

**AGENDA**  
**WEDNESDAY, FEBRUARY 1, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' MEETING**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

*Motion to recess the Commissioners' Meeting to hold an Election Board Meeting.*

***ELECTION BOARD MEETING***

*Motion to reconvene the Commissioners' Meeting.*

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1. Approve February 1, 2023, Agenda.
  2. Approve January 18, 2023 Meeting Minutes.
  3. Approve January 25, 2023, Conference Minutes.
  4. Approve payment from **GENERAL FUNDS (County Bills)** ..... \$532,171.52
  5. Approve payment from **HAZARDOUS MATERIAL RESPONSE FUND** ..... \$98.00
  6. Approve payment from **BRIDGE REPAIR FUND** ..... \$71,430.89
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**PERSONNEL**

1. Motion to hire the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days. These are replacement positions. **ERIC BARCZYK, MARK CHIE, DEJANEE DUNN, RAYMOND EDDY III, RICHARD MARCHESE, MATTHEW MC WILLIAMS, KASSIDY MERCADO, ASIAN MIRANDA REX-BEY, RENE MUNOZ, KAITLYN REED, RUBENSLY SEVERE, AND ROBERT SMITH.**
2. Motion to hire **AUBREY MCCARRICK** as Treatment Counselor for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days. This is a replacement position.

*Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.*

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the following Salary Board Minutes: January 2023 Reorganization minutes, January 3, 2023 minutes, January 11, 2023 minutes, and January 25, 2023 minutes.
3. Motion to set the hourly rate of the following individuals at \$24.72 per hour, as Correctional Officers for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days. **ERIC BARCZYK, MARK CHIE, DEJANEE DUNN, RAYMOND EDDY III, RICHARD MARCHESE, MATTHEW MC WILLIAMS, KASSIDY MERCADO, ASIAN MIRANDA REX-BEY, RENE MUNOZ, KAITLYN REED, RUBENSLY SEVERE, AND ROBERT SMITH.**
4. Motion to set the hourly rate of **AUBREY MCCARRICK** at \$19.25 per hour, as Treatment Counselor for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days.

*Motion to reconvene the Commissioners Meeting.*

**OLD BUSINESS**

1. Motion to award the Grocery and Frozen Food Bid, on behalf of the Correctional Facility.

**NEW BUSINESS**

1. Motion to authorize the Chairman to execute the Agreement of Sale between PAC Industries and the County of Pike, on behalf of the Correctional Facility, as approved by the Prison Board.
2. Motion to authorize the Chairman to execute the Commercial Pest Management Maintenance Agreements between Erlich Pest Control and the County of Pike, on behalf of the Correctional Facility, as approved by the Prison Board.
3. Motion to authorize the Chairman to execute the Application for Aggregate and Specific Excess Loss Insurance between Companion Life Insurance Company and the County of Pike, on behalf of the Office of Human Resources.
4. Motion to authorize the Chairman to execute the CCAP PCoRP 2023-2024 Renewal Application, on behalf of the Economic Development Authority.
5. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: American Recovery Act in the amount of \$7,553.15; Emergency Rental Assistance Program 2.0 in the amount of \$57,346.82; and PHARE in the amount of \$3,450.00.
6. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$477.50, payable to the Pike County Dispatch, on behalf of the Office of Human Services.
7. Motion to execute the Purchase of Service Agreement for Fiscal Year 2022-2023 between Community Service Foundation and the County of Pike, on behalf of Children and Youth Services.

8. Motion to execute the Purchase of Service Agreement for Fiscal Year 2022-2023 between Community Specialists Corporations DBA the Academy and the County of Pike, on behalf of the Children and Youth Services.

