

**AGENDA**  
**WEDNESDAY, NOVEMBER 15, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' MEETING**

- 1. Call to Order.
- 2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY’S AGENDA**

**Motion to recess the Commissioners’ Meeting to hold a Retirement Board Meeting.**  
***RETIREMENT BOARD MEETING***

**Motion to reconvene the Commissioners’ Meeting.**

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1. Approve November 15, 2023 Agenda.	
2. Approve November 1, 2023 Meeting Minutes.	
3. Approve November 8, 2023 Conference Minutes.	
4. Approve payment from <b>GENERAL FUNDS (County Bills)</b> .....	<b>\$599,252.76</b>
5. Approve payment from <b>ACT 13 TRANSPORTATION</b> .....	<b>\$25,450.00</b>
6. Approve payment from <b>PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND</b> .....	<b>\$160,963.00</b>

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**NEW BUSINESS**

- 1. Motion to advertise the 2024 Pike County Budget.
- 2. Motion to execute the Acknowledgement of the Commercial Line of Credit Loan Request.
- 3. Motion to authorize the Chairman to execute the Tax Anticipation Note Series 01 of 2024.
- 4. Motion to adopt Resolution No. 23-43, Tax and Revenue Anticipation Note.
- 5. Motion to adopt Ordinance No. 33-2023, as presented, authorizing, among other things, the issuance of one or more series of general obligation bonds, with proceeds thereof to be applied toward capital projects of the County, as described in the Ordinance.
- 6. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$6,192.00; Emergency Rental Assistance Program 2.0 in the amount of \$16,461.21; and Human Services Development Fund in the amount of \$5,035.30.
- 7. Motion to approve the 2018 CDBG Program Payment Voucher payable to Ray Evans in the amount of \$855.45, on behalf of the Office of Human Services.
- 8. Motion to authorize the Chairman to execute the St. Patrick Catholic Church Facility Use Agreement, on behalf of Children and Youth Services.
- 9. Motion to authorize the Chairman to execute the Municipal Assistance Program Invoice, on behalf of the Office of Community Planning.
- 10. Motion to authorize the Chairman to execute the Worker Protection and Investment Certification Form.

**MISCELLANEOUS:**

- PennState Extension Calendar of Events

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON**  
**WEDNESDAY, DECEMBER 6, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**PIKE COUNTY RETIREMENT BOARD AGENDA**  
**Wednesday, November 15, 2023 11:00 a.m.**  
**Pike County Administration Building**

- 1. Call to order.
- 2. Approve the November 15, 2023 Agenda.
- 3. Approve the October 18, 2023 Minutes.

**NEW BUSINESS**

- 1. Motion to approve refunds of contributions to employees no longer with the County:

a.	Kassidy Mercado	09/25/23	PCCF
b.	Lisa Wilson	10/11/23	Prothonotary
c.	Juan Rodriguez	10/13/23	PCCF
d.	Xavier Molina	10/15/23	PCCF
e.	Eddie Torres	10/16/23	PCCF
f.	Frances Hlavacek	10/17/23	AAA
g.	Beth Bayliss	10/20/23	C&Y
h.	Steve Galante	11/03/23	PCCF

- 2. Motion to approve the following retirements:

a.	Karen Beswick	10/11/23	Prothonotary
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- 3. Motion to approve a 1% increase for Korn Ferry actuarial services for 2024.

**ADJOURNMENT**

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING  
506 BROAD STREET  
MILFORD, PA 18337  
570-296-7613  
FAX: 570-296-6055

MATTHEW M. OSTERBERG  
RONALD R. SCHMALZLE  
R. ANTHONY WALDRON

} COMMISSIONERS



KRISTA GROMALSKI  
CHIEF CLERK  
  
THOMAS F. FARLEY, ESQ.  
COUNTY SOLICITOR

**DRAFT**  
**PIKE COUNTY, PENNSYLVANIA**  
**RESOLUTION 23-43**  
**AUTHORIZING FIVE MILLION AND 00/100 DOLLARS (\$5, 000,000.00)**  
**TAX AND REVENUE ANTICIPATION NOTE**

**WHEREAS**, the **COUNTY OF PIKE, COMMONWELATH OF PENNSYLVANIA** (hereinafter referred to as the “Local Government Unit”), anticipates receipt of current revenues for Tax Year 2024 (the, “Tax Revenues”) which are as yet uncollected; and

**WHEREAS**, the said Local Government Unit has a shortfall in and/or inadequate funds for current expenditures; and

**WHEREAS**, the said Local Government Unit has determined that it is necessary to borrow for the purpose of meeting current expenses by issuing a Tax Anticipation Note to be repaid from said anticipated Tax Revenues; and

**WHEREAS, THE DIME BANK** (hereinafter referred to as the “Bank”) has submitted to the said Local Government Unit a proposal to purchase a Tax Anticipation Note of the Local Government Unit and the Local Government Unit desires by the adoption of this Resolution to accept such proposal and authorize the issuance and sale of its tax and revenue anticipation note;

Now therefore, Be It Resolved that:

