

**AGENDA**  
**WEDNESDAY, OCTOBER 18, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' MEETING**

- 1. Call to Order.
- 2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

**Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.**  
***RETIREMENT BOARD MEETING***  
**Motion to reconvene the Commissioners' Meeting.**

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- 1. Approve October 18, 2023 Agenda.
  - 2. Approve October 4, 2023 Meeting Minutes.
  - 3. Approve October 11, 2023 Conference Minutes.
  - 4. Approve payment from **GENERAL FUNDS (County Bills)** ..... \$549,483.48
  - 5. Approve payment from **BRIDGE REPAIR ACCOUNT** ..... \$4,740.91
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**PERSONNEL**

- 1. Motion to hire **CHRISTINA CUBIE** as part-time Legal Secretary in Children and Youth Services for less than 1,000 hours per year, retroactive to October 16, 2023.
- 2. Motion to hire **BRUNO RODRIGUES** as a full-time Driver in the Transportation for a 40-hour work week, retroactive to October 16, 2023, with benefits after 90 days.

***Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.***

**SALARY BOARD**

- 1. Motion to convene Salary Board.
- 2. Motion to approve the October 4, 2023 Salary Board Minutes.
- 3. Motion to set the hourly rate of **CHRISTINA CUBIE** at \$22.00 per hour, as part-time Legal Secretary in Children and Youth Services for less than 1,000 hours per year, retroactive to October 16, 2023.
- 4. Motion to set the hourly rate of **BRUNO RODRIGUES** at \$15.00 per hour as full-time Driver in the Transportation Department for a 40-hour work week, retroactive to October 16, 2023.
- 5. Motion to adjourn the Salary Board.

***Motion to reconvene the Commissioners' Meeting.***

**OLD BUSINESS**

- 1. Motion to table in general the awarding of the bid for the George Street Parking Project.
- 2. Motion to open bids for Bennett Ave Building 1 Interior Renovations Project Electrical Contract.

**NEW BUSINESS**

- 1. Motion to advertise bids for Fresh Bread and Baked Goods for the period of January 1, 2024, until December 31, 2024, on behalf of the Correctional Facility.
- 2. Motion to execute the Family First Transition Act Invoice/Claim, on behalf of Children and Youth Services.
- 3. Motion to execute the CAPP Grant-In-Aid 2023-2024 Grant Application for the period of July 1, 2023 – June 30, 2024, on behalf of the Adult Probation Department.
- 4. Motion to execute the Section 504 Plan, on behalf of the Office of Human Services.
- 5. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$1,200.00 payable to Frank DeEsch, on behalf of the Office of Human Services.
- 6. Motion to approve the 2018 CDBG Program Payment Voucher in the amount of \$1,200.00 payable to Ray Evans, on behalf of the Office of Human Services.
- 7. Motion to approve the following Human Services payment Vouchers on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$1,695.70; Emergency Rental Assistance Program 2.0 in the amount of \$69,654.76; and Human Services Development Fund in the amount of \$8,039.64.
- 8. Motion to appoint **DOROTHY Y. LEES** to the Pike County Area Agency on Aging Advisory Council for a 3-year term, expiring December 31, 2026.

**MISCELLANEOUS:**

- PennState Extension Calendar of Events
- Lights On Afterschool- Cera Alber, Director of Programs and Outreach Green Trees Early Learning Center, Inc.
- AEMT Training Expansion - Tim Knapp, OEM Director and Kyle Rohner, Operations Manager

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 1, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**PIKE COUNTY RETIREMENT BOARD AGENDA**  
**Wednesday, October 18, 2023 11:00 a.m.**  
**Pike County Administration Building**

1. Call to order.
2. Approve the October 18, 2023 Agenda.
3. Approve the September 20, 2023 Minutes.

**NEW BUSINESS**

1. Motion to approve refunds of contributions to employees no longer with the County:

a. Stuard Pozo	09/01/23	PCCF
b. Juan Tejada	09/05/23	PCCF
c. Doron Smith	09/15/23	PCCF
d. Eric Barczyk	09/17/23	PCCF
e. Linda Platt	09/21/23	D.A.
f. Scott Segera	09/22/23	C&Y
g. Alyssa Freymuth	10/03/23	Human Services
h. Jennifer Onofry	10/06/23	C&Y
i. Amanda Walker	10/06/23	Public Safety
j. Eli Devash	10/06/23	PCCF
k. Michael Severo	10/06/23	PCCF