**MISCELLANEOUS:**

- PennState Extension February Calendar of Events
- Representative Tarah Probst

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 15, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**



# **Pike County Board of Elections**

## **Meeting Agenda**

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**DATE:** February 1, 2023

**TIME:** Commissioner's Meeting Room

### **NEW BUSINESS**

Approve minutes from December 28, 2022 BOE Meeting

Change of vendor for Mail House for Ballot Printing/Mailing

Recommend replacement Board of Elections for 2023 Election Cycle



## **Penn State Extension February 1, 2023 Events**

### **COMMUNITY DEVELOPMENT**

#### **4-H/YOUTH:**

##### **ADULTS: WE NEED YOU!!**

**Pike County 4-H** is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-18**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at [axs1397@psu.edu](mailto:axs1397@psu.edu)

Please Like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

**Winter is for the Birds** – Sat, Feb. 11, 2023 (12PM) at the Pike County Public Library – Milford Branch. Join the Pike County 4-H for an afternoon of fun and learn how your student can participate in the Great Backyard Bird Count Citizen Science Project! 10+ hands on activity stations for elementary school age youth. FREE. For more information, and to register, email Angie at [pike4-h@psu.edu](mailto:pike4-h@psu.edu)

#### **WATER:**

Penn State offers **Drinking Water Testing** through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

**Private Water Supply Education and Water Testing** – *In person Event*, Tue., Apr. 4, 2023, (6:30 PM - 8:00 PM ET) at the Pike County Training Center, Lords Valley. Do you live in one of the more than one million homes and farms in Pennsylvania that get their drinking water from a private well or spring? Do you know what is in your drinking water and how to keep it safe for you and your family? Would you like to have your water tested for free? The *Private Water Supply Education and Water Testing* event is designed for people who manage a private drinking water supply. We'll cover how to test and protect your well or spring and when water treatment might make sense. We will also discuss well and spring system inspection and maintenance so you know how to protect your family, your property, and the groundwater we share. This event is for residents of Pennsylvania who use a private water supply (well, spring, cistern) in their primary residence. <https://extension.psu.edu/private-water-supply-education-and-water-testing-workshop> There is no fee for this event, however, you must pre-register before April 3<sup>rd</sup>.

#### **FOOD SAFETY:**

**ServSafe** Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the **ServSafe®** Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. Search the website for your closest class location and dates. <https://extension.psu.edu/servsafe> There is a \$165.00 fee for this course and you must pre-register.

\*\* The next nearest local in-person training will be in Stroudsburg, PA. February 16, 2023, (9AM to 4PM) Be sure to register by February 14<sup>th</sup>.

#### **GARDENING:**

**Second Saturday Gardening Series** – *On Demand Webinars*. Visit our website

extension.psu.edu and search 'Second Saturday Gardening Series.' You will find very informative classes on Composting, Enjoying Holiday Plants, Nature in Autumn, Winter Sowing, Pollinators, House Plant Propagation, Seed Starting, Pruning.

\*\* *Planting for Pollinators in Sun and Shade* will air on February 11, 2023 (10AM to 11:30AM).

\*\* *Pruning Primer* will air on February 11, 2023 (10AM to 12PM).

**Know your Natives Series - On Demand Webinars.** Visit our website extension.psu.edu and search 'Know your Natives Series.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

**Stay Connected with the Master Gardeners!** *Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events. This monthly newsletter covers topics like vegetable, herb, and fruit production; garden and landscape maintenance practices; pest and disease identification and management; Master Gardener volunteer training; and more! Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter. <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening> By entering your email, you consent to receive communications from Penn State Extension. [View our privacy policy.](#)

**Winter Wonderings: Creating an Edible Landscape** - *Via Zoom*, Mon., Feb. 6, 2023, (6:30 PM - 8:00 PM ET) Our gardens and designed landscapes are sources of escape from stress and offer a place to reconnect with nature. Integrating plants into our landscapes that deliver the aesthetic qualities we expect and ingredients for our favorite recipes is the ultimate form of connecting with your surroundings. During *Winter Wonderings: Creating an Edible Landscape*, we will discuss plant selections for Pennsylvania gardeners that look great in the garden and can be added to teas, baked goods, cocktails, or side dishes. You'll also learn the horticultural requirements in caring for each of these plants so that you can make the best selections for your garden. <https://extension.psu.edu/winter-wonderings-creating-an-edible-landscape> There is a \$10.00 per person fee for this webinar and you must pre-register.

**Home Gardening Series: A Master Gardener's Favorite Plants** - *Via Zoom*, Sat., Feb. 11, 2023, (9:30 AM - 11:00 AM ET) Penn State Master Gardener Kevin Kelly will take you on a photographic tour of his four-season garden as he highlights his favorite plants. *Home Gardening Series: A Master Gardener's Favorite Plants* will include lessons learned from 30 years of home gardening failures and successes. Plant recommendations will include native and non-native selections. <https://extension.psu.edu/home-gardening-series-a-master-gardeners-favorite-plants> There is a \$5.00 per person fee for this webinar and you must pre-register.