- (1) The Local Government Unit hereby authorizes the issuance of a Tax and Revenue Anticipation Note in the amount up to \$5,000,000.00 (the, “Note”) in anticipation of the receipt of current taxes and revenues to be sold at private sale.
- (2) The Note shall be redeemable at any time at the option of the officers of the Local Government Unit without penalty or premium, shall be fully registered without coupons, shall be dated at closing, bear interest at the rate of 5.32% (percent), shall mature on December 31, 2024 and shall be payable to the Bank at the Offices of the Bank, and shall be substantially in the form annexed to the resolution as Exhibit A and herby made a part of the Resolution as though fully set forth in this place.
- (3) The proposal of the Bank to purchase the Note dated October 26, 2023 is hereby accepted and shall be incorporated into the minutes of this meeting. A true and correct copy of said proposal is attached hereto as Exhibit B, and the appropriate executive officers are hereby authorized and directed to execute and deliver a duplicate original of the acceptance of said proposal to the Bank.
- (4) The Local Government Unit hereby pledges to the Bank and grants to the Bank a first lien and charge on its taxes and revenues to be received during the period when the Note is outstanding to secure the payment of the indebtedness evidenced hereby and the interest thereon.
- (5) Payment of principal and interest shall be made pursuant to the Note.
- (6) The appropriate executive officer be and hereby is authorized and directed to execute and deliver in the name of, on behalf of, and under the seal of,

the Local Government Unit, the Note in the form and containing terms described above, and the Secretary of the Local Government Unit be and hereby is authorized and directed to attest the same.

- (7) The appropriate executive or fiscal officer be and hereby is authorized and directed to prepare or cause to be prepared and to file a Certificate as to Taxes and Revenues to be collected as required by Section 8128 of the Local Government Unit Debt Act. A true and correct copy of said certificate is attached hereto as Exhibit C.
- (8) The executive officers of the Local Government Unit be and hereby are authorized and directed to perform all acts which are necessary and proper for the valid issuance and securing of the Note.

**RESOLVED** this 15<sup>th</sup> day of November, 2023.

**COUNTY OF PIKE**

**BY:** \_\_\_\_\_  
**MATTHEW M. OSTERBERG, CHAIR**

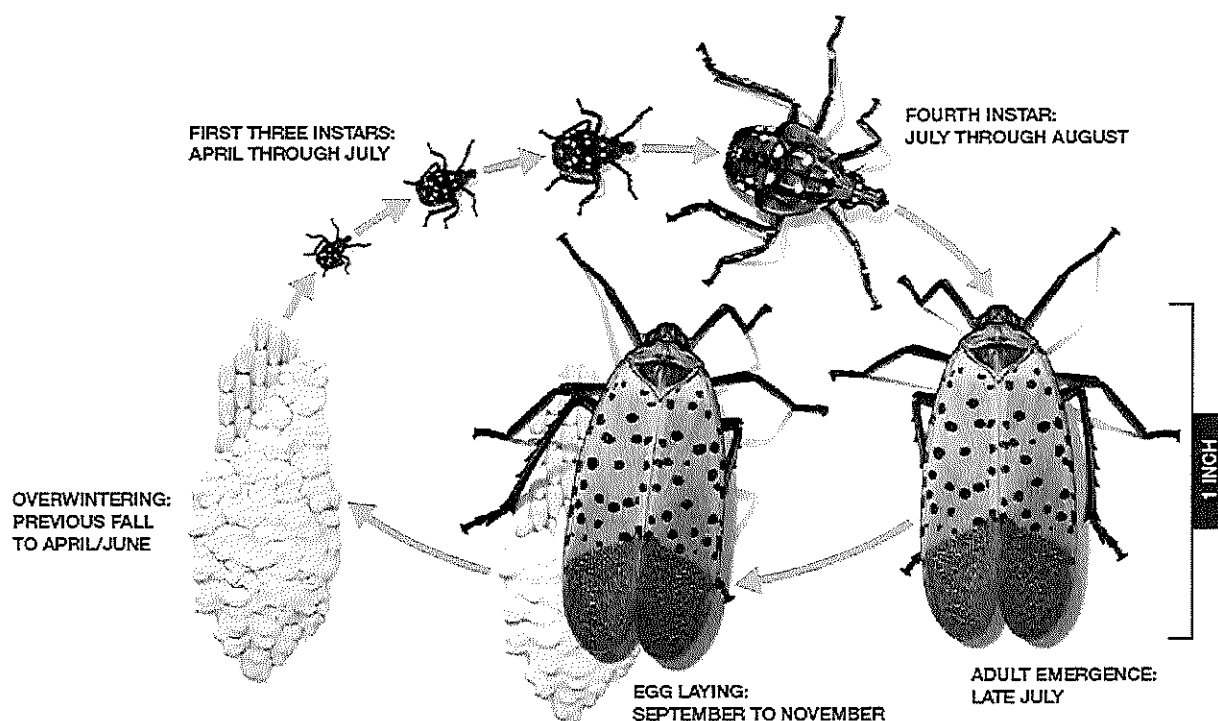
**BY:** \_\_\_\_\_  
**RONALD R. SCHMALZLE, VICE-CHAIR**

**BY:** \_\_\_\_\_  
**R. ANTHONY WALDRON, COMMISSIONER**

# Penn State Extension Upcoming Events

## November 15, 2023

### Community Development:



Spotted lanternfly life cycle. Illustration © Emily S. Damstra.

### Spotted Lanternfly

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 or visit our website to immediately report a sighting. Please contact your local Penn State Extension office with questions on spotted lanternfly management.

Newly hatched nymphs are small (~1/8 inch) and can be hard to find, often being mistaken for small ticks or spiders. With each molt to the next instar, the nymphs roughly double in size. The first three instars are black with white spots.

To learn more about the Spotted Lanternfly (SLF) and what action you can take to stop the spread of this invasive insect, visit our website, <https://extension.psu.edu/spotted-lanternfly>.

**Remember, every adult stomped out can prevent 30-50 eggs being laid!**

### 4-H/Youth:

Adults – We NEED you!! Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you get the opportunity to determine how much time you spend and what activity you do, while 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life.

4-H is open to youth ages 5-18, unless otherwise noted.

Contact Penn State Extension in Pike County for more information on the 4-H program by calling (570) 832-2800 or send an email to the 4-H coordinator, Angela Smith, at [axs1397@psu.edu](mailto:axs1397@psu.edu).

**Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.**

## Family:

### Kinship Family Forum

**Via Zoom – Wednesday, December 20, 2023 (12:00 PM – 1:00 PM ET).**

Eating healthy on a budget can be challenging, but it can be done with the help of a grocery game plan. *Healthy Eating on a Budget* will provide its' participants with tips for healthy, low-cost meals and finding the best deal. Shopping smart is critical to eating healthy on a budget. There is no registration fee for the event, but you must pre-register by December 19, 2023. For more information or to register, visit <https://extension.psu.edu/kinship-family-forum-healthy-eating-on-a-budget>.

### **On Demand Webinars**

Visit our website [extension.psu.edu](https://extension.psu.edu) and search 'Kinship Family Forum.' You will find very informative pre-recorded classes on Kinship care – a term used for individuals that are not the biological parents of the children they are raising for whatever reason.

Penn State Extension collaborates with the *Clearinghouse for Military Family Readiness at Penn State* to offer Thrive resources.

**There is no registration fee for each pre-recorded webinar.**

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## Food Safety:

### ServSafe

*ServSafe Food Safety Program* is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the ServSafe® Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. There is a **\$165.00 fee** to take the course and you must pre-register. For more information or to determine the closest class location and dates, visit <https://extension.psu.edu/servsafe>.

### Handling and Processing Deer in Areas with CWD

**Via Zoom – Monday, November 20, 2023 (12:00 PM – 1:00 PM ET).**

Chronic wasting disease is an always fatal prion disease that impacts members of the deer family (cervids) and has been found in many states and several countries. As CWD is impossible to identify solely by physical appearance, it is important that hunters know how to safely process animals in areas with CWD. Hunters and deer processors/butchers are encouraged to attend *Handling and Processing Deer in Areas with CWD* and learn safe ways to process/butcher cervids in areas with CWD. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/handling-and-processing-deer-in-areas-with-cwd>.

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## Gardening:

### Master Gardeners

*Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events.

Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter at <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening>. By entering your email, you consent to receive communications from Penn State Extension – view the [privacy policy](#).

### Green Industry Update Series

#### **On-Demand Webinars**

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Green Industry Update.' You will find very informative pre-recorded classes on invasive species, pest management (including - but not limited to - spongy moths, mosquitos, ticks, etc.), noxious weeds, pesticide safety, pond management, etc.

The following pre-recorded webinars require a **\$10.00 registration fee** to access them:

\*\* Greenhouse & Interior Plantscape Pest Management

\*\* Unusual Plant Pests in PA

\*\* Powdery Mildew Review and Environmental Stressor on Landscape Plants

The following pre-recorded webinars require a **\$15.00 registration fee** to access them:

- \*\* Core Pesticide Safety Topics
- \*\* Leaf Feeding Beetles & Tree Disease Update
- \*\* Aquatic Plants and Pond Management

All the webinars in the *Green Industry Update Series* are available until 12/23/2023.  
 Certification credits may be available, depending on the webinar!

## Know your Natives Series

### **On-Demand Webinars**

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Know your Natives.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes.

- \*\* Under-Appreciated Plants Available until 11/28/23
  - There is a **\$5.00 fee** to access this pre-recorded webinar.
- \*\* Container Gardens Available until 04/28/24
  - There is a **\$10.00 fee** to access this pre-recorded webinar.

## Managing Common Invasive Shrubs

**Via Zoom – Wednesday, November 15, 2023 (12:00 PM – 1:00 PM ET).**

Invasive species are one of the largest and growing threats to biodiversity, ecosystem health, and economies of Pennsylvania and surrounding states. During Managing Common Invasive Shrubs, participants will learn how to identify and manage shrub honeysuckle (*Lonicera* spp.), autumn olive (*Elaeagnus umbellata*), Japanese barberry (*Berberis thunbergii*), multiflora rose (*Rosa multiflora*), and privet (*Ligustrum* spp). There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/managing-common-invasive-shrubs>.

## Managing Tree of Heaven & Other Invasive Trees

**Via Zoom – Friday, November 17, 2023 (12:00 PM – 1:00 PM ET).**

Invasive species are one of the largest and growing threats to biodiversity, ecosystem health, and economies of Pennsylvania and surrounding states. At this workshop, participants will learn about how to identify and manage Tree of Heaven (*Ailanthus altissima*) as well as other invasive trees. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/managing-tree-of-heaven-and-other-invasive-trees>.

## Holiday Greens Workshop

**In Person – Saturday, November 18, 2023 (10:00 AM – 12:00 PM or 1:00 PM – 3:00 PM ET).  
 Penn State Extension Wayne County – Building Cafeteria**

Join the Master Gardeners of Wayne County at the *Holiday Greens Workshop* to make a beautiful, long-lasting holiday wreath or swag you may display all season long. Registration materials for one decoration, including greens and adornments, will be included in the workshop fee. Fresh evergreens and decorative bows will be available for an additional cost, allowing you to make more than one wreath or swag to take home. Each registrant can purchase and make a maximum of three additional items. There is a **\$15.00 registration fee** for the event, and you must pre-register by November 15, 2023. For more information or to register, visit <https://extension.psu.edu/holiday-greens-workshop>.

## Orchids for Everyone

The *Orchids for Everyone* webinar series, a collaboration with Master Gardeners and the American Orchid Society, will answer many of your orchid questions for both indoor and outdoor growing. Each of the six sessions covers a different topic and includes a Q&A session following the presentation.

