

**Commissioners' Conference Minutes  
Wednesday, September 27, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**GENERAL FUND (County Bills) ..... \$304,766.15**

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **CARISSA DUBE** as a Caseworker II for Children and Youth Services, for a 40-hour work week, effective October 10, 2023, pending drug test results, with benefits after 90 days.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **TRACY SIMON** to Aging Care Management Supervisor I in the Area Agency on Aging, effective October 8, 2023.

**VOTE:** All members voted 'aye'. Motion carried.

***Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.***

***A SALARY BOARD MEETING WAS HELD***

***Motion to reconvene the Commissioner's Conference.***

**OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the initial payment from the Scenic Rural Character Preservation Program to the Pike County Office of Community Planning in the amount of \$16,597.75, for the Comprehensive Plan Update.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Homeless Assistance Program in the amount of \$1,543.58; PHARE in the amount of \$11,539.09; and ERAP 2.0 in the amount of \$95,896.91.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$8,614.00, payable to Pro Home Solutions Home Renovations, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher payable to the Recorder of Deeds, in the amount of 58.75, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the CDBG Housing Rehab Lien, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Outside in School of Experimental Education, Inc. and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 4, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.**