

AGENDA
WEDNESDAY, DECEMBER 6, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve December 6, 2023 Agenda.
 2. Approve November 15, 2023 Meeting Minutes.
 3. Approve November 22 and 29, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** \$218,782.97
 5. Approve payment from **BRIDGE REPAIR** \$30,854.29
 6. Approve payment from **DEBT SERVICE** \$1,500.00
 7. Motion to approve the exoneration as presented by Gina Rios, Tax Claim Bureau Director, for a property Control Number: 04-0-013872.
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PERSONNEL

1. Motion to hire **RACHEL PAVLOVSKY** as Clerk I to Magisterial District Court 60-3-03, for a 40-hour work week, effective January 2, 2024, pending drug test results. This is a replacement position.
2. Motion to promote **SUSAN DALE** to Tax Sale Associate in the Tax Claim Bureau, effective December 18, 2023. This is a replacement position.
3. Motion to change the status of **MIRIAM RIVERA** from part-time clerk to full-time Clerk in the Tax Claim Bureau, effective January 1, 2024. This is a replacement position.
4. Motion to rescind the transfer of **CHRISTINE IRWIN** from Children and Youth Services to the position of Justice Opioid Coordinator in the District Attorney's Office, effective December 11, 2023.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the November 1, 8, 22 and 29 Salary Board Minutes.
3. Motion to set the hourly rate of **RACHEL PAVLOVSKY** at \$15.00 per hour as Clerk I to Magisterial District Court 60-3-03, for a 40-hour work week, effective January 2, 2024, pending drug test results.
4. Motion to set the hourly rate of **SUSAN DALE** at \$16.00 per hour as Tax Sale Associate for the Tax Claim Bureau, effective December 18, 2023.
5. Motion to increase the hourly rate of Correctional Officer **TIONNE ATKINS** to \$27.58 per hour, effective December 5, 2023, due to the terms of the agreement between Pike County and AFSCME, District Council 87, for the completion of one (1) year of service as Correctional Officer for the Correctional Facility.
6. Motion to increase the hourly rate of the following Correctional Officers to \$30.77 per hour, effective December 27, 2023, due to the terms of the agreement between Pike County and AFSCME, District Council 87, for the completion of two (2) years of service as Correctional Officer for the Correctional Facility: **THOMAS GLOGOWSKI AND RICHARD STOKESBERRY**.
7. Motion to adjourn the Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to authorize the Chairman to execute the contract documents for the Bennett Avenue Building 1 Interior Renovations Project.
2. Motion to open bids for Fresh Bread and Baked Goods for the period of January 1, 2024, until December 31, 2024, on behalf of the Correctional Facility.
3. Motion to approve the 2024 Pike County Budget.

NEW BUSINESS

1. Motion to adopt Resolution No. 23-44, 100 Years of Extension in Pike County.
2. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$3,600.00 and PHARE in the amount of \$2,800.00.
3. Motion to approve the Affordable Housing Payment Voucher payable to GateHouse Media in the amount of \$48.74, on behalf of the Office of Human Services.

4. Motion to approve the Affordable Housing Payment Voucher payable to Delaware Run Associates in the amount of \$2,204.00, on behalf of the Office of Human Services.
5. Motion to approve the Affordable Housing Payment Voucher payable to Delaware Run Associates in the amount of \$2,923.00, on behalf of the Office of Human Services.
6. Motion to execute the County Children and Youth Social Service Programs Certification Statement for Act 148, on behalf of Children and Youth Services.
7. Motion to execute the Family First Transition Act Invoice/Claim, on behalf of Children and Youth Services.
8. Motion to authorize the Chairman to execute the Medicaid Administrative Invoice/Claim, on behalf of Children and Youth Services.
9. Motion to authorize the Chairman to execute the Shared Housing and Resource Exchange Program (SHARE) Intergovernmental Agreement between the Commonwealth of Pennsylvania, acting through the Department of Aging, and the County of Pike, on behalf of the Area Agency on Aging.
10. Motion to authorize the Chairman to execute the 2023/2024 CAPP Grant-in-Aid Program Subgrant Award Notification, on behalf of the Adult Probation Department.
11. Motion to execute Amendment No. 2 to the Electronic Monitoring Service Agreement, on behalf of the Adult Probation Department.
12. Motion to execute the Fiscal Year (FY) 2023 State Homeland Security Grant Program Grant Agreement, on behalf of the Office of Emergency Management.
13. Motion to authorize the Chairman to execute the Service Agreement between Forensic Pathology Associates and the County of Pike, on behalf of the Coroner's Office.