**Via Zoom– Tuesday, November 21, 2023 (7:00 PM – 8:15 PM ET)**

In *Orchids for Everyone: General Orchid Care*, we will consider what you need to know to enjoy orchids in your home. Beyond that, we will present you with the basic growing information you need to keep those orchids happy and healthy so you can enjoy their flowers year after year. Growing orchids is rewarding and a lot of fun! There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/orchids-for-everyone-general-orchid-care>.

**Via Zoom– Wednesday, November 29, 2023 (7:00 PM – 8:15 PM ET)**

Prevention and early detection are key to controlling insect and disease problems in orchids. In *Orchids for Everyone: Pests, Diseases, and Troubleshooting Problems*, join the American Orchid Society Orchid Doctor for a talk about the many pests and diseases that may be targeting your orchids and other houseplants. Dr. Ron McHatton will show you how to identify, mitigate, and give solutions for the many common orchid problems. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/orchids-for-everyone-pests-diseases-and-troubleshooting-problems>.

## Via Zoom– Tuesday, December 5, 2023 (7:00 PM – 8:15 PM ET)

Pennsylvania and the Mid-Atlantic region are home to a surprising number of native orchids; most of them are threatened or endangered. *Orchids for Everyone: Native Orchids of Pennsylvania and the Mid-Atlantic Region* will employ the magic of macro-photography to provide close-up views of most of them. The program will conclude with a discussion of current threats to our native orchid flora, ongoing research/conservation efforts, and how you can help. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/orchids-for-everyone-native-orchids-of-pennsylvania-and-the-mid-atlantic-region>.

## Second Saturday Gardening Series

### Via Zoom – Saturday, November 18, 2023 (12:00 PM – 1:00 PM ET).

"Putting your garden to bed" means cleaning up what is left in your garden, packing away the things you will not need until spring, and making sure everything is ready to go when you need it. *Second Saturday Gardening Series: Putting Your Garden to Bed* will focus on lawn health, the importance of a soil test and how to read it, how to protect your plants over the winter, and much more. There is a **\$10.00 registration fee** for the event, but you must pre-register by November 17, 2023. For more information or to register, visit <https://extension.psu.edu/second-saturday-gardening-series-putting-your-garden-to-bed>.

### Via Zoom – Saturday, December 9, 2023 (12:00 PM – 1:00 PM ET).

Join Penn State Extension Master Gardeners of Montour and Northumberland County for *Second Saturday Gardening Series: Get Your Garden Ready for Winter Habitat*, a discussion on how to get your garden ready for winter habitat. Learn about simple things you can do to make your garden a cozy home for birds and beneficial insects over the winter. There is a **\$10.00 registration fee** for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/second-saturday-gardening-series-putting-your-garden-to-bed>.

## On-Demand Webinars

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Second Saturday Gardening Series.' You will find very informative pre-recorded classes on composting, enjoying holiday plants, nature in autumn, winter sowing, pollinators, house plant propagation, seed starting, pruning, etc.

There is a **\$10.00 registration fee** for each pre-recorded webinar.

\*\* Planting for Pollinators in Sun and Shade

Available until 03/14/24

## Health:

### Healthy Living for Your Brain and Body

#### Via Zoom – Monday, November 20, 2023 (12:00 PM – 1:00 PM ET).

The health of the brain and the body are connected, and now, science provides insights into how to make lifestyle choices that may help you keep your brain and body healthy as you age. Participants will learn about current research on healthy aging and brain health, reasons for taking care of yourself as you age, and practical strategies to age well. There is no registration fee for the event, but you must pre-register by November 17, 2023. For more information or to register, visit <https://extension.psu.edu/healthy-living-for-your-brain-and-body>.

### Suicide Prevention Training

#### Via Zoom – Monday, November 20, 2023 (1:00 PM – 3:00 PM ET)

Developed by the QPR Institute, this 2-hour training is designed for all people concerned about helping others with mental health and substance use challenges, regardless of their background. QPR is an emergency mental health intervention for persons considering suicide. Participants will learn skills to identify and interrupt a crisis and direct someone to proper care. There is no registration fee for the event, but you must pre-register by November 19, 2023. For more information or to register, visit <https://extension.psu.edu/qpr-gatekeeper-suicide-prevention-training>.

### Mental Wellness Series

#### Via Zoom – Monday, November 20, 2023 (12:00 PM – 1:00 PM ET)

Gain an understanding of the impacts surrounding mental health and substance use and addiction during part four of the six-part Mental Wellness complimentary webinar series. During the *Mental Wellness Series: Understanding Addiction*, we will provide a comprehensive definition of addiction, explore the intricate relationship between addiction and the brain, delve into the impact of addiction on mental health, and share the personal stories of those affected by addiction. There is no registration fee for the



event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/mental-wellness-series-understanding-addiction>.

#### **Via Zoom – Monday, November 27, 2023 (12:00 PM – 1:00 PM ET)**

Join us for the fifth installment of our six-part Mental Wellness complimentary webinar series, where you will learn valuable techniques for helping young people navigate difficult times and develop positive coping skills. *Mental Wellness Series: Fostering Mental Health in Youth* addresses the role that adults play in helping young people develop positive coping skills. Resilience-building is addressed to help a young person navigate through and grow from stressful experiences. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/mental-wellness-series-fostering-mental-health-in-youth>.

#### **Via Zoom – Monday, December 4, 2023 (12:00 PM – 1:00 PM ET)**

Join us for the final installment of our Mental Wellness complimentary webinar series, where you will learn valuable techniques for helping young people navigate difficult times and develop positive coping skills. *Mental Wellness Series: Building Resilience* defines resilience and how one can develop their own resilience. Being resilient when faced with life challenges leads to growth, hope, and learning. There is no registration fee for the event, but you must pre-register by December 3, 2023. For more information or to register, visit <https://extension.psu.edu/mental-wellness-series-building-resilience>.