**Winter Wonderings: Colorful Conifers** - *Via Zoom*, Mon., Feb. 13, 2023, (6:30 PM - 8:00 PM ET) Get ready to add "shock and awe" to your landscape all season long with colorful conifers of all sizes. Did you know some conifers change colors through the seasons? Working with all-yearlong foliage color can be challenging. During *Winter Wonderings: Colorful Conifers*, Martha Smith, retired Horticulture Educator with the University of Illinois Extension, will show you how to re-think your landscape to bring out the best foliage display! <https://extension.psu.edu/winter-wonderings-colorful-conifers> There is a \$10.00 per person fee for this webinar and you must pre-register.

## **WORKSHOPS & WEBINARS**

**Mental Health First Aid for Adults Working with Youth** - *Via Zoom*, Tue., Feb. 14, 2023, (12:45 PM - 4:00 PM ET), Wed., Feb. 15, 2023, (8:45 AM - 12:00 PM ET) *Mental Health First Aid for Adults Working with Youth* is designed to teach adults who regularly interact with young people how to provide initial support to youth experiencing mental health or addiction challenges and assist them in finding the help and care they need. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's Youth Mental Health First Aid (MHFA) course. This course consists of two hours of self-paced online learning and a six-hour live instructor-led virtual class. The course includes activities and opportunities to practice support strategies. A certificate will be available online after completion of the course. <https://extension.psu.edu/mental->



health-first-aid-adults-working-with-youth There is a \$35.00 per person fee for this webinar and you must pre-register by February 1<sup>st</sup>.

**Stigma and Substance Use** - *Via Zoom*, Tue., Feb. 7, 2023, (11:30 AM - 12:45 PM ET) *Stigma and Substance Use* is designed to reduce the stigma associated with substance use and substance use disorder. The workshop begins with a socio-historical explanation of stigma. Next, participants learn how stigma creates barriers to recovery readiness. Finally, learn about the numerous evidence-based stigma reduction strategies that they can use in their personal and professional roles. <https://extension.psu.edu/stigma-and-substance-use> There is no fee for this event, however, you must pre-register.

**Maintaining Streamside Plantings – Ensuring Successful Buffers** – *Via Zoom*, Wed., Feb. 8, 2023, (1:00 PM - 3:30 PM ET). Don't let your time, energy, and resources go to waste. Get guidance from the pros on properly maintaining newly planted streamside trees and shrubs in a riparian buffer. Success comes from good maintenance, but it does not need to be a hassle. During *Maintaining Streamside Plantings - Ensuring Successful Buffers*, you will be guided through the most critical tasks for preventing and controlling weeds, recovering from storm and animal damage, and increasing the survival of your new trees and shrubs. Pest Ed credits may be available for professional applicators. <https://extension.psu.edu/maintaining-streamside-plantings-ensuring-successful-buffers> There is a \$10.00 per person fee for this webinar and you must pre-register.

**Your Money Matters: Debt Management** – *Via Zoom*, Wed., Feb. 8, 2023, (6:00 PM - 7:00 PM ET). No matter what someone's level of debt is, there are many strategies and resources available to control the pattern and get back on a path of financial wellness. *Your Money Matters: Debt Management* will discuss these strategies! Over-borrowing money can be a downward spiral into financial despair if not caught and controlled. Financial stress can take a toll on one's physical health, relationships, and overall wellbeing. <https://extension.psu.edu/your-money-matters-debt-management> There is no fee for this event, however, you must pre-register.

**Your Money Matters: Identity Theft** – *Via Zoom*, Wed., Feb. 15, 2023, (6:00 PM - 7:00 PM ET) Identity theft can wreak havoc with one's credit and good name. New scams pop up all the time and staying ahead of fraudsters is one sure way to avoid becoming a victim. Even so, many people still find that their accounts have been hacked or that someone opened credit using their personal information. Join us for *Your Money Matters: Identity Theft* to learn about protecting your identity, monitoring accounts, and responding promptly to erroneous transactions to help keep us financially safe. <https://extension.psu.edu/your-money-matters-identity-theft> There is no fee for this event, however, you must pre-register.

