolution No. 23-11, Eliminate The Inclusion of Veterans' Disability Compensation Towards the Financial Eligibility Guidelines for Veterans' Real Estate Tax Exemption, with Resolution No. 23-29, Pike County Disabled Veterans' Real Estate Tax Exemption Program.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 21, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**