MISCELLANEOUS:

- PennState Extension Calendar of Events
- Pearl Harbor Remembrance Day
- Presentation by Pennsylvania State Police, Office of Community Engagement, Heritage Affairs Section

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 20, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING
506 BROAD STREET
MILFORD, PA 18337
570-296-7613
FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
R. ANTHONY WALDRON

} COMMISSIONERS



KRISTA GROMALSKI
CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

DRAFT
RESOLUTION NO. 23-44
100 YEARS OF EXTENSION IN PIKE COUNTY
DECEMBER 2023

WHEREAS, on May 8, 1914, the Smith-Lever Act was passed that funded cooperative extension at land-grant universities and on December 14th, 1923, the first meeting of the Pike County Agricultural Extension Association was held; and

WHEREAS, although the name of the organization changed throughout the years, the basic mission of Improving Lives, Communities, and Businesses through science-based Education has remained the same for the last 100 years; and

WHEREAS, 4-H has been a constant and positive activity of the Extension Service which started in 1924 with first honors being received in forestry, horticulture, and poultry and has evolved into the first 4-H program in the Commonwealth of Pennsylvania to host a 4-H summer camp dedicated to the importance of First Responders and community service; and

WHEREAS, increasing resources and expertise provided in conjunction with Penn State University and the Penn State College of Agricultural Sciences for educational programs, technology support and program management have made Penn State Extension in Pike County an invaluable resource and partner in the continued development as a resource for science based education which includes resources on private water systems, youth development, home horticulture, forestry, food safety, water quality, invasive species and pollinators for residents of Pike County; and

NOW, THEREFORE, We, the Pike County Board of Commissioners wish to recognize and commend all of the founders, council members, employees, volunteers and participants of Extension Service programs for their vision, support and guidance and further, we wish to invite all the citizens of Pike County, Pennsylvania to acknowledge and appreciate the Penn State Extension Service and all its members, both past and present, for their many contributions to Pike County, on this, the occasion of the 100th Anniversary of their founding.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

ATTEST:

R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk

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KRISTA GROMALSKI
CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

DRAFT
TAX LEVY AND APPROPRIATION RESOLUTION NO. 23-45
December 6, 2023

A RESOLUTION OF THE COUNTY OF PIKE, Commonwealth of Pennsylvania, fixing the tax rate for the year 2024 and appropriating specific sums estimated to be required for the specific purposes of the County government, hereinafter set forth, during the fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the BOARD OF COUNTY COMMISSIONERS of the County of Pike, Commonwealth of Pennsylvania:

SECTION 1: That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2024, as follows: Tax rate for general County purposes,

the sum of	(22.1) mills on each dollar of assessed valuation
or the sum of	(2.21) cents on each one hundred dollars of assessed valuation;
for debt purposes, the sum of	(2.8) mills on each dollar of assessed valuation;
or the sum of	(0.28) cents on each one hundred dollars of assessed valuation;
for S.R.C.P. purposes, the sum of	(0.09) mills on each dollar of assessed valuation;
or the sum of	(.009) cents on each one hundred dollars of assessed valuation;
for.....purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
for.....purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
for.....purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
total millage for all purposes	() mills.

SECTION 2: That a per capita tax on persons be and the same is hereby levied on all persons subject to taxation for County purposes for the fiscal year 2024, at the rate of (0) dollars.

SECTION 3: That a tax be and the same is hereby levied on all personal property within the said County subject to taxation for County purposes for the fiscal year 2024, at the rate of (0) mills on each dollar of assessed valuation, or the sum of (0) cents on each one hundred dollars of assessed valuation.

SECTION 4: That a hotel room rental tax be and the same is hereby levied on all considerations received by every operator of a hotel within the said County from every transaction of renting a room or rooms to accommodate transients for the fiscal year 2024, at the rate of (3%) per centum of each consideration.

SECTION 5: That a tax be and the same is hereby levied on all occupations within the said County subject to taxation for County purposes for the fiscal year 2024, as follows: Tax rate for general County purposes,

the sum of	() mills on each dollar of assessed valuation
or the sum of	() cents on each one hundred dollars of assessed valuation;
for debt purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
for.....purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
for.....purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
for.....purposes, the sum of	() mills on each dollar of assessed valuation;
or the sum of	() cents on each one hundred dollars of assessed valuation;
total millage for all purposes	() mills.

SECTION 6: That for the expenses of the County for the fiscal year 2024 the following amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth below, which amounts are more fully itemized in the County Budget Form on file in the office of the County Commissioners.

SECTION 7: That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed by the Board of County Commissioners this 6th day of December, 2023.

Signed: _____
Chairman of the Board

CERTIFICATION

To the Secretary of Community Affairs:

I hereby certify that the foregoing resolution is a true and correct copy of the resolution adopted by the County Commissioners of Pike County on December 6, 2023.