## SPOTTED LANTERNFLY

**Pike County is in the quarantine area.** If you have spotted this insect, please call our hotline at 1-888-422-3359 immediately to report a sighting or contact your local Penn State Extension office with questions on spotted lanternfly management.



The Spotted Lanternfly lay egg masses from October through December. Egg masses laid on hard surfaces, including trees, stones, patio furniture, etc. The egg masses are covered in a white putty-like substance, which age over time to look like cracked mud. Each mass can hold 30 to 50 eggs and can survive over winter.

Image by Erica Smyers.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States from our website: <https://extension.psu.edu/spotted-lanternfly>

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.

# Penn State **Extension**

January 12, 2023

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For Immediate News Release

## **Announcing Getting Started in Maple Syrup Workshop**

Penn State Extension will be offering a workshop called Getting Started in Maple Syrup for those who are interested in learning how to make their own maple syrup. The workshop will be held on February 22<sup>nd</sup>, 2023 at the Penn State Extension office located at 648 W Park St., Suite E, Honesdale, PA 18431. The workshop will begin at 6:30 PM and last approximately 90 minutes.

Maple syrup is an all-natural product that is a healthy alternative to other highly processed sugars. It is said to contain over 65 antioxidants that can help to prevent certain diseases. It can be used as a replacement for other sugars in recipes and made into other products such as maple cream, maple candy, and maple covered peanuts.

Pennsylvania produced an estimated 157,000 gallons of maple syrup in 2019 from an estimated 680,000 taps which is only a fraction of trees available to be tapped. This workshop will teach participants how they can produce their own syrup to enjoy. Topics that will be covered include identifying maple trees, how to properly tap trees, equipment needed to collect and produce the syrup, when to collect sap, and more.

The workshop is free but registration is required. You can either register online at <https://extension.psu.edu/getting-started-in-maple-syrup-workshop> or by calling 1-877-345-0691. The deadline to register is February 20, 2023.

Penn State is committed to affirmative action, equal opportunity, and the diversity of its workforce.

Penn State Extension  
Wayne County  
648 Park Street Suite E

**PENNSTATE**



Cooperative Extension  
*College of Agricultural Sciences*

**ELECTION BOARD MEETING**

**December 28, 2022, 11:00 a.m.**

**Commissioners Meeting Room**

**PRESENT:** Commissioners Matthew Osterberg, Ronald Schmalzle, and Tony Waldron; Chief Clerk Krista Gromalski; Election Director Nadeen Manzoni, Communications Director Shannon DeVuyst.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to convene the Election Board meeting.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to approve the November 22, 2022 Election Board meeting minutes.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to approve contracting Runbeck Election Services to mail and print ballots for 2023.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to approve adding the poll worker position of "Greeter" to our larger precincts. This position would serve to guide voters entering the polling place and act as a liaison between the poll workers inside and the constable outside the polls.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to approve offering Poll Watcher instruction class and create Poll Watcher education materials to both political parties ahead of the 2023 Primary Election.

**VOTE:** All members voted "aye". Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to approve use of small Drop Box on the front desk in the lobby of the Pike County Administration Building for the 2023 election cycle.

**VOTE:** All members voted "aye". Motion carried.

**OFFICE UPDATES:**

1,605 voters have been purged from the rolls as part of the 5-year Voter Removal Program.

Final reimbursement from the 2020 Election Security Grant has been submitted for processing in the amount of \$22,818.54. This completes and closes the 2020 grants from DOS.

The Running for Office links on the county website and candidate packets for the 2023 election cycle will be updated and ready the last week in January.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Waldron, to adjourn the Election Board Meeting.

**VOTE:** All members voted "aye". Motion carried.

Meeting adjourned.



