

AGENDA
WEDNESDAY, JANUARY 18, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene the Commissioners' Meeting.

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1. Approve January 18, 2023, Agenda.
 2. Approve January 3, 2023, and 2023 Reorganization Meeting Minutes.
 3. Approve January 11, 2023, Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$384,511.41**
 5. Approve payment from **BRIDGE REPAIR ACCOUNT** **\$28,534.75**
 6. Approve payment from **ACT 8** **\$2,124.00**
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OLD BUSINESS

1. Motion to open bids for the purchase of groceries and frozen foods, on behalf of the Pike County Correctional Facility.
2. Motion to advertise bids for the Pike County Well #3 Drilling and Development Project.

NEW BUSINESS

1. Motion to reappoint Frank Tarquinio to the Board of Assessment Appeals for a 1-year term ending December 31, 2023.
2. Motion to approve the following Human Services Payment Voucher, on behalf of the Office of Human Services:
Homeless Assistance Program in the amount of \$2,292.83.
3. Motion to authorize the Vice-Chairman to execute the 2023 Planned Maintenance Agreement for HVAC and DDC Controls Systems between L.J. Bogumil, Inc. and the County of Pike.
4. Motion to execute the Assessment Services Agreement between Aging Well PA, LLC and the County of Pike, on behalf of the Area Agency on Aging.
5. Motion to execute the Fiscal Year 21-22 Plan and Budget Amendment Certification Statement, on behalf of Children & Youth Services.
6. Motion to authorize the Vice-Chairman to execute the 1-year Service Agreement between Smiths Detection and the County of Pike.
7. Motion to execute the Statement of Work Agreement for Case Management Services between Corrections Development, Inc., BTM Software Solutions, and the County of Pike, on behalf of the Adult Probation Office.
8. Motion to adopt resolution No. 23-03 declaring the month of January 2023 as Stalking Awareness Month.

MISCELLANEOUS:

- PennState Extension Calendar of Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON
WEDNESDAY, FEBRUARY 1, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY RETIREMENT BOARD AGENDA
Wednesday, January 18, 2023 11:00 a.m.
Pike County Administration Building

1. Call to order.
2. Approve the January 18, 2023 Agenda.
3. Approve the December 21, 2022 Minutes.

NEW BUSINESS

1. Motion to approve refunds of contributions to employees no longer with the County:

a. Robert DeFreese	11/16/2022	PCCF
b. Jacob Calderon	12/06/2022	PCCF
c. Michael Mattarazzo	12/09/2022	PCCF
d. Douglas Scott	12/16/2023	Sheriff
e. William Grennon	12/17/2022	PCCF
f. Danella Wurtz	12/27/2022	PCCF
g. Bryce Gifford	01/03/2023	PCCF
h. Devan George	01/06/2023	Conservation

2. Motion to approve the following retirement:

a. Dorothy DeVuyst	01/02/2023	PCCF
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ADJOURNMENT

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING
506 BROAD STREET
MILFORD, PA 18337
570-296-7613
FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
R. ANTHONY WALDRON

COMMISSIONERS



KRISTA GROMALSKI
CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

DRAFT RESOLUTION NO. 23-03 STALKING AWARENESS MONTH JANUARY 2023

WHEREAS, 1 in 3 women and 1 in 6 men will experience some form of stalking in their lifetime; and

WHEREAS, 72% of stalking victims are threatened with physical violence by their stalker; and

WHEREAS, 13.5 million people are stalked every year in the United States; and

WHEREAS, 76% of intimate violence murders are preceded by stalking; and

WHEREAS, 80% of stalking victims report being stalked through the use of technology; and

WHEREAS, the crime of stalking is not confined to any group or groups of people, but crosses all economic, racial, gender, educational, religious, and societal barriers, and is sustained by societal indifference; and

WHEREAS, victims should have help to find the compassion, comfort, and healing they need, and stalkers should be punished to the full extent of the law; and

WHEREAS, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of stalking and its prevalence, and to eliminating it through prevention and education; and

NOW THEREFORE, in recognition of the important work done by victims' service providers, the Commissioners of Pike County, Pennsylvania, do hereby proclaim the month of January 2023 as Stalking Awareness Month and urge all citizens to actively participate in the scheduled activities and programs sponsored by Victims' Intervention Program to work towards the elimination of personal and institutional violence against women and girls.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Attest:

R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk
January 18, 2023



Penn State Extension January 18, 2023 Events

COMMUNITY DEVELOPMENT

4-H/YOUTH:

ADULTS: WE NEED YOU!!

Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-18**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu

Please Like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

Winter is for the Birds – Sat, Feb. 11, 2023 (12PM) at the Pike County Public Library – Milford Branch. Join the Pike County 4-H for an afternoon of fun and learn how your student can participate in the Great Backyard Bird Count Citizen Science Project! 10+ hands on activity stations for elementary school age youth. FREE. For more information, and to register, email Angie at pike4-h@psu.edu

WATER:

Penn State offers **Drinking Water Testing** through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

Private Water Supply Education and Water Testing *via Zoom,*

Fri., Jan. 20, 2023, (2:00 PM - 3:00 PM ET)

Tue., Feb. 7, 2023, (6:00 PM - 7:00 PM ET) – Presented by Peter Wulfhorst

Do you live in one of the more than one million homes and farms in Pennsylvania that get their drinking water from a private well or spring? Do you know what is in your drinking water and how to keep it safe for you and your family? Would you like to have your water tested for free? The *Private Water Supply Education and Water Testing* event is designed for people who manage a private drinking water supply. We'll cover how to test and protect your well or spring and when water treatment might make sense. We will also discuss well and spring system inspection and maintenance so you know how to protect your family, your property, and the groundwater we share. This event is for residents of Pennsylvania who use a private water supply (well, spring, cistern) in their primary residence. <https://extension.psu.edu/private-water-supply-education-and-water-testing> Select from multiple dates. There is no fee for this webinar, however you must pre-register.

FOOD SAFETY:

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the **ServSafe®** Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. Search the website for your closest class location and dates. <https://extension.psu.edu/servsafe> There is a \$165.00 fee for this course and you must pre-register.

** The next nearest local in-person training will be in Honesdale, PA. January 25, 2023, (9AM to 4PM) Be sure to register by January 23rd.

GARDENING:

Winter Wonderings: With Edges in Place via Zoom, Mon., Jan. 23, 2023, (6:30 PM - 8:00 PM ET) Review how a garden mindfully constructed to accommodate the human interface with natural form and function, in addition to its plantings, will clearly resonate intent while providing a stable platform for imagination and discovery. Get ready to transform your garden this spring! As imagination is calculated into place, edges materialize. Project boundaries result from tangible limitations. Lines of sight carry the mind through a palpable experience, and footpaths are carved from inquisitive desire. The edges of a rock garden are its second most salient aesthetic attribute next to its plantings. In support of this claim, horticulturist Jeremy Schmidt will illustrate some aspects of physical and visual boundaries and discuss several practical methods to define and establish edges that make any garden stand out. <https://extension.psu.edu/winter-wonderings-with-edges-in-place> There is a \$10.00 per person fee for this webinar and you must pre-register. Registrants will also receive access to the webinar recording.

Winter Wonderings: Doesn't Grass Just Grow by Itself? via Zoom, Mon., Jan. 30, 2023, (6:30 PM - 8:00 PM ET) Extension Educator Jeff Fowler will host the *Winter Wonderings: Doesn't Grass Just Grow By Itself?* teaching how to manage your home lawn better. "Doesn't Grass Just Grow by Itself?" It does, but during this discussion, we will review proper species selection for different microclimates and look at the variables that go into that selection! <https://extension.psu.edu/winter-wonderings-doesnt-grass-just-grow-by-itself> There is a \$10.00 per person fee for this webinar and you must pre-register. Registrants will also receive access to the webinar recording.

Second Saturday Gardening Series – On Demand Webinars. Visit our website extension.psu.edu and search 'Second Saturday Gardening Series.' You will find very informative classes on Composting, Enjoying Holiday Plants, Nature in Autumn, Winter Sowing, Pollinators, House Plant Propagation, Seed Starting, Pruning.

