

**Commissioners' Conference Minutes
Wednesday, August 9, 2023**

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** **\$ 576,401.98**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **BRIDGE REPAIR ACCOUNT** **\$ 14,817.49**

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **SHANNON REWOLDT** as part-time clerk in the Commissioners Office for less than 1,000 hours per year, effective August 28, 2023. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **BRIANNE GALLO** as full-time clerk in the Prothonotary's Office for a 37.5-hour work week, effective August 14, 2023, pending successful drug screening, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Change Order No. GC-02 for the Pike County Courthouse Exterior Repairs Project.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$2,720.96 and Emergency Rental Assistance Program 2.0 in the amount of \$63,456.53.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Human Service Fund Payment Voucher in the amount of \$500,000.00, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Community Solutions and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Preventative After Care LLC. and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Grant-in-Aid Fiscal Year 2023-2024, on behalf of the Juvenile Probation Department.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Fair Market Value Option Lease Agreement between Pitney Bowes and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to update the appointment of **THOMAS CALPIN** to the Poconos Counties Workforce Development Board as an Organized Labor Representative, for a 3-year term, effective August 2, 2023, through June 30, 2026.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, AUGUST 16, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.