### **Wednesday, January 18, 2023**

The second regular meeting of January, 2023 of the Pike County Commissioners was called to order by Commissioner Schmalzle at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.  
*Public Comments/Questions concerning today's agenda – None*

*Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting. A Retirement Board Meeting was held. Motion to adjourn the Retirement Board Meeting and reconvene the Commissioners' Meeting.*

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 18, 2023, Agenda.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 3, 2023 and the 2023 Reorganization Meeting Minutes.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 11, 2023, Commissioners' Conference Minutes.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUNDS (County Bills)**, in the amount of **\$384,511.41**, subject to further review.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **BRIDGE REPAIR ACCOUNT**, in the amount of **\$28,534.75**, subject to further review.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **ACT 8**, in the amount of **\$2,124.00**, subject to further review.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

### **OLD BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to open bids for the purchase of groceries and frozen foods, on behalf of the Pike County Correctional Facility.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

Solicitor Farley opened the bids received: Driscoll Foods, total bid \$406,751.96; (a duplicate bid from Driscoll Foods was also opened); Sysco, total bid \$237,249.73; Bernard Foods, total bid \$15,194.20; and Mivila Foods, total bid \$229,851.27. Solicitor Farley asked that the awarding of the bid for the purchase of groceries and frozen foods be tabled for one or two weeks for review.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to table the awarding of the bid for the purchase of groceries and frozen foods to February 1, 2023.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to advertise bids for the Pike County Well #3 Drilling and Development Project.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

### **NEW BUSINESS**

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to reappoint Frank Tarquinio to the Board of Assessment Appeals for a 1-year term ending December 31, 2023.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Voucher, on behalf of the Office of Human Services: Homeless Assistance Program in the amount of \$2,292.83.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Vice-Chairman to execute the 2023 Planned Maintenance Agreement for HVAC and DDC Controls Systems between L.J. Bogumil, Inc. and the County of Pike.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Assessment Services Agreement between Aging Well PA, LLC, and the County of Pike, on behalf of the Area Agency on Aging.  
**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Fiscal Year 21-22 Plan and Budget Amendment Certification Statement, on behalf of Children & Youth Services.

**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Vice-Chairman to execute the 1-year Service Agreement between Smiths Detection and the County of Pike.

**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Statement of Work Agreement for Case Management Services between Corrections Development, Inc., BTM Software Solutions, and the County of Pike, on behalf of the Adult Probation Office.

**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt resolution No. 23-03 declaring the month of January 2023 as Stalking Awareness Month.

**VOTE:** Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Waldron read Resolution No. 23-03 aloud.

Commissioner Schmalzle introduced the Executive Director of Victims' Intervention Program (VIP), Michele Minor Wolf.

Michele Minor Wolf began that stalking is defined as a pattern of behavior at a specific person that would cause a reasonable person to fear for their safety, for the safety of others or cause severe emotional distress. With movies and things like that, people think of stalking as physical danger. While it does lead to fatality and severe emotional distress, sometimes the community and the public doesn't realize that the victim is suffering. That is part of the reason why I am here today. One in three women and one in six men will experience stalking some time in their lifetime. We know that it happens. We just don't have great National statistics on that yet. Many times, the stalker is somebody that the victim knows and most often it is a current or former intimate partner followed by somewhat of an acquaintance. When I say current, the stalking begins before they leave the relationship. That's when the stalker, the current partner or boyfriend, might start gathering information and looking at passwords, hacking into things or just getting into them. What we focus on with the people that we service is that people start saying I have this weird feeling that I'm being watched or I'm starting to see this particular light in my house – we take that very seriously. When you get into the Cyber stalking, you could have a camera as small as the tip of a pen or behind a light switch, where they are being watched all the time. There's a lot to be said about those feelings. Intimate partner stalkers tend to be dangerous and cause a lot of harm because they know so much about the victim: schedule, social networking, employees, co-workers, and friends, etc. Stalking includes a variety of behaviors whether it's technology or the person. Surveillance – typical watching and using GPS or gathering information; life invasion – showing up in the victim's life where he or she may not want them, interference or sabotaging, spreading rumors or sharing secrets that you shared with your partner, and they start telling people about it in an effort to humiliate you; intimidation – where they threaten and/or scare the victim directly or indirectly. Once incident might seem insignificant, but you have to look at all the things - the pattern of the behavior and you can see the intimidation and intensity of what stalking is all about.

I ask today that you spread the word or if you know people in your own life, take the time to listen to people because the world has gotten so busy and so fast paced that we don't listen to people the way we did 10 years ago. Research shows that when your gut is telling you something, they're your intuition and there is usually some truth to that and by following that intuition, we can actually save lives. Michele introduced Chelsea Falotico from VIP.