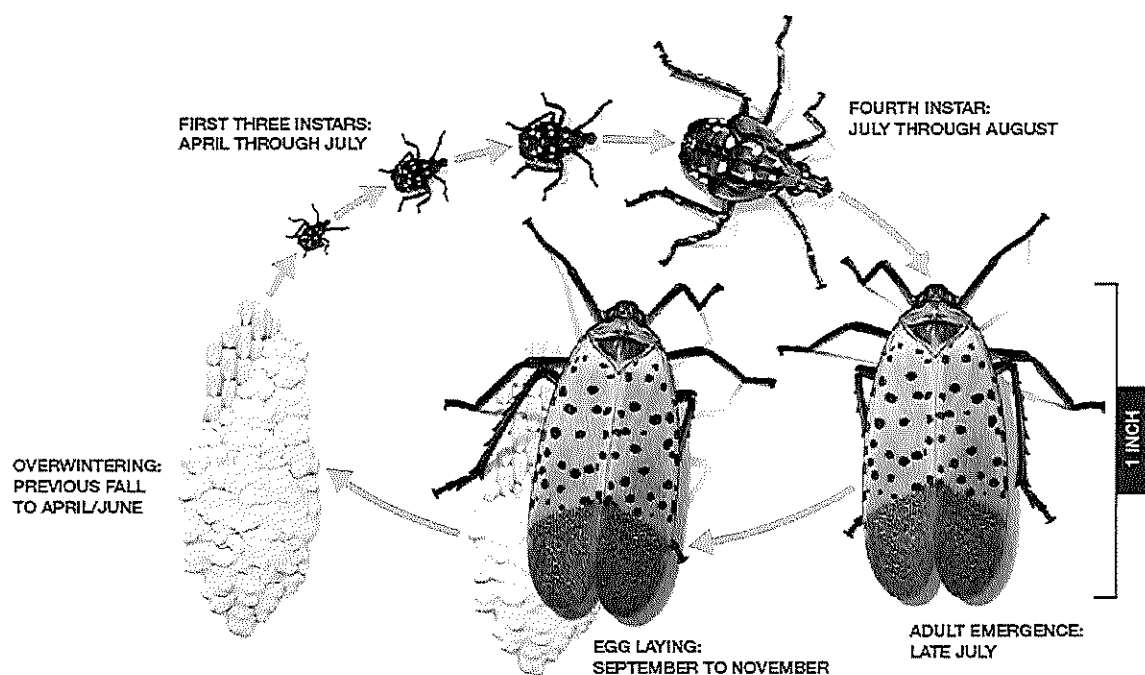
Date: December 6, 2023 Signed: _____
Chief Clerk to Commissioners

Note to County Clerk: If the budget is adopted by the Commissioners or Council in a form which differs from the foregoing, kindly affix an exact copy of the resolution as adopted to these pages and certify its adoption by signing this statement.

Penn State Extension Upcoming Events

December 6, 2023

Community Development:



Spotted lanternfly life cycle. Illustration © Emily S. Damstra.

Spotted Lanternfly

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 or visit our website to immediately report a sighting. Please contact your local Penn State Extension office with questions on spotted lanternfly management.

Newly hatched nymphs are small (~1/8 inch) and can be hard to find, often being mistaken for small ticks or spiders. With each molt to the next instar, the nymphs roughly double in size. The first three instars are black with white spots.

To learn more about the Spotted Lanternfly (SLF) and what action you can take to stop the spread of this invasive insect, visit our website, <https://extension.psu.edu/spotted-lanternfly>.

Remember, every adult stomped out can prevent 30-50 eggs being laid!

4-H/Youth:

Adults – We NEED you!! Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you get the opportunity to determine how much time you spend and what activity you do, while 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life.

4-H is open to youth ages 5-18, unless otherwise noted.

Contact Penn State Extension in Pike County for more information on the 4-H program by calling (570) 832-2800 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu.

Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

Family:

Kinship Family Forum

Via Zoom – Wednesday, December 20, 2023 (12:00 PM – 1:00 PM ET).

Eating healthy on a budget can be challenging, but it can be done with the help of a grocery game plan. *Healthy Eating on a Budget* will provide its' participants with tips for healthy, low-cost meals and finding the best deal. Shopping smart is critical to eating healthy on a budget. There is no registration fee for the

event, but you must pre-register by December 19, 2023. For more information or to register, visit <https://extension.psu.edu/kinship-family-forum-healthy-eating-on-a-budget>.