** *Planting for Pollinators in Sun and Shade* will air on February 11, 2023 (10AM to 11:30AM).

** *Pruning Primer* will air on February 11, 2023 (10AM to 12PM).

Know your Natives Series - On Demand Webinars. Visit our website extension.psu.edu and search 'Know your Natives Series.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

Stay Connected with the Master Gardeners! *Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events. This monthly newsletter covers topics like vegetable, herb, and fruit production; garden and landscape maintenance practices; pest and disease identification and management; Master Gardener volunteer training; and more! Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter. <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening> By entering your email, you consent to receive communications from Penn State Extension. [View our privacy policy.](#)

WORKSHOPS & WEBINARS

Let's Cook at Home: Weight Management via Zoom, Tue., Jan. 24, 2023

(12:00 PM - 1:00 PM ET) Learn how to make a healthy meal to help manage your weight. *Let's Cook at Home: Weight Management* is a cooking class that will teach you easy tips to enjoy healthy eating! You will learn the basic principles of weight management to eat fewer calories and still feel full and satisfied. In this interactive event, we invite you to cook along with Penn State Extension Educators as we prepare a delicious meal with weight management in mind; or just watch to get some new recipe ideas. Preparation instructions will be provided upon registration, allowing time to collect ingredients and set up your kitchen for success. What are you waiting for? Let's Cook with Extension! <https://extension.psu.edu/lets-cook-weight-management> There is a \$10.00 per person fee for this webinar and you must pre-register. Registrants will also receive access to the webinar recording.

Your Money Matters: Developing a Budget via Zoom, Wed., Jan. 25, 2023

(6:00 PM - 7:00 PM ET) Budgeting is the foundation of a healthy relationship with money. *Your Money Matters: Developing a Budget* will discuss creating a plan to spend and invest your hard earned money wisely to meet your personal and financial goals. A realistic budget allows one to meet their needs and many wants while saving for the future. <https://extension.psu.edu/your-money-matters-developing-a-budget> There is a \$4.00 per person fee for this webinar and you must pre-register. Registrants will also receive access to the webinar recording.

Understanding Alzheimer's Disease via Zoom, Fri., Jan. 27, 2023, (9:30 AM - 10:30

AM ET) In the United States alone, more than 5 million individuals are living with Alzheimer's and 16 million are serving as their unpaid caregivers. The disease is a global crisis that impacts numerous families right here in our community. However, no one has to face this disease alone or without information. *Understanding Alzheimer's Disease* is here to help. The Alzheimer's Association® partnered with Penn State Extension to provide this educational program covering the basics of Alzheimer's and dementia. It provides a general overview for people who are facing a diagnosis as well as those who wish to be informed. Participants will explore the relationship between Alzheimer's disease and dementia, learn what happens in a brain affected by Alzheimer's, learn about risk factors and the three general stages of the disease, and receive other helpful Alzheimer's resources. <https://extension.psu.edu/understanding-alzheimers-disease> There is no fee for this webinar, however you must pre-register by January 26, 2023. Registrants will also receive access to the webinar recording.

Grant Writing Forum: The Pennsylvania Association of Nonprofit Organizations

via Zoom, Fri., Jan. 27, 2023, (1:00 PM - 2:15 PM ET) The *Grant Writing Forum* is an informal meeting where elected officials, community leaders, and grant writers can discuss issues and share best practices to enhance grant success. Join this discussion about developing a community plan and sources of funding to learn about grant opportunities offered by the funder. Explore solutions and share ideas with other leaders who seek and implement funding opportunities. <https://extension.psu.edu/grant-writing-forum-the-pennsylvania-association-of-nonprofit-organizations> There is no fee for this webinar, however you must pre-register.

Dining with Diabetes via Zoom, Feb. 2, 9, 16, & 23, 2023, (12:00 PM - 1:15 PM)

*Follow-up Class: Apr. 6, 2023 *Dining with Diabetes* is a research study program for adults with type 2 diabetes or prediabetes and their families. This series will increase your knowledge of healthful food choices and diabetes management. Four consecutive classes are held with a three-month follow-up. Each class offers discussions regarding important information to help you manage your diabetes, food demonstration videos, and physical activity suggestions. In addition to program booklets, participants will receive the Dining with Diabetes cookbook and course handouts. <https://extension.psu.edu/dining-with-diabetes-webinar> There is a \$15.00 per person fee for this webinar and you must pre-register by January 27, 2023.