### Smart Choice Health Insurance

#### **Via Zoom – Thursday, November 30, 2023 (11:30 AM – 12:30 PM ET)**

Becoming a smart consumer means making well-informed decisions about your health insurance. *Smart Choice Health Insurance Basics* is the perfect opportunity for those interested in learning more about health insurance and gaining access to valuable resources. There is no registration fee for the event, but you must pre-register by November 29, 2023. For more information or to register, visit <https://extension.psu.edu/smart-choice-health-insurance-basics>.

#### **Via Zoom – Thursday, December 7, 2023 (11:30 AM – 12:30 PM ET)**

As you enter your senior years, it's important to be aware of your health insurance options and how they change. *Smart Choice Smart Use Health Insurance – Health Insurance in Your Senior Years* will boost your confidence by explaining health insurance terms and helping you find a plan that meets your individual healthcare needs and financial situation. There is no registration fee for the event, but you must pre-register by December 6, 2023. For more information or to register, visit <https://extension.psu.edu/smart-choice-smart-use-health-insurance-health-insurance-in-your-senior-years>.

### Mental Health First Aid

#### **Via Zoom – Tuesday, December 5, 2023 (12:45 AM – 4:00 PM ET) and Wednesday, December 6, 2023 (8:45 AM – 12:00 PM ET)**

The impact of mental health challenges in the United States is increasing. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's *Mental Health First Aid* course. Individuals will learn the purpose of Mental Health First Aid (MHFA) and common signs and symptoms of mental health and substance use challenges in adults. Participants will be taught the importance of early intervention on mental health challenges and what the appropriate steps are of the MHFA Action Plan. In addition, individuals will learn what it means to be a Mental Health First Aider, as well as methods of self-care to take care of themselves. There is a **\$35.00 registration fee** for the event, and you must pre-register by October 25, 2023. For more information or to register, visit <https://extension.psu.edu/adult-mental-health-first-aid>.

#### **Via Zoom – Tuesday, December 12, 2023 (12:45 AM – 4:00 PM ET) and Wednesday, December 13, 2023 (8:45 AM – 12:00 PM ET)**

*Mental Health First Aid for Adults Working with Youth* is designed to teach adults who regularly interact with young people how to provide initial support to youth experiencing mental health or addiction challenges and assist them in finding the help and care they need. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's Youth Mental Health First Aid (MHFA) course. A certificate will be available online after completion of the course. There is a **\$35.00 registration fee** for the event, and you must pre-register by September 22, 2023. For more information or to register, visit <https://extension.psu.edu/mental-health-first-aid-adults-working-with-youth>.

### Strategies for Building Child Vaccine Confidence

#### **Via Zoom – Tuesday, December 5, 2023 (1:00 PM – 2:00 PM ET)**

Join us for a free session where you can gain confidence as an early childhood professional, learning how to communicate effectively with families to address concerns and promote the importance of

childhood vaccinations. Families can benefit from receiving information and support from their ECE professionals, even when vaccinations are required for children enrolled in licensed programs. There is no registration fee for the event, but you must pre-register by December 4, 2023. For more information or to register, visit <https://extension.psu.edu/strategies-for-building-child-vaccine-confidence>.

## 10 Warning Signs of Alzheimer's

**Via Zoom – Wednesday, December 6, 2023 (12:00 PM – 1:00 PM ET).**

Alzheimer's and other dementias cause changes in memory, thinking, and behavior that can interfere with daily life. To help you better understand the most common warning signs of Alzheimer's and what is normal aging and what is not, Penn State Extension is partnering with the Alzheimer's Association® to provide: *10 Warning Signs of Alzheimer's*. There is no registration fee for the event, but you must pre-register by December 4, 2023. For more information or to register, visit <https://extension.psu.edu/10-warning-signs-of-alzheimers-disease-webinar>.

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## Leadership:

### Hiring and Retention

**Via Zoom – Tuesday, November 28, 2023 (10:00 AM – 11:30 AM ET).**

*Hiring and Retention: Increasing Self-Awareness to Improve Relationships* will help participants identify and understand aspects of four universal patterns of thought and behavior. Participants will learn how they interact with their environment, take in information, make decisions based on personal preferences, and how they structure their world. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/hiring-and-retention-increasing-self-awareness-to-improve-relationships>.

**Via Zoom – Tuesday, December 5, 2023 (10:00 AM – 11:30 AM ET).**

*Hiring and Retention Series: Manager to Leader and Effective Communication in the Workplace* is an event that focuses on improving your leadership and communication style. Participants will learn to understand better the concept of effective communication and strategies that foster interpersonal relationships and promote self-confidence. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/hiring-and-retention-manager-to-leader-and-effective-communication-in-the-workplace>.

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## Water:

### Water Testing (Drinking & Lake/Pond)

Penn State offers drinking water, as well as lake/pond water, testing kits through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit <http://extension.psu.edu/natural-resources/water>, or call us at (570) 832-2800.

### Water Webinar Series

Visit our website, [extension.psu.edu](https://extension.psu.edu), and search 'Water Webinar Series.' The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! There is no registration fee for this event, but you must pre-register.

**RETIREMENT BOARD**  
**Wednesday, October 18, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron, Chief Clerk Gromalski, and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene the Retirement Board Meeting.

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the October 18, 2023 Agenda.

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the September 20, 2023 Minutes.