2. Motion to approve the following invoices for payment:

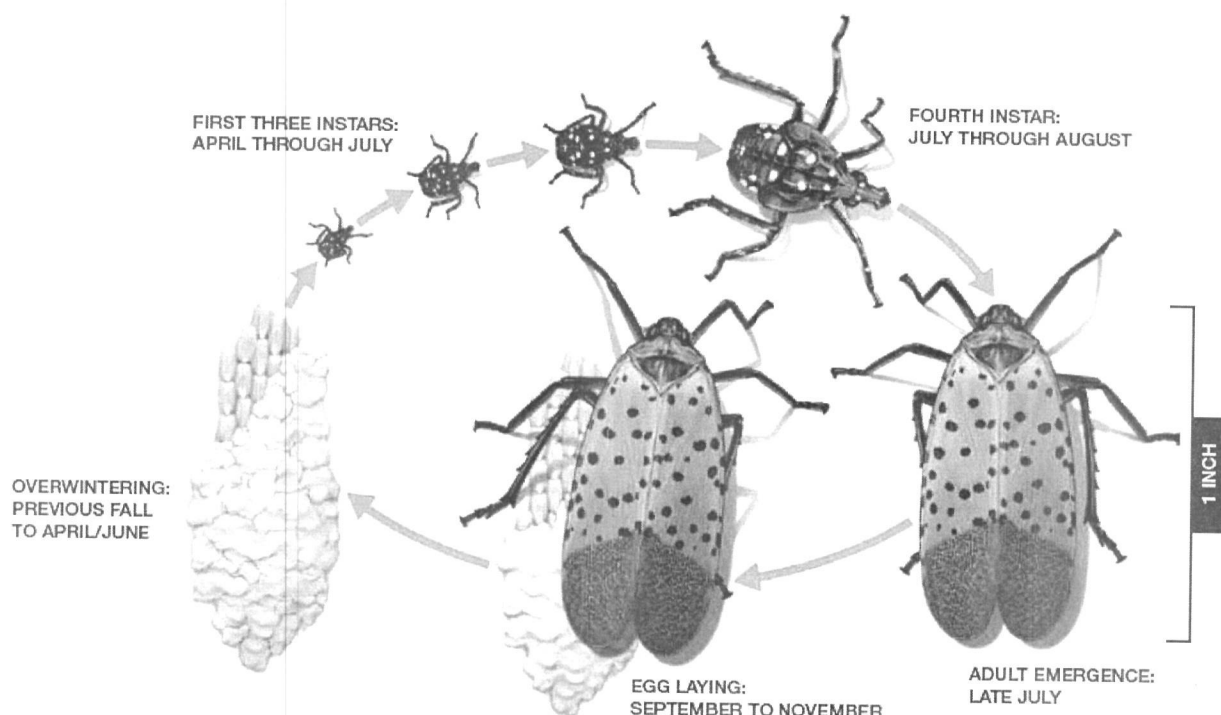
a. Korn Ferry	\$ 5,410.00	3rd Quarter Actuarial Services
b. Biondo Investment Advisors	\$48,281.19	3rd Quarter Fee Billing
c. Broadridge Matrix Trust Co	\$12,211.21	3rd Quarter Asset/Transaction Fees

**ADJOURNMENT**

# Penn State Extension Upcoming Events

## October 18, 2023

### Community Development:



Spotted lanternfly life cycle. Illustration © Emily S. Damstra.

### Spotted Lanternfly

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 or visit our website to immediately report a sighting. Please contact your local Penn State Extension office with questions on spotted lanternfly management.

Newly hatched nymphs are small (~1/8 inch) and can be hard to find, often being mistaken for small ticks or spiders. With each molt to the next instar, the nymphs roughly double in size. The first three instars are black with white spots.

To learn more about the Spotted Lanternfly (SLF) and what action you can take to stop the spread of this invasive insect, visit our website, <https://extension.psu.edu/spotted-lanternfly>.

**Remember, every adult stomped out can prevent 30-50 eggs being laid!**

### 4-H/Youth:

Adults – We NEED you!! Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you get the opportunity to determine how much time you spend and what activity you do, while 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life.

4-H is open to youth ages 5-18, unless otherwise noted.

Contact Penn State Extension in Pike County for more information on the 4-H program by calling (570) 832-2800 or send an email to the 4-H coordinator, Angela Smith, at [axs1397@psu.edu](mailto:axs1397@psu.edu).

Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

### Budgeting:

#### Your Money Matters

**Via Zoom – Thursday, October 19, 2023 (11:30 PM – 12:30 PM ET)**

No matter what someone's level of debt is, there are many strategies and resources available to control the pattern and get back on a path of financial wellness. *Your Money Matters: Debt Management* will

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.



discuss these strategies! Over-borrowing money can be a downward spiral into financial despair if not caught and controlled. Financial stress can take a toll on one's physical health, relationships, and overall wellbeing. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/your-money-matters-debt-management>.

### **Via Zoom – Thursday, October 26, 2023 (11:30 PM – 12:30 PM ET)**

Credit cards are powerful financial tools, especially for building a credit history. However, they may cause consumers to spend more than what is allowed in their budget. Credit cards can create the illusion of free money. Join *Your Money Matters: Credit Cards* to learn how to manage credit cards wisely to maintain financial health. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/your-money-matters-credit-cards>.

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## Energy:

### Renewable Energy Academy

#### **Via Zoom – Thursday, October 26, 2023 (9:00 AM – 11:45 AM ET)**

Participants of *Renewable Energy Academy: Applied Energy Efficiency for Homes and Businesses* will be able to identify common strategies for energy efficiency upgrades to a home or business, understand how to interpret the results of an energy audit report, and outline the next steps for implementing energy efficiency measures. There is a **\$10.00 registration fee** for the event, and you must pre-register by October 25, 2023. For more information or to register, visit <https://extension.psu.edu/renewable-energy-academy-applied-energy-efficiency-for-homes-and-businesses>.