Chelsea Falotico called attention to VIP's Mission Statement which used to be a very long paragraph, but we have shortened up into three short, but very powerful words: EDUCATE; EMPOWER and ENVISION. We strive to educate the community and clients about the complex victimizations that we work with every day. We empower our clients to make decisions that are well informed and educated and feel right to them. We invite the community to envision a world that is free of violence and fear and abuse and stalking. This last work, stalking, we feel stalking victims have difficulty with that. How can you envision it when your life has been so fully consumed by fear and anxiety because of your stalker. What we might be able to envision, they may not. We're not worried if our stalkers are going to sit next to us or send letters to our employers with false information explaining why we should be fired or showing up at the grocery store again or stepping on the treadmill at the gym next to us again. Our victims are worried about those things every single day. There's a fear that know that you're being stalked and there's also a fear that comes with reporting those incidents. It's not illegal for somebody to be at the grocery store or go to the same church or club that you joined. Those things aren't illegal, but it's the intent behind those actions and behaviors that are very clear and meant to cause fear in the person they're stalking and when you report them to the police you may sound crazy sometimes, but it is not crazy. That is the point of stalking – to make people feel fear and feel nobody is going to believe them or listen and make them feel like they're losing their minds. It creates an environment of fear, anxiety, and anger. VIP would like to thank you for always supporting us and supporting our mission and giving us time to spread awareness – that's huge because you're learning something and will spread it to people that you know. Thank you for letting us do our job and supporting us every step of the way.

Commissioner Schmalzle thanked Michele, Chelsea, and VIP for the complicated and diligent work they've done servicing the people of Pike County.

Commissioner Waldron said that we appreciate the idea that there's a compassion as well as an action being there to help people. Out of curiosity, is this message in some form being floated down to the High Schools? Granted there is a level of stalking and it's awkward being a teenager. Executive Director Wolf replied she didn't know if we have a program right now, but we would love to talk directly to the teens because they are slower to recognize it (stalking) than adults. We're in the school as much as we can be.



## MISCELLANEOUS

- PennState Extension Calendar of Events

## PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Reporter Chris Jones asked about the VIP billboards that were recently put up. On social media there were comments, I'm looking at one right here "I found the billboard by the Jeep dealership deeply offensive, it shows two white males in business, casual dress – stalker could be". This is a little zany, no? Or extreme? What if it showed two Catholic priests and said – predator could be? Or an Eagle Scout Master and said pedophile could be? I'm glad that it was only up for one month before it rotated to a new ad. The idea that we should all walk around assuming the worst in each other is a terrible message. Did you have any feedback? Did you shorten the time it was up? Executive Director Wolf answered no, I didn't even know it was down, our billboards usually run about three months at a time. We have received a lot of feedback on our stalking billboards, and most have been positive. There was one gentleman who was offended by it, but I don't know exactly what his concern was, but the message I got was attacking. The message is that anybody can be a stalker and so often people think of a stalker as a person in a hood walking through a dark alley. The point is to show that a stalker can be anybody. Where is that page (comments). Chris Jones answered on an individual's page. Michele said I would love the opportunity to address it.

Reporter Chris Jones stated that many of the agencies have education programs and meet up at events and distribute literature on various interfaces to get their message across, but this is out there, it's a big billboard, there's one in Honesdale, PA too. Michele responded for a year and a half we've been running billboards, there are two in Pike County, two in Wayne County and we switch locations every three months, and the design switches every three months.

Reporter Chris Jones asked who designed this ad? Michele answered we do with our marketing team. Is the concern that it's men in the billboard? We have billboards that show all genders, all races, and all colors. Chris Jones replied, about stalking, all genders? Michele answered no. Chris Jones continued well that's the concern – some of the people responding (on social media) were not men. Regular people agreed with that, that it might be the wrong message being sent across, one of the people responding to it was a County employee. Michele said she would like for them to call her, and she would talk to them about it and Chris said sure, okay.

Reporter Chris Jones asked, in terms of policy, have you decided not to use that in the approach anymore on the billboard? The person here is saying "I'm glad it was taken down". Michele replied I don't know what that means. Chris Jones said did somebody decide we're not going to do this anymore? Michele said I'm not aware of that. Chris Jones asked who would be responsible for that? Michele answered me. Chris Jones said so you don't know that it's not running? Michele said this is the first I'm hearing that it's been taken down, it should be running through the month. Chris said okay.