**VOTE:** All members voted “aye”. Motion carried.

Under **NEW BUSINESS**, the following presentations were made:

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve refunds of contributions to employees no longer with the County:

a. Stuard Pozo	09/01/23	PCCF
b. Juan Tejada	09/05/23	PCCF
c. Doron Smith	09/15/23	PCCF
d. Eric Barczyk	09/17/23	PCCF
e. Linda Platt	09/21/23	D.A.
f. Scott Seger	09/22/23	C&Y
g. Alyssa Freymuth	10/03/23	Human Services
h. Jennifer Onofry	10/06/23	C&Y
i. Amanda Walker	10/06/23	Public Safety
j. Eli Devash	10/06/23	PCCF
k. Michael Severo	10/06/23	PCCF

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following invoices for payment:

a. Korn Ferry	\$5,410.00	3rd Quarter Actuarial Services
b. Biondo Investment Advisors	\$48,281.19	3rd Quarter Fee Billing
c. Broadridge Matrix Trust Co	\$12,211.21	3rd Quarter Asset/Transaction Fees

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

**VOTE:** All members voted “aye”. Motion carried.

Retirement Board Meeting adjourned.

**Wednesday, November 1, 2023**

The first regular meeting of November, 2023 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.

*Public Comments/Questions concerning today's agenda-none.*

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the November 1, 2023, Agenda.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the October 18, 2023, Commissioners' Meeting Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the October 25, 2023, Commissioners' Conference Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUNDS (County Bills)**, in the amount of **\$319,689.04**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve exonerations as presented by Gina Rios, Tax Claim Bureau Director, for 96 properties sold out of the County Repository between April and July 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

#### **PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **CARMEN RIGAUD** as full-time clerk in the Prothonotary's Office for a 37.5-hour work week, effective November 6, 2023, pending drug test results, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **JUSTYN PHRANER** as full-time Assistant Director of Food Service for the Correctional Facility, for a 40-hour work week, effective November 13, 2023, with benefits after 90 days.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility for a 40-hour work week, effective November 13, 2023, with benefits after 90 days: **SABRYNA RYAN; RALPH STANCZUK; AND MICHAEL SUTTON.**

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Food Production Supervisors for the Correctional Facility for a 40-hour work week, effective November 13, 2023, with benefits after 90 days: **MARINA CASE AND PATRICIA WHITE.**

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

*Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting. A SALARY BOARD Meeting was held. Motion to adjourn the SALARY BOARD Meeting and reconvene the Commissioners' Meeting.*

#### **OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to award bids for the Re-Bid Bennett Ave Building 1 Interior Renovations Project (EC) to North End Electric in the amount of \$220,000.00.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

#### **NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$300.00 and PHARE in the amount of \$3,511.22.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher payable to Ray Evans in the amount of \$1,409.60, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher payable to Recorder of Deeds in the amount of \$58.75, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2021 CDBG Program Payment Voucher payable to GateHouse Media in the amount of \$527.92, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County Home Program Payment Voucher payable to GateHouse Media Pennsylvania Holdings, Inc., in the amount of \$151.56, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County Home Program Payment Voucher payable to Frank DeEsch in the amount of \$600.00, on behalf of the Office of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chief Clerk to execute the Pitney Bowes State and Local Fair Market Value Lease Agreement.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Summit School, Inc., and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Community Specialist Corporation and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the fiscal year 2023 third quarter payments from the Pike County Emergency Medical Services grant funds to Palmyra Township in the amount of \$65,000.00; Delaware Township in the amount of \$53,750.00; Blooming Grove Township in the amount of \$2,578.16; Lehman Township in the amount of \$93,368.20; and Porter Township in the amount of \$8,000.00.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Osterberg announced that this is the continuation of the funding of the ambulance services in the County. I want to bring something to everybody's attention. We have a fund at Greater Pike Community Foundation that is used to provide the training for people to become EMTs. We have a lot of very generous residents and businesses in this County who are the ones that help us fund that and make sure it stays sustainable. In the beginning of that program, we had people like Bill Lovejoy and Jason Ohliger's law firm, they are the ones that started that with the funding. It continues with other groups. We just got a letter, and I think it's important that we recognize these committed residents. Right now, that fund holds \$70K in it and with this letter comes and we should basically thank Arlene Quirk and Sean Burger from Keller and Williams they donated \$3,800.00. They made that commitment last year and they're going to continue that. I bring that up because I think we need to stir the other businesses and other residents to understand how important this program is. No one in this County, if they want to become an EMT, pays a dime to get the training and they don't have to go further than Blooming Grove (Township) to get that training from our training staff. I just thought it's important that that gets out because businesses that do this, do this for all of us to make sure our County stays safe. I'd like to give them a shout out because I think they deserve it!

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-42, Supporting Operation Green Light for Veterans, November 2023.

**VOTE:** Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Schmalzle read Resolution No. 23-42 aloud.

Commissioner Osterberg announced that Jesiah Schrader is the VSO (Veterans Service Officer) for the County, and he is going to give us an update on the Veterans Office. Thank you Jesiah.

VSO Jesiah Schrader thanked the Commissioners for having him today and presenting the Resolution. This is the second year that we have participated as a County. It's really nice to see the County buildings illuminated green in support of the Veterans and their families. It demonstrates that we need to meet the challenges that some of our Veterans have. It's nice that you are bringing awareness, and my office can help those Veterans. We've had a lot of growth in the last year. We are currently averaging five to six walk-ins on a daily basis to include our normal scheduled appointments. That's about doubled since a year ago.

Exactly a year ago, Karen Olsen, my Deputy Director, started today, if you see her, please wish her a happy anniversary. She has become fully accredited within this year to help administer Veterans' benefits to Veterans and their spouses. She has become a vital asset to our office and has been instrumental in obtaining benefits for Veterans and their families. In our current office, we represent 38% of our local Veterans, that's about a 3% increase from last year. We are seeing more of our Veteran population in our office.