## Family:

### Kinship Family Forum

#### **On Demand Webinars**

Penn State Extension collaborates with the *Clearinghouse for Military Family Readiness at Penn State* to offer Thrive resources. Visit our website [extension.psu.edu](https://extension.psu.edu) and search 'Kinship Family Forum.' You will find very informative pre-recorded classes on Kinship care – a term used for individuals that are not the biological parents of the children they are raising for whatever reason. There is no registration fee for each pre-recorded webinar.

### Thrive

#### **Via Zoom– Mondays November 6, 2023 – December 11, 2023 (6:00 PM – 7:30 PM ET)**

Everyday moments with 3- to 5-year-olds are full of adventure, fun, growth, and challenges. This developmental period comes with many parenting joys and demands. *Sprout: Thrive* is designed to support parents as they foster their preschool child's development and resiliency. Join us and peek into the daily routines of four families to see how they manage their everyday moments. There is no registration fee for the event, but you must pre-register by October 25, 2023. For more information or to register, visit <https://extension.psu.edu/sprout-thrive>.

#### **Via Zoom– Wednesdays November 8, 2023 – December 13, 2023 (6:00 PM – 7:00 PM ET)**

During adolescence, youth need their parents' attention and support more than ever. With so many changes and transitions happening during adolescence, this phase of life is a time of excitement and anxiety for both youth and their families. *Branch Out: Thrive* is designed to support your role in nurturing your adolescent as they transition from childhood to adulthood. There is no registration fee for the event, but you must pre-register by October 25, 2023. For more information or to register, visit <https://extension.psu.edu/branch-out-thrive>.

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## Food Safety:

### ServSafe

*ServSafe Food Safety Program* is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the *ServSafe® Food Protection Manager Certificate*. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. There is a **\$165.00 fee** to take the course and you must pre-register. For more information or to determine the closest class location and dates, visit <https://extension.psu.edu/servsafe>.

## Cooking for Crowds

**In Person – Thursday, November 2, 2023 (6:00 PM – 9:00 PM ET)**

Preparing food in large quantities is different than food preparation in the home. *Cooking for Crowds: A Volunteer's Guide to Safe Food Handling* webinar program helps non-profit organizations and their volunteers understand the risks involved with preparing large volumes of food and the important food safety practices that need to be implemented to ensure a safe event. Access to the live webinar, as well as the ingredient/supply list will be provided in the registration email. There is a **\$5.00 registration fee** for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/cooking-for-crowds-webinar>.

## Gardening:

### Master Gardeners

*Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events.

Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter at <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening>. By entering your email, you consent to receive communications from Penn State Extension – view the [privacy policy](#).

### Orchids for Everyone

The *Orchids for Everyone* webinar series, a collaboration with Master Gardeners and the American Orchid Society, will answer many of your orchid questions for both indoor and outdoor growing. Each of the six sessions covers a different topic and includes a Q&A session following the presentation.

**Via Zoom– Wednesday, November 1, 2023 (7:00 PM – 8:15 PM ET)**

The Orchidaceae Family is one of the oldest families of flowering plants, appearing sometime in the Late Cretaceous Period. In *Orchids for Everyone: Introduction to Orchids*, we will explore orchid physiology and what makes an orchid an orchid, terminology, growth, and care instructions, as well as learn some trivia and fun facts. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/orchids-for-everyone-introduction-to-orchids>.

**Via Zoom– Tuesday, November 7, 2023 (7:00 PM – 8:15 PM ET)**

Selecting the right plant for the right place is the key to success with orchids and other houseplants. There are so many to choose from at the grocery stores, box stores, online, and at orchid shows. *Orchids for Everyone: The Most Popular Orchid Genera and How to Identify Them* will identify the most popular genera of orchids available and provides a basic overview of some growing and care concerns for each. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/orchids-for-everyone-the-most-popular-orchid-genera-and-how-to-identify-them>.

**Via Zoom– Wednesday, November 15, 2023 (5:00 PM – 6:15 PM ET)**

One of the most feared tasks of newer growers is repotting! Have no fear; *Orchids for Everyone: How to Repot, Divide, and Mount Orchids* will demonstrate how to repot various genera of orchids and when you can make a division. Many orchids do great mounted, and we will also show the best ways to mount an orchid. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/orchids-for-everyone-how-to-repot-divide-and-mount-orchids>.

### Nature Enclosed: Build a Terrarium!

**In Person – Saturday, November 4, 2023 (12:00 PM – 2:00 PM ET)**

**Middle Smithfield Community and Cultural Center – East Stroudsburg, PA**

Explore the enchanting world of terrariums in this hands-on workshop presented by the Master Gardeners of Monroe County. While constructing your own half-gallon mini ecosystem, learn the art and science of assembling and caring for terrariums and Earth's carbon, water, and oxygen cycles. All necessary materials are provided. Unleash your imagination and take home a low-maintenance garden! There is a **\$35.00 registration fee** for the event, and you must pre-register by October 28, 2023. For more information or to register, visit <https://extension.psu.edu/nature-enclosed-build-a-terrarium>.

## Second Saturday Gardening Series

### On-Demand Webinars

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Second Saturday Gardening Series.' You will find very informative pre-recorded classes on composting, enjoying holiday plants, nature in autumn, winter sowing, pollinators, house plant propagation, seed starting, pruning, etc.

There is a **\$10.00 registration fee** for each pre-recorded webinar.