On Demand Webinars

Visit our website extension.psu.edu and search 'Kinship Family Forum.' You will find very informative pre-recorded classes on Kinship care – a term used for individuals that are not the biological parents of the children they are raising for whatever reason.

Penn State Extension collaborates with the *Clearinghouse for Military Family Readiness at Penn State* to offer Thrive resources.

There is no registration fee for each pre-recorded webinar.

Food Safety:

ServSafe

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the ServSafe® Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. There is a **\$165.00 fee** to take the course and you must pre-register. For more information or to determine the closest class location and dates, visit <https://extension.psu.edu/servsafe>.

Gardening:

Master Gardeners

Home Garden News has the latest news and information on classes, workshops, publications, videos, and online and in-person events.

Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter at <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening>. By entering your email, you consent to receive communications from Penn State Extension – view the [privacy policy](#).

Second Saturday Gardening Series

Via Zoom – Saturday, December 9, 2023 (10:00 AM – 11:30 AM ET).

Join Penn State Extension Master Gardeners of Montour and Northumberland County for a discussion on how to get your garden ready for winter habitat. When people tidy up their yards and gardens in the fall, they often forget the organisms that live there year-round. Learn about simple things you can do to make your garden a cozy home for birds and beneficial insects over the winter. There is a **\$10.00 registration fee** for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/second-saturday-gardening-series-get-your-garden-ready-for-winter-habitat>.

On-Demand Webinars

Visit our website, extension.psu.edu, and search 'Second Saturday Gardening Series.' You will find very informative pre-recorded classes on composting, enjoying holiday plants, nature in autumn, winter sowing, pollinators, house plant propagation, seed starting, pruning, etc.

There is a **\$10.00 registration fee** for each pre-recorded webinar.

** Planting for Pollinators in Sun and Shade

Available until 03/14/24

Green Industry Update Series

On-Demand Webinars

Visit our website, extension.psu.edu, and search 'Green Industry Update.' You will find very informative pre-recorded classes on invasive species, pest management (including - but not limited to - spongy moths, mosquitos, ticks, etc.), noxious weeds, pesticide safety, pond management, etc.

The following pre-recorded webinars require a **\$10.00 registration fee** to access them:

** Invasive Weed Identification Trivia

** Understanding & Managing Noxious Weeds in PA

** Greenhouse & Interior Plantscape Pest Management

** Unusual Plant Pests in PA

** Powdery Mildew Review and Environmental Stressor on Landscape Plants

** Spongy Moth in PA

The following pre-recorded webinars require a **\$15.00 registration fee** to access them:

- ** Core Pesticide Safety Topics
- ** Mosquito & Tick Management
- ** Leaf Feeding Beetles & Tree Disease Update
- ** Aquatic Plants and Pond Management

All the webinars in the *Green Industry Update Series* are available until 12/23/2023.

Certification credits may be available, depending on the webinar!

Know your Natives Series

On-Demand Webinars

Visit our website, extension.psu.edu, and search 'Know your Natives.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

** Container Gardens

Available until 04/28/24

- There is a **\$10.00 fee** to access this pre-recorded webinar.

Health:

Smart Choice Health Insurance

Via Zoom – Thursday, December 7, 2023 (11:30 AM – 12:30 PM ET)

As you enter your senior years, it's important to be aware of your health insurance options and how they change. *Smart Choice Smart Use Health Insurance – Health Insurance in Your Senior Years* will boost your confidence by explaining health insurance terms and helping you find a plan that meets your individual healthcare needs and financial situation. There is no registration fee for the event, but you must pre-register by December 6, 2023. For more information or to register, visit <https://extension.psu.edu/smart-choice-smart-use-health-insurance-health-insurance-in-your-senior-years>.

10 Warning Signs of Alzheimer's

Via Zoom – Monday, December 11, 2023 (12:00 PM – 1:00 PM ET).

Alzheimer's and other dementias cause changes in memory, thinking, and behavior that can interfere with daily life. To help you better understand the most common warning signs of Alzheimer's and what is normal aging and what is not, Penn State Extension is partnering with the Alzheimer's Association® to provide this webinar. There is no registration fee for the event, but you must pre-register by December 8, 2023. For more information or to register, visit <https://extension.psu.edu/10-warning-signs-of-alzheimers-disease-webinar>.

Suicide Prevention Training

Via Zoom – Monday, December 18, 2023 (1:00 PM – 3:00 PM ET)

Developed by the QPR Institute, this 2-hour training is designed for all people concerned about helping others with mental health and substance use challenges, regardless of their background. QPR is an emergency mental health intervention for persons considering suicide. Participants will learn skills to identify and interrupt a crisis and direct someone to proper care. There is no registration fee for the event, but you must pre-register by December 17, 2023. For more information or to register, visit <https://extension.psu.edu/qpr-gatekeeper-suicide-prevention-training>.