Reporter Chris Jones asked what is this one down by the car dealer, I didn't see that one? Chelsea responded by the storage facility, that one is not up either. Michele asked did we answer your questions? Chris Jones said sure, thank you.

Meeting attendee, Charlie Gillinder, announced this is about economics and energy. There is a general frustration with Pike County Light and Power. There was a general uproar everywhere after the bills came out in January. I called the OCA (Office of Consumer Advocate) as it worked with us on the gas/electric rate case and I asked questions of the OCA and the person who answered the phone did not have the answers but promised a return phone call on January 9<sup>th</sup>. To date, I have not received a response from the OCA; there's a pattern here. On January 13<sup>th</sup> I wrote a letter to Congressman Matt Cartwright asking him to consider repealing the methane tanks that was put in place on the IRA (Inflation Reduction Act) that were put in place, not just in his District, but all of Pennsylvania. Again, no response from our Congressman. I called Pike County Light and Power on January 11<sup>th</sup> and asked them questions on gas costs and they called me back the very next day and answered my questions. I did not like the answers but accepted them for what they were and I'm no longer going to follow up on that, I believe Pike County is doing what they can in a bad situation to manage this. My point is and this goes back even further, during the rate case a few years ago I asked Senator Baker and Representative Pfeifer to help me out in responding to this rate case and neither one of them responded. I reached out to them on many cases, and neither one of them responded. My point is, the Commissioners on this side of the table you call our Congressman, you call our Senator, you call our Representative and you get a response, us on this side of the table don't get that response. We're very frustrated. If you can't fight for these things, tell me you can't fight for these things. Give me some guidelines as to what I have to do, tell me where I'm wrong, but just don't not respond. I'm not asking the Commissioners to step up and do my fighting for me, but I believe you need to be aware that you guys reach out and get no problem with these people getting back to you, but the rest of us over here, we're stuck. This frustration is starting to bubble up, I think you saw that with the Matamoras Borough Council last year – every incumbent was defeated. You are doing a good job, I have no problem with that, but you have to understand our frustration – our Representatives are not representing us, they are not responding to us or our needs.

Commissioner Schmalzle responded that he is happy to help in anyway he can. We've had correspondence in the past that was respectful and I will reach out to Senator Baker and Representative Adams and make sure that you get something in return. Thank you for your diligent efforts in doing this. As a business owner, who is a high energy user, I feel the pain. It is a significant impact to our businesses now and every individual, especially in this little area here.

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 1, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**Commissioners' Conference Minutes**  
**Wednesday, January 25, 2023**

**PRESENT:** Commissioners Osterberg and Waldron, and Chief Clerk Gromalski. Commissioner Schmalzle present via phone.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

**VOTE:** All members voted 'aye'. Motion carried.

**Public Comments/Questions concerning today's agenda-NONE**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** ..... **\$456,871.11**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **ACT 13** ..... **\$2,250.00**

**VOTE:** All members voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to promote **KYLE ROHNER** to the position of Operations Manager in the Office of Emergency Management, for a 40-hour work week, retroactive to January 1, 2023. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to change the status of **JOSHUA PHILLIPS** from Part-time to Full-time Driver in the Transportation Department, for a 40-hour work week, retroactive to January 9, 2023. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to recess the Commissioners' Conference to hold a Salary Board Meeting.

**VOTE:** All members voted 'aye'. Motion carried.

***A SALARY BOARD MEETING WAS HELD.***

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to reconvene the Commissioners' Conference.