\*\* Planting for Pollinators in Sun and Shade

Available until 03/14/24

## Green Industry Update Series

### On-Demand Webinars

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Green Industry Update.' You will find very informative pre-recorded classes on invasive species, pest management (including - but not limited to - spongy moths, mosquitos, ticks, etc.), noxious weeds, pesticide safety, pond management, etc.

The following pre-recorded webinars require a **\$10.00 registration fee** to access them:

\*\* Invasive Weed Identification Trivia

\*\* Understanding & Managing Noxious Weeds in PA

\*\* Greenhouse & Interior Plantscape Pest Management

\*\* Unusual Plant Pests in PA

\*\* Powdery Mildew Review and Environmental Stressor on Landscape Plants

\*\* Spongy Moth in PA

The following pre-recorded webinars require a **\$15.00 registration fee** to access them:

\*\* Core Pesticide Safety Topics

\*\* Mosquito & Tick Management

\*\* Leaf Feeding Beetles & Tree Disease Update

\*\* Aquatic Plants and Pond Management

**All the webinars in the *Green Industry Update Series* are available until 12/23/2023.**

**Certification credits may be available, depending on the webinar!**

## Know your Natives Series

### On-Demand Webinars

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Know your Natives.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

\*\* Under-Appreciated Plants

Available until 11/28/23

- There is a **\$5.00 fee** to access this pre-recorded webinar.

\*\* Container Gardens

Available until 04/28/24

- There is a **\$10.00 fee** to access this pre-recorded webinar.

## Health:

## Strategies for Building Child Vaccine Confidence

**Via Zoom – Thursday, October 26, 2023 (6:30 PM – 7:30 PM ET)**

Join us for a free session where you can gain confidence as an early childhood professional, learning how to communicate effectively with families to address their concerns and promote the importance of childhood vaccinations. Families can benefit from receiving information and support from their early childhood education professionals, even when vaccinations are required for children enrolled in licensed ECE programs. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/strategies-for-building-child-vaccine-confidence>.

## Mental Wellness Series

**Via Zoom – Monday, October 30, 2023 (12:00 PM – 1:00 PM ET)**

Join us for the *Mental Wellness Series: Helping Others in Distress* to learn how to help family, friends, co-workers, and neighbors who are expressing the signs and symptoms of distress. Learn the strategies to approach someone in distress and self-care tips to reduce stress in ourselves and others. These

challenging times are motivators to reach out a helping hand to those who need it. There is no registration fee for the event, but you must pre-register by October 29, 2023. For more information or to register, visit <https://extension.psu.edu/mental-wellness-series-helping-others-in-distress>.

**Via Zoom – Monday, November 6, 2023 (12:00 PM – 1:00 PM ET)**

Due to challenging times, stress, anxiety, depression, and related disorders are on the rise. During the *Mental Wellness Series: Emotional Overload* you will learn how to identify signs of stress and be taught strategies to reduce symptoms of anxiety and depression, including the practice of self-directed cognitive behavioral therapy. You will learn to change your pessimistic thinking into positive and productive thoughts. There is no registration fee for the event, but you must pre-register by November 3, 2023. For more information or to register, visit <https://extension.psu.edu/mental-wellness-series-emotional-overload>.

**Understanding Alzheimer's and Dementia**

**Via Zoom – Monday, November 6, 2023 (12:00 PM – 1:00 PM ET)**

Penn State Extension is partnering with the Alzheimer's Association® to provide: *Understanding Alzheimer's and Dementia*, an educational webinar that provides a general overview of Alzheimer's disease and dementia. There is no registration fee for the event, but you must pre-register by November 3, 2023, or November 6, 2023. For more information or to register, visit <https://extension.psu.edu/mental-wellness-series-helping-others-in-distress>.

**Mental Health First Aid**

**Via Zoom – Tuesday, November 7, 2023 (12:45 AM – 4:00 PM ET)  
and Wednesday, November 8, 2023 (8:45 AM – 12:00 PM ET)**

The impact of mental health challenges in the United States is increasing. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's *Mental Health First Aid* course. Individuals will learn the purpose of Mental Health First Aid (MHFA), common signs and symptoms, and be taught the importance of early intervention and what the appropriate steps are of the MHFA Action Plan. There is a **\$35.00 registration fee** for the event, and you must pre-register by October 25, 2023. For more information or to register, visit <https://extension.psu.edu/adult-mental-health-first-aid>.

**Via Zoom – Tuesday, November 14, 2023 (12:45 AM – 4:00 PM ET)  
and Wednesday, November 15, 2023 (8:45 AM – 12:00 PM ET)**

*Mental Health First Aid for Adults Working with Youth* is designed to teach adults who regularly interact with young people how to provide initial support to youth experiencing mental health or addiction challenges and assist them in finding the help and care they need. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's Youth Mental Health First Aid (MHFA) course. A certificate will be available online after completion of the course. There is a **\$35.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/mental-health-first-aid-adults-working-with-youth>.

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**Land:**

**Smart Urban Forestry**

**Via Zoom – Tuesday, October 31, 2023 (12:00 PM – 1:15 PM ET)**

Researchers expect temperatures and moisture levels in Pennsylvania to rise across all seasons over the next century. Join us as our own Julianne Schieffer discusses how urban forest managers can use climate models to prepare resilient and thriving urban and community landscapes. There is no registration fee, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/smart-urban-forestry-to-meet-pennsylvanias-climate-challenges>.