Land:

Heirs Property and Land Fragmentation

Via Zoom – Wednesday, December 13, 2023 (8:00 PM – 9:00 PM ET).

During *Heirs Property and Land Fragmentation: Past, Present, and Future Ramifications*, participants will learn about the issues associated with land transitions and heirs' properties. Participants will also learn some strategies for succession planning and successfully transitioning landownership, both to maintain forest health landownership and minimize family conflict. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/heirs-property-and-land-fragmentation-past-present-and-future-ramifications>.

Certification credits may be available!

Advice from the Woods

Via Zoom – Wednesday, December 20, 2023 (12:00 PM – 1:00 PM ET)

The *Advice from the Woods: Ask Our Experts* event involves a panel of Forestry and Wildlife Extension Educators and Faculty tackling participant-submitted or commonly asked questions and scenarios as a team. This is an opportunity to meet your whole team of experts at once, and for a given issue, hear discussion between multiple informed perspectives to help you gain a better handle on the many complex factors involved in addressing or solving an issue. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/advice-from-the-woods-ask-our-experts>.

Leadership:

Hiring and Retention – Managing Conflict/Providing Feedback

Via Zoom – Tuesday, December 12, 2023 (10:00 AM – 11:30 AM ET).

When working with others, no matter the relationship, there is going to be conflict. In the workplace, conflict can be both positive and negative for a business; it all depends on how it is dealt with and handled. *Managing Conflict and Providing Feedback* will teach tactics on how to identify the sources of conflict and manage it more effectively with fewer negative outcomes. Participants will also learn about strategies for giving feedback based on employee actions and outcomes. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/hiring-and-retention-managing-conflict-and-providing-feedback>.

Water:

Water Cooler Talk

Via Zoom – Wednesday, December 13, 2023 (12:00 PM – 1:00 PM ET).

Water Cooler Talk: GSI Policy Considerations will discuss policy considerations for implementing decentralized GSI. Green stormwater infrastructure (GSI) is a popular way to mitigate stormwater and provide other ecosystem services. Implementing GSI at the required scale is challenging due to its decentralized nature. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/water-cooler-talk-gsi-policy-considerations>.

Water Testing (Drinking & Lake/Pond)

Penn State offers drinking water, as well as lake/pond water, testing kits through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit <http://extension.psu.edu/natural-resources/water>, or call us at (570) 832-2800.

Water Webinar Series

Visit our website, extension.psu.edu, and search 'Water Webinar Series.' The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! There is no registration fee for this event, but you must pre-register.

Wednesday, November 15, 2023

The second regular meeting of November, 2023, of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Assistant Solicitor Ohliger.

Public Comments/Questions concerning today's agenda – NONE

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

A RETIREMENT BOARD MEETING was held.

Motion to adjourn the RETIREMENT BOARD MEETING and reconvene the Commissioners' Meeting.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the November 15, 2023, Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the November 1, 2023, Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the November 8, 2023, Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the **GENERAL FUNDS (County Bills)** in the amount of **\$599,252.76**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **ACT 13 TRANSPORTATION** in the amount of **\$25,450.00**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the **PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND** in the amount of **\$160,963.00**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to advertise the 2024 Pike County Budget.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Acknowledgement of the Commercial Line of Credit Loan Request.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Tax Anticipation Note Series 01 of 2024.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-43, Tax and Revenue Anticipation Note.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Ordinance No. 33-2023, as presented, authorizing, among other things, the issuance of one or more series of general obligation bonds, with proceeds thereof to be applied toward capital projects of the County, as described in the Ordinance.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Osterberg announced that they have gone out to get another Bond issued to complete projects in the County, some of them being the Bennett Avenue project; completion of the Courthouse is ongoing and we now have to take care of the interior of the old Courthouse; some infrastructure needs at the Blooming Grove site with wells and sewer projects. We have taken out \$2.5M of a new Bond issued and we are implementing right now. That's what these Ordinances are about. I just explained to you what the projects are.