Changing Climate as Observed in a Suburban Backyard via Zoom, Sat., Jan. 28,

2023, (10:00 AM - 12:00 PM ET) During *Climate Change as Observed in a Suburban Backyard*, author and writer Frederick Buse takes us on a journey through time in his garden--through the calendar year and the last three decades. We begin in March when the flora and fauna awaken, talking about bird species, population trends, and when to expect the arrival and passing of migratory species. A dedicated data collector, Buse will help us analyze temperature and precipitation information he has collected and share findings from the 30-50 years of flora, fauna, and weather data. He observes that temperature has more of an effect on outdoor life than precipitation. <https://extension.psu.edu/changing-climate-as-observed-in-a-suburban-backyard> There is a \$5.00 per person fee for this webinar and you must pre-register.

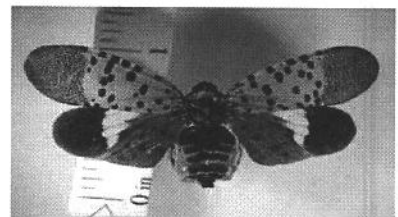
Turf and Ornamentals School *In Person*, Mon., Jan. 30, 2023, (8:00 AM - 3:15 PM ET) at the Grantville Holiday Inn, Grantville, PA. The *Turf and Ornamentals School* is an all-day program providing pest management information on ornamental plants and turfgrass pests. This Credit Course program is for the following Professionals: Landscape; Turfgrass Management; Arborists; Grounds Managers or School and Park Employees. <https://extension.psu.edu/turf-ornamentals-school> There is a \$110.00 per person fee for this program and you must pre-register by 01/26/23.

The Volumetrics Weigh of Life: Weight Management Plan *via Zoom*, Wednesdays, Feb. 1, 8, 15, & 22, Mar. 1 & 8, 2023, (12:00 PM - 1:00 PM ET) *The Volumetrics Weigh of Life: Weight Management Plan* teaches fundamental weight management principles on eating the "Volumetrics" way and emphasizes sustainable eating patterns for lifelong weight management. Each of the six classes provides calorie density lessons, food demonstration videos, examples of Volumetrics food choices, and interactive learning opportunities through small group discussions. <https://extension.psu.edu/the-volumetrics-weigh-of-life-weight-management-plan> There is a \$60.00 per person fee for this webinar and you must pre-register by January 30, 2023. Registrants will also receive access to the webinar recording.

Your Money Matters: Credit Cards *via Zoom*, Wed., Feb. 1, 2023 (6:00 PM - 7:00 PM ET) Credit cards are powerful financial tools, especially for building a credit history. However, they may cause consumers to spend more than what is allowed in their budget. Credit cards can create the illusion of free money. Join *Your Money Matters: Credit Cards* to learn how to manage credit cards wisely to maintain financial health <https://extension.psu.edu/your-money-matters-credit-cards> There is a \$4.00 per person fee for this webinar and you must pre-register by January 20, 2023. Registrants will also receive access to the webinar recording.

SPOTTED LANTERNFLY

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 immediately to report a sighting or contact your local Penn State Extension office with questions on spotted lanternfly management.



The Spotted Lanternfly lay egg masses from October through December. Egg masses laid on hard surfaces, including trees, stones, patio furniture, etc. The egg masses are covered in a white putty-like substance, which age over time to look like cracked mud. Each mass can hold 30 to 50 eggs and can survive over winter.

Image by Erica Smyers.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States from our website: <https://extension.psu.edu/spotted-lanternfly>

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.

RETIREMENT BOARD
Wednesday, December 21, 2022

PRESENT: Commissioners Osterberg and Waldron, Chief Clerk Gromalski, and Treasurer Gilpin.