**Advice from the Woods**

**Via Zoom – Wednesday, November 8, 2023 (12:00 PM – 1:00 PM ET)**

*Advice from the Woods: Ask Our Experts* will involve a panel of Forestry and Wildlife Extension Educators and Faculty tackling participant-submitted or commonly asked questions and scenarios as a team. This is an opportunity to hear multiple informed perspectives to help you gain a better handle addressing or solving an issue. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/advice-from-the-woods-ask-our-experts>.



## Land Use Webinar Series

**Via Zoom – Wednesday, November 15, 2023 (12:00 PM – 1:15 PM ET)**

The *Land Use Webinar Series*, partnered with the Pennsylvania Chapter of the American Planning Association (PA-APA), is a series of monthly sessions that present in-depth information on land use topics affecting the communities of Pennsylvania. This series benefits those involved in decision-making processes regarding using or preserving natural resources. For more information or to register, visit <https://extension.psu.edu/land-use-webinar>.

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## Leadership:

### Hiring and Retention – Facilitating Meetings/Managing Time

**Via Zoom – Tuesday, November 14, 2023 (10:00 AM – 11:30 AM ET).**

*Facilitating Meetings and Managing Your Time* will relay information to the attendees about improved facilitation skills, which will help meetings and projects stay on track. This webinar will also cover personal time management strategies to help leaders manage multiple priorities. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/hiring-and-retention-facilitating-meetings-and-managing-your-time>.

## Water:

### Water Cooler Talk

**Via Zoom – Wednesday, October 25, 2023 (1:00 PM – 2:00 PM ET).**

Concentrated flow paths, CFPs, are high convenances of surface runoff that negatively impact soil and water quality. Biochar, a black carbon source, may have the potential to help mitigate the CFPs through its impact on soil physical and chemical properties. *Water Cooler Talk: Biochar Impact on Soil Infiltration Rates* participants will hear from graduate student Brian Morris on his research on biochar application within agronomic systems affected by concentrated flow paths. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/water-cooler-talk-biochar-impact-on-soil-infiltration-rates>.

### Sources of Information for Well/Spring Owners

**Via Zoom – Wednesday, November 1, 2023 (1:00 PM – 2:00 PM ET).**

How much do you know about your private water supply? There is a great deal of information available for private water system owners, but knowing where to look can be overwhelming. *Sources of Information for Well and Spring Owners* will introduce a variety of resources available for finding out information that can help you to better manage your private water supply. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/sources-of-information-for-well-and-spring-owners>.

### Nitrogen in Groundwater

**Via Zoom – Wednesday, November 8, 2023 (1:00 PM – 2:00 PM ET).**

*Nitrogen in Groundwater - Where Does it Come from and What are the Health Risks* will discuss why nitrogen is frequently found in private wells across the Commonwealth, the potential health hazards it poses, and the steps private wells owners can take to minimize their risks. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/nitrogen-in-groundwater-where-it-comes-from-and-health-risks>.

### Water Testing (Drinking & Lake/Pond)

Penn State offers drinking water, as well as lake/pond water, testing kits through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit <http://extension.psu.edu/natural-resources/water>, or call us at (570) 832-2800.

### Water Webinar Series

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Water Webinar Series.' The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! There is no registration fee for this event, but you must pre-register.

**RETIREMENT BOARD**  
**Wednesday, September 20, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron, Chief Clerk Gromalski, and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene the Retirement Board Meeting.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the September 20, 2023 Agenda.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the August 16, 2023 Minutes.

**VOTE:** All members voted "aye". Motion carried.

Under **NEW BUSINESS**, the following presentations were made:

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve refunds of contributions to employees no longer with the County:

a. Melissa Walsh	07/25/23	Public Safety
b. Everett Jean	08/16/23	PCCF
c. Jennifer Wormuth	08/17/23	PCCF
d. Stacie Caproni	08/18/23	C&Y
e. Jacob Rosa	08/24/23	PCCF
f. Ihor Manik	08/24/23	PCCF
g. Jason Heise	08/28/23	PCCF
h. Brittany Viola	09/15/23	PCCF

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following retirements:

a. Candace Howard	01/01/23	vested 07/15/02
b. James D'Uva	08/25/23	PCCF

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

**VOTE:** All members voted "aye". Motion carried.

Retirement Board Meeting adjourned.

### **Wednesday, October 4, 2023**

The first regular meeting of October, 2023 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.

#### ***Public Comments/Questions concerning today's agenda-none.***

Commissioner Osterberg announced that before we can approve the Agenda we have to make an Amendment on here to include an item under New Business, it will be (item) number 15; Motion to authorize the Chairman to execute the ALOA Security Professional Associates Inc. Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to amend today's Commissioners' Meeting Agenda to include an additional item under New Business.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the October 4, 2023, Agenda, as amended.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the September 20, 2023, Commissioners' Meeting Minutes. (Commissioner Osterberg abstained due to his absence.)