Commissioner Osterberg introduced Dave Payne from PNC Bank, along with Jennifer Caron, Esquire of Eckert Seamans, our Bond counsellor. Mr. Payne announced that Jen Caron from Eckert Seamans is on the line (ZOOM) with us. We are approving today both an Ordinance and a parameters Bond Purchase Agreement (BPA). The Ordinance is the document that outlines the complete borrowing and the structure of the borrowing along with all the other legal parameters that you have to have in order to issue General Obligation Bonds. The second document is the Bond Purchase Agreement (BPA), it is exactly what it states. We will purchase the bonds upon pricing them. That's really the job of the underwriter. When we go to market, hopefully in early December, that first week, we will be in the market for about three hours and if all of the bonds get spoken for, that's great. If some of the bonds get spoken for, our job is to step up and purchase the other bonds at the price that the public spoken and bought them. The market is behaving very well right now. If you've been reading the general press in terms of economics, there has been a lot of relief in terms of what people are thinking about in terms of going

forward. Not to say that's going to be the case, we are on a roller coaster with inflation. I can tell the Commissioners this and your Administration since we last looked at relative market rates, the interest rates are lower now. Since we'll be able to get into the market in the next three to three and a half weeks, hopefully we'll be at a position where rates are lower than we were restructuring the bonds to begin with.

Mr. Payne continued there is minimal impact because of the current structure of the County's debt. They've done a very good job over many years. In terms of the County's current debt, it's short. That's something the rating is variable on and it does give an opportunity to the County to structure this again with minimal budgetary impact for a \$2.5M Bond. The County will have a rating call with Standard and Poore's in New York City and they'll look at the previous history of the County, its current financial situation and the structure of the new Bonds. We're hoping to have that call the week after Thanksgiving, that will allow us then to put together the offering document and be in the market as early as December 7th. If not, that's a Thursday, we might push it to Tuesday, the 12th of December. The Bonds will close on December 28th of this year at which time of settlement you'll have the appropriate funds the \$2M four-year construction fund balance.

Mr. Payne stated you may notice the Resolution and the BPA speak of a not to exceed number of \$3,265,000.00. That is not what the County is borrowing, that is the process that we as the underwriter take with the State and the Department of Community and Economic Development to give us some flexibility to work within that \$2.5M number that you'll actually be borrowing. They will be nowhere near borrowing \$3,265,000.00. We are estimating that the amount of a Bond issue that would be the result of \$2.5M into a construction fund will be about \$2.65M. (At this time attorney Caron said she could not hear Mr. Payne although the meeting attendees said they could hear attorney Caron.)

Mr. Payne continued that they'll take any questions regarding the Ordinance. (At this time attorney Caron said she could now hear Mr. Payne.). Mr. Payne informed attorney Caron that he just finished his dissertation on the structure and the financing and asked attorney Caron if she has a minute, could you just go over the Ordinance and exactly what they're going to be approving along with the BPA?

Attorney Caron introduced herself and apologized for the technical difficulties and said she is a Bond attorney with Eckert Seamans in Harrisburg and that she serves as Bond counsel to the County. As Bond counsel, we prepared the Ordinance, number 33-2023 signed by the Board of Commissioners. Attorney Caron then read highlights from Ordinance #33-2023 and then asked if anyone had any questions.

Reporter Preston Ehrler asked Commissioner Osterberg if he could go over the \$2.5M construction bond – can you tell us about what this is for? Commissioner Osterberg answered it is for the Bennett Avenue project; it's for the completion of the interior of the existing Courthouse, the 1872 Courthouse; it is the continued efforts to expand the sewage treatment facility at the Blooming Grove site along with the well on that property.

Reporter Preston Ehrler asked what the current Bond rating of the County is? David Payne answered the current Bond rating at the County right now is AA Minus.

Reporter Preston Ehrler asked what the structure of this Bond is, how often is it going out for? David Payne answered the Bonds go out ten years, maturing in 2034. The first payment would be in fiscal year 2024, next year.

Reporter Preston Ehrler asked what's the Bond based on, how is it going to be priced? David Payne answered the Bond is based on municipal market addendum and that is the price of the municipal bonds that's factored in every day. That price is a tax-exempt rate because the County has the opportunity to borrow as a tax-exempt entity. It is based off of the ten-year treasury, which is a taxable rate. If you follow the flow of the ten-year treasury from now until day of pricing, going up or down or up or down, the rate will be a little higher or a little lower as we get toward that first week of December.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$6,192.00; Emergency Rental Assistance Program 2.0 in the amount of \$16,461.21; and Human Services Development Fund in the amount of \$5,035.30.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher payable to Ray Evans in the amount of \$855.45, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the St. Patrick Catholic Church Facility Use Agreement, on behalf of Children and Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Municipal Assistance Program Invoice, on behalf of the Office of Community Planning.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Worker Protection and Investment Certification Form.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS:

