

**AGENDA**  
**WEDNESDAY, DECEMBER 20, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' MEETING**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

**Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.**

***RETIREMENT BOARD MEETING***

**Motion to reconvene the Commissioners' Meeting.**

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1. Approve December 20, 2023 Agenda.
  2. Approve December 6, 2023 Meeting Minutes.
  3. Approve December 13, 2023 Conference Minutes.
  4. Approve payment from **GENERAL FUNDS (County Bills)** ..... **\$350,364.46**
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**PERSONNEL**

1. Motion to hire **STEPHANY BORGES** as a temporary Intern in the Office of Children & Youth Services, for less than 1,000 hours per year, retroactive to December 18, 2023.

***Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.***

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the December 6 and 13, 2023 Salary Board Minutes.
3. Motion to set the hourly rate of **STEPHANY BORGES** at \$10.35 per hour as a temporary Intern in the Office of Children & Youth Services, for less than 1,000.00 hours per year, retroactive to December 18, 2023.

***Motion to reconvene the Commissioners' Meeting.***

**OLD BUSINESS**

1. Motion to award bids for Fresh Bread and Baked Goods for the period of January 1, 2024, until December 31, 2024, on behalf of the Correctional Facility to Bimbo Bakeries USA, Inc. in the total annual bid amount of \$111,482.00.
2. Motion to authorize the Chairman to execute the Proposal for Special Inspection Materials Testing Services from Tectonic Engineering & Surveying Consultants, for the Bennett Ave Building 1 Renovations Project.

**NEW BUSINESS**

1. Motion to approve the revised 2024 Holiday Schedule.
2. Motion to execute the Contract Addendum between Service Access & Management, Inc. and Pike County, on behalf of Children and Youth Services.
3. Motion to authorize the Chairman to execute the A&B Door Sales & Service, Inc. Quote in the amount of \$5,604.00.
4. Motion to approve the Human Services Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance 2.0 in the amount of \$10,924.71; Human Services Development Fund in the amount of \$4,480.00; State Food Purchase Program in the amount of \$5,708.18; PHARE in the amount of \$138,797.00; and Whole Home Repair in the amount of \$16,119.66.
5. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$1,200.00, payable to Frank DeEsch, on behalf of the Offices of Human Services.
6. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$1,200.00, payable to ProSolutions LLC., on behalf of the Office of Human Services.
7. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$46.80, payable to GateHouse Media, on behalf of the Office of Human Services.
8. Motion to approve the Affordable Housing Payment Voucher in the amount of \$310.64, payable to GateHouse Media, on behalf of the Office of Human Services.

9. Motion to approve the Affordable Housing Payment Voucher in the amount of \$58.75, payable to Recorder of Deeds, on behalf of the Office of Human Services.
10. Motion to approve the 2018 CDBG Program Payment Voucher in the amount of \$15,808.75, payable to ProSolutions LLC., on behalf of the Office of Human Services.
11. Motion to execute the fiscal year 2023 fourth quarter payments from the Pike County Emergency Medical Services grant funds to Milford Borough in the amount of \$10,000.00; Milford Township in the amount of \$13,794.20; and Westfall Township in the amount of 106,970.70.

**MISCELLANEOUS:**

- PennState Extension Calendar of Events
- Kinder Morgan Community Investment Contribution
- Chamber of the Northern Poconos Leadership Group
- Fentanyl Awareness Campaign Kick-Off

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**PLEASE NOTE THE FOLLOWING FOR JANUARY 2024 MEETINGS:**

**THE REORGANIZATION MEETIGN OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON TUESDAY, JANUARY 2, 2024 AT 11:00 A.M.**

**THE FIRST MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON TUESDAY JANUARY 2, 2024 AT 11:30 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING DIRECTLY FOLLOWING THE REORGANIZATION MEETING.**