**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the September 27, 2023, Commissioners' Conference Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUNDS (County Bills)**, in the amount of **\$1,041,723.36**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

#### **PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired the following individuals as full-time Correctional Officers, for the Correctional Facility, for a 40-hour work week, effective October 10, 2023, with benefits after 90 days: **KIMBERLY CURULLI, BROOKE GUNDERMAN, AND JUAN RODRIGUEZ.**

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired **JOHN PHRANER** as full-time Administration Clerk for the Correctional Facility, for a 40-hour work week, effective October 10, 2023, with benefits after 90-days.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to create the position of temporary part-time Accounts Clerk for the Correctional Facility, for less than 1,000 hours per year.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired **KATHLEEN CRONIN** as temporary part-time Accounts Clerk for the Correctional Facility, for less than 1,000 hours per year, retroactive to September 20, 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **JAMIE WAGENHOFFER** to Assistant District Attorney III in the District Attorney's Office, effective October 23, 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to create the position of Justice Opioid Resource Coordinator in the District Attorney's Office for a 37.5- hour work week.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **AMANDA WALKER** as part-time Dispatcher for the 911 Center, for less than 1,000 hours per year, effective October 7, 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to transfer **DAWN SCHREPPPEL** from the Correctional Facility to Dispatcher Trainee for the 911 Center, for a 40-hour work week, effective October 16, 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to create a part-time Legal Secretary

position in the Office of Children & Youth Services, for less than 1,000 per year with no benefits.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **NICHOLAS MCINTYRE** as Special Counsel for Children & Youth Services, retroactive to October 2, 2023, with benefits after 90 days.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to appoint **JASON OHLIGER** as Special Counsel for Children & Youth Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

*Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting. A Salary Board Meeting was held. Motion to adjourn the Salary Board Meeting and reconvene the Commissioners' Meeting.*

#### **OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to award bids for the purchase of Groceries and Frozen Foods for the period of November 1, 2023, to February 28, 2024, on behalf of the Correctional Facility, to Mivila in the amount of \$183,507.39; Sysco in the amount of \$41,521.87, and Bernard in the amount of \$15,194.20.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to award bids for the 2023-24 Winter Maintenance of County Roads to Lattimore Construction.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to open bids for the George Street Parking Project.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Solicitor Farley announced there are two bids and opened them. The first one is from High Point Electrical, total lump sum bid amount \$73,040.00; and the other is Tony's Concrete Construction, total lump sum bid without the contingencies \$356,250.00, with the contingencies \$368,250.00, that's for the concrete. I will ask that the award be tabled to be reviewed by the engineer. Commissioner Osterberg asked if that includes the paving? Solicitor Farley answered I guess, sidewalks, concrete, yes.

Reporter Preston Ehrler asked Commissioner Osterberg what's the George Street Parking Lot Project? Commissioner Osterberg answered right on the corner here of West George Street and Broad Street. Chief Clerk Gromalski added actually it's behind it. Reporter Ehrler asked you're paving it? Commissioner Osterberg answered yes.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to table the awarding of bid for the George Street Parking Project until October 18, 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

#### **NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-37 Domestic Violence Awareness Month, October 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Waldron read Resolution No. 23-37 aloud.

Commissioner Osterberg said there are representatives here today from VIP (Victims' Intervention Program), thank you for all you do. This is an important topic, unfortunately, that we have to face as do many communities as we have here in Pike County, and we appreciate all you do to take care of the needs of those individuals.

Chelsea Falotico of VIP said thank you, and you guys see us here all the time. Sadly, we're still here, our moms are here, our grandmothers are here and, I fear that we will continue to be here until you are long away from us, but every year when we come, we always bring something educational for the community and you. I thought we would change it up a little bit and talk about what you guys you do and the importance of your work. Every year we talk about how important our work is, and what we do, but I want you to understand the impact that you have by reading these Proclamations. We know that Proclamations don't change the law. You're not writing anything into law today, but what they do is help us spread awareness about certain topics that are important to us and our community. They give us the opportunity to educate you and the public on these topics and it's your opportunity to show support for the public that you serve. More importantly, Proclamations, by reading and signing a Proclamation, you're setting a very clear message to survivors who are affected by these issues that you care. Whether it be domestic violence, trafficking, rape, hate crimes or any other form of violence by reading and acknowledging Proclamations that come across your desk, you are telling the people who live in your community that you care about them – you unconditionally care about them. You care about their happiness and their safety and their quality of life. You are there to stand up against violence, hatred and bullies and you're telling people, your people who voted you into office, that you care about them unconditionally. You're telling people who have visually gone unseen, unheard, and unrecognized that you in fact do see them, you hear them, and you recognize what they're going through and the unfairness of it. Whether they think, act, vote or love like you, you believe that they deserve respect and safety, because they do, we are all humans. Can you imagine the message you'd be sending if you didn't sign these Proclamations? Thank you for caring about our community and the people that we serve and our agency as a whole. Thank you for acknowledging these survivors, we hope you continue to do this for us and for all other



agencies that come seeking your help and support.

The Commissioners thanked Chelsea Falotico and Commissioner Schmalzle added to keep up the good and hard work. Commissioner Waldron added that they will never get tired of you coming here, it would be great if there was a day where you didn't have to, but I also think it's important for you to point out all the communities being affected by this. The other thing we've come to realize is the increase of attitude of hate against certain communities has poisoned the area because it makes it almost okay to do hate crimes and possibly worse. Obviously, you focus on intimate relationships being also a danger and that's unfortunate, but particularly for the community to be aware of the fact that it's not okay to hate. We're all in the same boat together and the more we work together, the more we can accomplish, but if we're at odds and just don't like you because who you are with or what you do, then that's really destructive in our community and we don't want that to happen.