NOT PRESENT: Commissioner Schmalzle

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to convene the Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the December 21, 2022, Agenda.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the November 16, 2022, Minutes.

VOTE: All members voted "aye". Motion carried.

Under **NEW BUSINESS**, the following presentations were made:

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve refunds of contributions to employees no longer with the County:

a. Parris Price	09/30/22	PCCF
b. Amanda Aftewicz	11/14/22	PCCF
c. Avery Wagner	11/14/22	PCCF
d. Anthony Pagano	11/15/22	PCCF
e. Andres Rivas	12/05/22	PCCF
f. John Plummer	12/16/22	PCCF

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the following deferred retirements (to age 60):

a. Elizabeth DeBlon	10/14/22	AAA
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VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the following retirement:

a. Cynthia Gehris	12/29/22	Tax Claim
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VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to approve the following invoices for payment:

a. Korn Ferry	\$5,253.00	4th Quarter Actuarial Services
b. Biondo Investment Advisors	\$41,258.10	4th Quarter Fee Billing
c. Broadridge Matrix Trust Co Fees	\$11,503.48	4th Quarter Asset/Transaction

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg, to adjourn the Pike County Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

Retirement Board Meeting adjourned.

Tuesday, January 3, 2023

A Reorganization Meeting of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the Pledge of Allegiance to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, Chief Clerk Gromalski and Solicitor Farley.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the January 3, 2023 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted "aye". Motion carried.

Questions and comments concerning today's agenda were entertained by the public-none.

REORGANIZATION

Commissioner Osterberg called for a motion and second for the following items as listed:

1. Motion to set and advertise the Commissioners' Meetings for the first and third Wednesdays of the month at 11:00 a.m., with the exception of the month of January 2023 as follows: the first Commissioners' meeting will be held immediately following the Reorganization Meeting; and the second Commissioners' meeting will be on Wednesday January 18, 2023.
2. Motion to set and advertise the Commissioners' Conferences for the second, fourth and fifth Wednesdays of the month at 11:00 AM.
3. Motion to set and advertise the Retirement Board Meetings for the third Wednesday of the month at 11:00 AM and as needed, at any regularly scheduled meetings and/or conferences.
4. Motion to set and advertise the Salary Board Meetings, as needed, at any regularly scheduled meetings and/or conferences.
5. Motion to set and advertise the Election Board Meetings, as needed, at any regularly scheduled meetings and/or conferences.
6. Motion to adopt Resolution No. 23-01, appointing The Pike County Dispatch, Tri-County Independent, The Pocono Record, The Times Herald Record, The Pike County Courier and The Law Journal (per statute) as Official Publications of Pike County for the Year 2023.
7. Motion to adopt Resolution No. 23-02, setting forth depositories of county funds for the year 2023; namely, Honesdale National Bank, Dime Bank, NBT Bank, Wells Fargo, Wayne Bank and PNC Bank.
8. Motion to execute the contract between Thomas Farley, Esquire, and the County of Pike, for services as Pike County Solicitor for a 1-year term.
9. Motion to execute the contract between Stacey Beecher, Esquire, and the County of Pike, for services as Pike County Assistant Solicitor for a 1-year term.
10. Motion to execute the contract between Eric L. Hamill, Esquire, and the County of Pike, for services as Conflict Counsel for the Public Defender's Office, for a 1-year term.
11. Motion to appoint Thomas Mincer, Esquire and Justin Pfaff, Esquire, as Assistant Public Defenders for a 1-year term.
12. Motion to appoint Jason Ohliger, Esquire, as Pike County Assistant Solicitor for a 1-year term.
13. Motion to appoint Jason Ohliger, Esquire, as Board of Assessment and Appeals Solicitor for a 1-year term.
14. Motion to appoint Stacey Beecher, Esquire, as Tax Claim Solicitor for a 1-year term.
15. Motion to appoint Stacey Beecher, Esquire, as Area Agency on Aging Solicitor for a 1-year term.
16. Motion to recognize the appointment of the following Row Officers' Solicitors, on an as-needed basis, for a 1-year term:
 - Steve Guccini – Coroner
 - Douglas Jacobs – Treasurer
 - Ron Bugaj – Auditors, Prothonotary, Sheriff
 - Christopher Kimler – Recorder of Deeds