July 2023 was the close of our monetary fiscal year and our office in Pike County increased our monthly monetary amount by \$1M. That is a total of \$8.8M that we brought back to the Veterans within our community. Another benefit that is helping Veterans in our community is our Real Estate Tax Exemption program that the Commissioners and my office created in March of 2023. This program has assisted over a dozen veterans and their surviving spouses to alleviate them of

real estate property taxes. I feel this is really important and I'm glad the Commissioners have approved those Resolutions. I testified near Philadelphia this past week in support of those Resolutions to be recognized across the Commonwealth of Pennsylvania, not just here in Pike County.

With the rapid growth that the Commissioners have recognized and seen, it is time for us to relocate. We're having a new building in Shohola we will be relocating to, hopefully before the turn of the year or the beginning of the year. This new building is much larger and suited better for our needs. It will provide space to provide classes and additional resources. We're going to have a designated professional for our Vet Center to come down and provide mental health services to our Veterans and spouses. I want to thank the maintenance crew for preparing the new office space and helping us in this seamless transition.

The Pike County Commissioners recognize and support the Veterans and I look forward to continuing working with the Commissioners to better assist our Veterans. I want to thank the Veterans for their service and wish them a Happy Veterans' Day.

Commissioner Osterberg added that the new location is also right next to Workforce Development. As you read in this Resolution, we talk about the transition for Veterans coming back from their service, they need help finding employment. They need training and that's all part of this. I think it's going to be a great space for the Veterans' services to be located. They're interconnected and I know Cindy Defebo, Workforce Development Director, is working toward developing programs to help the Veterans that come back to Pike County to transition into a better life here in Pike County.

Commissioner Waldron said he wanted to thank Jesiah for all the work he's done in the past year since we were able to lure you away and hire you in May of 2022. It's been great. We've been out in the community and all we hear is nothing but thank you, he's really doing a great job – from the Veterans and families of Veterans. We really appreciate it!

Commissioner Schmalzle told Jesiah to keep up the good work. I don't know if everybody knows this, but Jesiah is also a leader at the State level and serving his leadership here in Pike County telling everyone across the State about what we're accomplishing here in the County. Not only is there a Resolution that says we are proud of all of our Veterans, we're proud of the programs that we're offering. It's never been at a higher level than it is now and in the entire history of Pike County. Thank you for your leadership.

Meeting attendee, Kevin Holian, asked if any of our state universities give college credit, like they do in New York, for military service?

VSO Schraeder answered that when an individual exits the military there are classes they took while in service, do translate into college CEUs (Continuing Education Units) and they can use them towards their education. Depending on what they are going to school for, will determine what those benefits can be used for. Monetary wise, they have the GI Benefit which is Federal, and many schools provide the Yellow Ribbon Program.

#### **MISCELLANEOUS:**

- PennState Extension Calendar of Events
- Court Appointed Special Advocates (CASA) program update, Dawn Allison, Executive Director –

Commissioner Osterberg introduced Executive Director of CASA, Dawn Allison and she said she's going to give a little update on the progress that we've made at CASA. We are coming up on two years since we opened in Pike County. We are the CASA of Pike County Program which is Court Appointed Special Advocates. We recruit volunteers who are sworn in by the Court. They go through training and are sworn in by the Court and they are appointed to advocate for our foster children, any children in the dependency system. They are appointed to advocate for the children on a one-on-one basis which does give us a lot of time and a lot of dedication. It's very, very helpful to the Court in making recommendations and decisions on how a child should move forward. We also work hand in hand with Children and Youth Services on case planning and supporting their decisions.

Since we started in January, we have nineteen advocates that are sworn in right now. From January 2023 to September 2023, they have logged in over 1K volunteer hours and they have completed over 270 hours of additional training and provided over sixty-five reports that have been used by Judge Gaughan in Dependency Court hearings. Right now, we are serving thirty-three children and there are forty-nine children presented to the program. We do have sixteen children on our waiting list, and we are always recruiting and trying to train new volunteers. I have four new volunteers in the training program right now that will be sworn in by the Court the first week of December, so we'll be able to appoint them to more children. If anyone is interested or if you're talking to anyone that you think might be a great advocate for a child, it's between ten and fifteen hours a month, and that can change the life of a foster child. I can begin training classes at any time when there are enough volunteers, otherwise we typically would schedule one in the Spring.

The State average right now, the CASA Program normally represents 35% of the children in care and one of the last counts, Pike County was representing 80% of the children in care with the CASA Program. Unfortunately, we have more needs than we have advocates, so that fluctuates a little bit. We're probably about 70% right now, but we have seen tremendous outcomes for the children with just additional support and a one-on-one relationship. I think that we bring a lot to the table when we work with the caseworkers through Children and Youth, and it gives another set of eyes and ears to the Court to make solid decisions so these children can move toward permanency and the family can move toward healing.

In two years, we have accomplished a lot. The State is very happy with the progress that Pike County has made, and the community has been amazing. With very little outreach, we haven't done a lot of outreaches, we have some news articles and speaking engagements and the community members have just stepped up and volunteered from all directions. We are very grateful for that. Continue to spread the word, anybody that you know that would be a good advocate for a child, have them call me (570) 296-9827. Hopefully, by the end of 2024, we'll be closer to our goal of 100% of the children served.

Commissioner Osterberg thanked Dawn Allison and she thanked the Commissioners for supporting the program.

Reporter Chris Jones asked what kind of background checks do they do?

CASA Director Dawn Allison answered they do the regular clearances – FBI, State, Sex Offender, and Children and Youth run clearances. All the typical clearances and criminal checks are run. They go through extensive training. The initial training program is thirty hours and then Court observation and they are required to do an additional twelve hours a year of continuing education credits. We've done two target programs now. We just completed one that's been the public in conjunction with High Mark. We did this through PA CASA and that was with a focus on health care advocacy. Having children in the foster care system is challenging and a lot of health care needs are not met. The advocates that I have right now did additional training on a health care advocacy piece and we were able to improve a significant amount of health care being provided to the foster children.