Reporter Preston Ehrler asked where you're (VIP) located? Chelsea Falotico replied we have an office in Pike County and Honesdale, Wayne County.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-38 Mental Illness Awareness Week, October 1-7, 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Schmalzle read Resolution No. 23-38 aloud.

Commissioner Osterberg said this is important, another reason to bring awareness to this is because as I was at the walk (Suicide Prevention Walk) a couple of weeks ago when they made the statement that suicide is preventable and we need to work as a community to make sure if we have friends and neighbors that are suffering through this, that there is help out there. There shouldn't be a stigma, they're suffering from mental illness. It's a major crisis in our Nation. We don't have enough services. We ask that all the time of our State officials and our Federal officials to bring more. They're getting better at it with the 9-8-8 number now for crisis intervention and for all of those things. Before that it was very difficult for people to reach out and get the assistance that they needed. It's important that we, as a community, always make sure that individuals in our community are being helped.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-39 Breast Cancer Awareness Month, October 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Osterberg read Resolution No. 23-39 aloud.

Commissioner Osterberg said we've been notified to put this on the Agenda. Cancer is a scary thing in the world. Having been a cancer survivor myself, there's nothing scarier in the world when the doctor tells you that you have cancer. Again, a lot of the cancers out there, as long as we go to the doctor and make sure we're treated when we don't feel right, are somewhat preventable, I'm not saying all of them, but some of them such as breast cancer. If they're caught early it can make a difference in some of these lives. In my case, it happened to be bladder cancer and it was detected early on, but it was also life-changing for me, and it still is to this day. It's important that we make sure to tell our friends and neighbors that they're being treated correctly and they're going to the doctor and being aware of how their health is. This can affect your life and within one day your life is turned upside down for the rest of your life.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$37,277.43; PHARE in the amount of \$1,342.58; Human Services Development Fund in the amount of \$4,000.00; Homeless Assistance Program in the amount of \$2,000.00; and State Food Purchase Program in the amount of \$513.28.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Fund Payment Voucher in the amount of \$2,923.00, payable to Delaware Run Associates, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County Home Program Payment Voucher in the amount of \$6,000.00, payable to Frank DeEsch, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Contract Amendment for Extension Request letter, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Grant-In-Aid Award Notification/Invoice for 2023-2024 fiscal year in the amount of \$130,804.00, on behalf of the Juvenile Probation Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Title IV-D Legal Services Agreement between Sarah Wilson, Esq. and Jennifer Onofry, Esq., on behalf of the Pike County Domestic Relations Section.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Vector Security Fire Alarm Inspection three (3) year agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Department of Corrections Mutual Aid Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the PREA Auditor Consultant Services Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the fiscal year 2023 second quarter payment from the Pike County Emergency Medical Services Matching Grant fund to Matamoras Borough in the amount of \$6,050.00.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the fiscal year 2023 third quarter payment from the Pike County Emergency Medical Services Grant fund to Lackawaxen Township in the amount of \$82,712.53; Milford Township in the amount of \$15,000.00; and Dingman Township in the amount of \$88,005.60.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the ALOA Security Professional Associates Inc. Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Osterberg said just back to item 14, those are continued funds for the County Commissioners to fund the local ambulance services as you can see this continues year after year and that is what's allowing most of all of our Townships to provide adequate ambulance services to every resident in this County. Just so you know that's what actually (Items) 13 and 14 were that. There was different quarter of payments, but you can see monthly every Municipality in this County is funded through County tax dollars to help the ambulances run in this County as efficient as they're running right now as opposed to what they were doing three years ago when they were out of money. I think it's important that the residents understand – that's where some of your tax dollars are going. I think it's really well spent money to make sure that there's an ambulance ready no matter where you are in this County.

#### **MISCELLANEOUS:**

- PennState Extension Calendar of Events
- Aging Master Plan Listening Session, October 11, 2023, at 11:30 AM at Eastern Pike Senior Center in Matamoras- Lana Romeo – Lana Romeo of Pike County Area Agency on Aging was introduced. Lana Romeo said she is here to talk about the Master Plan. The purpose of the listening session is to have a conversation on a wide range of topics. These are important and interesting issues that face older people and people with disability every day. Your experience will help guide the Pennsylvania Department of Aging as it works toward developing a new Master Plan for older adults. The words Master Plan sounds like a really big deal. All it means is that there will be a public document that anyone can read that will help guide the Department of Aging along with other State agencies over the next ten years. The plan will help set priorities for new programs and improve existing programs. It may also be used to frame discussions with legislators about funding. Your participation in this process is critical so we can truly understand what older adults in Pennsylvania want and need. The situation is we all have a voice and it's extremely important that we use it. To sit next to a person and say, 'the State should do more'. If you're not going to open your mouth about it, how's the State supposed to know what you need. This is for caregivers as well, our seniors, your parents – come to this meeting on October 11<sup>th</sup>. Voice your opinion – it's extremely important. The whole State of Pennsylvania is working on this Area of Aging, they're even doing senior center groups and having meetings about it. The State really wants to know what we want to help make a senior's life better. Thank you.