17. Motion to appoint Michael Lamoreaux of MHE Engineering, as Engineer for the County of Pike for a 1-year term at the proposed rates.
18. Motion to appoint Michael Lamoreaux of MHE Engineering, as Dam Inspector for the County of Pike for a 1-year term at the proposed rates.
19. Motion to reappoint the following individuals to the Pike County Road Task Force for a 3-year term ending 12/31/25:
 - Guy Cook, Tim Morey/Alternate – Blooming Grove Township
 - Bernard (Jay) Knapp, Jr. – Lackawaxen Township
 - Keith Rodriguez – Matamoras Borough
 - Brian McBride – Matamoras Borough
20. Motion to reappoint the following individuals to the Pike County Planning Commission for a 4-year term ending 12/31/26:
 - Dennis Brink – Dingman Township
 - Charles Burnett – Greene Township
 - Thomas Greiner – Matamoras Borough
 - Kevin Stroyan – Milford Township
21. Motion to reappoint Kelly Cumiskey and Justin Genzlinger to the Lake Wallenpaupack Watershed Management District for 4-year terms ending 12/31/26.
22. Motion to change the title of Liana VanTuyl to Tax Administrator for the GIS/Tax Administration Office, effective January 1, 2023.
23. Motion to promote Gina Rios to Tax Claim Director, effective January 1, 2023.
24. Motion to reappoint Commissioner Ronald Schmalzle to the Pike County Conservation District Board for a 1-year term ending December 31, 2023.
Any Commissioner can attend any Board Meeting in case of the appointed Commissioners' absence, as a voting member of that Board.
25. Motion to appoint Christa Caceres as Chair of the Pike County Women's Commission, effective January 1, 2023.
26. Motion to reappoint Carol Comando to the Pike County Scenic Rural Character Preservation Program Board for a 3-year term ending December 31, 2025.
27. Motion to reappoint Glenn Strydom to the Pike County Agricultural Land Preservation Board for a 3-year term ending December 31, 2025.
28. Motion to appoint Glenn Strydom as Chair of the Pike County Agricultural Land Preservation Board for a 1-year term ending December 31, 2023.
29. Motion to reappoint the following individuals to the Pike County Economic Development Authority Board for a 3-year term ending December 31, 2025:
 - Kathy Hummel
 - Mike Spencer
 - Jeff Shook
30. Motion to reappoint the following individuals to the Area Agency on Aging Advisory Board for a 3-year term ending December 31, 2025.
 - Kathie Joseph
 - Jean Carlstedt
 - Monica McVine
31. Motion to appoint Jane Neufeld as At Large representative on the Scenic Rural Character Preservation Board for a 3-year term ending 12/31/25.
32. Motion to reappoint Fred Suljic and James Gelatt to the Board of Assessment Appeals for a 1-year term ending December 31, 2023.

33. Motion to reappoint the following individuals to the Pike County Children and Youth Advisory Board for a 2-year term ending December 31, 2024:

Tanya Carrelle
Darlene Rand
Janice Holleney
Larissa Kimmel

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to approve items 1 through 23 above as presented by Commissioner Osterberg.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Osterberg to approve item 24 above as presented by Commissioner Osterberg.

VOTE: Commissioners Osterberg and Waldron voted 'aye'. Commissioner Schmalzle abstained. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to approve items 25-33 above as presented by Commissioner Osterberg.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Motion to recess the Commissioners' Reorganization Meeting to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene Commissioners' Reorganization Meeting.

PRESS AND PUBLIC COMMENTS/QUESTIONS - NONE
AJOURNMENT

THE FIRST COMMISSIONERS' MEETING OF THE YEAR WILL BE HELD IMMEDIATELY FOLLOWING THE REORGANIZATION MEETING. THERE IS NO PUBLIC MEETING ON WEDNESDAY, JANUARY 4.

THE NEXT PUBLIC MEETING OF THE COMMISSIONERS WILL BE HELD ON WEDNESDAY, JANUARY 18, 2023 AT 11:00 A.M. IN THE COMMISSIONERS' MEETING ROOM, ADMINISTRATION BUILDING, 506 BROAD STREET, MILFORD, PA 18337.