- PennState Extension Calendar of Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Meeting attendee, Kevin Holian of Dingman Township, commented that Pike County, Pennsylvania has a female Commissioner elected. It's interesting though, for clarity, I think a lot of Pike County residents need to be aware that, if it pleases any of the Commissioners, correct me if I'm wrong, in 2011 Pike County was fortunate enough to have appointed by then Judge Joe Kameen, Kathy Hummel as an appointed Pike County Commissioner. Just for clarity of all of us, yes Christa will be the first voted in female. Commissioner Osterberg said no, that's not true. We had Margaret Mary Jonas back in the late '80's and Sally Thompson in the late '90's. I just want to make sure that's clear. Commissioner Osterberg continued, the voters have spoken; Christa Caceras was voted to be the next County Commissioner. We welcome her being here. That

needs to be cleared up, Kathy Hummel was appointed to fill out the unexpired term of Harry Forbes (former Commissioner) in the interim of an election. That's why that occurred, they needed someone to fill that spot without somebody running. That was the first year I ran for Commissioner, and she had said that she would not run. Kathy Hummel is a very qualified person to be Commissioner of this County. Kevin Holian said she is still with us, I think. Commissioner Osterberg said she is still very much alive. I just think we need to be clear on that.

Reporter Jeremy Van Duyne said we were informed by a letter that we received about the County's private company named Service Access Management, and Pike County Children and Youth. Commissioner Osterberg asked SAM? Yes, they're the ones that we use to manage our Children and Youth Services. I think we went into that contract two, maybe three years ago, they're the ones that we contract out and use. They use this in other counties, it's not unusual. Reporter Van Duyne said they're alleging mismanagement within the private company, and I want to know a little bit more about it. Commissioner Osterberg answered we know nothing about mismanagement. We have a very good relationship with SAM. Children and Youth, just so we understand, is a very difficult section of the County to operate. I say this because the situations that those men and women that work up there are put in are extremely difficult. It's really difficult to find people that are qualified to do that job, that want to do that job. Another side of it is to try and find a director that wants to handle it. We went through lots of struggles since I've been here with directors. This is a decision we made that we felt a management team would be best suited up there to manage the entire staff. They don't manage the entire staff, there is still a section up there called Intake, which is actually the County's side of it. We know nothing about mismanagement of SAM. I know that we have Solicitors that are continually up there, monitoring everything that goes on. We don't know anything about that. What we do know is that the job that all of those men and women have to deal with on a day in and day out basis is extremely difficult, and we respect all of that. I don't know what letter you have. We didn't see a letter so I'm not going to speak much more of it. Commissioner Waldron said since I've been here, SAM has done a good job. There were some issues about management, but we said to them we need you to have somebody here, all the time, to manage everybody involved on the SAM side of things. They answered that request, and we have Kelly (McLaughlin) doing a really good job as the Manager/Director, if you will, of the SAM side of Children and Youth. We're happy with the way that's going.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 6, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, November 22, 2023

PRESENT: Commissioner Schmalzle; Chief Clerk Gromalski; and Treasurer Gilpin. Commissioners Osterberg and Waldron present via phone.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:

GENERAL FUND (County Bills)	\$375,923.10
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VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:

PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND	\$2,220.00
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VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:

HAZARDOUS MATERIAL WASTE FUND	\$1,190.05
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VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the reassignment of **LISA PAGANO** to Clerk I for District Court 60-3-02, effective January 2, 2024.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **CARRIE HOLGERSON** to Aging Case Manager III in the Area Agency on Aging, retroactive to November 15, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **MICHELLE ZBINDEN** to Aging Case Manager III in the Area Agency on Aging, retroactive to November 15, 2023.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.
A SALARY BOARD MEETING WAS HELD
Motion to reconvene the Commissioner's Conference.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to award the East Harford Road Load Posting Signage to Morgan Site Contracting in the amount of \$4,192.00.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Whole Home Repair in the amount of \$697.50 and PHARE in the amount of \$9,217.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$18,375.00, payable to Pro Solutions Home Renovations, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2018 CDBG Program Payment Voucher in the amount of \$8,614.00, payable to Pro Solutions Home Renovations, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Payment Voucher in the amount of \$1,197.50, payable to Hailstone Economic, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County HOME Program Payment Voucher in the amount of \$600.00, payable to Frank DeEsch, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County HOME Program Payment Voucher in the amount of \$600.00, payable to Frank DeEsch, on behalf of the Office of Human Services.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the SRCP grant fund distribution partial payment of \$39,834.60 to Pike County Planning and Mapping Office for the Comprehensive Plan update project, as recommended by the Pike County Scenic Rural Character Preservation Program (SRCP) Board.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the SRCP grant fund distribution partial payment of \$15,000.00 to Delaware Township for the Comprehensive Plan update project, as recommended by the Pike County Scenic Rural Character Preservation Program (SRCP) Board.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Chapter 105 Water Obstruction and Encroachment General Permit Registration Certification for E-Permit Submission for Project: Shohola Falls Bridge Replacement.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Chapter 105 Water Obstruction and Encroachment General Permit Registration Certification for E-Permit Submission for Project: Carlton Hill Road Bridge Replacement.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Supplemental Watershed Agreement No. 7 for Greene-Dreher Watershed, Pennsylvania by exchange of Correspondence.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Cummins Sale and Service Planned Maintenance Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the RxBenefits Optimize Direct ESI Notice of Cancellation Letter.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Express Scripts Appointment Letter.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Lehigh Valley Business Coalition on Healthcare Membership Application Form for Employers.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Service Fee Agreement between HealthNow Administrative Services and the County of Pike.
VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 6, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, November 29, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following:
GENERAL FUND (County Bills) \$202,496.77