Reporter Chris Jones asked which part is your office in this under the Court?

CASA Director Dawn Allison answered we are a County Department. Commissioner Osterberg added they are actually under the Commissioners' Office, but the direction she gets comes from, in this case I believe, Judge Kelly Gaughan through the Courts. It's not really a Department of the Court. Commissioner Waldron said it is a separate program, separate from these other agencies, but interacts a lot with Children and Youth and the Court. Commissioner Osterberg added it is listed in the whole format of the County under the Commissioners' Office, we hire and deal with all of the funding and all that.

Commissioner Osterberg announced that Mr. Jones is retiring. Chris you've done some really great work in this County, and we've benefitted from your professionalism. I've been interacting with you for as long as you've been there (Pike County Dispatch), which is twenty-seven years? Reporter Chris Jones answered yeah, twenty-six and change. Commissioner Osterberg continued, it's now time for you to retire and I think it's important that the public knows that and thank you for what you've done.

Commissioner Schmalzle also thanked Reporter Chris Jones for all of his work and during some lonely meetings, being one of the few people that joined us. We will miss you. You can continue to come.

Reporter Chris Jones responded thanks for the invitation. I got a really nice commendation from publisher Sue Lloyd, and she mentioned a lot of interesting things that you don't think about day to day when you're working. The fact that my kids spent a lot of time in the office and that I met Nikki Jones, my wife, through the office; personal things like that, that you don't really think about. Once you pull that all together, wish me well and just working on who is going to be at least an interim editor to just keep the Dispatch going. She (Sue Lloyd) also mentioned that we went through, like everybody, with COVID, the economic setbacks, we had some rival media that tried to work into our bailiwick and we survived and thrived, it's a miracle that it's still going. Commissioner Osterberg added we all know newspapers are difficult already, but it's been there for a long time. Reporter Chris Jones said you go out there and they say, 'Wow, you're still doing this, congratulations'. One fellow last year, a professor, said you're our heroes, he's a writer. That's what I'm taking with me. Thanks a lot.

The Commissioners thanked Reporter Chris Jones. Commissioner Waldron added that he always did balanced coverage too. I didn't know you that much before I became Commissioner, but it has been good working with you!

#### **PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

Meeting attendee, Gina Mancato, said she likes coming in and watching all the presentations and learning a lot about what you do, but when I'm at home and can't make it to the meetings, the recordings, I can't hear anything of what you are saying or half the time I can't hear the presentations. Can you work on something to get a better recording to put online?

Commissioner Schmalzle replied absolutely. That's good input.

Meeting attendee, Gina Mancato, asked if you could put that on the Pike County page? Not just what they record, I think that it's important that the public can hear everything.

Commissioner Schmalzle answered okay, thank you, and added that they don't go home and watch it.

Commissioner Waldron then stated that at the last public meeting a question came up about the Commissioners' commitment to follow through on some concerns that were raised back in May/June with regards to hate language going around and some, possible, threatening actions with regards to the LGBTQ community and other minority communities. We did follow through on that. I mentioned at the last meeting that I've been in contact with the State Police. They have an Office of Community Engagement, and we had a ZOOM meeting on Monday with Captain Brown and Sergeant Tim Greene, as well as two other State Troopers. They are going to come and do a presentation about concerns they do have within our community and other communities, not just Pike County, at our public meeting on December 6<sup>th</sup>. We indicated that I was asked about that by somebody from Triversity at the last meeting and I just wanted to bring that up. We're following through on that. We're not going to take any action, but we want to hear. As we tried to explain, they understand it, but this is something we can legislate or spend money on specifically, but it is something we can try to make people aware. They (PSP) agree that awareness is a good thing. I'll let them (PSP), they're the professionals if you will with regards to this issue, so we'll let them deal with it. They are going to be here on December 6<sup>th</sup>.

#### **THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 15, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**



Commissioners' Conference Minutes  
Wednesday, November 8, 2023

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda- NONE.**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to amend the Agenda to correct the number of hours worked per week for item 1 under Personnel and item 1 under Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda as amended.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**GENERAL FUND (County Bills)** ..... \$ 399,519.38

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**DEBT SERVICE** ..... \$ 2,527,570.25

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**SRCP DEBT SERVICE** ..... \$ 15,869.50

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:  
**BRIDGE REPAIR ACCOUNT** ..... \$ 30,854.29

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to appoint **MATTHEW BROWN** to the position of Assistant County Detective in the District Attorney's Office for a 40-hour work week, effective November 27, 2023, with benefits after 90 days. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **KATHY D'ANTUONO** to Administrative Assistant I for the Area Agency on Aging for a 30-hour work week, effective November 13, 2023. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

*Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.*  
**A SALARY BOARD MEETING WAS HELD**  
*Motion to reconvene the Commissioner's Conference.*

**OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to award bid for the East Sugar Mountain Road Over Little Bushkill Creek Road Posting Signage to Morgan Site Contracting for the total contract amount of \$4,192.00.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Northampton County Juvenile Detention Center and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Passavant Memorial Homes, Inc., and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Diakon Child Family & Community Ministries and the County of Pike, on behalf of Children and Youth Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$826.00; Emergency Rental Assistance 2.0 in the amount of \$24,858.04; and Human Services Development Funds in the amount of \$1,000.00.

**VOTE:** All members voted 'aye'. Motion carried.



**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Housing Rehabilitation Lien, on behalf of the Office of Human Services.

**VOTE:** All members voted ‘aye’. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners’ Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 15, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.**