Tuesday, January 3, 2023

The first regular meeting of January 2023 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.

Public Comments/Questions concerning today's agenda-none.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 3, 2023 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the December 21, 2022 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the December 28, 2022 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUNDS (County Bills)** in the amount of **\$844,596.52**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **LIQUID FUELS** in the amount of **\$1,500.00**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **SRCP Program Account** in the amount of **\$17,640.00**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve exonerations as presented by Cynthia Gehris, Tax Claim Bureau Director, for a property in Palmyra township with Control Number: 10-0-100243.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **ANGELA WRIGHT** as County Caseworker 2 for Children and Youth Services, for a 40-hour work week, effective January 9, 2023, with benefits after 90 days, pending drug test results. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Salary Board Meeting

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board Meeting and reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the fiscal year 2022 fourth quarter payment from Pike County Emergency Medical Services Matching Grant funds to Milford Borough in the amount of **\$20,000.00**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS:

- Penn State Extension Calendar of Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Charlie Gillinder from Matamoras Borough introduced himself to the Commissioners and said he hopes to become more active in the local and County community moving forward.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JANUARY 18, 2023, AT 11:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, January 11, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda-NONE

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** **\$396,942.35**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **LIQUID FUELS** **\$4,632.80**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **BRIDGE REPAIR ACCOUNT** **\$455,785.62**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **SRCP PROGRAM, SERIES C** **\$25,000.00**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to recess the Commissioners' Conference to hold a Salary Board Meeting.

VOTE: All members voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to reconvene the Commissioners' Conference.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$2,292.14; PHARE in the amount of \$1,850.00; Human Services Development Fund in the amount of \$104.25; Homeless Assistance Program in the amount of \$2,870.80; Emergency Rental Assistance Program 2.0 in the amount of \$135,967.52; and American Recovery Act in the amount of \$562.50.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Fund Payment Voucher in the amount of \$3,490.00, payable to Delaware Run for January 2023 Subsidy, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Fund Payment Voucher in the amount of \$6,812.50, payable to Hailstone Economic for consulting services, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher payable to Hailstone Economic in the amount of \$9,483.97, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher payable to Hailstone Economic in the amount of \$6,266.03, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher payable to Amazing Place, LLC. in the amount of \$735.00, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Pike County Rental Assistance Contract #57, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Pike County Rental Assistance Contract #50, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Pike County Rental Assistance Contract #49, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Housing Rehabilitation Lien, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Award Letter for CAC Birth Certificate Funding of \$47,000.00, on behalf of the District Attorney's Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Amendment to the current Memorandum of Understanding with the Children's Hospital of Philadelphia, on behalf of the District Attorney's Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the fiscal year 2022 fourth quarter payment from Pike County Emergency Medical Services Matching Grant funds to Dingman Township in the amount of \$87,200.00, Delaware Township in the amount of \$53,750.00, Blooming Grove Township in the amount of \$28,360.00, and Lehman Township in the amount of \$89,182.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the request for extension of the deadline to submit a formal Application and Business Plan (A&BP) related to the Commonwealth's offer of \$1,600,000 in Redevelopment Assistance Capital Program funding for the Forest Hall Event Center Improvement Project, RACP ME#300-3377-00 (Pending) in Milford Borough, Pike County.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Agreement for Computer Services between Government Software Services and the County of Pike, on behalf of the GIS/Tax Administration Office and the Tax Claim Bureau.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Contract for Professional Services between Preventative Aftercare and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Invoice Summary for Shohola Falls Road Bridge Preliminary Design in the amount of \$12,751.26.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Invoice Summary for Carlton Hill Road Bridge Preliminary Design in the amount of \$7,854.38.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to reappoint Cara-Jean Dougherty to the Pike County Children and Youth Advisory Board for a 2-year term ending 12/31/24.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Application for Full-Time District Attorney Annual Reimbursement as Stipulated in Act 57 of 2005, on behalf of the District Attorney's Office.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY JANUARY 18, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.