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to transfer **CHRISTINE IRWIN** from Children and Youth Services to the position of Justice Opioid Coordinator in the District Attorney's Office, effective December 11, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **JILL BONAGURA** to Office Manager for District Court 60-3-03, effective January 2, 2024.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.
A SALARY BOARD MEETING WAS HELD
Motion to reconvene the Commissioner's Conference.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to advertise bids for Tri-Annual Grocery and Frozen Food Bid for the period of March 1, 2024 – June 3, 2024.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency 911 Statewide Interconnectivity Funding Grant Agreement.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Michael Church, PHD and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between City Mission-Living Stones, INC. and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$32,000.00 and PHARE in the amount of \$2,000.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County HOME Program Payment Voucher payable to GateHouse Media in the amount of \$54.74, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON
WEDNESDAY, DECEMBER 6, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.

SALARY BOARD
November 1, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve October 11 and October 25, 2023 Salary Board Minutes.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **CARMEN RIGAUD** at \$12.75 per hour, as full-time clerk in the Prothonotary's Office for a 37.5-hour work week, effective November 6, 2023, pending drug test results.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **JUSTYN PHRANER** at \$26.00 per hour, as full-time Assistant Director of Food Service for the Correctional Facility for a 40-hour work week, effective November 13, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individual at \$25.46 per hour, as full-time Correctional Officers for the Correctional Facility for a 40-hour work week, effective November 13, 2023: **SABRYNA RYAN; RALPH STANCZUK; AND MICHAEL SUTTON.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$20.00 per hour, as full-time Food Production Supervisor for the Correctional Facility for a 40-hour work week, effective November 13, 2023: **MARINA CASE AND PATRICIA WHITE.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
November 8, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **MATTHEW BROWN** at \$64,000.00, as Assistant County Detective in the District Attorney's Office for a 40-hour work week, effective November 27, 2023, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the annual salary of **KATHY D'ANTUONO** to \$31,200.00, due to her promotion to Administrative Assistant I for the Area Agency on Aging for a 30-hour work week, effective November 13, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **MICHAEL SPENSIERI** to \$35.01 per hour, retroactive to November 2, 2023, due to the terms of the agreement between Pike County and AFSCME District Council 87, for the completion of eight years of service as Correctional Officer for the Correctional Facility.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **QUINTEN KRENTZ** to \$27.58 per hour, retroactive to November 7, 2023, due to the terms of the agreement between Pike County and AFSCME District Council 87, for the completion of one year of service as Correctional Officer for the Correctional Facility.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
November 22, 2023

PRESENT: Commissioner Schmalzle; Chief Clerk Gromalski; and Treasurer Gilpin. Commissioners Osterberg and Waldron present via phone.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **CARRIE HOLGERSON** by \$1.25 per hour, retroactive to November 15, 2023, due to her promotion to Aging Case Manager III in the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **MICHELLE ZBINDEN** at \$41,600.00, retroactive to November 15, 2023, due to her promotion to Aging Case Manager III in the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **MICHAEL SUTTON** to \$30.77 per hour, retroactive to November 13, 2023, due to the terms of the collective bargaining agreement between Pike County Correctional Officers', AFSCME, AFL-CIO District Council 87, Article IX, job classification and compensation, for two to four years prior correctional experience.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
November 29, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **CHRISTINE IRWIN** at \$58,838.00 per year, as Justice Opioid Coordinator in the District Attorney's Office, effective December 11, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **JILL BONAGURA** by \$2.00 per hour, due to her promotion to Office Manager for District Court 60-3-03, effective January 2, 2024.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to correct the November 22, 2023 increase of the hourly rate of **CARRIE HOLGERSON** from \$1.25 to \$1.50 per hour, retroactive to November 15, 2023, due to her promotion to Aging Case Manager III in the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to correct the November 22, 2023 salary increase of **MICHELLE ZBINDEN** to a \$0.75 per hour increase retroactive to November 15, 2023, due to her promotion to Aging Case Manager III in the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.