**VOTE:** All members voted 'aye'. Motion carried.

**NEW BUSINESS**

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to adopt Resolution No. 23-04, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the COVID-19 American Rescue Plan Act Whole-Home Repairs Program, and Further certifying that compliance with the requirements of said program.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$111,584.23; State Food Purchase Program in the amount of \$2,957.60; Human Services Development Fund in the amount of \$3,564.86; PHARE in the amount of \$2,771.00; and PHARE in the amount of \$5,063.83.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$2,127.28, payable to Scott Eyler for Water Heater Inspection, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds for Shchykno Lien, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher in the amount of \$600.00, payable to Ray Evans for Water Heater Inspection, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Pike County Home Program Voucher in the amount of \$1,200.00, payable to Ray Evens for M.G. Home Inspection, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Worker Protection and Investment Certification Form, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Federal Funding Accountability and Transparency Act Sub-Recipient Data Sheet, on behalf of the Office of Human Services.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the No Term, Non-Exclusive Software as a Service Agreement between Government Window, LLC and the County of Pike, on behalf of the Workforce Development Agency.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to approve the transfer of \$8,613.00 from the Clean and Green account to the Pike County Agricultural Land Preservation Program Account, on behalf of the Pike County Agricultural Land Preservation Program.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Election Integrity Grant Program Post-Election Report, on behalf of the Board of Elections.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the 2022/2023 CAPP Grant-in-Aid Program Award Notification, on behalf of the Probation Department.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute Amendment No. 1 to the Electronic Monitoring Service Agreement-Commonwealth of Pennsylvania- COSTAR Agreement between BI Incorporated and the County of Pike, on behalf of the Probation Department.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the fiscal year 2022 fourth quarter payment from Pike County Emergency Medical Services Matching Grant funds to Porter Township in the amount of \$7,000.00.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute Amendment No. 1 to Pike Children's Advocacy Center - Dickson House Subgrant, on behalf of the District Attorney's Office.

**VOTE:** All members voted 'aye'. Motion carried.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE**

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY FEBRUARY 1, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**



**SALARY BOARD  
Reorganization Meeting  
January 3, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2023 Pike County Employees' Salaries as presented effective the first pay of January 2023.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual pay of Jason Ohliger at \$12,000 as Assistant Pike County Solicitor, for a 1-year term, with continued benefits.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the rate of pay of Jason Ohliger at \$100.00 per hour, as Solicitor for the Pike County Board of Assessment and Appeals for a 1-year term.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the rate of pay of the following Row Officers' Solicitors at \$100.00 per hour, on an as-needed basis, for a 1-year term, with no benefits.

Steve Guccini- Coroner  
Douglas Jacobs - Treasurer  
Ron Bugaj – Auditors, Prothonotary, Sheriff  
Christopher Kimler - Recorder of Deeds

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

**SALARY BOARD**  
**January 3, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the December 21, 2023 Salary Board Minutes.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the annual salary of **ANGELA WRIGHT** at \$41,135 as County Caseworker 2 for Children and Youth Services, for a 40-hour work week, effective January 9, 2023, with benefits after 90 days, pending drug test results.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

**SALARY BOARD**  
**January 11, 2023**

**PRESENT:** Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the salary of **JASMINE ZOSCHACK** at \$48.29 per hour as Physician's Assistant at Dickson House Children's Advocacy Center, per the Memorandum of Understanding between the County of Pike and Children's Hospital of Philadelphia.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **JESSE STANG** to \$33.99 per hour as Correctional Officer, effective January 5, 2023, for the completion of 8 years of services under the terms of the agreement between Pike County and AFSCME, District Council 87.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of the following Correctional Officers to \$26.78 per hour, effective January 31, 2023, for the completion of 1 year of service: **JACOB CALDERON AND DYLAN MCKINNON**.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

**SALARY BOARD**  
**January 25, 2023**

**PRESENT:** Commissioners Osterberg and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin. Commissioner Schmalzle present via phone.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the updated 2023 Pike County Employees' Salaries as presented, retroactive to the first pay of January 2023.

**VOTE:** All members voted 'aye'. Motion carried.

Commissioner Osterberg noted that this is intended to replace the inaccurate sheet that was previously approved.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the annual salary of **KYLE ROHNER** at \$47,483.00, due to his promotion to Operations Manager in the Office of Emergency Management, for a 40-hour work week, retroactive to January 1, 2023.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **JOSHUA PHILLIPS** at \$15.75 per hour as Full-time Driver in the Transportation Department, for a 40-hour work week, retroactive to January 9, 2023.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **ZACHARY MURPHY** at \$26.78 per hour as full-time Correctional Officer at the Correctional Facility, in accordance with the terms of the AFSCME, AFL-CIO District Council 87, Article IX, effective January 9, 2023.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Waldron, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.