

AGENDA
WEDNESDAY, NOVEMBER 1, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve November 1, 2023 Agenda.
 2. Approve October 18, 2023 Meeting Minutes.
 3. Approve October 25, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$319,689.04**
 5. Motion to approve exonerations as presented by Gina Rios, Tax Claim Bureau Director, for 96 properties sold out of the County Repository between April and July 2023.
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PERSONNEL

1. Motion to hire **CARMEN RIGAUD** as full-time clerk in the Prothonotary's Office for a 37.5-hour work week, effective November 6, 2023, pending drug test results, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **JUSTYN PHRANER** as full-time Assistant Director of Food Service for the Correctional Facility, for a 40-hour work week, effective November 13, 2023, with benefits after 90 days.
3. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility for a 40-hour work week, effective November 13, 2023, with benefits after 90 days: **SABRYNA RYAN; RALPH STANCZUK; AND MICHAEL SUTTON.**
4. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Food Production Supervisors for the Correctional Facility for a 40-hour work week, effective November 13, 2023, with benefits after 90 days: **MARINA CASE AND PATRICIA WHITE.**

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve October 11 and October 25, 2023 Salary Board Minutes.
3. Motion to set the hourly rate of **CARMEN RIGAUD** at \$12.75 per hour, as full-time clerk in the Prothonotary's Office for a 37.5-hour work week, effective November 6, 2023, pending drug test results.
4. Motion to set the hourly rate of **JUSTYN PHRANER** at \$26.00 per hour, as full-time Assistant Director of Food Service for the Correctional Facility for a 40-hour work week, effective November 13, 2023.
5. Motion to set the hourly rate of the following individual at \$25.46 per hour, as full-time Correctional Officers for the Correctional Facility for a 40-hour work week, effective November 13, 2023: **SABRYNA RYAN; RALPH STANCZUK; AND MICHAEL SUTTON.**
6. Motion to set the hourly rate of the following individuals at \$20.00 per hour, as full-time Food Production Supervisor for the Correctional Facility for a 40-hour work week, effective November 13, 2023: **MARINA CASE AND PATRICIA WHITE.**
7. Motion to adjourn the Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to award bids for the Re-Bid Bennett Ave Building 1 Interior Renovations Project (EC) to North End Electric in the amount of \$220,000.00.

NEW BUSINESS

1. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$300.00 and PHARE in the amount of \$3,511.22.
2. Motion to approve the 2018 CDBG Program Payment Voucher payable to Ray Evans in the amount of \$1,409.60, on behalf of the Office of Human Services.
3. Motion to approve the 2018 CDBG Program Payment Voucher payable to Recorder of Deeds in the amount of \$58.75, on behalf of the Office of Human Services.
4. Motion to approve the 2021 CDBG Program Payment Voucher payable to GateHouse Media in the amount of \$527.92, on behalf of the Office of Human Services.

5. Motion to approve the Pike County Home Program Payment Voucher payable to GateHouse Media Pennsylvania Holdings, Inc., in the amount of \$151.56, on behalf of the Office of Human Services.
6. Motion to approve the Pike County Home Program Payment Voucher payable to Frank DeEsch in the amount of \$600.00, on behalf of the Office of Human Services.
7. Motion to authorize the Chief Clerk to execute the Pitney Bowes State and Local Fair Market Value Lease Agreement.
8. Motion to execute the Purchase of Service Agreement between Summit School, Inc., and the County of Pike, on behalf of Children and Youth Services.
9. Motion to execute the Purchase of Service Agreement between Community Specialist Corporation and the County of Pike, on behalf of Children and Youth Services.
10. Motion to authorize the fiscal year 2023 third quarter payments from the Pike County Emergency Medical Services grant funds to Palmyra Township in the amount of \$65,000.00; Delaware Township in the amount of \$53,750.00; Blooming Grove Township in the amount of \$2,578.16; Lehman Township in the amount of \$93,368.20; and Porter Township in the amount of \$8,000.00.
11. Motion to adopt Resolution No. 23-42, Supporting Operation Green Light for Veterans, November 2023.

MISCELLANEOUS:

- PennState Extension Calendar of Events
- Court Appointed Special Advocates (CASA) program update, Dawn Allison, Executive Director.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 15, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.