Reporter Preston Ehrler asked where is that going to be? Lana said she has flyers (Matamoras Fire House) on October 11, 2023. We advise you to make a reservation because it's a free lunch! It starts at 11:30AM. Commissioner Osterberg said it is important that caregivers go and even if you think you don't need this discussion now, I can tell you that in a short amount of years, you will need this or somebody in your life will, or your parents will, and you will be that caregiver or you'll be a caregiver to a sibling. These things can occur overnight and to be a part of this is really important. You can at least hear if you don't have any suggestions of what should be done, you can hear what is being proposed and it may make you aware of what you may need in the future – it can happen overnight.

- Greater Pike Community Foundation and Human Services Office Presentation- Victims of Domestic Violence Grant – Director of Human Services, Robb Ruiz introduced himself and said he is here with Jess (Zufall) from the Greater Pike Community Foundation and we have been working together to create a program for permanent housing that's a spin off that came from Safe Haven that was an agency here in the community that decided to no longer be in existence, but gave all of their donations of money to Greater Pike Community Foundation to grow. With that came the caveat of a couple different things. Jess came to me, and we talked about what we could do together to create a program. What we (Pike County Human Services) do best is rental assistance and housing and I have a great team. We created a program to assist individuals of survivors of domestic violence to create some permanent housing. Our goal is to create a housing program and solution for survivors of domestic violence by offering assistance, rental assistance, security deposit, first month's rent and utilities. All of our information can be found on our website –[www.pikeforward.com](http://www.pikeforward.com). Our application is right online as well. Individuals can go online, fill out the application and make an appointment with our office and we can walk them through it. If you have any questions, please let me know, we are going live today.

Reporter Preston Ehrler asked about more detail as to housing, where is the housing, how are people getting into the housing? Give us more granularity. Robb Ruiz answered the housing is a rental program. We don't find the housing unless they need housing location services. We can assist and try to point them in the right direction, that's another part of my office. The assistance is the rental assistance – first month security deposit, that is an opportunity for individuals to get out of the situation they might be in or create or start a brand-new life. However, they decide on what they want to do. We're just creating an opportunity for a specific population that needs assistance - another funding bucket, another tool in our toolbox, another opportunity.

Reporter Prest Ehrler asked Safe Haven offered 24/7 place for people to come, are you going to evolve into something like that, can you see that happening? Robb Ruiz replied that's not our department, that's not our issue. Commissioner Osterberg added that VIP came into place after Safe Haven went out. I don't think they have what Safe Haven had over on 8<sup>th</sup> Street. That hasn't been in existence for a long time. After they moved to over here, they closed that. Commissioner Waldron said I think it's a great program. Obviously, one of the things that came up in the reading of the Proclamation is being economically disadvantaged, I've got to get out of this situation, but how am I going to make that work? The idea that you can front money to get them into a location until they can get more established is really good. Robb Ruiz said that is one of the things we see all the time in our office, this exact issue. We're just having some money to address it. Another point I want to make is that there is absolutely no administration money coming out of this program with our office. We partnership with the Greater Pike Foundation, my office and the Commissioners' approval and support on this. We're not taking any administration money, we're just here to help the community and do the best that we can. Jessica Zufall added that from the Foundation's perspective, when I came on and learned about Safe Haven's Legacy Fund that was in place and money just sitting there, I reached out to Stephanie (Everson) and I presented at one of her meetings and opened it up that anybody working with this and looking for funds to reach out and people did. Human Services, VIP and Family Promise are all recipients of the micro grants. We put in place a way to collect data and information so that I can, in turn, write more grants to get more funding for what they're doing. That's the goal. Commissioner Waldron added that making lawyers that deal with domestic relations matters aware of this, sometimes somebody contacts them and says I need help, but I don't really have money. That makes it hard to say 'I'm just going to solve your problem for you'. If they knew there was a resource there, obviously VIP can pass that word on, but I think it might be helpful. It's easy for us to get that out, and I think we should.

## **PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 18, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**Commissioners' Conference Minutes**  
**Wednesday, October 11, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**GENERAL FUND (County Bills) ..... \$270,987.92**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**HEALTH INSURANCE FUND ..... \$24,295.73**

**VOTE:** All members voted 'aye'. Motion carried.

**OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Delaware Water Gap National Recreation Area Special Use Permit for the Creek Road Underpinning Project.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County 2024 Schedule of Holiday Closings.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Whole Home Repair in the amount of \$353.75; Human Services Development Funds in the amount of \$1,000.00; and PHARE in the amount of \$6,836.23.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Payment Voucher payable to Hailstone Economic, LLC in the amount of \$125.00, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2021 CDBG Program Payment Voucher payable to Hailstone Economic, LLC in the amount of \$2,582.50, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County Home Program Payment Voucher payable to Frank DeEsch in the amount of \$600.00, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Award Letter for the Special Victim Advocate Program- SVAP 2023, on behalf of the Children Advocacy Center.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Third Amendment to Equipment Maintenance Agreement between Tu-Way Mobile Communications, INC., d/b/a TuWay Communications and the County of Pike, on behalf of the 911 Center.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Agreement for Information Technology Products and Services Amendment 1 between Avenu Enterprise Solutions, LLC, and the County of Pike, on behalf of the Recorder of Deeds Office.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Services Proposal between RxTalents, LLC and the County of Pike, on behalf of the Office of Human Resources.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 18, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.**